



**Administration for Children and Families**

**Office of Family Violence Prevention Services**

**Family Violence Prevention and Services Discretionary Grant Program/ National Indigenous  
Domestic Violence Hotline**

**HHS-2025-ACF-OFVPS-EV-0004**

**Application Due Date: 09/04/2025**

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**Funding Opportunity Title:**

Family Violence Prevention and Services Discretionary Grant Program/ National Indigenous Domestic Violence Hotline

**Announcement Type:**

Initial

**Funding Opportunity Number:**

HHS-2025-ACF-OFVPS-EV-0004

**Assistance Listing Number:**

93.592

**Due Date for Applications:**

09/04/2025

## Executive Summary

**Notice:**

- You are strongly encouraged to read the entire notice of funding opportunity (NOFO) carefully and observe the application formatting requirements listed in [Section IV.2. Content and Form of Application Submission](#). For more information on applying for an award, please visit "Applying for an ACF Award" at <https://www.acf.hhs.gov/grants/how-apply-grant>.
- This NOFO uses internal links. In Adobe Reader, you can go back to where you were by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.

The Administration for Children and Families (ACF), Office of Family Violence Prevention and Services (OFVPS), which administers the Family Violence Prevention and Services Act (FVPSA) grant programs, seeks to award one cooperative agreement to operate a 24-hour National Indigenous Domestic Violence Hotline (NIDVH) to provide information and assistance to Indigenous adult and youth victims/survivors of family violence, domestic violence, or dating violence, including their dependents.

## I. Program Description

**Statutory Authority**

The statutory authority for this funding opportunity announcement is 42 U.S.C. §10413 of the Family Violence Prevention and Services Act.

**Description****History and Purpose of the Family Violence Prevention and Services Act**

The Family Violence Prevention and Services Act (FVPSA) is the main federal funding source for emergency shelters that provide support services for domestic violence (DV), dating violence, and family violence victims/survivors and their children. The goal of FVPSA is to increase awareness of DV, prevent it, and provide shelter and services for adults, children, and

youth nationwide. FVPSA funding aims to improve how DV providers respond to victims/survivors through training and technical assistance.

Specifically, the FVPSA statutory purposes are to:

- Assist states and Indian tribes in efforts to increase public awareness about, and primary and secondary prevention of domestic violence.
- Assist states and Indian tribes in efforts to provide immediate shelter and supportive services for victims/survivors of domestic violence and their dependents.
- Provide for a national domestic violence hotline.
- Provide for technical assistance and training relating to domestic violence programs to states and Indian tribes, local public agencies (including law enforcement agencies; courts; and legal, social service, and health care professionals), nonprofit private organizations (including faith-based and charitable organizations, community-based organizations, and voluntary associations), tribal organizations, and other persons seeking such assistance and training.

FVPSA funding supports culturally specific and linguistically appropriate services for victims/survivors of domestic violence and sexual assault. FVPSA funding also supports a National Domestic Violence Hotline for domestic violence and dating violence victims/survivors that is free and confidential; a national hotline for the hearing impaired that offers information and to ensure deaf advocates are available 24/7 to respond to those seeking help; a teen dating violence hotline that offers confidential support for teens, young adults and their loved ones seeking help, resources, or information related to healthy relationships and dating abuse; and a Native helpline, the first national Native helpline for Native victims/survivors of domestic violence. The Native helpline provides specialized supportive services to address the unique barriers often faced by Native survivors of intimate partner abuse including culturally specific and tribally based resources for American Indians and Alaska Natives.

In support of hotline services, FVPSA section 313(a) (42 U.S.C. §10413(a)) authorizes the HHS Secretary to award a grant to one or more private entities to provide for the ongoing operation of a 24-hour, national, toll-free telephone hotline to provide information and assistance to adult and youth victims/survivors of family violence, domestic violence, or dating violence, family and household members of such victims/survivors, and persons affected by the victimization. The Secretary shall give priority to applicants with experience in operating a hotline that provides assistance to adult and youth victims/survivors of family violence, domestic violence, or dating violence.

In order to ensure the safety of adult, youth, and child victims/survivors of family violence, domestic violence, or dating violence, and their families, FVPSA grant recipients and subrecipients shall protect the confidentiality and privacy of such victims/survivors and their families (42 U.S.C. § 10406(c)(5), 45 CFR § 1370.4. FVPSA grant recipients and subrecipients shall not do the following:

- Disclose any personally identifying information (as defined in 45 CFR § 1370.2) collected in connection with services requested (including services utilized or denied) through a grantee and subgrantee programs.
- Reveal any personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought, whether for this

program or any other federal, tribal or state grant program, including but not limited to, whether to comply with federal, tribal, or state reporting, evaluation, or data collection requirements.

- Require an adult, youth, or child victim/survivor of family violence, domestic violence, or dating violence to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee.

### **National Indigenous Domestic Violence Hotline**

A statutory purpose area of FVPSA requires the provision of a domestic violence hotline. Specifically, the FVPSA statute, 42 U.S.C. § 10413, mandates the ongoing operation of a 24-hour, confidential, national, toll-free telephone hotline to provide information and assistance to adult and youth victims/survivors of family violence, domestic violence, or dating violence, and dependents of such victims/survivors; and persons affected by the victimization. OFVPS shall give priority to applicants with demonstrated experience in operating a 24-hour hotline that assists Indigenous adult and youth victims/survivors of family violence, domestic violence, or dating violence.

Any applications submitted in response to this NOFO must include a plan for the operation of the National Indigenous Domestic Violence Hotline including the following components:

- The training program for hotline personnel, including technology training to ensure that all persons affiliated with the hotline are able to effectively operate any technological systems used by the hotline.
- The hiring and supervision criteria and qualifications for hotline personnel.
- A plan for ensuring adequate workforce capacity. This includes the process and method that will be taken to actively build and enhance the skills, training, knowledge and staffing ability to ensure the necessary capability to meet the current and future demands for operating a 24-hour hotline.
- The methods for creating, maintaining, and updating an Indigenous resource database.
- A plan for publicizing the availability of the hotline.
- A plan for providing service to non-English speaking users, including service through hotline personnel who have non-English language capability.
- A plan for recruiting and hiring Indigenous staff with experience responding to the needs of Indigenous adult and youth victims/survivors of family violence, domestic violence, or dating violence.
- A plan for facilitating access to the hotline by persons with hearing impairments.
- A plan for providing assistance and referrals to youth victims/survivors of domestic violence and for victims/survivors of dating violence who are minors.
- Provide a services accessibility plan that demonstrates how the hotline will effectively serve all victims of domestic violence, including those with disabilities and elderly victims. The plan should focus on practical measures to ensure all victims can access needed services, with an emphasis on removing obstacles to access while maintaining efficient and effective operations.
- A demonstration of the applicant's expertise in the area of family violence, domestic violence, or dating violence and a record of 24-hour high-quality service provision to

Indigenous victims/survivors of family violence, domestic violence, or dating violence including a demonstration of support from advocacy groups and tribal and state domestic violence coalitions.

- A demonstration of the applicant's capacity and expertise to maintain an Indigenous domestic violence hotline and a comprehensive database of service providers serving Indian Country; and a demonstration of their ability to provide information and referrals for users; directly connect users to service providers; and employ crisis interventions that meet the standards of family violence, domestic violence, and dating violence providers.
- A demonstration of the applicant's commitment to services accessibility, culturally relevant services, and linguistically appropriate services with specific plans to ensure provision of services for all people.
- A demonstration that the applicant complies with nondisclosure requirements as described in section 10406(c)(5) of FVPSA and follows comprehensive quality assurance practices.

The primary purpose of the hotline is to provide 24-hour crisis intervention and support to users, assist users to identify problems, priorities, and possible solutions and options, including making plans for safety, and to refer users to domestic violence shelters, outreach programs, social service agencies, programs that address the needs of children exposed to violence, legal assistance agencies, economic self-sufficiency programs, and other related service providers serving Indigenous victims/survivors. It provides a variety of information on resources that address domestic violence and dating violence, children exposed to domestic violence, intervention programs for people who use violence, and navigating the criminal and civil justice systems and jurisdictions across Indian Country.

Contacts to the National Indigenous Domestic Violence Hotline may range from requests for general reference information to urgent and life-threatening situations that require immediate crisis intervention. The National Indigenous Domestic Violence Hotline should be prepared to respond to the broad range of violence that occurs in the context of domestic violence, dating violence, sexual assault, and family relationships. The National Indigenous Domestic Violence Hotline also needs to be prepared to serve those affected by such abuse, i.e., relatives; children of victims/survivors and other family members; friends, neighbors, other concerned individuals; those seeking assistance with their abusive behavior; and the general public.

## **Definitions**

**Contact:** For the purposes of this NOFO, “contact” is defined as a call, chat, or text. A “user” is defined as any person who makes contact. A “telephone” is defined as a communication device that permits two or more users to engage in a transmitted analog, digital, short message service (SMS), cellular/wireless, laser, cable/broadband, internet, or voice-over internet protocol (IP) exchange, or other communications, including telephone, smartphone, chat, text, voice recognition, or other technological means that connects users together.

## **Program Requirements**

This funding opportunity will support the operation of a National Indigenous Domestic Violence Hotline to provide information and assistance to Indigenous adult and youth victims/survivors of family violence, domestic violence, or dating violence; family and household members of such victims/survivors; and persons affected by the victimization (42 U.S.C. §10413(a)).

