

NOI P19AC00897 Full Text

Project Goals and Objectives

A. Project Goals – The goal of this project is to enhance public awareness and understanding of Lowell’s nationally-significant resources. Researchers will make a presentation of interim findings to park staff and a second, recorded presentation to the public at the conclusion of the project for a direct transfer of knowledge. In addition, this project will produce a tangible transfer of knowledge deliverable in the form of a digital map based on the final section of the report which links resources to the park’s five principal themes via maps and illustrations. The digital map will be made available on a variety of platforms such as the park’s website and a future mobile app. Tangible transfer of knowledge deliverables will follow applicable NPS policies and standards.

B. Project Objectives –

- Site visits
- Research Plan
- Conduct Research
- Present interim research findings to park staff
- Write Historic Resource Study document
- Produce Historic Resource Study in hard and digital copy
- Present research findings to the public. Record presentation for inclusion on park’s website.
- Develop digital map based on final section of report linking resources to the park’s five principal themes via maps and illustrations

This project will allow national and local historians, educators, current and future partners, and public stakeholders, especially members of neighboring communities, to better understand park history. Providing access to historic resources through publishing the research resulting from this project, and through interpretive products this project will develop will increase public access to park-managed historic resources and enhance park manager's ability to manage public lands.

Recipient Responsibilities

1. Collaborate with NPS project team to fully develop a statement of work based on articles I and III of this agreement.
2. Engage an appropriate scholar/researcher to conduct research and produce an historic resource study in accordance with Secretary of the Interior's standards for professional historians, outlined in *NPS-28: Cultural Resource Management Guidelines, Appendix E*.
3. The Recipient shall carry out the Statement of Work in accordance with the terms and conditions stated herein. The Recipient shall adhere to Federal, state, and local laws, regulations, and codes, as applicable.
4. The researcher and key team members must be fully qualified personnel according to the Secretary of the Interior’s standards for professional historians, outlined in *NPS-28: Cultural Resource Management Guidelines, Appendix E*.

5. All work must be technically and legally defensible.
6. Research must meet NPS standards for a “thorough investigation” as defined in *NPS-28: Cultural Resource Management Guidelines, Chapter 2* for an historical study; i.e.: research in selected published and documentary sources of known or presumed relevance that are readily accessible without extensive travel and that promise expeditious extraction of relevant data, interviewing all readily available knowledgeable persons, and presenting findings in no greater detail than required by this task directive.
7. The researcher must include historic maps contributing GIS data as available to provide sufficient geographical context and illustrate the investigated concepts.
8. The completed product must conform to NPS standards for Historic Resource Studies, as defined in *NPS-28: Cultural Resource Management Guidelines, Chapter 2*, i.e.: it provides a historical overview of a park or region and identifies and evaluates a park's cultural resources within historic contexts. It synthesizes all available cultural resource information from all disciplines in a narrative designed to serve managers, planners, interpreters, cultural resource specialists, and interested public as a reference for the history of the region and the resources within a park.
9. The researcher's quality control efforts must ensure that all draft and final deliverables are complete documents, as specified, that meet the standards of scholarship as defined by the guidelines of the Organization of American Historians and have been reviewed for copy quality, technical accuracy, and consistency with style guidelines. Submittals not displaying such efforts will not be accepted.
10. The researcher must coordinate with the NPS and OAH as necessary to complete the work, including a written status update statement quarterly and participation in conference calls and product review meetings.
11. The researcher is responsible for the cost of all reproductions and for securing copyright permissions, where applicable. Wherever possible, the researcher shall choose illustrations that are in the public domain. All illustrations must be labeled with captions that fully identify the subject, where published (if published), and must provide credit/ courtesy lines identifying where the original can be found. Illustrations must be numbered and referred to by that number in the text. A full list of illustrations with captions must be included following the table of contents.
12. Guidelines for style established in the most recent edition of the *Chicago Manual of Style* will be used for citations and as a general guide, in addition to the NPS Style Guide. Final reports should be delivered in a professionally formatted and print-ready PDF conforming to NPS Graphic Identity standards
13. Copies of research files and other material produced as a result of this project, except for those items for which another institution or the author has copyrights or has placed restriction on distribution, shall be delivered to NPS and become property of NPS upon completion of the project, whether or not they were used in preparation of the final report.
14. The NPS retains all rights to publish and disseminate this report. The research materials and completed products will be in the public domain and may not be copyrighted. However, the researcher may publish the results of the research without written permission, but shall inform the NPS and OAH of any publications or presentations resulting directly from the products of this research. Revision of the manuscript for publication with an academic press, after completion of the project, is encouraged, provided that the role of the NPS and the OAH is acknowledged in print.
15. The researcher must obtain prior Government approval from the park point of contact for any public information releases concerning this award (including outside publication) which

refer to the Department of the Interior, the National Park Service, or any employee by name or title. The specific layout, text, photographs, etc. of the proposed release must be submitted with the request for approval.

NPS Responsibilities

1. Work with the OAH to develop a detailed scope of work, based on Articles I and III of this task agreement, for the scholar/researcher to follow in order to complete the Historic Resource Study.
2. Monitor and provide Federal oversight of activities performed under this agreement. Monitoring and oversight includes review and approval of financial status and performance reports, payment request, and tasks identified below. Additional monitoring activities may include site visits, conference calls, and other on-site and off-site monitoring activities. At the Recipient's request, NPS may also provide additional technical assistance to the Recipient in support of the objectives of this agreement.
3. Substantial involvement by NPS is anticipated during the period of performance of this agreement. In support of this agreement NPS will be responsible for the following:
 - a) Collaborate with the Recipient in selecting the scholar(s) to conduct the research.
 - b) Provide the scholar(s) with access to park records, reports, and databases; familiarize the scholar with the park's resources and facilities; and work with the scholar to select oral history interviewees as needed.
 - c) Review the progress of the research to ensure relevance and quality;
 - d) Distribute the report and make the research available to park managers and the general public for use in management and planning.
 - e) Provide scholar with access to park records, reports, and databases, and familiarize the scholar with the park's resources and facilities.
 - f) Work with the scholar to facilitate access to other relevant collections and individuals necessary for research.
 - g) Provide agency-mandated specifications for oral history collections, and access to audiovisual oral history recording equipment if requested.
 - h) Review the progress of the research to ensure relevance and quality. Provide written comments on all drafts.
 - i) Distribute the report and make the research available to park managers and the general public for use in management and planning as well as to contribute to the body of publicly available historical scholarship related to the site and NPS.
 - j) Organize a one-day workshop to present the findings of the report to park staff, community stakeholders, and the public.
 - k) Share and promote the completed Historic Resource Study with related and relevant NPS units, with the public through official NPS communications channels, and with academic partners and the larger community of professional historians.
 - l) Provide public access to the final report through local public and park libraries, the Library of Congress, and the NPS.gov website.

