

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 6		
2. AMENDMENT/MODIFICATION NO. 01		3. EFFECTIVE DATE February 25, 2014		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Regional Office of Acquisition and Assistance, USAID/INDIA, American Embassy, Shantipath Chanakya Puri, New Delhi 110021, India			CODE 		7. ADMINISTERED BY (If other than Item 6) CODE See Section7		
8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code)					9a. AMENDMENT OF SOLICITATION NO. RFA-386-14-000002		
					9b. DATED (SEE ITEM 11)		
					10a. MODIFICATION OF CONTRACT/ORDER NO.		
					10b. DATED (SEE ITEM 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [x] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u> 0 </u> copies of the amendment;(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) FAA of 1961 as amended							
E. IMPORTANT: Contractor [] is not, [] is required to sign this document and return <u> </u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The RFA is amended to include Questions and Answers. See attachment 1 for more details. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER AIYONG PAUL SEONG			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA sd/- BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED	

Q: How many awards does USAID/India anticipate making as a result of this RFA?

A: USAID/India plans to make award(s) ranging from U.S. \$200,000 to U.S. \$4 million for a period of one to four years. The actual number of awards and the \$ value of the awards will be based on the number and quality of the technical applications. USAID anticipates making the award(s) before September 2014.

Q: What is USAID's preferred period of performance for applications under the InFoRM program?

A: While USAID has no preferences on the period of performance, it cannot exceed four years. The applicant is encouraged to propose innovative implementation mechanisms to reach the desired results and an ambitious but realistic schedule of performance milestones as steps toward achieving proposed results.

Q: Does USAID have any preference for the geographic target area?

A: InFoRM will focus on areas in India where forests play an important role in the lives of forest-dependent communities and where degradation of forest is of concern. While USAID does not have preference for the geographic target area, Applications will be judged based on the strong justifications for the proposed geographic area of intervention.

Q: What is covered under cost share?

A: Cost share is defined by USAID as, "contributions, both cash and in-kind, which are necessary and reasonable to achieve program objectives and which are verifiable from the recipient's records." The minimum cost share requirement under this RFA is equivalent to 20% of the total award.

Please take note of the provision on cost sharing in 22 CFR 226.23 for information on what can be covered under cost share, what is not allowed and practical examples of cost share. This is available at <http://www.gpo.gov/fdsys/pkg/CFR-2010-title22-vol1/pdf/CFR-2010-title22-vol1.pdf>

Also, USAID/India encourages the development of public-private partnerships to leverage resources under the award(s). While contributions offered as cost share are categorized in regulation, resource leveraging is not. Resource leveraging may include financial contributions; third party contributions; the value of donated services and property, including intellectual property; or may be anything of value that can be measured in some form that permits evaluation of the contribution's impact on achieving desired results. For example, resource leveraging may involve one or more partners proposing financial contributions that will be spent in parallel to the USAID funded activity, but not expended by the recipient or its sub-awardees. Alternatively, resource leveraging may come in the form of the entity's fund raising capability to provide their own form of assistance directly to the same end-users.

Q: Will resources leveraged from Public Sector Undertakings (PSU) qualify under the partnerships criteria?

A: Yes.

Q: Can State Forest Departments be part of the consortium?

A: Yes

Q: Can the sub-recipient under this award be a foreign entity?

A: Yes, as long as the prime recipient is a local Indian organization. USAID has no preference for the make-up of the consortium/sub-recipient. However, please note that the Authorized Geographic Code is 937. Per USAID ADS, Code 937 covers the United States, the recipient country, and developing countries other than advanced developing countries, but excluding any country that is a prohibited source. For more information, see <http://www.usaid.gov/sites/default/files/documents/1876/310.pdf>

Q: Can an organization be part of more than one application?

A: USAID does not require exclusivity agreements. USAID does require signed letter of commitment from the proposed consortium partner(s) (if applicable).

Q: Can one organization submit more than one application? Please clarify whether the three or two priority areas can be integrated in one application or the application should be only on one priority area.

A: USAID requires one application per lead organization. Please integrate all proposed priority areas and/or geographic target areas into one application.

Q: How will USAID evaluate past performance if the applicant does not have experience in managing similar grants/programs?

A: The Technical Evaluation Committee may give more weight to past performance information that is considered more relevant and/or more current. In cases where an applicant lacks relevant past performance history or in which information on past performance is not available, the applicant will neither be evaluated favorably nor unfavorably on past performance. The neutral rating provided to these applicants is at the Agreement Officer's discretion based on the past performance ratings for all other applicants. Prior to assigning a "neutral" past performance rating, the Agreement Officer may take into account a broad range of information related to an applicant's past performance.

Q: Can you provide guidance on filling out the various standard forms required as part of the cost application? Does the cost proposal have to be US Dollars or Indian Rupees? What is the conversion rate?

A: The cost proposal should be in Indian Rupees with a US Dollar equivalent. Please use the conversion rate of 62 INR to 1 USD.

