



**National Park Service
U.S. Department of the Interior**

NOTICE OF INTENT TO AWARD

This Funding Announcement is not a request for applications. This announcement is to provide public notice of the National Park Service's intention to fund the following project activities without full and open competition.

ABSTRACT	
Funding Announcement	P14AS00072
Project Title	Project & Program Development Richmond, CA
Recipient	Groundworks Richmond CA
Principle Investigator / Program Manager	Sarah Calderon
Total Anticipated Award Amount	\$49,940.00
Cost Share	none
New Award or Continuation?	Continuation of Cooperative Agreement P14AC00266
Anticipated Length of Agreement	From date of award until 3/30/2015
Anticipated Period of Performance	From date of award until 3/30/2015
Award Instrument	Cooperative Agreement
Statutory Authority	16 USC 1(g)
CFDA # and Title	15.921 Rivers, Trails and Conservation Assistance
Single Source Justification Criteria Cited	(2) Continuation
NPS Point of Contact	June Zastrow june_zastrow@nps.gov

OVERVIEW

Cooperative Agreement P14AC00266 was entered into by and between the Department of the Interior, National Park Service, (NPS), and Groundwork Richmond CA (GW RCA) to support the reuse of Brownfields and other derelict sites for conservation, recreation, economic development, and other community benefits through development of GW RCA as part of the Groundwork USA Program and to engage communities impacted by those issues in improving their environment. Brownfields are defined as derelict sites that have been contaminated or perceived to have been contaminated through previous uses of the site. Unless otherwise specified herein, the terms and conditions as stated in the Cooperative Agreement will apply to this Task Agreement.

The objectives of this task agreement are:

- To increase tree planting in Richmond CA through expansion of the GW RCA neighborhood tree planting program.
- To expand community involvement in the Richmond Greenway through the GW RCA Richmond Greenway Stewardship Program.
- To increase opportunities for youth service learning in their community and at local National Parks through the GW RCA Green Team.

RECIPIENT INVOLVEMENT

A. Groundwork Richmond CA agrees:

1. That the funds made available through this Task Agreement will be used to support the work of GW RCA to further develop a neighborhood tree planting program, a Richmond Greenway Stewardship Program, opportunities for the GW RCA Green Team to assist with environmental improvement projects and to develop a two-year strategic plan for building the capacity of GW RCA. Groundwork will work in partnership with the City of Richmond CA and other public, private and non-profit partners in accordance with the Groundwork model.
2. That GW RCA will work to improve the quality-of-life through the transformation and reuse of brownfields and other derelict sites for conservation, recreation, economic development and other environmental improvements and community benefits in Richmond CA.
3. That the funds provided under this Agreement cannot be used for construction of specific projects.
4. To undertake the continued planning and development activities to develop a Neighborhood Tree Planting Program, by accomplishing the following tasks:
 - a) Identify, map and inspect locations for planting trees in 2014

- b) Recruit partners and volunteers to participate in the program for those new locations and prepare outreach materials to inform community members about the program and invite their participation.
 - c) Review and update as needed the previously developed Tree Planting and Stewardship Training Program and materials for Green Team youth, tree-adopters and volunteers.
 - d) Organize and implement a volunteer tree planting event to engage residents and partners in the Neighborhood Tree Planting Program and provide them the training program and materials that have been developed to support their efforts.
 - e) Assess outcome of the program in 2014 and compile a report summarizing what was accomplished and recommendations for strengthening the program in 2015.
 - f) Document the activities of the Tree Planting Program with pictures and videos.
- 5. To undertake the continued planning and development activities to expand participation in the Richmond Greenway Stewardship Program as part of a community based adopt-a-spot program developed with the City of Richmond, by accomplishing the following tasks:
 - a) Develop the sites located at 42nd and Ohio and Carlson Blvd. on the Richmond Greenway and continue stewardship activities in 2014.
 - b) Recruit partners and volunteers to participate in the program for those project sites.
 - c) Review and update as needed outreach materials to inform community members about the work at those sites and invite their participation.
 - d) Engage community members and partners to plan improvements and stewardship activities at these sites and develop a concept plan for each site.
 - e) Work with City to review concepts and plans.
 - f) Develop work plans for implementing the improvements.
 - g) Document the activities of the Stewardship Program with pictures and videos.
- 6. To identify and provide additional opportunities for the GW RCA Green Team to assist with environmental improvement projects on the Richmond Greenway and in surrounding neighborhoods, by accomplishing the following tasks:
 - a. Convene meetings with the city and community partners to identify new project opportunities for the Green Team and with school officials to identify how projects can complement the academic curriculum for Green Team members.
 - b. Work with the lead youth program partner(s) who are responsible for the academic curriculum of the Green Team to ensure the service-learning activities complement the academics provided.
 - c. Develop an overview of service learning activities for the GW RCA Green Team to undertake in 2014, a plan for how they will be accomplished, and a calendar of activities.