According to 42 U.S.C. §10413 and 45 CFR § 1370.32, in establishing and operating a 24-hour national domestic violence hotline the grant recipient is required to:

- Contract with a carrier for the use of a toll-free telephone line to ensure there is a mechanism to respond to calls.
- Contract or develop a toll-free system to ensure there is a mechanism to respond for texts and chats.
- Employ, train (including providing technology training), and supervise personnel to answer incoming contacts (calls, texts, chats), provide counseling and referral services for Indigenous users on a 24-hour-a-day basis, and directly connect users to service providers serving Indigenous victims/survivors of family violence, domestic violence, or dating violence.
- Publicize the Indigenous hotline throughout Indian Country and the United States through various channels, such as social media, television, public awareness campaigns, website, written materials, etc.
- Provide assistance and referrals to meet the needs of Indigenous victims/survivors, underserved populations and individuals with disabilities.
- Provide assistance and referrals for Indigenous youth victims/survivors of domestic violence and dating violence who are minors.
- Provide appropriate assistance and referrals for family and household members of Indigenous victims/survivors of family violence, domestic violence, or dating violence, and persons affected by the victimization described in 42 U.S.C. 10413(a). Customize referrals based on state, local, and tribal preferences and available resources.
- At the discretion of the hotline operator, provide assistance, or referrals for counseling or intervention, to identified adult and youth perpetrators, including self-identified perpetrators, of family violence, domestic violence, or dating violence. The hotline operator shall not be required to provide such assistance or referrals in any circumstance where they fear the safety of a victim/survivor may be impacted by an abuser or suspected abuser.
- Deliver a comprehensive array of nationwide training and/or technical assistance to OFVPS grant recipients to expand the capacity of domestic violence programs to provide hotline services for Indigenous victims/survivors.
- Defer to state, local, and tribal authorities on matters within their jurisdiction.
- Customize referrals based on state, local, and tribal preferences and available resources.
- Support rather than supplant existing state, local, and tribal hotlines and services.
- Collect and incorporate feedback from state coalitions on service delivery.
- Respect various state approaches to addressing domestic violence.

To serve the wide range of contacts effectively, the grant recipient must explain their documented history of effective work in providing 24-hour high-quality crisis intervention, safety planning, information and referral, advocacy, and counseling services to Indigenous victims/survivors of family violence, domestic violence, and dating violence, and their children, family and friends; in providing information to abusers who are seeking assistance to address their abusive behavior; and in providing information to the general public through a toll-free hotline.

The staff also must understand the importance of using appropriate linkages with local, state tribal, and national resources to serve Indigenous users, in addition to the productive working relationships and coordinated provision of services between the National Indigenous Domestic Violence Hotline, state, tribal, and local hotlines, and other resource and resource providers directly benefiting the Indigenous users that engage with the national hotline for information, support, and resources. In addition, the NIDVH is expected to engage in collaborative efforts with other national hotlines that serve Office of Family Prevention and Services (OFVPS) constituents, such as the National Domestic Violence Hotline, National Runaway Safeline, 988 Lifeline, and the National Human Trafficking Hotline.

In order to ensure that the selected applicant is able to provide the depth and breadth of services of a national hotline, there will be a preference to fund an applicant that has a long-standing, high-level, documented history of effective work operating a hotline that provides assistance to both adult and youth victims/survivors of family violence, domestic violence, or dating violence.

### **FVPSA Training & Technical Assistance Resource Network (TTARN)**

The National Domestic Violence Hotline will be a part of OFVPS FVPSA funded Network, a nationwide network composed of national resource centers, national hotline, national native helpline, capacity building centers, special issue resource centers, culturally specific special issue resource centers, and emerging issue capacity building centers focused on the intervention and prevention of family violence, domestic violence, and dating violence. The Network provides information, resources, training, and technical assistance to improve the capacity of individuals, organizations, governmental agencies, local communities, tribes, and tribal organizations, to prevent family violence, domestic violence, and dating violence, and to provide evidence-based and evidence-informed intervention services. As part of the TTARN, the National Indigenous Domestic Violence Hotline will work collaboratively while respecting the primary role of states, tribes, and local communities in addressing domestic violence. The Hotline will recognize that states and localities are best positioned to understand their unique needs and will tailor technical assistance to support state-led initiatives rather than imposing uniform federal approaches. The Hotline will prioritize coordination with state domestic violence coalitions and respect their authority and expertise in addressing the specific needs of their communities. The National Indigenous Domestic Violence Hotline will maintain independent governance of their own organization but will be required to share their expertise with other TTARN members, actively participate in the coordination of technical assistance, attend semi-annual TTARN meetings, and work collaboratively to develop resources as needed. All TTARN members are expected to conduct their activities in an accessible, linguistically appropriate and trauma-informed manner while actively engaging with faith-based organizations as essential partners in providing comprehensive support to victims. The Hotline will recognize the historical and ongoing role that religious organizations play in providing shelter, counseling, and support to victims of domestic violence, and will ensure that faith-based providers are fully included in resource databases and referral protocols. TTARN resource centers work to ensure access to services for all survivors of domestic violence and their children, focusing on effective delivery of core services that protect victims and help them achieve safety and stability. The Hotline will maintain neutrality on contested social and political issues while focusing on its primary mission of crisis response and referral services.



*NOTE: Grant recipients will be bound by those provisions of the FVPSA that are generally applicable to all recipients of FVPSA funding, including, but not limited to, 42 U.S.C. § 10406 (c)(1-3) and (c)(5)*

## **II. Federal Award Information**

**Funding Instrument Type:**

CA (Cooperative Agreement)

**Estimated Total Funding:**

\$2,998,125

**Expected Number of Awards:**

1

**Award Ceiling:**

\$2,998,125

Per Budget Period

**Award Floor:**

\$2,000,000

Per Budget Period

**Average Projected Award Amount:**

\$2,998,125

Per Budget Period

**Anticipated Project Start Date:**

09/30/2025

**Length of Project Periods:**

60-month project period with five 12-month budget periods

**Additional Information on Project Periods and Explanation of 'Other'**

**Additional Information on Awards:**

**Awards made under this funding opportunity are subject to the availability of federal funds.**

If an application asks for more money than the award ceiling, it will not be considered for review or funding. Please see [Section III.3. Other, Application Disqualification Factors](#).

**Description of ACF's Anticipated Substantial Involvement Under the Cooperative Agreement Award**

This award will be a cooperative agreement. A cooperative agreement is an award instrument used when substantial involvement is anticipated between the awarding office and the grant recipients during performance of the contemplated project and extends beyond normal oversight and stewardship responsibilities and functions.

Through the cooperative agreement, OFVPS shall be responsible for the following:

- OFVPS will provide consultation and will review and approve the work plan for the project, as well as the structure and integrity of the approved project as needed.

- OFVPS will also approve any revisions to the work plan or structure of the approved project during each budget period. Additionally, OFVPS will approve significant project activities and changes to project plans.
- OFVPS will review and approve final drafts of all updated or new materials, articles, major publications, and research reports that are developed or distributed with resources made available under the cooperative agreement.
- OFVPS will be involved in the development of long-term strategies for the implementation of the project and will participate in major project activities, such as conferences, topical meetings, or major project meetings.
- As OFVPS determines appropriate, OFVPS will make changes to the grant recipient's detailed plan for project implementation including its work plan, trainings/events schedule, and evaluation schedule, in consultation with the grant recipient.
- OFVPS will organize periodic consultations, meetings, briefings, teleconferences, webinars, and other forums necessary to review current and planned activities, to share information, and to promote coordination.
- OFVPS will keep the grant recipient informed about expectations for performance, current OFVPS policy, and OFVPS's vision for addressing domestic violence, dating violence, family violence, and sexual assault.
- Provide significant guidance and consultation on project design and implementation to the primary grant recipient throughout the project period to ensure the successful implementation of the project and to improve the outcomes of the program.
- Review, provide feedback on, and approve the project scope, activities, and work plan for the projects including the structure and integrity of the resource center, in conjunction with grant recipient. This includes any changes to key personnel on the project.
- Propose and approve significant changes to the project scope, activities, and work plans.
- Monitor the provision of 24-hour hotline services, including the answer rate, number of contacts (Callers, Chatters, and Texters) received, number of contacts answered, and the response time.
- Conduct regular reviews of submitted performance progress reports and evaluate both quantitative and qualitative data on service delivery to all Contacts (Callers, Chatters, and Texters), major activities, technical assistance, interpretation services, barriers and challenges.
- Convene monthly meetings to review and discuss progress made and performance measurement achievements or challenges, as well as plans to improve or maintain performance. Provide significant guidance on corrective action and improvement needed to ensure successful performance of hotline services.
- Review and approve final drafts of all updated or new materials, articles, major publications, and research reports that are developed and/or distributed with resources made available under this cooperative agreement.
- Be involved in the development of strategies for the implementation of the project.
- Participate in major project activities, such as advisory or other leadership committee meetings, conferences, topical meetings, trainings, or major project meetings.
- Inform the grant recipient in advance of HHS/ACF/OFVPS/FVPSA events/meetings/trainings where the grant recipient is expected to attend, facilitate, lead,

or participate to share information about the implementation of their FVPSA grant award, FVPSA funded services, and FVPSA funded training and technical assistance.

- Keep grant recipient informed about HHS/ACF/OFVPS/FVPSA priorities.
- Organize frequent consultations, meetings, briefings, teleconferences, webinars, and other forums necessary to review current and planned activities, to share information, and to promote national coordination.

The respective responsibilities of OFVPS and the successful applicants will be identified and incorporated into the cooperative agreement of the award during the pre-award negotiations. It is anticipated that the cooperative agreement will not change the project requirements for the grant recipient awarded under this announcement.

### **III. Eligibility Information**

#### **III.1. Eligible Applicants**

According to FVPSA, 42 U.S.C. §10413 (d), eligible entities shall be: A nonprofit private organization that can demonstrate the following:

- Has recognized expertise in the area of family violence, domestic violence, or dating violence, and has a record of high-quality service to Indigenous victims of family violence, domestic violence, or dating violence, including a demonstration of support from advocacy groups and tribal domestic violence coalitions.
- Demonstrate the capacity and the expertise to maintain a 24-hour Indigenous domestic violence hotline and a comprehensive database of service providers in Indian Country.
- Demonstrate the ability to provide information and referrals for users; directly connect users to service providers; and employ crisis interventions meeting the standards of family violence, domestic violence, and dating violence providers in Indian Country.
- Demonstrate that the applicant has a commitment to accessibility and to the provision of services to underserved populations, including to ethnic, racial, and non-English speaking minorities; older individuals; and individuals with disabilities.
- Demonstrate that the applicant complies with FVPSA statutory requirements with respect to nondisclosure of confidential and private information collected during the course of the project, whether from staff or project participants and/or project beneficiaries.

