



National Park Service

CRFA-PGC - Cultural Resources Financial Assistance

2021
P21AS00209

Signature

Date

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A. Program Description

A1. Authority

Legislative Authority: 25 U.S.C. 3008

Federal Regulations: 2 CFR § 200; 2 CFR § 1402; 43 CFR § 10

Catalog of Federal Domestic Assistance (CFDA) Number
15.922

A2. Background, Purpose and Program Requirements

Program Background Information and Objectives:

The National Native American Graves Protection and Repatriation Act (NAGPRA) Program assists the Secretary of the interior with some responsibilities under NAGPRA. One of these responsibilities is to administer the section of NAGPRA which authorizes the Secretary of the interior to make grants to museums, Indian Tribes, and Native Hawaiian organizations for the purposes of assisting in consultation, documentation, and repatriation of native American cultural items, including human remains, funerary objects, sacred objects, and objects of cultural patrimony (25 U.S.C. 3008).

Under this Funding Opportunity, grant funds must be used for **CONSULTATION** or **DOCUMENTATION** projects under NAGPRA. Consultation projects support efforts related to compiling or revising a NAGPRA inventory and making or responding to requests for repatriation of items in a NAGPRA summary. Documentation projects support determining the geographical origin, cultural affiliation, and other basic facts surrounding the acquisition of Native American cultural items. Consultation and documentation projects should lead to determining control, treatment, repatriation, and disposition of NAGPRA cultural items.

Secretary of the Interior Priorities:

This program supports the following Secretary of the Interior priorities:

- Expand lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities.
- Support tribal self-determination, self-governance, and sovereignty.
- Reduce the administrative and regulatory burden imposed on U.S. industry and the public.

This program supports the priorities listed above by assisting Indian Tribes, Native Hawaiian organizations, and museums in repatriation activities required under NAGPRA. Grant funds support activities including travel, consultation meetings, and training, all of which are required under the regulations. Through these activities, this grant program allows all recipients to expand lines of communication with Tribes, support tribal sovereignty, and reduce the administrative and regulatory burden imposed by the Act.

B. Federal Award Information

B1. Total Funding

Estimated Total Funding

\$ 1,907,000

B2. Expected Award Amount

Maximum Award

\$ 90,000

Minimum Award

\$ 5,000

Anticipated Federal Funding:

The amount of funding available per award for this NOFO will be determined once final FY2021 appropriations have been made. This NOFO will be cancelled if FY2021 appropriations are insufficient to support new awards.

Non-Federal Entity Cost Share:

Non-Federal cost share is not required for this agreement and will not be used as a factor during the merit review of applications under this announcement.

Estimated Amount of Funding Available Per Award:

The amount of funding available per award for this NOFO will be determined as part of the application review process based on applications received and funding made available through appropriations. Based on prior year data, NPS anticipates the average dollar amount of awards made under this announcement to be between \$5,000 to \$90,000.

B3. Anticipated Award Funding and Dates

Anticipated Award Date

August 01, 2021

Anticipated Start Date: 09/01/2021

Projects receiving funding through this announcement will start once funding has been secured and awards have been made. Pre-award costs are not allowable unless specified in the written

grant agreement

Anticipated Term of the Agreement:

Agreement terms for funded projects are estimated to range between one to two years, depending on the negotiated project statement of work. Agreements are not effective until fully executed with signature from the NPS Financial Assistance Awarding Officer. Prior to the expiration of this agreement, modifications may be proposed by either party and will become effective upon written approval of both parties.

B4. Number of Awards

Expected Number of Awards

25

Based on prior year data, NPS anticipates between 20 and 30 agreements for FY2021. The actual number of awards will depend on the number of meritorious applications and the availability of appropriated funds.

Multiple Projects or Multiple Proposals

Applicants may submit more than one consultation/documentation proposal during the fiscal year. A separate and complete proposal package must be submitted for each unique project. A maximum of \$90,000 is available for a unique consultation/documentation project.

Multiple proposals from museums, Indian Tribes, and Native Hawaiian organizations can be submitted for the same project, however, applicants should determine how the \$90,000 will be distributed among the requestors prior to submittal and budget accordingly. A single joint request is preferred for each unique project.

Other Information:

Applications for renewal or supplementation of existing projects are eligible to compete with applications for new Federal awards. Applications to renew or supplement existing projects must explain in full the specific, discrete project that can be accomplished within the term of the agreement that is a part of a larger, ongoing project.

B5. Type of Award

Funding Instrument Type

G - Grant

A legal instrument of financial assistance between The National Park Service and a non-Federal entity that, consistent with 31 U.S.C. § 6302, 6304:

- (1) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. § 6101(3)); and not to acquire property or services for the Federal awarding agency's direct benefit or use;

(2) Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Substantial Involvement:

For a grant agreement, no substantial involvement on the part of the National Park Service is anticipated.

C. Eligibility Information

C1. Eligible Applicants

Eligible Applicants

- 00 – State governments
- 01 – County governments
- 02 – City or township governments
- 06 – Public and State controlled institutions of higher education
- 07 – Native American tribal governments (Federally recognized)
- 12 – Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- 20 – Private institutions of higher education
- 25 – Others (see text field entitled “Additional Information on Eligibility” for clarification)

Additional Information on Eligibility

The following entities are eligible to apply for a NAGPRA Consultation/Documentation Grant:

a. **An Indian Tribe, Alaska Native village, or Native Hawaiian Organization**

An "Indian tribe" means any tribe, band, nation, or other organized group or community of Indians, including any Alaska Native village (as defined in, or established pursuant to, the Alaska Native Claims Settlement Act), which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians. The Department of the Interior has interpreted this definition as applying to over 573 Indian tribes and Alaska Native villages that are recognized by the United States Government. The Bureau of Indian Affairs' list of Federally recognized tribes is available at www.bia.gov. This list does not include Alaska regional or village corporations, although Alaska Native Villages may subcontract work under grants to such corporations.