- d. Review and update as needed outreach materials to engage local youth and partners with the Green Team.
 - e. Review and update as needed curriculum materials in consultation with local schools to align service learning activities with school curriculum. Compile the curriculum materials for use by the Green Team.
 - f. Work with Rosie the Riveter NHS and other National Parks in the Richmond CA area to engage the Green Teams with the National Park Service in preservation and conservation service learning activities at one or more National Park sites.
 - g. Document the activities of the Green Team Program with pictures and videos.
7. To develop a two-year strategic plan, 2015 – 2016, approved by the GW RCA Board of Directors and Groundwork USA, by accomplishing the following tasks:
- a. Review the status of GW RCA projects, programs and operations.
 - b. Assess upcoming needs and opportunities and build upon the accomplishments to date to develop an updated GW RCA two-year strategic plan for 2015 – 2016, to guide development of GW RCA, including, but not limited to, operations, staffing, projects, programs, financials, governance, board recruitment, and long-term sustainability.
 - c. Submit the strategic plan to Groundwork USA for review and approval. Groundwork USA will notify the National Park Service of the outcome of that review and approval process.
8. To leverage additional resources to support the work of GW RCA to support this effort.
9. To document all funding, in-kind services, volunteer hours, materials and equipment leveraged by GW RCA for its projects, programs and operations.
10. To maintain a photographic record and list of accomplishments for all projects undertaken by GW RCA.
11. To submit quarterly narrative reports to the National Park Service documenting the work completed on the tasks outlined above and required financial reports, in accordance with NPS requirements.

NATIONAL PARK SERVICE INVOLVEMENT

Substantial involvement on the part the National Park Service is anticipated for the successful completion of the objectives to be funded by this award. In particular, the National Park Service will be responsible for the following:

B. NPS agrees:

- 1. That the funding under this Agreement may be used to support the work of GW RCA to further develop a neighborhood tree planting program, a Richmond Greenway

Stewardship Program, opportunities for the GW RCA Green Team to assist with environmental improvement projects and to develop a two-year strategic plan for building the capacity of GW RCA.

2. To participate in the development of GW RCA and their work to develop projects and programs that meet the needs of the communities they serve in Richmond CA.
3. To provide ongoing technical assistance and direction to support and guide the development of GW RCA and its projects and programs, especially those related to conservation of natural resources and developing and caring for new or improved parks, recreation areas, nature reserves, trail systems and other green space amenities, building capacity of the organization to undertake these projects and programs and engaging youth and their families with their local National Parks.

To link GW RCA with NPS sites and programs, EPA, the Groundwork USA network to benefit from their expertise as GW RCA undertakes the work of this task agreement.

SINGLE-SOURCE JUSTIFICATION

DEPARTMENT OF THE INTERIOR SINGLE SOURCE POLICY REQUIREMENTS
Department of the Interior Policy (505 DM 2) requires a written justification which explains why competition is not practicable for each single-source award. The justification must address one or more of the following criteria as well as discussion of the program legislative history, unique capabilities of the proposed recipient, and cost-sharing contribution offered by the proposed recipient, as applicable.
In order for an assistance award to be made without competition, the award must satisfy one or more of the following criteria: (1) Unsolicited Proposal – The proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives; (2) Continuation – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of an activity presently being funded, and for which competition would have a significant adverse effect on the continuity or completion of the activity; (3) Legislative intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress’ intent to restrict the award to a particular recipient of purpose;

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| <ul style="list-style-type: none">(4) Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, cost-sharing ability if applicable, technical expertise, or other such unique qualifications;(5) Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed. |
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The National Park Service did not solicit full and open competition for this award based the following criteria:

(2) CONTINUATION

SINGLE SOURCE JUSTIFICATION DESCRIPTION:

THIS IS A NOTICE OF INTENT TO AWARD

This is a Task Agreement (P14AC00333) under Cooperative Agreement (P14AC00266) in the amount of \$49,940.00 with a period of performance from date of award until 3/30/2015.

STATUTORY AUTHORITY

16 U.S.C. §1(g) Authorizes the NPS to enter into cooperative agreements that involve the transfer of NPS appropriated funds to state, local, and tribal governments, other public entities, educational institutions, and private nonprofit organizations for the public purpose of carrying out National Park Service programs.

16 U.S.C. 460.1-1(d) of the Outdoor Recreation Act authorizes the Secretary of the Interior to provide technical assistance and advice, and to cooperate with States, political subdivisions, and private interests, including nonprofit organizations, with respect to outdoor recreation.