Individuals, including sole proprietorships, and foreign entities are not eligible. See [Section III.3. Other, Application Disqualification Factors](#).

Faith-based and community organizations that meet the eligibility requirements are eligible for awards under this funding opportunity.

#### **Reference to Legal Status**

See [Section IV.2. Legal Status of Applicant Entity](#) for documentation required to support eligibility.

#### **III.2. Cost Sharing or Matching**

Cost Sharing / Matching Requirement:

No

For more information see Commitment of Non-Federal Resources at <https://www.acf.hhs.gov/grants/prepare-budget>.

### III.3. Other

#### **Application Disqualification Factors**

Applications from individuals (including sole proprietorships) and foreign entities are not eligible and will be disqualified from the merit review and funding under this funding opportunity.

#### **Award Ceiling Disqualification**

If an application asks for more money than the award ceiling, it will not be considered for review or funding.

#### **Required Electronic Application Submission**

ACF requires electronic submission of applications at Grants.gov. **Paper applications are not allowed unless they have prior approval.**

You may contact ACF for an exemption if you do not have an internet connection or sufficient capacity to upload large documents to the internet. Please see the [ACF Policy for Requesting an Exemption from Electronic Application Submission](#) for more information.

#### **Missing the Application Deadline (Late Applications)**

**Electronic applications must be submitted through Grants.gov by 11:59 pm ET on the due date listed in the Overview and in [Section IV.4. Submission Dates and Times](#).** Applications submitted after 11:59 pm ET on the due date, as indicated by a dated and time-stamped email from Grants.gov, will be disqualified from review and funding.

Applications which fail their Grants.gov validation check will not be received or acknowledged by ACF. If you submit the same application for the same NOFO more than once, only the last on-time submission will be acknowledged.

**Paper applications with an approved exemption from the electronic submission requirement must be received by 4:30 pm ET on the due date listed in the Overview and in [Section IV.4. Submission Dates and Times](#).** Paper applications received after 4:30 pm ET on the due date will be disqualified from the merit review and funding.

#### **Notification of Application Disqualification**

We will let you know if your application is disqualified within 30 days of the application deadline. You won't receive any notice from ACF if your application failed Grants.gov validation checks.

## IV. Application and Submission Information

### IV.1. Address to Request Application Package

U.S. Department of Health and Human Services  
Administration for Children and Families (ACF)

Office of Family Violence Prevention and Services  
330 C Street, SW  
Washington  
DC  
20201

## **Application Packages**

### **Electronic Application Submission:**

The electronic application submission package is available in the NOFO's listing at Grants.gov.

## **IV.2. Content and Form of Application Submission**

### **FORMATTING APPLICATION SUBMISSIONS**

#### **General Requirements**

1. Two-File Requirement: Upload only two electronic files via Grants.gov, excluding Standard Forms (SFs) and OMB-approved forms. Extra files will be removed before review.
2. Authorized Organization Representative (AOR): Designate an AOR to sign all required forms. The AOR's signature confirms compliance with all applicable Federal statutes and regulations.
3. Font Style and Size: Use Times New Roman 12-point font for the main text and 10-point font for footnotes. Ensure scanned documents are legible and are no more than one scan to a page. Blurred or illegible pages will be removed.
4. Language and Currency: Submit applications in English and in U.S. dollars. See 45 CFR §75.111 for more information.
5. Page Limitations: Follow the page limits specified under "PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS." Extra pages will be removed and not reviewed.
6. Double-space all application pages. Exemptions: The following can be single-spaced:
  - Table of Contents
  - One-page Project Summary
  - Required Assurances and Certifications
  - SFs and OMB-approved forms
  - Resumes, Logic Models, Proof of Legal Status/Non-Profit Status, Third-Party Agreements, Letters of Support, footnotes, and tables
  - Line-Item Budget and/or Budget Justification
7. Formatting Adherence: Applications that do not observe the formatting requirements will have pages removed before merit review. Applicants will be notified of any adjustments and the reason for the adjustment after awards are issued.
8. Corrections/Updates: Only the last on-time application will be considered for pre-review under the Application Disqualification Factors. See [Section III.3. Other, Application Disqualification Factors](#) and [Section IV.2. Application Submission Options](#).
9. Copies Required: Submit one complete copy of the application package electronically via Grants.gov.

Accepted Application Format: Use 8 ½" x 11" white paper with 1-inch margins. Include page numbers if possible.

## **PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS:**

*The **Project Description** (File One) is limited to 40 pages and must include the following:*

1. Table of Contents
2. Project Summary/Abstract (one page)
3. Objectives and Need for Assistance
4. Expected Outcomes
5. Approach
6. Timeline and Narrative
7. Logic Model
8. Program Performance and Evaluation Plan
9. Organizational Capacity
10. Dissemination Plan
11. Protection of Sensitive and/or Confidential Information
12. Project Sustainability Plan
13. Line-Item Budget and Budget Justification (exempt from page limitations)

*The **Appendices** (File Two) (**exempt from the page limitations**) must include:*

1. Staff Position Information (e.g., resumes of key staff, job descriptions, organizational chart)
2. List of Board of Directors or other governing body members (as applicable)
3. Financial Statements (as applicable)
4. Third-Party Agreements/Memoranda of Understanding (MOUs) (as applicable)
5. Letters of Support
6. Required Forms, Certifications and Assurances
7. Proof of Legal Status
8. Indirect Cost Rate Letter (as applicable)

*Please note again that SFs and OMB-approved forms do not be count toward the page limit. Remember that shorter applications are often easier for reviewers to fully comprehend. OFVPS*

*suggests that applicants use headings, subheadings, bullet points, extra spaces, and formatting such as bold or underline to help grant reviewers easily locate each aspect of your grant application and determine that each point has been addressed in your application.*

## **PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS:**

### **Electronic Application Submission**

1. Submission: Only through Grants.gov. No applications will be accepted through facsimile or email.
2. File Upload: Upload only two files, excluding Standard Forms and OMB-approved forms:
  - File One: Entire Project Description, Budget, and Budget Justification.
  - File Two: All documents required in the Appendices.

3. File Naming: Follow Grants.gov naming conventions. Limit file names to 50 characters. <https://www.grants.gov/applicants/submitting-utf-8-special-characters>.
4. Suggested File Format: PDF format for both files. ACF recommends applicants merge documents electronically using Adobe Acrobat Reader or PDF converter software compatible with Grants.gov.
5. Other supported File Formats:
  - Adobe PDF (.pdf)
  - Microsoft Word (.doc or .docx)
  - Microsoft Excel (.xls or .xlsx)
  - Microsoft PowerPoint (.ppt)
  - Image Formats (.JPG, .GIF, .TIFF, .BMP)

Documents in file formats not listed here will be removed from the application and will not be used in the merit review. This may make the application incomplete, and ACF will not make awards based on an incomplete application.

1. No Encryption or Password Protection: Do not encrypt or password-protect files. Inaccessible files will not be reviewed.

### **Paper Application Submission**

1. Exemption Requirement: Obtain an exemption to submit a paper application. Follow the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission](#).
2. Application Requirements: Download the forms package associated with the NOFO's synopsis on Grants.gov under the Package Tab.
3. Submission Package: Submit one original and two copies of the complete application, including all SFs and OMB-approved forms. The original must have original signatures. All pages must be one-sided and sequentially numbered. Submit all copies in a single package. Clearly label with the NOFO title and Funding Opportunity Number. For applicants submitting more than one application, each application must be submitted in a separate package.

### **Required Forms, Assurances, and Certifications**

**Please submit the listed SFs, assurances, and certifications with the application.** All required SFs, assurances, and certifications are available in the Application Package posted for this NOFO at Grants.gov.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
SF-424 - Application for Federal Assistance	Submission is required for all applicants by the application due date.	Required for all applications.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	<p>Required of all applicants.</p> <p>Applicants must have a UEI and maintain an active SAM registration throughout the application and project award period.</p> <p>Obtain a UEI and SAM registration at:  <a href="http://www.sam.gov">http://www.sam.gov</a>.</p>	See <i>Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)</i> for more information.
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Submission required of all applicants with the application package. If it is not submitted with the application package, it must be submitted prior to award.	Submission of the certification is required for all applicants.
SF-Project/Performance Site Location(s) (SF-P/PSL)	Submission is required for all applicants by the application due date.	Required for all applications. In the SF-P/PSL, applicants must cite their primary location and up to 29 additional performance sites.
SF-LLL - Disclosure of Lobbying Activities	If submission of this form is applicable, it is due at the time of application. If it is not available at the time of application, it may	If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this



Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	also be submitted prior to award.	commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

## **Additional Required Assurances and Certifications**

### **Mandatory Grant Disclosures**

All applicants must submit any information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. See Mandatory Disclosures, 45 CFR § 75.113 (or, starting October 1, 2025, [2 CFR 200.113](#)). Send written disclosures to:

The Administration for Children and Families, U.S. Department of Health and Human Services, Office of Grants Management, ATTN: Grants Management Specialist, 330 C Street, SW., Switzer Building, Corridor 3200, Washington, DC 20201

**And to:**

U.S. Department of Health and Human Services, Office of Inspector General, ATTN: Mandatory Grant Disclosures, Intake Coordinator, 330 Independence Avenue, SW., Cohen Building, Room 5527, Washington, DC 20201

**Fax:** (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or

**Email:** [grantdisclosures@oig.hhs.gov](mailto:grantdisclosures@oig.hhs.gov)

### **Proprietary Information and Personally Identifiable Information (PII)**

In your application, you may identify salary or other proprietary information or personally identifiable information. We will remove this information from applications before they go to reviewers.

If you have an exemption for a paper submission, you can protect salary information and any proprietary information by placing that information only in the original application. You can remove the information from the copies, keeping summary information.