“Native Hawaiian organization” includes any organization that: a) serves and represents the interests of Native Hawaiians; b) has as a primary and stated purpose the provision of services to Native Hawaiians; and c) has expertise in Native Hawaiian Affairs. NAGPRA states that this shall include the Office of Hawaiian Affairs.

b. **A museum that has control of Native American human remains, funerary objects, sacred objects, or objects of cultural patrimony and has received Federal funds.**

The term “Museum” includes state or local government agencies, private institutions, and institutions of higher learning that have received Federal funds. Eligible museums must

have completed and provided the following documents to the National NAGPRA Program and to Indian tribes or Native Hawaiian organizations, as appropriate:

- i. **A NAGPRA Summary** of the Native American unassociated funerary objects, sacred objects or objects of cultural patrimony in their possession or control by November 16, 1993, and thereafter according to timelines established by 43 CFR 10.13.
- ii. **A NAGPRA Inventory** of Native American human remains and associated funerary objects in their possession or control by November 16, 1995 (or other deadline as stipulated by the Department of the Interior), and thereafter according to timelines established by 43 CFR 10.13.

A museum that has not yet completed the initial requirements of NAGPRA (summaries and inventories), but does so prior to submitting a grant proposal, may then be eligible to receive an award. Museums determined to be out of compliance with NAGPRA may be excluded from consideration. Federal agencies may not apply for grants. Applicants who previously received a NAGPRA grant but did not meet the conditions of the grant agreement, including reports or deliverables, may be penalized in the review process. Questions about eligibility should be directed to the Awarding Agency using the information provided in Section G of this announcement.

C2. Cost Sharing or Matching

Cost Sharing / Matching Requirement

No

Non-Federal cost share is not required to be eligible for an award under this announcement and will not be used as a factor during the merit review of applications under this announcement. Applicants are not recommended to include cost-sharing or matching funds in their proposals.

C3. Other

Applications will be reviewed and evaluated as they are received and may be submitted at any time up until the closing date of this announcement. An applicant's failure to meet an eligibility criterion by the closing date of this announcement will result in the application being excluded from consideration. This includes but is not limited to late and incomplete application packages.

Compliance with the National Historic Preservation Act

Projects funded under this program may constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act (54 U.S.C. 306108). Accordingly, the National Park Service may consult with the appropriate State Historic Preservation Officer and/or Tribal Historic Preservation Officer prior to awarding funds.

Eligible Grant Activities

NAGPRA Consultation/Documentation grants are intended to support:

- a. Museums' efforts to further identify Native American human remains and cultural items in their collections through consultation with Indian tribes and Native Hawaiian organizations leading towards repatriation; and/or
- b. Indian tribes' and Native Hawaiian organizations' efforts to consult with museums regarding human remains and cultural items of interest to their tribe or organization and determine items for which they desire to make a request and consult on repatriation/disposition.

Grants are used to support specific, discrete projects that can be accomplished within the term of the agreement (between one and two years). NAGPRA grants will support both new projects as well as discrete phases of larger, ongoing projects. Project activities may include, but are not limited to:

- a. Research and/or data collection. This includes academic research, database development, interviews with tribal elders, and other forms of data collection to support consultations leading to cultural affiliation and repatriation/disposition requests.
 - i. For museums this includes research to determine cultural affiliation of newly acquired collections, updating collections previously identified as culturally unidentifiable for additional tribal or aboriginal land interests of tribes, developing databases or other records management systems to improve consultations, or partnering with other museums and/or tribes to improve identification and consultation. This should not be interpreted as authorizing the initiation of new scientific studies or other means of acquiring or preserving additional scientific information from the human remains and/or cultural items.
 - ii. For tribes and NHOs, this includes developing a database system to maintain information gained from summaries and inventories, producing reports on cultural affiliation to support NAGPRA requests, or working with Indian tribes, NHOs and/or museums on projects to determine the cultural affiliation or tribal or aboriginal land connections of the human remains and/or cultural items.
- b. Training. This includes the development and production of conferences or workshops; attending established conferences and workshops, including NAGPRA Review Committee meetings and trainings connected to the meetings, to gain knowledge on a variety of NAGPRA-related issues including consultations, repatriation, and handling contaminated collections.
- c. Travel. Museums, Indian tribes and NHOs can use NAGPRA grants to cover travel costs for tribal representatives to view collections and consult regarding the identification, cultural affiliation, proper care, and repatriation of human remains and cultural items.
- d. Meetings. NAGPRA encourages the development of innovative techniques to bring museums, Indian tribes and Native Hawaiian organizations together to consult. Meetings can be conducted onsite or remotely via teleconferences, webinars, conference calls, etc. Meetings can range in size and scope. Museums may use NAGPRA funds to support the preparation and hosting of tribes for consultations or meetings with other museums. Tribes may consider using NAGPRA funds to support internal NAGPRA committee meetings, meetings with a NAGPRA coalition, or meetings with museums.
- e. Collections Care. Many NAGPRA items in museums were treated with potentially hazardous materials in an effort to preserve them and now pose health and environmental

concerns. NAGPRA grant funds can be used to test collections for the presence of pesticides or other contaminants, research and document a collections treatment history, and cover the cost of decontaminating items. Funds can also be used to train museum and tribal staff on the care and maintenance of contaminated collections subject to handling during consultation and repatriation.

