

030ADV26R0020

Responses to Questions – Lewis-Houghton Civics and Democracy Initiative

#	Question	Answer
1	Should the budget workbook and budget narrative include just the first (26-27) year, or should it also include the potential follow-on two years (27-28, 28-29)?	1. Include expenditures for the first period (15 months). Per section B, the Library may make additional funds available to awardees for a maximum of an additional two periods (12 months each) at the government’s sole discretion, without competition, subject to awardee’s satisfactory performance under the current award, subject to the availability of funds and awardee’s submission of a fundable proposal. The Library will grant up to \$250,000 in total for the three periods.
2	If you wish us to include budgets for the two follow-on years, you will need to tell us how and where to include that: The budget workbook is just set up for one year	See the answer provided above
3	You clearly are asking us to include the full 3 years and two months in the Logic Framework.	Yes
4	Do you also wish us to describe the full 3 years and 2 months in the Proposal Narrative? For instance, in the Timeline, and description of activities, etc. ?	See the answer provided to #1 above
5	I have another quick question about the grant, if you don't mind. We aren't quite sure how to address the possible multiple years the grant covers while writing program and grant narrative. Is it preferred that we only write the grant considering year 1, under the assumption that years 2 and 3 would require their own applications later? Or should we include proposed plans for all three years in this application? Thanks!	It is up to you - you can describe the first period in detail and then give a general idea of what you’ll do during the second and third periods. Or you can give a detailed plan and budget for all three periods. In either case, you’ll be able to revise the plan before the start of each year subject to the availability of funds and satisfactory performance as stated in the NOFO.
6	I'm wondering how to differentiate my response to #2, "Description of existing TPS/LHI grant products and activities," and #6, "Description of past activities." Should #6 reflect past activities my organization has done outside of the scope of our existing LHI grant, perhaps?	As written in the proposal narrative template, #2 should also include “a description of their tenure in the TPS Consortium, including the nature of interactions with other members.” #6 should include information about your organization’s history outside of TPS as well as any information not covered in #2 that would be relevant to the success of the project being proposed under the Continuing Awards.

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7	The NOFO asks that we maintain public access to our project for five years after the period of the grant. In our case, this involves hosting costs with our partner. It would make sense to include in our budget funds for basic hosting for those five years, and I want to check that this is allowable	Yes, this is allowable.
8	In identifying our projects in application materials do we include our numbers (like GA23C0023) or only use the new NOFO number (030ADV26R0020), or both	Please use the new NOFO number 030ADV26R0020. The previous GA number is not applicable.
9	On the budgeting side is this treated as a NEW grant - that is, does Year 1 starts the funding amounts at \$0, then \$75K, etc? Or is this starting with the \$300K as the base as we have already received?	Yes, this is a new cooperative agreement.
10	Is there anything new on the budgeting side we should address?	All applicants must provide the information required in the NOFO and accompanying documents.