## **The Project Description**

### **The Project Description Overview**

#### **General Expectations and Instructions**

The Project Description requests the information by which an application is evaluated and ranked in competition with other applications for financial assistance. It must address all activities for which federal funds are being requested and all application requirements as stated in this section. The Project Description must explain how the project will meet the purpose of the

NOFO, as described in [Section I. Program Description](#). As a reminder, reviewers will be evaluating this section in accordance with [Section V.1. Criteria](#).

The Project Description must be clear, concise, and complete. ACF is particularly interested in Project Descriptions that convey strategies for achieving intended performance. Project Descriptions are evaluated based on substance and measurable outcomes, not length. Cross-referencing should be used rather than repetition. Supporting documents designated as required must be included in the Appendix of the NOFO.

### **Table of Contents**

List the contents of the application including corresponding page numbers. The table of contents may be single spaced.

### **Project Summary**

Provide a summary of the project description. The summary must include a brief description of the applicant's proposed grant project including the needs to be addressed, the proposed activities or services, and if applicable, the population group(s) to be served. The summary must be clear, accurate, concise, and without cross-references to other parts of the application. Please place the following at the top of the Project Summary:

- Project Title
- Applicant Name
- Address

The Project Summary must be single-spaced, Times New Roman 12-point font, and limited to one page in length. Additional pages will be removed and will not be reviewed.

### **Geographic Location**

Describe the precise physical location of the project and boundaries of the area to be served by the proposed project. If the geographic area(s) are served by both the primary grant recipient and subrecipient organization(s) describe the locations covered by all organizations anticipated to receive funding from the grant award.

### **Legal Status of Applicant Entity**

Applicants must provide the following documentation:

#### **Non-Profit Organizations**

#### **Proof of Non-Profit Status Options:**

#### **Option 1: 501(c)(3) and non-501(c)(3) non-profit organizations are eligible**

Non-profit organizations applying for funding are required to submit proof of their non-profit status. Proof of non-profit status is any one of the following:

- A reference to the applicant organization's listing in the IRS's most recent list of tax-exempt organizations described in the IRS Code.
- A copy of a currently valid IRS tax-exemption certificate.

- A statement from a state taxing body, state attorney general, or other appropriate state official certifying that the applicant organization has non-profit status and that none of the net earnings accrue to any private shareholders or individuals.
- A certified copy of the organization's certificate of incorporation or similar document that clearly establishes non-profit status.
- Any of the items in the subparagraphs immediately above for a state or national parent organization and a statement signed by the parent organization that the applicant organization is a local non-profit affiliate

Unless directed otherwise, applicants must include proof of non-profit status in the *Appendices* file of the application submission.

### **Need for Assistance**

Clearly identify the physical, economic, social, financial, institutional, and/or other problem(s) requiring a solution. The need for assistance, including the nature and scope of the problem, must be demonstrated. Supporting documentation, such as letters of support and testimonials from concerned parties, may be included in the Appendix. Any relevant data based on planning studies or needs assessments should be included or referred to in the endnotes or footnotes. Incorporate demographic data and participant/beneficiary information, as available.

### **Objectives**

Clearly state the principal and if applicable, subordinate objectives of the project. Applicants must address how the objectives stated relate to the overall purpose of the program and describe how objectives will be achieved.

### **Performance Measurement**

The provision of 24-hour hotline services; the continuity of service availability for victims/survivors; and the quality of hotline services provide to victims/survivors are vitally important to achieving the FVPSA statute purpose.

In accordance with the HHS strategic objective, <https://www.hhs.gov/about/strategic-plan/index.html>, the strategic goals and strategic objectives are included in this document. Increase safeguards to empower families and communities to prevent and respond to neglect, abuse, and violence, while supporting those who have experienced trauma or violence. HHS monitors the performance, implementation, and quality of ACF and FVPSA funded services to sure that services are provided. The HHS, ACF, OFVPS monitoring of FVPSA funded services are critical for ensuring that shelter, supportive services, and hotline services are implemented in ways that are the least burdensome and most beneficial to the American public. The National Indigenous Domestic Violence hotline grant recipient will be required to collect data, monitor, and report on the following performance indicators:

In accordance with the Government Performance and Results Act (GPRA) [Government Performance and Results Act \(GPRA\) | U.S. Department of Labor](#), HHS, ACF, and OFVPS will establish performance targets for the hotline services authorized by the FVPSA statute. The performance targets are designed to support continuous program improvement of hotline services for victims/survivors nationwide. These performance targets will be reported to Members of Congress annually as part of the HHS and ACF Congressional Budget Justification process. The

grant recipient is required to report on performance measures, provide updates on achievement, challenges, and improvement plans.

Performance Measures will be based on:

- High quality and responsive services to Indigenous contacts (calls, chats, and texts) contacting the Indigenous Hotline.
- High quality and responsive services to Indigenous young adult users contacts (calls, chats, and texts) contacting the Indigenous Hotline.
- Maintaining and expanding percentage of clients who have increased their knowledge of safety planning.
- Number of clients who report improved knowledge of safety planning.
- Maintaining and expanding the number of clients who report increase knowledge of community resources.
- Expanding the capacity of Hotline to receive contacts (calls, chats, and texts).
- Monthly hits/visits to Indigenous Hotline's website.

New or revised performance measures can be created by HHS, ACF, and OFVPS as a result of on-going evaluation efforts within the grant period.

The outcomes and performance measurement of all FVPSA hotline grant recipients will be based upon annual appropriations authorized by Congress. Targets or measures may be adjusted as a result of an increase or decrease in appropriated funding annually. The grant recipient will be required to collect and report on any new or revised performance measures during the project period. OFVPS will engage all hotline grant recipients monthly regarding performance measurement and provide written guidance on performance measurement expectations that will be available on the OFVPS website, <https://www.acf.hhs.gov/ofvps/programs/fvpsa/fvpsa-hotlines-helplines>.

In accordance with appropriated funding, there is an expectation for all FVPSA hotline grant recipients to demonstrate increased capacity annually to provide high quality and responsive services to contacts. Failure to meet these expectations can result in:

- Temporarily withholding cash payments
- Wholly or partly suspending or terminating award and/or
- Withholding further awards for the program or project

The applicant will describe how the applicant staff will monitor call center performance by defining essential objective metrics used to evaluate success and efficiency. This should include definitions of acceptable answer rates, wait times, talk times, abandonment (when calls aren't answered), agent productivity and caller satisfaction. The applicant will describe how this data will be collected, reviewed, and utilized to maximize the highest quality of services. The applicant will also describe how they will solicit, collect, and incorporate feedback from contacts about their experience with services.

In addition, applicants should also include objectives for:

- Answering the highest number of contacts possible while maintaining quality services including during high volume times.

- Hiring, training, and maintaining an effective and efficient call center staff, with a strong understanding of Indigenous cultures and jurisdictional issues in Indian Country impacting survivors' safety.
- Developing and maintaining an updated Indigenous database of relevant service providers and resources.

## **Expected Outcomes**

Identify the outcomes to be achieved from the project. Outcomes should relate to the overall program as described in [Section I. Program Description](#). If research is part of the proposed work, outcomes must include hypothesized results and implications of the proposed research.

## **Approach**

Outline a plan of action that describes the scope and detail of how the proposed project will be accomplished. Applicants must account for all functions or activities identified in the application.

Cite potential obstacles and challenges to accomplishing project goals and explain strategies that will be used to address these challenges.

National Indigenous Domestic Violence Hotline applicants must:

1. Describe how they will provide 24-hour services that will reach a wide breath of Indigenous users including digital services (online chat, text, and website resources).
2. Clearly describe their understanding of the scope and demand for series for a National Indigenous Domestic Violence hotline (including identified U.S. territories) for Indigenous victims of family violence, domestic violence, and dating violence. In particular, an applicant must provide data and a record of experience demonstrating that it has a knowledgeable understanding of the anticipated demand for services, including expected contact volume (calls, chats, texts, and website visits) and duration of contacts with Indigenous victims/survivors.
3. Describe the functions and limitations of the current network of national, state, tribal and local crisis hotlines, information lines, and victim referral services supporting Indigenous victims/survivors and how the National Indigenous Domestic Violence Hotline's role relates to them.
4. Plans to engage in collaborative efforts with other national hotlines that serve OFVPS constituents, such as the National Domestic Violence Hotline, National Runaway Safeline, 988 Lifeline, and the National Human Trafficking Resource Center.
5. Demonstrate an understanding of the need for specialized responses for users with limited English proficiency or users who are deaf or hard of hearing and explain how the proposed services will assist these populations.
6. Describe how they will support the promotion and implementation of public awareness activities for Missing and Murdered Indigenous Peoples/Relatives Month in May, Domestic Violence Awareness Month in October, Teen Dating Violence Awareness Month in February, including the coordination with identified federal offices and divisions that have aligned missions.
7. Describe the telecommunications and computer technology that will be employed to establish and support the 24-hour National Indigenous Domestic Violence Hotline,

including all management, referral, resource database management, and monitoring functions and overall project administration and quality control.