The table below outlines the scope of activities allowed under a NAGPRA Consultation/ Documentation grant. Ineligible activity costs may be dis-allowed during the budget review. If an applicant has questions about activity eligibility, they should contact the Awarding Agency using the information provided in Section G of this NOFO.

ACTIVITY	DOES NOT FUND	WILL FUND
Advocacy/ Fundraising	Any activity that can be construed as advocacy or fundraising, including the preparation of grants, fundraising committee meetings, and lobbying.	None.
Capital Projects	The purchase, construction, or renovation of land and/or buildings, as well as the purchase of cemetery plots, gravesites, or grave markers.	None.
Coalitions and Partnerships	Coalitions or partnerships that do not relate to the NAGPRA process.	Travel costs and materials for coalition meetings, training for coalition members, development of MOUs and other agreements to facilitate the NAGPRA process.
Consultation Meetings	Costs of entertainment, including amusement, diversion, and social activities. Alcoholic beverages. Programs, contests, festivals, or similar events and activities that do not directly impact a NAGPRA effort.	Rental of facilities, speakers' fees or stipends, costs of meals and refreshments including ceremonial food items, local transportation, and other items incidental to such meetings.

ACTIVITY	DOES NOT FUND	WILL FUND
Cultural Resource Activities	<p>Ongoing cultural resource activities not directly tied to NAGPRA activities, including:</p> <ul style="list-style-type: none"> • Cultural properties management; • Ongoing care and curation of cultural items, including the purchase of display cases, storage furniture, or other materials to hold repatriated items; • Ongoing care and maintenance of grave sites; • Ongoing cultural protection activities. 	<p>Culturally appropriate storage or transportation materials for NAGPRA collections.</p> <p>Ceremonial supplies for reburial.</p> <p>Contamination testing, treatment, and training on handling NAGPRA items identified for repatriation.</p> <p>Documentation efforts that directly support NAGPRA consultation work, including mapping, surveys, research, and studies.</p>
Databases and Digitization	<p>The purchase of a database to conduct work beyond the scope of the NAGPRA grant project, such as collections management.</p> <p>Digitization of non-NAGPRA collections.</p>	<p>Databases integral to the consultation process, such as a password protected database to allow tribes to access relevant parts of a collection, a database of all inventories and summaries received by a tribe, a database of objects of importance to a tribe, or a database recording a museum's or tribe's activities related to consultation.</p> <p>Digitization processes and web development in support of the consultation process.</p>
Disposition	Transfer of any human remains or objects that fall outside of NAGPRA.	Disposition of human remains and cultural items as described in the NAGPRA regulations at 43 CFR 10.2(g)(5).
Federal Agency Collections	Federal Agency compliance efforts or payments of any kind to Federal employees.	Documentation of items from Federal collections, if applied for by tribes or NHOs. Proposal must justify need for funding and make clear there is no support of Federal NAGPRA responsibilities.
Food	Alcoholic beverages; food and beverages for general meetings.	Per diem for subsistence while in travel status; food and beverages specifically needed for NAGPRA conferences or ceremonies.

ACTIVITY	DOES NOT FUND	WILL FUND
Foreign Institutions	Consultation or documentation of cultural items that are under the control of a foreign institution.	Consultation and documentation on cultural items in the custody of a foreign institution that are under the control of a museum subject to NAGPRA.
Inventories and Summaries	Initial compliance activities, including the development and submission of initial summaries and inventories to achieve basic compliance with NAGPRA.	Additional consultation or to supplement previous consultation on NAGPRA inventories; Inspection of faunal remains to ascertain if human remains were overlooked; Consultation and development of NAGPRA inventories and summaries for human remains or items that were lost or miscataloged when initial inventories were developed.
Litigation and civil penalty allegations	All litigation-related costs. All costs related to filing or mitigating an allegation of failure to comply with NAGPRA.	None.
Non-Federally recognized Indian Groups	Members of Indian groups that are not integral to the consultation process.	Travel and related expenses for representatives from Indian group(s) who are integral to a consultation.
Non-NAGPRA Collections	Consultation on any collection in the control of museums that do not have NAGPRA obligations to transfer non-NAGPRA items.	None.
Public Education and Outreach	General cultural and historic preservation interpretation or education.	Interpretation or education activities specific to a NAGPRA consultation; can include press releases, brochures, or other announcements of project activities.
Recording	General oral history projects or language curriculum activities.	Costs associated with recording or documenting consultation efforts.
Review Committee	Dispute actions.	Presentations at NAGPRA Review Committee meetings to inform the Committee of successes and barriers to consultation under NAGPRA.

ACTIVITY	DOES NOT FUND	WILL FUND
Scientific Study or Destructive Analysis	Testing to determine whether or not the human remains are Native American.	Projects that clearly show possibly interested tribes have been consulted as to the use of destructive analysis, and that a study is integral to resolving cultural affiliation for the purpose of a NAGPRA decision, not for general information.
Smithsonian Institution	Any consultation activities associated with human remains and cultural items under the control of the Smithsonian Institution.	None.
Training	Payment for National NAGPRA Program staff to conduct training or to attend a conference or other event. General cultural resources training.	Training on handling, traditional care, or hazardous substance testing of human remains and cultural items. Training on NAGPRA and its implementation for internal museum or tribal NAGPRA committee members. Attendance at NAGPRA-specific trainings.