How to Complete the Application for Federal Assistance—SF-424

Item #1—Type of Submission: Select —Application or Pre-Application (The Request for Application will specify what type of application.)

Item #2—Type of Application: Select —New

Item #3 - #4—Date Received/Applicant Identifier: Leave blank, it will be assigned by the Federal agency

Item #5 - #7—Federal Entity Identifier/Federal Award Identifier: Leave blank, it is not applicable to this program

Item #8—Applicant Information:

8a – Input your organization’s legal name

8b – If U.S. Organization, enter your EIN or TIN as assigned by the IRS; If international organization enter —44-44444444

8c – Enter your organization’s DUNS number.

8d – Enter your organizations address including country

8e – If applicable, enter the name of a department or division that will coordinate the proposed activities.

8f – Name of the project person to contact about this application.

Item #9—Type of Applicant - Please select one of the following.

H. Public/State Controlled Institution of Higher Learning

N. Nonprofit

O. Private Institution of Higher Learning

Q. For Profit

R. Small Business

W. Non-domestic (non-US entity)

X. Other (Specify)

Item #10—Name of Federal Agency: Input – —Bureau of Near Eastern Affairs, Office of the Middle East Partnership Initiative

Item #11—Catalog of Federal Domestic Assistance Number and Title: Input – —19.500 and the title is —Middle East Partnership Initiative (MEPI). This is a required field.

Item #12—Funding Opportunity Number and Title: Input the number and title provided in the request for application.

Item #13—Competition Identification Number and Title: Input the title provided in the request for application.

Item #14—Areas Affected by Project: Input the countries involved in your proposed project activities. This is a required field.

Item #15—Descriptive Title of Applicant’s Project: Enter a brief descriptive title of your project. Enter the Priority area to which you are applying.

Item #16—Congressional Districts

16a – Applicant: If in the U.S., enter the congressional district of your organization. If International organization, enter —00-000.¶

16b – Program/Project: If program takes place in the U.S., enter all the congressional districts affected by the program. If program is outside the U.S. enter —00-000.¶

Item #17—Proposed Project: Enter the proposed start date and end date of your project. This is a required field, however, actual dates will be negotiated if selected for funding.

Item #18—Estimated Funding

18a – Enter the amount of funding your organization is requesting from MEPI (Federal funding).

18b – Enter the amount of any Non-Federal (e.g. non-U.S. Government) resources that will be used to support the project. This includes cost sharing and matching.

18c-d – If U.S. based, enter any funding you are receiving from the State and Local governments for this project, if applicable.

18e – Enter the total of all other costs. (Explain)

18f – If you anticipate any income to be generated by this project (i.e. registration fees) input that information here, if applicable.

18g – Total all the numbers from 18a-18f

Item #19—Is Application subject to Review by State Under Executive Order 12372 Process? Select —c. Program is not covered by E.O. 12372¶

Items #20—Is Applicant Delinquent of any Federal Debt. Please select yes/no. If yes, please complete page 3, providing an explanation.

Item # 21 – Authorized Representative: Please provide the name, contact information, and signature of the authorized representative for your organization. The governing body of your organization must have specifically documented the designation for an authorized representative to submit an application for funding to the U.S. Government. If selected for funding this documentation may be requested. PLEASE NOTE: It is a best practice to have the SF-424 signed by the same authorized representative that would sign any ensuing award document for your organization. If a different authorized representative must sign any ensuing award document, that person will need to attach documentation confirming that they have the recipient organization’s delegation of authority to commit the organization to an award.

The SF-424A requests a breakdown by budget categories -- but please also provide us with detailed budget notes of each category.

Organizations that receive USAID funding are required to be registered in the System for Award Management (SAM). If you are not active in SAM, you will first need a Data Universal Numbering System (DUNS) number for your organization, which is also required in the SF-424 and also in the Certifications and Assurances. You can obtain a DUNS number via internet by applying for one at <http://fedgov.dnb.com/webform/index.jsp>.

After obtaining a DUNS number, you will need to register your organization with SAM. Please visit <https://www.sam.gov/portal/public/SAM/> for completing the process. It takes a few days before your organization's profile gets activated. The SAM registration process must be initiated immediately upon

receipt of the DUNS number. Once completed, please send us a screenshot of your organization's active profile page at <https://www.sam.gov/portal/public/SAM/>.

Q. If we don't have an Indirect Cost Rate Agreement, how should we budget for indirect costs?

A. Unless the applicant has a final or provisional NICRA with a USAID government agency, NICRAs will not be allowed. Applicants must direct charge and account for all their indirect costs. This also applies to the sub-recipients.

Q: Can you please help us understand the FCRA requirements?

A: Please consult your legal counsel in obtaining information on the FCRA requirements. While organizations may apply to this RFA without a valid FCRA, USAID will not be able to disburse funds to an organization without a valid FCRA. USAID encourages the organizations that require FCRA to obtain the same expeditiously.