8. Address their plan for hiring staff with relevant skills and knowledge, including a strong understanding of Indigenous cultures and jurisdictional issues in Indian Country impacting survivors' safety and the hiring criteria to be used, plans for training personnel on nationwide resources, advocacy skills, and technological systems used by the National Indigenous Domestic Violence Hotline, and its policies and protocols.
9. Address how their training plan addresses trauma and stress that the National Indigenous Domestic Violence Hotline staff and volunteers experience when providing crisis intervention on a continual basis over an extended period of time.
10. Demonstrate the capacity to respond to surges in demand for Indigenous hotline services in response to major media campaigns and/or national media coverage, and identify strategies to address contingencies, such as national disasters, while ensuring uninterrupted service in staffing plans.
11. Demonstrate a commitment to serving all victims of domestic violence while respecting the importance of family preservation where safe and appropriate. The national domestic violence hotline must provide services to all victims regardless of background, with recognition of the value of intact families and the recognition of the value of intact families and the importance of reconciliation services when safe and deserved by the victim. Where appropriate and requested by callers, the hotline should be prepared to provide information about family counseling resources and faith-based support services that may help strengthen families. Applicants must demonstrate their capacity and commitment to serving American Indian tribes; Alaska Native Villages; those with limited English proficiency; older individuals; and individuals with disabilities.
12. Describe how they will:
  1. Connect a contact to a tribal or non-tribal domestic violence shelter or other service provider.
  2. Handle off target contacts (e.g., prank, obscene, or those not in need of relevant services).
  3. Minimize wait time and unanswered contacts.
13. Describe the methods that will be used to provide for the development, maintenance, and updating of a comprehensive Indigenous resource database (distributed to the maximum extent appropriate); the technical capacity to link with other state, tribal, and local databases in order to maintain an extension and current resource locator or listing; and the ability to facilitate communication among service providers to assist with the resource locator or listings to assist in the provision of services.
14. Demonstrate a documented history of effective work, including providing letters of support from advocacy groups and state and tribal domestic violence coalitions, in providing high- quality crisis intervention, safety planning, information and referral, advocacy and counseling services to Indigenous victims of family violence, domestic violence, and dating violence, and their children, family and friends; information for abusers who are seeking assistance to address their abusive behavior; and information to the general public through a toll-free hotline. The letters of support must demonstrate relationships with local, state, and tribal domestic violence programs; local, state, and tribal state telephone lines; and the range of local, state, tribal and national resources

available in order to assist Indigenous victims/survivors of family violence, domestic violence, and dating violence and other concerned individuals.

15. For entities that have not received funding under this solicitation, please provide a plan elaborating how services would ensure a seamless transition between grant recipients.

16. Applicants should describe how they will:

1. Provide information about family counseling and reconciliation services when safe and requested by callers.
2. Support parents in maintaining relationships with their children during crisis situations.
3. Connect callers with resources that strengthen family bonds while ensuring safety.
4. Offer referrals to faith-based and community organizations that provide family support services.

### **Services Accessibility Plan**

In accordance with the FVPSA statute, services must be widely accessible to all victims of family violence, domestic violence, dating violence, and their dependents to comply with federal law. Recipients must not discriminate on the basis of age, sex, disability, race, color, national origin, or religion (42 U.S.C. § 10406(c)(2)). The grant recipient will also ensure that technical assistance, services, and training is conducted with respect to statutory non-discrimination provisions, including prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), on the basis of disability under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), on the basis of sex under title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), or on the basis of race, color, or national origin under title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.). Below are resources to ensure that FVPSA-funded programs and activities are accessible to people with disabilities.

#### **Service Accessibility Requirements for FVPSA Grant Recipients**

- FVPSA, 42 U.S.C section 10406(c)(2)(A) states that programs funded in whole or in part with FVPSA funds are prohibited from discrimination in providing services on the basis of age under the Age Discrimination Act of 1975; on the basis of disability under section 504 of the Rehabilitation Act of 1973; on the basis of sex under title IX of the Education Amendments of 1972; and on the basis of race, color, or national origin under title VI of the Civil Rights Act of 1964.
- 42 U.S.C. section 10410(B)(ii) to provide comprehensive community education and prevention initiatives in a culturally sensitive and relevant manner.

#### **Americans with Disabilities Act Information and Training:**

- American with Disabilities Act, <https://www.ada.gov/>
- A Guide to Disability Rights Law, <https://www.ada.gov/resources/disability-rights-guide/>
- ADA Primer for States and Local Governments, <https://www.ada.gov/resources/title-ii-primer/>
- ADA Accessibility Standards, <https://www.access-board.gov/ada/>
- Access Board ADA and Accessibility training, <https://www.access-board.gov/webinars/training.html>

### **Organizational Capacity**

Provide the following information on your organization and, if applicable, on any cooperating partners:

- Organizational charts.
- Resumes.
- List of Board of Directors.
- Evidence that your team's experience (including any partnering organizations) have relevant experience with administering, developing, implementing, managing, and evaluating similar projects.
- Evidence that your team, including participating organization has the organizational capability to fulfill their roles and functions effectively.

The National Indigenous Domestic Violence Hotline is a critical part of the nationwide response to family violence, domestic violence, and dating violence and has an immediate impact on the health, safety, and well-being of Indigenous victims/survivors of family violence, domestic violence, and dating violence, their children, and the community. It is imperative that the applicant selected for this project have the organizational capacity to handle a nationwide demand for Indigenous services, to provide high-quality responses to Indigenous users, and to operate without interruption. In particular, the National Indigenous Domestic Violence Hotline grant recipient should have the capacity to respond to the anticipated demand (estimated to be at least 10,000 contacts per year), including surges in requests for Indigenous services in response to major media campaigns and/or national media coverage, with a sufficient level of well-trained staff and reliable, efficient technology. The grant recipient must understand the scope and nature of services; the needs of stakeholders, users, and the trends in service platforms. In addition, the grant recipient must be financially able to staff, support, and programmatically administer the National Indigenous Domestic Violence Hotline.

### **Current and Pending Funding Support**

Applicants must submit a list of their current and pending funded support for ongoing projects and proposals from all sources including federal, state and local governments, public or private foundations, for-profit organizations, etc. All projects and proposals requiring a committed portion of time for the Project Director, Principal Investigator, or key personnel must be included. Indicate the total award amount, awarding entity, and amount of time staff will devote to each project.

### **Plan for Oversight of Federal Award Funds and Activities.**

Recipients must ensure proper oversight. The regulation that governs this oversight is [45 CFR part 75](#) (or, starting October 1, 2025, [2 CFR part 200](#)). It includes standards for:

- Financial and Program Management
- Property Management
- Procurement
- Performance and Financial Monitoring and Reporting
- Subrecipient Monitoring and Management
- Record Retention and Access



- Remedies for Noncompliance
- Prior written approval

Describe the framework (e.g., governance, policies and procedures, risk management, systems) in place to ensure proper oversight of federal funds and activities. The description must include system(s) for record-keeping and financial management; procedures to identify and mitigate risks and issues (e.g., audit findings, continuous program performance assessment findings, program monitoring); and those key staff that will be responsible for maintaining oversight of program activities staff, and, if applicable, partner(s) and/or subrecipient(s).

### **Program Performance Evaluation Plan**

Applicants must describe a plan for the program performance evaluation that will contribute to continuous quality improvement. The program performance evaluation must monitor ongoing activities and the progress towards the goals and objectives of the project. Include descriptions of the inputs (e.g., organizational profile, collaborative partners, key staff, budget, service processes and other resources), key activities, and expected outcomes of the funded activities. The plan must explain how the inputs, activities, and outcomes will be measured; how the resulting information will be used to inform improvement of funded activities; and any processes that support the overall data quality of the performance process measurements and outcomes.

Applicants must describe the organizational systems and processes that will effectively track performance outcomes, including a description of how the organization will collect and manage data (e.g., assigned skilled staff, data management software, data integrity, etc.) in a way that allows for accurate and timely reporting of performance outcomes. Applicants must describe any potential obstacles for implementing the program performance evaluation and how those obstacles will be addressed. Applicants must include a timeline for how information from the quality improvement evaluation will be reviewed and applied to the ongoing project.

### **Logic Model**

Applicants must submit a logic model for designing, managing, and/or evaluating the project. A logic model is a diagram that presents how inputs drive activities to produce outputs, outcomes, and the ultimate goals of the proposed project, and explains the links among project elements. Logic models must target the identified objectives and goals of the grant project. While there are many versions of logic models, for the purposes of this announcement, the logic model may include the connections between the following elements:

- Inputs (e.g., additional resources, organizational profile, collaborative partner(s), key staff, budget)
- Target population (e.g., the individuals to be served, identified needs)
- Activities, Mechanisms, Processes (e.g., evidenced-based practices, best practices, approach, key intervention and evaluation components, continuous quality improvement efforts)
- Outputs (i.e., the immediate and direct results of program activities)
- Outcomes (i.e., the expected short and long-term results the project is designed to achieve typically described as changes in people or systems), and
- Goals of the project (e.g., overarching objectives, reasons for proposing the project)

## **Project Sustainability Plan**

Applicants must propose a plan for project sustainability after the period of federal funding ends. Recipients are expected to sustain key elements of their grant projects, e.g., strategies or services and interventions, which have been effective in improving practices and outcomes.

Describe the approach to project sustainability that will be most effective and feasible. Provide a description of key individuals and/or organizations whose support will be required. Address the types of alternative support that will be required to maintain the program. If the proposed project involves key project partners, describe how their cooperation and/or collaboration will be maintained after the end of federal funding.

## **Protection of Sensitive and/or Confidential Information**

Provide a description of how protected personally identifiable information and other information that is considered sensitive; consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality, will be collected and safeguarded. The applicant must provide the methods and/or systems that will be used to ensure that confidential and/or sensitive information is properly handled and if applicable, address the process for subrecipient(s) and/or contractors. Also, provide a plan for the disposition of such information at the end of the project period. [See 45 CFR 75.303\(e\)](#) (or, starting October 1, 2025, [2 CFR 200.303\(e\)](#)) for more information.

## **Dissemination Plan**

Applicants must propose a plan to disseminate reports, products, and/or grant project outputs so that project information is provided to key target audiences. Dissemination plans must include:

- Dissemination goals and objectives
- Strategies to identify and engage with target audiences
- Allocation of sufficient staff time and budget for dissemination purposes
- A preliminary plan to evaluate the extent to which target audiences have received project information and have used it as intended.
- The timeline for dissemination

## **Third-Party Agreements**

Third-party agreements include Letters of Commitment, Memoranda of Understanding (MOU), and Memoranda of Agreement (MOA). Letters of Commitment, MOUs, and MOAs must both clearly describe the roles and responsibilities for project activities and the support and/or resources that the third-party (i.e., subrecipient, contractor, or other cooperating entity) is committing to the proposed project. Letters of Commitment, MOUs, and MOAs must be signed by the person in the third-party organization with the authority to make such commitments on behalf of their organization. General letters of support are **not** considered to be third-party agreements.

Applicants must provide Letters of Commitment, MOUs, or MOAs between recipients and third-parties (i.e., subrecipients, contractors, or other cooperating entities). In addition to clearly describing the roles and responsibilities for project activities and support and/or resources that

the third-party is committing, these agreements must detail work schedules and estimated remuneration with an understanding that a finalized agreement will be negotiated once the successful applicant is awarded the grant.