Excluded Parties: NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

D. Application and Submission Information

D1. Address to Request Application Package

All application information and documentation can be found on Grants.gov under opportunity number P21AS00209. The Application Package contains the mandatory forms that must be submitted (see the "Package" tab). Applicants must also submit any applicable supporting documents using the additional Attachments Form. Applicants may request paper copies of application materials by contacting the Awarding Agency using the information provided in Section G of this announcement.

D2. Content and Form of Application Submission

Project Narrative

A Complete Application Shall Include:

SF-424 - Application for Financial Assistance

SF-424A - Budget Information for Non-Construction Programs

SF-424B - Assurances for Non-Construction Programs

Project Narrative

Detailed Budget Narrative

Resumes or Position Descriptions for Key Personnel

Letter(s) of Commitment from Project Partners and/or Consultants

Negotiated Indirect Cost Rate Agreement (if applicable)

Using the provided section headings, write a narrative that addresses the prompts listed below. Answers to all items are required (A-H and I, as applicable). Limit the narrative to eight numbered pages. Be concise but provide sufficient detail that a reviewer will be able to answer the review criteria provided in Section E.1 of this announcement. Only include information that is pertinent to the proposal. Use at least 0.5- inch margins on all sides and a font size of at least twelve points. Submit the Project Narrative as a single .pdf via the Attachments Form available through this announcement on Grants.gov.

A. Objectives and Activities

- i. What are the goals and objectives of this project? How do they support the goal of this NAGPRA grant program (to increase the ability of tribes/NHOs and museums to facilitate consultations and collaboration in carrying out the NAGPRA process)?
- ii. What grant-funded activities will you undertake to achieve the project objectives? (Reference Section C.3 of this NOFO for types of eligible activities).
- iii. What deliverables will be produced as a result of the project activities? Do not include required grant reporting as a deliverable.

B. Partnerships

List all project partners and briefly explain their involvement. Explain how partners were involved in the development of this project. Distinguish between confirmed project partners (for whom letters of commitment *must* be included) and potential partners (for whom letters of commitment *should* be included), if applicable.

C. Implementation/Administration

- i. List all key project staff, including consultants. Key project staff are those who play a significant role in the development, execution, and/or oversight of the project. Describe each person's role and explain how their experience and qualifications are appropriate for the project. If you plan to hire new personnel or consultants, either provide position descriptions or describe the criteria that will be used to competitively select these individuals or services. This does not include tribal elders or students but only pertains to professional contractors and personnel.
- ii. In a table or outline format, provide a schedule of completion that includes each major project activity identified in Item A of the Project Narrative and shows how the project will be completed within a 24-month period of performance. The schedule of completion should be no longer than one page per project year.

- iii. Describe what internal controls are in place to assess the progress of the grant and ensure compliance with all administrative and financial requirements. What actions will be taken if work does not proceed as planned?

D. Impact/Evaluation

- i. Describe the implementation of NAGPRA by your tribe/museum to-date. What is your strategic plan for NAGPRA implementation? How will this project help further your NAGPRA strategic plan?
- ii. Describe how you will assess and evaluate project success.

E. Secretary of the Interior Priorities

Briefly explain how the proposed project meets one or more of the following Secretary of the Interior priorities:

- i. Expand lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes and local communities.
- ii. Support tribal self-determination, self-governance, and sovereignty.
- iii. Reduce the administrative and regulatory burden imposed on U.S. industry and the public.

F. Status of Current or Recent NAGPRA Grant(s)

State whether or not you have received a NAGPRA Consultation/Documentation Grant or Repatriation Grant within the past five years. Choose from the following three statement options, as applicable:

- i. "ABC Institute does not currently have a NAGPRA grant, nor did we complete one in the past five years."
- ii. "ABC Institute currently has an active NAGPRA grant."
- iii. "ABC Institute received a NAGPRA grant within the past five years and the grant is closed."

If ii or iii are applicable, provide the grant number(s) and project title(s) of your NAGPRA grant(s). Also provide a brief (2-3 sentence) summary of whether or not the project(s) are/were successful and why.

G. Statement of No Overlap

Applicants must provide a statement affirming that no overlap exists between the proposed project and any other active or anticipated projects in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal). A sample statement to satisfy this requirement might be: "ABC Institute affirms that no overlap exists between the proposed project in this application and any other active or anticipated project in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal)."

If any overlap does exist and the applicant cannot provide a statement like the one above, they must provide a description of the overlap in their application. If at any time funds are awarded that would be duplicative if the funding requested in this application is awarded, the applicant must immediately notify the NPS point of contact.

H. Statement of Impact on Historic Properties

Applicants must provide a statement identifying if the proposed project has the potential to impact historic properties, as defined in 36 CFR § 800.16. “Historic properties” are any prehistoric or historic districts, sites, buildings, structures, or objects that are eligible for or already listed in the National Register of Historic Places. A sample statement to satisfy this requirement might be: “ABC Institute does not believe that the proposed project has the potential to affect historic properties as defined in Section 106 of the National Historic Preservation Act.”

If the applicant cannot provide a statement like the one above, they must provide a brief description of the potential impact in their application.

I. NAGPRA Collection (Museum applicants only)

Describe the museum’s Native American collections. What is the total number of NAGPRA-related items? What is the estimated number of Native American human remains in the museum’s possession or control? (Specify if these are individual bones or sets of remains). If this project prioritizes or addresses certain collections or items instead of others, explain why. Museums may attach up to two pages of relevant supporting documentation if this information does not fit within the eight page limit for the proposal narrative.

