

FY 2012 Susan Harwood Solicitation for Grant Application Webinar Questions and Answers

Q1. Can state plan rules be a portion of the content developed under a grant?

A. Yes, if applicable.

Q2. Is there a PPT or pdf available for this webinar?

A. Yes, please visit the Susan Harwood Training Grant Program webpage found at <http://www.osha.gov/dte/sharwood/index.html>. The information can also be found under the Full Announcement on Grant.gov.

Q3. Are 501(c)(6) organizations eligible?

A. Yes, non-profit organizations, including qualifying trade associations, labor unions and community-based and faith-based organizations that are not an agency of a state or local government are eligible to apply. Additionally, state or local government supported institutions of higher education are eligible to apply in accordance with 29 CFR Part 95. Eligible organizations can apply independently for funding. For partnerships, each separate organization will be considered a prime grantee, but one organization must be designated as the lead organization for purposes of liaison with DOL and for receiving and disbursing funds. Sub-grants are not authorized. Subcontracts, if any, must be awarded in accordance with 29 CFR 95.40-48, as well as, Office of Management and Budget (OMB) circulars which require full and open competition for procurement transactions to the maximum extent practicable.

Q4. Can existing OSHA 10 training content be adapted to meet the needs of a particular population?

A. No, funding restrictions include: Duplicating services offered by OSHA, a state under an OSHA-approved State Plan, or consultation programs provided by state designated agencies under section 21(d) of the OSH Act, codified at 29 USC 670(d)(1); conducting any of the OSHA Outreach Training Program courses; and/or conducting courses that are presented by the OSHA Training Institute or its OSHA Training Institute Education Centers.

Q5. Although applicants are discouraged from applying for multiple topics, what should I do if the single topic could go under two different topics?

A. Applicants are encouraged to limit their proposals to a single topic. Applicants who choose to address more than one topic must: Include a detailed justification narrative explaining how multiple topics have been selected; describe how the topics

complement each other and benefit the proposed target audience; and describe how the combination of topics will add greater value to the training materials being developed and/or training conducted for the proposed target audience.

Q6. Can I use this grant to send existing employees to training for risks in their workplace or to purchase training materials?

A. No, the Susan Harwood Training Grant Program provides funds for programs to develop training materials and to train workers and/or employers to recognize, avoid, abate, and prevent safety and health hazards in their workplaces and provide related assistance.

Q7. Is the technical proposal 20 pages single-spaced or double-spaced?

A. Double-spaced.

Q8. Does the topic of hazard communication include the new regulations for GHS?

A. Yes, Hazard Communication covers, for example, the following subtopics: Globally Harmonized System of Classification and Labeling of Chemicals (GHS), changes in the Hazard Communication Standard, new training topics, classifications, and chemical exposure in industries including the service sector, such as salons,

Q9. How do partnerships between non-profits that do not have prior experience in safety and health and established safety and health organizations work?

A. If the organization has not had previous grant experience, it may partner with an organization that has grant experience to manage the grant. If you use this approach, the management organization must be identified and its grant program experience discussed. While grant experience is not required for application, it is highly desirable. If the applicant is a prior Susan Harwood grant awardee, special consideration will be given to those past grant awardees that completed their work plans in a satisfactory and timely manner. For partnerships, each separate organization will be considered a prime grantee, but one organization must be designated as the lead organization for purposes of liaison with DOL and for receiving and disbursing funds. Sub-grants are not authorized. Subcontracts, if any, must be awarded in accordance with 29 CFR 95.40-48, as well as, Office of Management and Budget (OMB) circulars which require full and open competition for procurement transactions to the maximum extent practicable.

Q10. What's the difference between Targeted Topic Training Grants and the Training and Educational Material Development Grants?

- A. The emphasis for applications submitted for Target Topic Training grants should be on the development of quality safety and health training and educational materials, and conducting training for workers and/or multiple employers addressing safety and health hazards associated with one of the OSHA selected training topics listed in Section VI.D.1.c) of the SGA. Technical assistance may be proposed in addition to the training. The proposal may include training which occurs in a single or limited number of events during the 12-month performance period. Applicants for the Training and Educational Materials Development category are expected to develop, evaluate, and validate classroom quality training and educational materials for one of the audiences listed in Section IV, and on an OSHA-selected training topic as listed in Section VI.D.1.c) of the SGA. The purpose is to produce quality training materials and educational materials that fill an unmet need and that have broad applicability. Limited on-site training should be proposed as part of the evaluation and validation process, but should not be a significant work plan element.