### **Letters of Support**

Provide statements from community, public, and/or commercial leaders that support the project proposed for funding. All submissions must be included in the application package. At minimum, each letter of support must identify the individual writing the letter, the organization they represent, the date, and reason(s) for supporting the project.

### **The Project Budget and Budget Justification**

All applicants are required to submit a project budget and budget justification with their application. The project budget is also entered on the Budget Information Standard Form, either SF-424A or SF-424C. Applicants are encouraged to review the form instructions in addition to the guidance in this section. The project budget consists of a budget narrative and a line-item budget detail that includes detailed calculations for "object class categories" identified on the Budget Information Standard Form.

Applicants must indicate the method they are selecting for their indirect cost rate. See Indirect Charges for further information.

Project budget calculations must include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated. If matching or cost sharing is a requirement, applicants must include a detailed listing of any funding sources identified in Block 18 of the SF-424 (Application for Federal Assistance). See the table in *Section IV.2. Required Forms, Assurances, and Certifications* listing the appropriate budget forms to use in this application.

**Special Note:** *The Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 2022 and Consolidated Appropriations Act, 2022, (Division H, Title II, Sec. 202), limits the salary amount that may be awarded and charged to ACF grants and cooperative agreements. Award funds issued under this NOFO may not be used to pay the salary of an individual at a rate in excess of Executive Level II. The Executive Level II salary of the "Rates of Pay for the Executive Schedule" which can be found at <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>. The salary limitation reflects an individual's base salary **exclusive** of fringe benefits, indirect costs, and any income that an individual may be permitted to earn outside of the duties of the applicant organization. This salary limitation also applies to subawards and subcontracts under an ACF grant or cooperative agreement.*

Provide a budget for the initial budget period only (typically the first 12 months of the project) using the SF-424A and/or SF-424C, as applicable.

For the first budget period only, provide a budget justification, which includes a budget narrative and a line-item detail, for only the first budget period of the proposed project. The budget narrative should describe how the categorical costs are derived. Discuss the necessity, reasonableness, and allocation of the proposed costs

To create your line-item budget and justification, see detailed instructions on our website: <https://www.acf.hhs.gov/grants/prepare-budget>.

### **Paperwork Reduction Act Disclaimer**

As required by the Paperwork Reduction Act, 44 U.S.C. §§ 3501-3521, the public reporting burden for the Project Description is estimated to average 60 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection information. The Project Description information collection is approved under OMB control number 0970-0139, which expires 03/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

## **Application Submission Options**

Please read the following instructions carefully and completely.

### **Electronic Delivery**

You are required to submit your application online through [Grants.gov](https://www.grants.gov).

### **Get registered**

#### **Grants.gov**

You must also have an active account with [Grants.gov](https://www.grants.gov). You can see step-by-step instructions at the Grants.gov [Quick Start Guide for Applicants](#).

Grants.gov provides 24/7 support. You can call 1-800-518-4726 or email [support@grants.gov](mailto:support@grants.gov).

For questions related to this funding opportunity, please contact the number listed in the application package.

### **Issues with Federal Systems**

If you experience a systems issue with Grants.gov or SAM.gov, please refer to the [ACF Policy for Applicants Experiencing Federal Systems Issues](#) for complete guidance.

### **Exemptions for Paper Submissions**

We need to give you an exemption before you can apply on paper. See the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission \[PDF\]](#). Once we have approved your exemption, download your forms package under the Package tab in Grants.gov.

Follow these requirements when you submit your paper application:

Follow the requirements in [Section IV.2. Content and Form of Application Submission, Paper Application Submission](#).

### **Paper Application Submission**

See [Section IV.7. Other Submission Requirements](#) of this funding opportunity for address information for paper application submissions.

### IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

You must have an active account with SAM.gov. This includes having a UEI.

To register, go to [SAM.gov Entity Registration](#) and click Get Started. From the same page, you can also click on the Entity Registration Checklist for the information you will need to register.

When you register or update your SAM.gov registration, you must agree to the [financial assistance general certifications and representations](#). You must agree to those for financial assistance specifically, as opposed to contracts, because the two sets of agreements are different. You will have to maintain your registration throughout the life of any award.

If you need help, you can call 1-866-606-8220 or live chat with the Federal Service Desk.

### IV.4. Submission Dates and Times

09/04/2025

#### Due Date for Applications

09/04/2025

#### Explanation of Due Dates

##### Electronic Applications

Electronic submissions are due by 11:59 pm ET on the due date.

Applications that fail the Grants.gov validation check will not be received or acknowledged by ACF.

##### Mailed Paper Applications

If you receive an exemption from electronic submission, the due time is 4:30 pm ET. on the due date listed in the Overview and in this section. Applications should be mailed to the address provided in [Section IV.7. Other Submission Requirements](#).

Grants.gov creates a date and time record when it receives the application. If you submit the same application more than once, we will accept only the last on-time submission.

The grants management officer may extend an application due date based on emergency situations such as documented natural disasters or a verifiable widespread disruption of electric or mail service.

### Acknowledgement of Received Application

#### Acknowledgements from Grants.gov

Applicants will receive:

- An email with the Grants.gov **tracking number** and a **date and time stamp** upon application submission. Please use the tracking number in any communications with Grants.gov. The date and time stamp is the official record of application submission. *This email does not indicate that the application was accepted or validated.*
- An email acknowledging that the received application is in the **Grants.gov validation process**.

**Acknowledgement from ACF of an electronic application's submission:**

Applicants will receive email(s) from ACF acknowledging that ACF retrieved the application from Grants.gov. These emails do not indicate that the application is accepted for competition.

**Acknowledgement from ACF of receipt of a paper application:**

ACF will acknowledge receipt of hard copy application packages submitted via mail.

**IV.5. Intergovernmental Review**

You will need to submit application information for intergovernmental review under Executive Order 12372, Intergovernmental Review of Federal Programs. Under this order, states may design their own processes for obtaining, reviewing, and commenting on some applications. Some states have this process and others don't.

To find out your state's approach, see the list of state single points of contact. If there's a contact on the list for your state, contact them as soon as possible to learn their process. If you do not find a contact for your state, you don't need to do anything further.

This requirement never applies to American Indian and Alaska Native tribes or tribal organizations.

**IV.6. Funding Restrictions**

Construction.

Purchase of real property.

Major renovation.

We do not allow the following costs under this notice of funding opportunity (NOFO):

ACF does not allow funds awarded under this NOFO to support any costs related to diversity, equity, and inclusion (DEI) activities, including research in support of such initiatives, and any other initiatives that discriminate on the basis of race, color, religion, sex, national origin or another protected characteristic. This also includes any diversity, equity, inclusion, and accessibility (DEIA) initiatives, and any discriminatory equity ideology in violation of a Federal anti-discrimination law. The definition of "discriminatory equity ideology" is in Section 2(b) of Executive Order 14190 of January 29, 2025, which can be found here: [2025-02232.pdf](#)

For guidance on some types of costs that we restrict or do not allow, see General Provisions for Selected Items of Costs of the Uniform Guidance, [45 CFR part 75](#) (or, starting October 1, 2025, [2 CFR part 200](#))

**IV.7. Other Submission Requirements**

Submit paper applications to the following address.

**Submission by Mail**

FVPSA National Indigenous Domestic Violence Hotline (NOFO)

Administration for Children and Families

Office of Family Violence Prevention and Services

330 C Street SW

## V. Application Review Information

### V.1. Criteria

A panel reviews all applications that pass the initial review. The panel members use the criteria in this section. The required elements of the project description and budget justification may be found in [Section IV.2. The Project Description](#) of this funding opportunity.

Our reviewers typically are not federal employees. See [Section IV.2. Proprietary Information and Personally Identifiable Information \(PII\)](#).

### OBJECTIVES AND NEED FOR ASSISTANCE

#### Maximum Points: 10

Applications will be scored according to extent to which they meet the following criteria:

1. Clearly describe program objectives that will fulfill the program goals, requirements, and allowable activities as described in *Section I. Program Description*. Please ensure the project addresses the needs, including the following: barriers to services and systems; challenges faced by domestic violence service, family violence, and dating violence providers assisting American Indian and Alaska Native (AN) survivors of domestic violence, family violence, and dating violence with complex needs; the need for culturally-relevant services and support; and recognition of and coordination with the efforts of local or tribal domestic violence programs, the state, the state domestic violence coalition, the tribal coalitions, and Indigenous organizations to address these challenges, related training and technical assistance gaps, service gaps, and relevant data and analysis.
2. Clearly describe the proposed project including a plan for ongoing need assessments addressing the scope of the problem or problems identified, the types of assistance that are needed, and an assessment of how the proposed project objectives will address the identified areas of need.
3. Provide documentation on the state(s), tribe(s), organization(s) and/or Indigenous community(ies) to be impacted and served.
4. Demonstrate an understanding of the need for a National Indigenous Domestic Violence hotline for Indigenous adult and youth victims of family violence, domestic violence, and dating violence; family and household members of such Indigenous victims; and persons affected by the victimization.
5. Describe the nature and scope of the types of services, information, and resources that are sought from the National Indigenous Domestic Violence hotline by Indigenous adult and youth victims of family violence, domestic violence, or dating violence; family and household members of such Indigenous victims; and persons affected by the victimization; adult and youth perpetrators of family violence, domestic violence, or dating violence; and interested stakeholders and the general public.
6. Provide documentation, such as letters of support and testimonials from stakeholders and concerned interests other than the applicant, relevant data based on planning studies, and

demographic data and participant information to support the nature and scope of the needs.

7. Presents data and a record of experience demonstrating that it has a knowledgeable understanding of the anticipated demand for services for Indigenous populations, including the volume and duration of contacts.
8. Clearly and concisely state the objectives of the project.

