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| **PROGRAM TYPE** |
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| 1. **APPLICANT’S CONTACT INFORMATION**
 |
| 1. Implementing organization:
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| 1. Contact Person and Title:
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| 1. Address/ Postal Code and City:
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| 1. Phone number:
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| 1. E-mail:
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| 1. **BASIC INFORMATION ABOUT THE PROPOSAL**
 |
|  | Project title: |  |
|  | Amount requested (USD): | Amount of co-share if any (USD): | Total Cost (USD): |
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| 1. **ELEVATOR PITCH**
 |
| (SHORT SUMMARY OF THE PROJECT, NOT TO EXCEED 50 WORDS) |
| 1. **DEFINITION OF SITUATION**
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| 1. **PROJECT OUTCOMES**
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| 1. **DESCRIPTION OF PROJECT ACTIVITIES**
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| 1. **ACTIVITY LOCATIONS**
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| 1. **PROJECT BENEFICIARIES**
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| 1. **PROJECT SCHEDULE AND TIMELINE**
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| 1. **PROJECT PARTNERS**
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| 1. **ANTICIPATED OUTPUTS OF THE PROJECT**
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| 1. **MONITORING AND EVALUATION PLAN**
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| 1. **PROJECT PUBLICITY**
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| 1. **PROJECT SUSTAINABILITY**
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| 1. **BACKGROUND OF IMPLEMENTING ORGANIZATION**
 |
| (INCLUDE ORGANIZATION’S TECHNICAL AND MANAGEMENT CAPACITIES) |
| 1. **KEY PERSONNEL**
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| 1. **PREVIOUS U.S. GOVERNMENT FUNDING**
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| 1. **DETAILED BUDGET (itemize any amount larger than $200):**
 |
|  |  | **A** | **B** | **C** | **D** | **E** |
|  | **ITEM** | **NO. OF UNITS** | **PRICE PER UNIT** | **U.S. SHARE OF THE COST** | **APPLICANT’S SHARE OF THE COST** **(IF ANY)** | **TOTAL** |
|  |  |  |  | **(A x B)** |  | **(C+D)** |
|  | **Personnel** |  |  |  |  |  |
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|  | SUBTOTAL A |  |  |  |  |  |
|  | **Fringe** |  |  |  |  |  |
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|  | SUBTOTAL B |  |  |  |  |  |
|  | **Travel** |  |  |  |  |  |
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|  | SUBTOTAL C |  |  |  |  |  |
|  | **Supplies** |  |  |  |  |  |
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|  | SUBTOTAL D |  |  |  |  |  |
| **E.** | **Contractual** |  |  |  |  |  |
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|  | SUBTOTAL E |  |  |  |  |  |
| **F.** | **Other Direct Costs** |  |  |  |  |  |
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|  | SUBTOTAL F |  |  |  |  |  |
| **GRAND TOTAL (A+B+C+D+E+F)** |  |  |  |

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| 1. **BUDGET NARRATIVE**
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| **THIS SPACE FOR INTERNAL U.S. EMBASSY USE ONLY** |
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