1. SF-424, Application for Federal Assistance

Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. The SF-424, Application for Federal Assistance must be complete, signed, and dated. Do not include any proprietary or personally identifiable information. Please note: Enter only the amount requested from this Federal program in the “Federal” funding box on the SF-424 Application form. Include any other Federal sources of funding in the “Other” box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see the “Budget Narrative” section below).

Complete this form with all applicable information. The starred/yellow highlighted fields are required. An "Authorized Representative" is a person who has the authority to legally bind your organization to an agreement. The Authorized Representative cannot be the same person as the Principal Investigator/Project Director, who will have primary responsibility for carrying out your project activities.

SF 424A, Budget Information for Non-Construction Programs

Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For non-construction programs or projects, applicants must complete and submit the SF-424A, “Budget Information for Non-Construction Programs” form. All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200.

Applicants must provide an estimated cumulative budget for the total project in the proposal. The estimated budget must align with the projected scope of work presented in the application. Round all numbers to the nearest dollar amount, even if exact costs are known. If any costs are not applicable to your project, fill-in \$0.00. Check that the amounts listed on the SF424A match those on the Detailed Budget Narrative (see below) before submitting.

SF 424B, Assurances for Non-Construction Programs

Any applicant organization that has not completed the financial assistance certifications and representations within their SAM.gov registration must submit the appropriate signed and dated Assurances form. All of the required application forms are available with this announcement on Grants.gov.

This form must be signed by an Authorized Representative and submitted with the application. Submission of the electronic application acknowledges that your organization certifies compliance with relevant Federal requirements to the same extent as the signature does on a paper application.

Detailed Budget Narrative

The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. In addition, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included (reference section C of this announcement). Cost categories can include, but are not limited to, those costs items included on the SF424A or SF424C.

Using the provided section headings below, write a narrative budget justification that addresses both the grant funds requested and any cost share, and is aligned with the budget categories in Section B of the SF-424A. Provide unit costs for all budget items including any contracts or sub-awards. For each budget category, explain how you arrived at the figures provided and why these items are necessary to accomplish the grant objectives. There is no page limit or required format for the budget narrative. Round all numbers to the nearest dollar amount, even if exact costs are known. If any cost categories are not applicable to your project, write \$0.00 or N/A. Check that the amounts listed in the Budget Narrative match those on Section B of the SF-424A before submitting. Inconsistencies will result in delays in processing the application. Submit the Budget Narrative as a single .pdf via the Attachments Form available through this announcement on Grants.gov.

- A. Personnel: Provide name, title, unit of time, quantity, cost per unit of time, and resultant dollar amount for each of the personnel included in the total line item dollar amount.
(Example: Joe Smith, Registrar, 40 hours/week for 50 weeks at \$20.00/hr. = \$40,000).

- B. Fringe Benefits: For each person included above, provide the fringe benefits rate and total line item dollar amount. If your organization has a separate fringe benefit rate agreement, attach it as a supplemental document to your application.
- C. Travel: Provide the unit of measure, quantity, cost per unit, and resultant dollar amount for each of the following travel details: airfare, lodging, per diem, ground transportation, housing stipend and/or transportation stipend. Also provide a statement that the proposed travel and per diem costs do not exceed current maximum Federal rates (which can be found at <https://www.gsa.gov/travel/plan-book/per-diem-rates>), or that the proposed travel and per diem costs are in line with your organization's written travel policy.
- Under GSA requirements, the first and last travel days of any trip must be calculated at 75% of the full per diem rate. (*Example: For a 3-day trip to a location with a GSA per diem rate of \$100.00 the total allowable per diem is \$75 (Day 1) + \$100 (Day 2) + \$75 (Day 3) = \$250*).
 - The Federal allowable mileage rate of 57.5 cents per mile (as of FY2020) should be applied to any personally owned vehicle use.
 - All travel costs must adhere to applicable regulations and conditions including 2 CFR Part 200.474.
- D. Equipment: Equipment is defined in 2 CFR Part 200.33 as "tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000." List any equipment being purchased with federal funds, provide quotes or estimates obtained to support the cost amount, and include a written justification as to why this equipment is necessary for the proposed project. An applicant must demonstrate purchasing permanent equipment is less expensive than renting. If funded, applicants are required to maintain records demonstrate that a competitive bidding process was used to purchase such services or equipment. Grant recipients who purchase equipment must adhere to applicable regulations and conditions including 2 CFR Part 200.313 and 2 CFR Part 200.439.
- E. Supplies: Provide a description, quantity, cost per unit, and resultant dollar amount for any consumable supplies, raw materials, and expendable equipment (items costing less than \$5,000 and/or have an estimated useful life of less than 1 year). "General office supplies" or "miscellaneous supplies" are not acceptable line items.
- F. Contractual: Provide the contract description, unit of time, quantity, cost per unit of time, and resultant dollar amount for each contract. Do not include stipends for tribal elders here (see budget category H below). Where applicable, include a justification for costs indicating regional costs or ranges for services. The applicant will be required to submit documentation showing a competitive selection process was used for contracts over the Federal micro-purchase threshold of \$10,000.
- G. Construction: Construction costs are unallowable under NAGPRA grants. Do not include any costs under this category and instead enter \$0.00.
- H. Other Costs: Provide a description, quantity, cost per unit, and resultant dollar amount for each item. This category includes such items as stipends for tribal elders or students and other items not previously listed. "Miscellaneous," "overhead," and "contingency" are not acceptable line items.
- I. Total Direct Charges: List the subtotal of budget categories A – H.