## **EXPECTED OUTCOMES**

### **Maximum Points: 10**

Applications will be scored according to extent to which they meet the following criteria:

1. The applicant clearly identifies the results and benefits (outcomes) it plans to achieve relating to the overall goals of the project as described in *Section I. Program Description*.
2. The applicant defines and describes the outputs that it plans to achieve and how they relate to the project outcomes.

<https://www.acf.hhs.gov/ofvps/programs/fvpsa/fvpsa-hotlines-helplines>

## **APPROACH**

### **Maximum Points: 40**

Applications will be scored according to extent to which they meet the following criteria:

1. The applicant responds to *each* aspect of the Approach as described in *Section IV.2. Application and Submission Information, The Project Description*.
2. The applicant describes how the applicant will accomplish each required element as described in *Section IV.2. Application and Submission Information, The Project Description, Approach* and the feasibility of the proposed means of accomplishing these elements.
3. The applicant proposes project activities that address the program goals, requirements and allowable activities as described in *Section I. Program Description, Program Goals* and required by *Section IV. 2. Application and Submission Information, The Project Description, Approach*.
4. The applicant's plan relates project tasks to the objectives; provides a feasible and realistic timetable for the accomplishment of significant project activities and products; and selects appropriate project activities to achieve project goals and objectives and meet the identified needs.
5. The applicant describes a strong plan for how collaborations will be undertaken and relationships with project partners managed.
6. The applicant describes a viable plan to ensure that confidentiality will be maintained.
7. The applicant's plan of action describes the scope and detail of how the proposed project will be accomplished, including accounting for all identified functions and activities.
8. The applicant's plan fully encompasses the goals and objectives as described in *Section I. Program Description*.
9. The applicant demonstrates that it has a knowledgeable understanding of the anticipated demand for services for Indigenous victims, including expected contact volume (calls, chats, texts, and website visits) and duration of contacts.



10. The applicant shows that it understands the functions and limitations of the current network of national, state, tribal and local crisis hotlines; information lines, and victim referral services supporting Indigenous victims; and how the National Indigenous Domestic Violence Hotline's role relates to those service and resource providers.
11. The applicant explains how it plans to engage in collaborative efforts with other national hotlines that serve OFVPS constituents, such as the National Domestic Violence Hotline, National Runaway Safeline, 988 Lifeline, and the National Human Trafficking Hotline (formerly known as the National Human Trafficking Resource Center).
12. The applicant clearly demonstrates an understanding of the need for specialized responses for users with limited English proficiency or users who are deaf or hard of hearing.
13. The applicant fully describes how it will support the promotion and implementation of activities for Missing and Murdered Indigenous Peoples/Relatives Month in May, Domestic Violence Awareness Month in October, and Teen Dating Violence Awareness Month in February, including the coordination with identified federal offices and divisions that have aligned missions.
14. The applicant clearly describes how it will provide 24-hour services that will reach a wide breadth of Indigenous users including through digital services (online chat, text, and website content)
15. The applicant's plan for the operation of a 24-hour National Indigenous Domestic Violence Hotline is comprehensive and feasible.
16. The applicant's plan cites and addresses potential obstacles and challenges to accomplishing the project goals and describes strategies to address them.
17. The applicant's approach describes efforts to coordinate and consult with state and tribal domestic violence coalitions, tribal programs, faith and community-based service providers, and other stakeholders, including a description of each one's contributions to the project.
18. The applicant provides a feasible plan for keeping the National Indigenous Domestic Violence Hotline's database of Indigenous service providers and resources current as well as a comprehensive plan for review, analysis, and reporting of contact information.
19. The applicant fully describes the telecommunications and computer technology that will be employed to establish and support the National Indigenous Domestic Violence Hotline, including all management functions, referral functions, resource database management functions, monitoring functions, and overall project administration and quality control.
20. The applicant describes its plan for hiring experienced and qualified staff, including advocates and management, with a strong understanding of Indigenous cultures and jurisdictional issues in Indian Country impacting survivors' safety and relevant skills and knowledge including the hiring criteria to be used; plans for training personnel on nationwide resources, advocacy skills, technological systems used by the National Indigenous Domestic Violence hotline, and its policies and protocols.
21. The applicant's training plan for its staff and volunteers is comprehensive and addresses trauma and stress that the National Indigenous Domestic Violence hotline workers

experience when providing crisis intervention on a continual basis over an extended period of time.

22. The applicant sufficiently demonstrates it has a commitment to non-discrimination, including a description of how staff will address the need for the provision of services for people with disabilities, racial and ethnic communities, elders, and underserved populations without regard to sex, sexual orientation, age, national origin, religion, race, or ethnicity.
23. The applicant demonstrates its capacity and commitment to all populations including both sexes, underserved populations; (especially those from American Indian tribes and Alaska Native Villages), those with limited English proficiency, and individuals with disabilities.
24. The applicant's approach addresses how it will:
  - connect a caller to a tribal or non-tribal domestic violence shelter or other Indigenous service providers 24-hours-a-day;
  - hand off target contacts (e.g., prank, obscene, or those not in need of relevant services; and
  - minimize wait time and unanswered contacts.
25. The applicant describes the methods it will use to provide for the development, maintenance and updating of a comprehensive Indigenous resource database (distributed to the maximum extent appropriate); the technical capacity to link with other state, tribal, and local databases in order to maintain an extensive and current resource locator listing; and the ability to facilitate communication among service providers to assist in the provision of services.
26. The applicant provides a record of experience, including providing letters of support from advocacy groups, and state and tribal domestic violence coalitions, demonstrating a documented history of effective work in providing high-quality crisis intervention, safety planning, information and referral, advocacy, and counseling services to Indigenous victims/survivors of family violence, domestic violence, or dating violence, their children, family and friends; information for abusers who are seeking assistance to address their abusive behavior and information to the general public through a toll-free hotline.
27. The applicant provides letters of support that demonstrate established relationships with the network of local, state and tribal domestic violence programs; local, tribal, and state telephone hotlines; and the range of local, tribal, state, and national resources available in order to assist Indigenous victims/survivors of family violence, domestic violence, dating violence and other concerned individuals.
28. The applicant includes a timeline with milestones for the accomplishments of the activities in its comprehensive organized plan.
29. Applicants should describe their plan for:
  - Identifying and including faith-based providers in the resource database;
  - Developing partnerships with diverse religious communities to expand available resources;

- Ensuring that faith-based providers are not excluded from referrals based on their religious character.

30. The applicant must demonstrate that it will comply with all applicable requirements regarding equal treatment for faith-based organizations, including 45 CFR Part 87, and will not discriminate either in favor of or against faith-based organizations in making referrals or providing technical assistance."

## **ORGANIZATIONAL PROFILES**

### **Maximum Points: 20**

Applications will be scored according to extent to which they meet the following criteria:

#### *Management and Dissemination Plan*

1. The applicant includes its organizational chart, resumes of key staff, a list of its Board of Directors, and a copy or description of the applicant organization's fiscal control and accountability procedures as specified in *Section IV.2. Application and Submission Information, Project Description, Organizational Capacity*.
2. The applicant's proposed management plan for the day-to-day operation of the project ensures that the applicant will meet the program requirements and program capacity factors described in *Section I. Program Description*.
3. The applicant demonstrates its ability to staff, financially support, and programmatically administer a national project of this scope.
4. The applicant's plan of approach demonstrates the knowledge, experience, and capacity to continue or start providing full-scale 24 hour nationwide Indigenous hotline services at the beginning of the project period with no lapse in services.
5. The applicant's plan adequately demonstrates how it will ensure the oversight of federal funds and how it will adhere to applicable federal and programmatic regulations, including identification of the staff maintaining the oversight of program activities, staff, and partner(s).
6. Any third-party agreements (including technology vendors), such as MOUs, clearly define the roles and responsibilities for each party, including any respective financial considerations, and are properly executed, including having appropriate signatures.
7. The applicant's dissemination plan for reports, products, and/or the grant project outputs addresses strategies to identify and engage with the target audience.
8. The applicant's plan allocates sufficient staff time and budget for dissemination purposes.
9. The applicant describes a preliminary plan to evaluate the extent to which target audiences have received project information and have used it as intended.

#### *Program Capacity*

1. The applicant demonstrates an understanding of the program capacity requirements as described in *Section I. Program Description*, including the technological requirements of this project in its proposed approach to the project.
2. The applicant demonstrates its staffing capacity to operate a 24-hour hotline service with high contact volume.

3. The applicant demonstrates its capacity to respond to surges in demand for Indigenous hotline services in response to major media campaigns and/or national media coverage, and identifies strategies to address contingencies, such as national disasters, while ensuring uninterrupted service.

#### *Protection of Sensitive or Confidential Information*

1. The applicant adequately demonstrates its understanding of the FVPSA statutory requirements with respect to nondisclosure of confidential or private information collected during the course of the project, whether from staff or project participants and/or project beneficiaries. Please include how all caller specific data is shared with vendors and consultants
2. The applicant's plan addresses how confidential or private information is to be properly handled and safe guarded.
3. The applicant provides a plan for the disposition of confidential or private information at the end of the project period.

### **EVALUATION**

#### **Maximum Points: 10**

Applications will be scored according to extent to which they meet the following criteria:

1. The applicant includes a plan for program performance evaluation of ongoing processes and progress towards the goals and objectives of the project, which is supported by its logic model.
2. The logic model clearly explains how the inputs, processes, and outcomes will be measured, and how the resulting information will be used to inform improvement of funded activities.
3. The program services statistics that will be collected are comprehensive and include information on both Indigenous adult and youth victims/survivors of domestic violence, the nature of the assistance requested, data on location of users, data on contact response time, and other measures of the National Indigenous Domestic Violence hotline's efficiency and performance.
4. The applicant provides a description of how it will collect and manage data (e.g., assigned skilled staff, data management software) in a way that supports program administration, accurate and timely reporting of performance measures, monitoring, and ongoing quality assessment.
5. The applicant's plan for a quality assurance system to regularly assess the quality of the services being provided by the National Indigenous Domestic Violence hotline is sound, meets the goals and objectives of the service, and ensures that the referrals are appropriate for Indigenous victims/survivors of domestic violence, family violence, or dating violence.
  1. The quality assurance system should focus on objective measures of victim safety and service effectiveness rather than subjective or ideological metrics. Evaluation should prioritize concrete outcomes such as successful connections to emergency services, victim safety planning completion rates, and caller satisfaction with practical assistance received.

