



USAID | WEST BANK/GAZA

**USAID/DCHA/CMM and USAID/Gaza-West Bank
Annual Program Statement (APS)
FY 14 Conflict Mitigation and Reconciliation Programs and Activities
APS # 294-14-000001**

ISSUANCE DATE: April 7, 2014
DEADLINE FOR QUESTIONS: April 15, 2014
CLOSING DATE: May 11, 2014

SUBJECT: USAID/West Bank and Gaza Annual Program Statement (APS) for Conflict Mitigation and Reconciliation Programs and Activities

The United States Agency for International Development (USAID) invites applications for funding from qualified U.S. and non-U.S., non-profit or for-profit non-governmental organizations (NGOs), and international organizations (PIO or IO), to carry out activities that mitigate conflict and promote reconciliation by bringing together individuals of different ethnic, religious or political backgrounds from areas of national conflict, civil conflict and war.

The authority for the APS is found in Foreign Assistance Act of 1961, as amended. Pursuant to 22 CFR 226.81, it is USAID policy not to award profit under assistance instruments. Resulting awards to U.S. non-governmental organizations will be administered in accordance with USAID ADS 303, 22 CFR 226, 2 CFR 220 for universities (formerly OMB Circular A-21), 22 CFR 230 for non-profit organizations (formerly OMB Circular A-122), and OMB Circular A-133 for both universities and non-profit organizations or 48 CFR 31.2 (for for-profit organizations), and Standard Provisions for U.S. and Non-U.S. Nongovernmental Organizations.

Organizations receiving an award under this APS must comply with all applicable U.S. laws. Failure to comply with applicable U.S. law and regulations may result in forfeiture/termination of an award.

USAID requests summary applications limited to five pages. Summary applications must be submitted by May 11, 2014¹. These applications will be reviewed in accordance with the evaluation criteria, with the finalists being subsequently asked to submit a full application, except in the case of Fixed Obligation Grants, which will not require a full application. USAID's request for full application does not commit USAID to make an award. All applicants will be informed of the results of the evaluation of the summary applications as soon as time permits. Upon request, USAID will provide feedback concerning the applications. USAID reserves the right to fund any or none of the applications submitted.

USAID anticipates awarding multiple Standard Assistance Awards (Grants and Cooperative Agreements) and Fixed Obligation Grants (FOGs) up to \$9 million under this APS as follows:

¹ This APS is open for six months from the date of issuance. USAID reserves the right to call for future applications.

Standard Assistance Award (See Section B): Should range from a minimum amount of \$500,000 to a maximum amount of \$1,200,000. Finalists applying for a Standard Assistance Award will be invited to submit a full application. (See Attachment A of the APS for guidance on full application format).

Fixed Obligation Grants (See Section C): Should range from a minimum amount of \$50,000 to a maximum amount of \$100,000. Applicants that submit applications that fall within the parameters of FOGs will not be required to submit a full application and will be notified if successful or unsuccessful based only on the summary application.

For FOG awards whose geographic area of implementation is within Israel only, it is anticipated that the US Embassy Tel Aviv will be taking on the pre and post award responsibilities.

This APS consists of this cover letter and the following:

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| 1. Section A - | APS objectives; |
| 2. Section B - | Standard Assistance Awards; |
| 3. Section C - | Fixed Obligation Grants (FOGs); |
| 4. Section D - | Selection Criteria; |
| 5. Attachment A- | Standard Assistance Award-Full Application Format; |
| 6. Attachment B- | USAID West Bank and Gaza Mandatory Special Provisions; |
| 7. Attachment C- | Other Information-References; |
| 8. Attachment D- | Fixed Obligation Grant (FOG) Entity Eligibility Checklist; |
| 9. Attachment E- | Standard Assistance Award Technical Application Cover Page; |
| 10. Attachment F- | FOG Technical Application Cover Page and Program Summary; |
| 11. Attachment G- | Budget Template; |
| 12. Attachment H- | Sample Budget Narrative; |
| 13. Attachment I- | VAT Guidance; |
| 14. Attachment J- | Mission Order No.21. |

The preferred method of distribution of USAID Annual Program Statements (APS) is electronically via Grants.gov. This APS and any future amendments can be downloaded from <http://www.grants.gov>. It is the responsibility of the recipient to ensure that it has received the APS and any future amendments from <http://www.grants.gov> in its entirety. All interested parties are encouraged to register on <http://www.grants.gov> to receive automatic notification of amendments to this APS.

Applicants may upload applications to <http://www.grants.gov>; however, USAID bears no responsibility for data errors resulting from transmission or conversion processes associated with electronic submissions.

Additionally, USAID/West Bank and Gaza requires that all applications be submitted electronically (e-mailed) to WBG-APS-CMM2014@usaid.gov by May 11, 2014. Applicants are required to request a receipt confirmation to ensure that the application was received.

Issuance of this APS does not constitute an award commitment on the part of USAID, nor does it commit USAID to pay for any costs incurred in the preparation and submission of an application. Further, USAID reserves the right to reject any or all applications received. **In addition, final award of any resultant Assistance Award(s) will not be made until funds have been fully appropriated, allocated, and committed through internal USAID procedures, including a strategic review conducted in coordination with the State Department.** All costs are at the Applicant's own expense.

IMPORTANT: USAID requests that all questions regarding this APS be submitted in writing via e-mail to WBG-APS-CMM2014@usaid.gov no later than April 15, 2014. Answers to all questions will be provided through an amendment to the APS.

USAID/West Bank and Gaza will be hosting the following two pre-application conference(s) for prospective applicants:

- **Wednesday, April 9, Palestinian Red Crescent Society, Al Bireh-10:00-12:00.**
- **Thursday, April 10, Carlton Hotel-10 Eleizer Peri Street, Tel Aviv-10:00-12:00.**

Please send your RSVP for both sessions by 14:00 (Jerusalem time) on Tuesday, April 8, 2014, to the following email address: wbgusaidcmm@usaid.gov.

Applicants should retain for their records one copy of all enclosures which accompany their application.

Thank you for your interest in USAID Programs.

Sincerely,



Chitahka Floore
Agreement Officer
USAID/West Bank and Gaza