- J. **Indirect Costs:** Provide the indirect cost rate percentage, type (negotiated or 10% de minimis), associated base (modified total direct costs), and resultant indirect amount. If indirect costs are included, applicants must include a copy of the negotiated indirect cost rate agreement (NICRA) and apply the approved rate accordingly (see Section D.6 of this announcement below). Provide an explanation if the associated base differs from budget category I (Total Direct Charges). Note: “Stipends” are considered to be Participant Support Costs and must be excluded from the associated base if stipulated in the NICRA. If electing the 10% de minimis rate, include a statement asserting that the applicant does not currently have a negotiated indirect cost rate agreement and is electing to charge a de minimis rate of 10%.
- K. **Total Federal Funding Request:** List the total amount of federal funds being requested. Check that this amount matches those listed on the SF-424 and SF-424A before submitting your application. Inconsistencies will result in delays in processing your application.

Additional Application Documents

Submit the following required documents as clearly-labeled .pdfs via the Attachments Form available through this announcement on Grants.gov.

Resumes of Key Personnel (as applicable)

Attach brief (2 page maximum) resumes for all key project personnel, including consultants, listed in Item C.i. of the Project Narrative. If project personnel or consultants have not yet been chosen, attach detailed position descriptions and/or search criteria. The applicant must be able to prove that a competitive selection process for professional consultants was used for contracts over \$10,000. If awarded, applicable recipients will be required to submit a Competitive Negotiation and Small Purchases Contracting Document, which can be found on the National NAGPRA Program website (www.nps.gov/nagpra). Additional information on procurement standards for Federal grants can be found in 2 CFR Part 200.317-326.

Letters of Commitment (as applicable)

Attach letters of commitment for all project partners listed in Item B of the Project Narrative and for all professional consultants (if known). It is recommended that applicants include letters from all confirmed *and* potential partners. Letters should be current, and should state the partner or consultant’s specific role and responsibilities in the project and assert their commitment to participating in the project, if funded.

Negotiated Indirect Cost Rate Agreement (if applicable)

If your proposed budget includes indirect costs, a current negotiated indirect cost rate agreement must be provided with your proposal. The rate as proposed must meet the requirements of 2 CFR Part 200.414 and 2 CFR Part 200 Appendix III – VII, as applicable. Proposals that fail to document their indirect costs will have those costs disallowed.

In accordance with 2 CFR Part 200.414(f), if applicants do not currently have a negotiated indirect cost rate agreement, they may elect to charge a de minimis rate of 10% of modified total direct costs. If this rate is chosen, it must be applied in accordance with 2 CFR Part 200.414 and

must be consistently used for all federal awards. Proposals shall document that the applicant is electing to charge a de minimis rate of 10% (see Section D.6 of this announcement below).

Other Disclosures

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 CFR § 17)

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.112](#), applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

(a) Applicability.

(1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(2) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.

(b) Notification.

(1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112.

(2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.

(c) Restrictions on lobbying. Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR part 18 and 31 U.S.C. 1352.

(d) Review procedures. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

(e) Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (see also 2 CFR part 180).

Single Audit Reporting Statement

All U.S. states, local governments, federally recognized Indian tribal governments, and non-

profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#). U.S. state, local government, federally recognized Indian tribal government, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

Certification Regarding Lobbying

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in [43 CFR Part 18, Appendix A-Certification Regarding Lobbying](#). If this application requests more than \$100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

Overlap or Duplication of Effort Statement

Applicants must provide a statement indicating if there is any overlap between this Federal application and any other Federal application, or funded project, in regards to activities, costs, or time commitment of key personnel. If no such overlap or duplication exists, state, "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regards to activities, costs, or time commitment of key personnel". If any such overlap exists, provide a complete description of overlaps or duplications between this proposal and any other federally funded project or application in regards to activities, costs, and time commitment of key personnel, as applicable. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted, to whom (entity name and program), and when you anticipate being notified of their funding decision. The statement and the description of overlap or duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. If at any time a proposal is awarded funds that would be overlapping or duplicative of the funding requested from NPS, the applicant must immediately notify the NPS point of contact. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount.

D3. Unique Entity Identifier and System for Award Management (SAM)

Identifier and System for Award Management (SAM.gov) Registration: This requirement does not apply to individuals applying for funds as individual (i.e., unrelated to any business or nonprofit organization you may own or operate) or any entity with an exception approved by the funding bureau or office in accordance with bureau or office policy. All other applicants are required to obtain a Data Universal Numbering System (DUNS) number from Dun & Bradstreet and then register in SAM.gov prior to submitting a Federal award application. Federal award recipients must continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s). See the "Submission Requirements" section of this document below for more information on SAM.gov registration. We may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to

make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant. **There is no cost to register with Dun & Bradstreet or SAM.gov.** There are third-party vendors who will charge a fee in exchange for registering entities with Dun & Bradstreet and SAM.gov; **please be aware you can register and request help for free.**

Obtain a DUNS Number

Request a DUNS Number through the Dun & Bradstreet website. For technical difficulties, send an email to the D&B SAM Help Desk. Please ensure that you are able to receive emails from SAMHelp@dnb.com. The Grants.gov “Obtain a DUNS Number” webpage also provides detailed instructions. Once assigned a DUNS number, your organization must maintain up-to-date information with Dun & Bradstreet. Applicants must enter their DUNS number in the “Organizational DUNS” field on the SF-424, Application for Federal Assistance form.

Register with the System for Award Management (SAM)

Register on the SAM.gov website. “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov Register with SAM page also provides detailed instructions. You can also contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been to the entity’s DUNS or IRS information.