6. The applicant's plan includes actions to address identified problems, such as unanswered calls, wait time, data corruption, and other past and current technological problems.
7. The applicant will provide and define their call center standards including Key Performance Indicators, efficiencies, best practices or contact success metrics. Applicant should also provide call center associations, trainings or certifications.

## **BUDGET AND BUDGET JUSTIFICATION**

### **Maximum Points: 10**

Applications will be scored according to extent to which they meet the following criteria:

1. A detailed line-item budget of project costs is included and demonstrates how cost estimates were derived. Detailed calculations must include estimation of methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated. The budget must include all the information required and described in the Application and Submission Information, Content and Form of Application Submission, The Project Budget and Budget Justification.
2. The proposed budget and budget justification are feasible, logical, reasonable, and appropriate for the proposed approach.
3. The proposed budget and budget justification are free of errors (e.g., mathematical, project activities not reflected in budget).
4. The application demonstrates how the funds requested are necessary and essential to accomplish the program goals as described in Section I. Program Description.
5. The budget delineates fair compensation for all project partners.
6. The proposed budget assumes reasonable cost estimates to provide training and technical assistance in remote geographical locations and support community participation in these activities.
7. Provides a narrative budget justification that includes \$20,000 in travel expenses for at least two representatives from the grant recipient's organization to participate in two Network meetings and one OFVPS-sponsored meeting for the first 12-month budget period. This travel budget should include itemized travel expenses of project personnel. Indicate source of travel policies applied, either the grant recipient's policy or Federal Travel Regulations.

## **V.2. Review and Selection Process**

### **Initial ACF Screening**

Disqualified applications are considered "non-responsive" and are excluded from the merit review process. Applicants will be notified of a disqualification determination within 30 federal business days from the closing date of this NOFO.

### **Merit Review Results**

When making funding decisions, we consider:

- Merit review results. They are key in making decisions but are not the only factor.
- Organizations serving emerging, unserved, or under-served populations.
- The larger portfolio of agency-funded projects by considering geographic distribution.

- The applicant's past performance.
- The application's compliance with this NOFO's prohibition on using funds awarded under this NOFO to support any costs related to:
  - Diversity, equity, and inclusion (DEI) activities, including research in support of such initiatives,
  - Any other initiatives that discriminate on the basis of race, color, religion, sex, national origin or another protected characteristic, and
  - Any diversity, equity, inclusion, and accessibility (DEIA) initiatives, and any discriminatory equity ideology in violation of a Federal anti-discrimination law. The definition of "discriminatory equity ideology" is in Section 2(b) of Executive Order 14190 of January 29, 2025, which can be found here: [2025-02232.pdf](#)

ACF may:

- Fund applications in whole or in part.
- Fund applications at lower amount than requested.
- Decide not to allow a prime recipient to subaward if they are not able to properly monitor and manage subrecipients properly.
- Choose not to fund applicants with management or financial problems.
- Choose to fund no applications under this NOFO.

### **Risk Review**

Before making an award, we review the risk that you will mismanage federal funds or fail to complete the project objectives. We need to make sure you've handled any past federal awards well and demonstrated sound business practice. We use Sam.gov [Responsibility/Qualification](#) to check this history for all awards likely to be over \$250,000.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see [45 CFR 75.205](#) (or, starting October 1, 2025, [2 CFR 200.206](#)).

### **Approved but Unfunded Applications**

Applications recommended for approval in the merit review process, but not selected for award may receive funds if additional funds become available in the current Fiscal Year. Applicants with "approved but unfunded" status will be notified by email.

## **V.3. Anticipated Announcement and Federal Award Dates**

Award announcements and the application disposition will be provided to applicants at a later date. We cannot respond to requests for information regarding funding decisions prior to the official applicant notification.

## **VI. Federal Award Administration Information**

### **VI.1. Federal Award Notices**

If you are successful, we will email or transmit through our award systems a Notice of Award (NoA) to your authorized official. We will email you if your application is disqualified or unsuccessful.

The NoA is the only official award document. The NoA tells you about the amount of the award, important dates, and the terms and conditions you need to follow. Until you receive the NoA, you have not received an award. Project costs that you incur before you receive a NoA are at risk.

## VI.2. Administrative and National Policy Requirements

There are important rules you'll need to follow if you get an award. You must follow:

- All terms and conditions in the Notice of Award, including the [ACF Standard Terms and Conditions](#) and, if applicable, any program-specific terms and conditions. We incorporate this NOFO by reference.
- The rules listed in [45 CFR part 75](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards in effect at the time of award and any updates, or any superseding regulations.
  - Effective October 1, 2024, HHS adopted the following superseding provisions:
    - [2 CFR 200.1](#), Definitions, Modified Total Direct Cost.
    - [2 CFR 200.1](#), Definitions, Equipment.
    - [2 CFR 200.1](#), Definitions, Supplies.
    - [2 CFR 200.313\(e\)](#), Equipment, Disposition.
    - [2 CFR 200.314\(a\)](#), Supplies.
    - [2 CFR 200.320](#), Procurement Methods
    - [2 CFR 200.333](#), Fixed amount subawards.
    - [2 CFR 200.344](#), Closeout.
    - [2 CFR 200.414\(f\)](#), Indirect (F&A) costs.
    - [2 CFR 200.501](#), Audit requirements.
  - Effective October 1, 2025, HHS will adopt the remaining 2 CFR part 200 provisions, and the HHS-specific modifications located in 2 CFR part 300.
- The [HHS Grants Policy Statement \[PDF\]](#) (GPS). This document has terms and conditions tied to your award. If there are any exceptions to the GPS, they'll be listed in your Notice of Award.
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in the [HHS Administrative and National Policy Requirements \[PDF\]](#) and the [ACF Administrative and National Policy Requirements](#).
- [45 CFR Part 87 Appendix B, Equal Treatment for Faith-Based Organizations](#). This appendix explains the obligations of and protections for faith-based organizations applying for grants.

If you receive an award, you must follow all antidiscrimination laws: By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.

### **VI.3. Reporting**

Performance Progress Reports:

Semi-Annually

#### **Reporting Requirements**

Recipients must submit performance progress and financial reports periodically throughout the project period. Reporting requirements are available at <https://www.acf.hhs.gov/grants/manage-grant/reporting>.

For planning purposes, the required reporting frequency for awards under this funding opportunity are as follows:

Financial Reports:

Semi-Annually

**Semi-Annually** for each budget period within the project period

1<sup>st</sup> Semi Annual Due: 3/31

2<sup>nd</sup> Semi Annual Due: 9/30

Project Final Due: 1/31 (120 days after the end of the 5-year project period)

### **VII. HHS Award Agency Contact(s)**

#### **Program Office Contact**

Miranda

Carman

Administration for Children and Families

Office of Family Violence Prevention and Services

330 C Street SW

Washington

DC

20201

(202) 545-4930

Miranda.Carman@acf.hhs.gov

#### **Office of Grants Management Contact**

Janice

Realeza

Administration for Children and Families

Family Protection and Resilience Grants Portfolio

Office of Grants Management

330 C Street SW

Washington

DC

20201

(206) 615-3660

Janice.Realeza@acf.hhs.gov



## VIII. Other Information

### Reference Websites

U.S. Department of Health and Human Services (HHS) [www.hhs.gov/](http://www.hhs.gov/)

Administration for Children and Families (ACF) [www.acf.hhs.gov/](http://www.acf.hhs.gov/)

ACF Funding Opportunities Forecasts and NOFOs [www.grants.gov/](http://www.grants.gov/)

ACF "Applying for an ACF Award" <https://www.acf.hhs.gov/grants/how-apply-grant>

ACF Property Guidance <https://www.acf.hhs.gov/grants/real-property-and-tangible-personal-property>

Grants.gov Accessibility Information <https://www.grants.gov/accessibility-compliance>

Code of Federal Regulations (CFR) <http://www.ecfr.gov/>

United States Code (U.S.C.) <http://uscode.house.gov/>

Office of Family Violence Prevention and Services <https://www.acf.hhs.gov/ofvps>

Office of Grants Management <https://www.acf.hhs.gov/grants>

### Application Checklist

Applicants can use this checklist to prepare their application package.

What to Submit	Where Found	When to Submit
SF-424 - Application for Federal Assistance	Referenced in <i>Section IV.2.Required Forms, Assurances, and Certifications.</i>  This form is available in the NOFO's forms package at <a href="http://www.Grants.gov">www.Grants.gov</a> in the Mandatory section.	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	Referenced in <i>Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)</i> in the funding opportunity.  To obtain a UEI and SAM registration, go to <a href="http://www.sam.gov">http://www.sam.gov</a> .	A UEI and registration at SAM.gov are required for all applicants.  Active registration at SAM must be maintained throughout the application and project award period.

<b>What to Submit</b>	<b>Where Found</b>	<b>When to Submit</b>
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications.</i>  This form is available in the NOFO's forms package at <a href="http://www.Grants.gov">www.Grants.gov</a> .	Submission is due with the application package or prior to award.
SF-Project/Performance Site Location(s) (SF-P/PSL)	Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications.</i>  This form is available in the NOFO's forms package at <a href="http://www.Grants.gov">www.Grants.gov</a> .	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
SF-LLL - Disclosure of Lobbying Activities	"Disclosure Form to Report Lobbying" is referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications.</i>  This form is available in the NOFO's forms package at <a href="http://www.Grants.gov">www.Grants.gov</a> .	If submission of this form is applicable, it is due at the time of application.  If not available at the time of application, it may also be submitted prior to award.
The Project Budget and Budget Justification	Referenced in <i>Section IV.2. The Project Budget and Budget Justification.</i>	Submission is required in addition to submission of SF-424A and / or SF-424C.  Submission is required with the application package by the due date in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
The Project Description	Referenced in <i>Section IV.2. The Project Description.</i>	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>