START THIS PROCESS EARLY DON’T DELAY!

D4. Submission Dates and Times

Due Date for Applications

03/12/2021

Application Due Date Explanation

Applicants are held responsible for their proposals being submitted to the National Park Service. Complete applications must be submitted to the National Park Service by **Friday, March 12, 2021, 11:59PM PT**. Applicants are encouraged to submit the application well before the deadline. **Application preparation time may take several weeks, so please start the application process as soon as possible.** Applications submitted after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to its being late or incomplete, the applicant will be notified during the selection process.

D5. Intergovernmental Review

Prior to application submission, U.S. state and local government applicants should visit the [OMB Office of Federal Financial Management website](#) and view the “State Point of Contact (SPOC) List” to determine whether their application is subject to the state intergovernmental review process under Executive Order (E.O.) 12372 “Intergovernmental Review of Federal Programs.” States not on the list do not participate in the intergovernmental review process, and therefore do

not have a SPOC. If you are located within a State that does not have a SPOC, you may send application materials directly to a Federal awarding agency. If your state is on the list, contact the designated entity for more information on the state's prior review requirements for Federal assistance applications.

D6. Funding Restrictions

The Federal awarding agency that provides the largest amount of direct funding to your organization is your cognizant agency for indirect costs, unless otherwise assigned by the White House Office of Management and Budget (OMB). If the Department of the Interior is your organization's cognizant agency, the Interior Business Center will negotiate your indirect cost rate. Contact the Interior Business Center by phone 916-930-3803 or using the [IBC Email Submission Form](#). See the [IBC Website](#) for more information.

Organizations must have an active Federal award before they can submit an indirect cost rate proposal to their cognizant agency. Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award. Recipients must have prior written approval from the Service to use amounts budgeted for direct costs to satisfy cost-share or match requirements or to cover unallowable indirect costs. Recipients shall not shift unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation.

Required Indirect Cost Statement to be submitted with Application

All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:

We are:

- A U.S. state or local government entity receiving more than \$35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.
- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: "Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made." *or* "Attached is a copy of our current negotiated indirect cost rate agreement."]
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date.

- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is lower than 10%. Our indirect cost rate is [insert rate; must be lower than 10%]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of [insert rate; must be lower than 10%] against [insert a clear description of the direct cost base against which your rate is charged (e.g., salaries; salaries and fringe benefits; or modified total direct costs). However, please note that your organization cannot charge indirect costs in excess of the indirect costs that would be recovered if applied against modified total direct costs as defined in [2 CFR 200.68](#)]. We understand that we must notify the Service in writing if we establish an approved rate with our cognizant agency at any point during the award period.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is 10% or higher. Our indirect cost rate is [insert your organization's indirect rate; must be 10% or higher]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in [2 CFR 200.68](#). We understand that we must notify the Service in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by the Service.
- A [insert your organization type] that is submitting this proposal for consideration under the "Cooperative Ecosystem Studies Unit Network", which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per [2 CFR §1402.414](#). If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 "Modified Total Direct Cost (MTDC)". We understand that we must request prior approval from the Service to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that Service approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.
- A [insert your organization type] that will charge all costs directly.

D7. Other Submission Requirements

Applications must be submitted electronically via Grants.gov by the deadline identified above. Applications submitted by other means or not received by the deadline will not be considered. If,

due to extraordinary circumstances, an applicant is unable to submit their proposal through Grants.gov, the National NAGPRA Program may approve submission by other means. Failure on the applicant's part to register in Dun & Bradstreet (DUNS), SAM.gov, or Grants.gov in a timely manner does not constitute extraordinary circumstances. Applications that are not submitted through Grants.gov will only be accepted if the applicant has received prior approval from the National NAGPRA Program and they are submitted by the application deadline.

Proof of timely submission shall be the date and time that Grants.gov receives the application. An electronic time stamp is automatically generated within the system when the application is successfully received by Grants.gov. The applicant will receive an acknowledgement of receipt and a tracking number from Grants.gov with the successful transmission of their application. Applicants should print this receipt and save it as proof of timely submission. In the event the applicant experiences technical difficulties with submitting their application, please contact the Grants.gov Help Desk toll free at 1-800-518-4726 or support@grants.gov.

E. Application Review Information

E1. Criteria

Criterion 1 Maximum Points: 30

Objectives & Activities

- Are project objectives, activities, and deliverables clearly described in detail?
- Is there a logical connection between the objectives, activities, and deliverables?
- Are all project activities eligible for funding?
- Are project objectives consistent with the goals of the NAGPRA consultation grant program?

Criterion 2 Maximum Points: 15

Partnerships

- Are all project partners identified and described in detail?
- Are project partners appropriate and is there evidence of their involvement in planning?
- Is there evidence of commitment to this project from all partners?

Criterion 3 Maximum Points: 20

Implementation & Administration

- Are budget items described in detail, reasonable, and necessary to accomplish activities?
- Are the roles and responsibilities of key project personnel clearly described and defined?
- Are any unfilled positions or consultancies clearly described and their work clearly defined?
- Can the project objectives and activities be accomplished within the timeframe provided?
- Does the applicant demonstrate an ability to ensure all administrative and financial grant requirements will be met in a timely manner?

Criterion 4 Maximum Points: 20

Impact & Evaluation

- Is the applicant's strategic plan for NAGPRA implementation clearly described?
- Does the project help to achieve the NAGPRA strategic plan's goals?
- Is there a plan in place for monitoring the project and ensuring all deliverables are achieved?
- Are there measures in place to assess and evaluate project success?

Criterion 5

Maximum Points: 15

Secretary of the Interior Priorities

- Does the proposed project meet one or more of the following Secretary of the Interior priorities?
 - Expand lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities.
 - Support tribal self-determination, self-governance, and sovereignty.
 - Reduce the administrative and regulatory burden imposed on U.S. industry and the public.

E2. Review and Selection Process

Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances, the program may request modification to the application, other pending applications, or an active award, as needed to eliminate any duplication of effort, or the Bureau may choose not to fund the selected project.

The program may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the Bureau is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the Bureau's "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently \$250,000), the Bureau is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The Bureau will consider this information when completing the risk review. The Bureau uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

a. Initial Review

Independent reviewers and NPS personnel will review all proposals. Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

b. Comprehensive Merit Review

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. A summary of the review panel comments may be provided to the applicant if requested. Proposals will be considered using the criteria outlined above. The scoring of each criterion must be based on the strengths and weaknesses of the application narrative. To assist in assigning an appropriate score, the following will be used as a guideline:

Superior: Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the NPS performance requirements and demonstrates no weaknesses in any aspect of the criteria or the goals of the grant program.

A summary of the review panel comments may be provided to the applicant if requested.

Good: Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting NPS requirements, and demonstrates only a few minor weaknesses in describing how the criteria and the goals of the grant program will be met.

Satisfactory: Applicant addresses all aspects of the criterion and demonstrates the ability to meet NPS performance requirements. The application contains weaknesses and/or a number of minor weaknesses in describing how the criteria and the goals of the grant program will be met.

Marginal: Applicant addresses all aspects of the criterion and demonstrates the ability to meet NPS performance requirements. The application contains significant weaknesses and/or significant minor weaknesses in describing how the criteria and the goals of the grant program will be met.

Poor: Applicant addresses some aspects of the criterion and demonstrates some doubt the likelihood of successfully meeting NPS requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.

Not Acceptable: Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet NPS requirements.

	Criterion 1: Objectives	Criterion 2: Partnerships	Criterion 3: Implementation / Administration	Criterion 4: Impact/Evaluation	Criterion 5: Secretary's Priorities	Total Point Range
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	& Activities					
Superior	30	15	20	20	15	81-100
Good	24	12	16	16	12	61-80
Satisfactory	18	9	12	12	9	41-60
Marginal	12	6	8	8	6	21-40
Poor	6	3	4	4	3	1-20
Not Acceptable	0	0	0	0	0	0

c. Selection

The Selection Official may consider the merit review recommendation, the amount of funds available, and the following program policy factors in making the selection:

- Availability of funds
- Review of Applicant Risk
- Requirements outlined in program specific authorities

d. Budget Review

The proposed budget will be reviewed to ensure all costs are necessary, reasonable, allowable, and allocable for the activities to be conducted. Costs will also be reviewed to determine cost realism and feasibility relative to the objectives contained within the project narrative.

Deficiencies, as well as suggested adjustments, may be noted for discussion purposes if an applicant is selected for award. Although the budget evaluation does not affect the comprehensive merit review criteria noted above, the budget information may be considered as a deciding factor for selection if the budget does not support the technical aspects of the proposal, or if adequate funds are not available to support the proposed effort.

e. Discussions and Award

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

E3. CFR – Regulatory Information

See the [National Park Service's](#) Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. The Service will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

E4. Anticipated Announcement and Federal Award Dates

Projects receiving funding through this NOFO will start once funding has been secured and awards have been made. Pre-award costs are not allowable unless specified in the written grant agreement.

F. Federal Award Administration Information

F1. Federal Award Notices

Upon being selected for the award, successful applicants will receive a notification of the selection of their application for funding. NPS will notify the applicant selected for award by September 2021. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a cooperative agreement or grant will be sent for signature.

Work cannot begin before the non-Federal entity receives a fully executed copy of the grant/cooperative agreement which contains the signature of the Financial Assistance Awarding Officer. Any pre-award costs incurred prior to the receipt of a signed agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant's own risk. A signed grant/cooperative agreement signed by a Financial Assistance Awarding Officer is the only authorizing document to begin performance.

Organizations whose applications have not been selected will be advised as promptly as possible.

F2. Administrative and National Policy Requirements

See the “[DOI Standard Terms and Conditions](#)” for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

F3. Reporting

Financial Reports

All recipients must use the [SF-425, Federal Financial Report](#) form for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 90 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

Performance Reports

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 90 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

Significant Development Reports

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Real Property Reports

Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.

Disclosures

Conflict of Interest Disclosures

Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award. Recipients may

not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the [U.S. Office of Government Ethics website](#) for more information on these restrictions. The Service will examine each conflict of interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, the Service will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including termination of the award.

Other Mandatory Disclosures

The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including suspension or debarment.

Reporting Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

G. Federal Awarding Agency Contact(s)

G1. Program Technical Contact

For **programmatic technical assistance**, contact:

First Name:

Sarah

Last Name:

Glass

Address:

1849 C Street NW, Mail Stop 7360

Telephone:

202-354-2201

Email:

nagpra_grants@nps.gov
Email preferred.

G2. Program Administration Contact

For **program administration assistance**, contact:

First Name:

Same as above.

Last Name:

Address:

Telephone:

Email:

G3. Application System Technical Support

For **Grants.gov technical registration and submission, downloading forms and application packages**, contact:

Name:

Grants.gov Customer Support

Telephone:

1-800-518-4726

Email:

Support@grants.gov

H. Other Information

Payments

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the Service program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.