AIR FORCE RESEARCH LABORATORY
DIRECTED ENERGY AND SPACE VEHICLES DIRECTORATES

Cooperative Agreement Announcement Number: NOFO-13-RVK-01

Administrative Access to Proprietary Information

1. The Air Force Research Laboratory's Directed Energy (RD),and Space Vehicles (RV), Directorates have contracted for various business and staff support services, some of which require contractors to obtain administrative access to proprietary information submitted by other contractors. Administrative access is defined as "handling or having physical control over information for the sole purpose of accomplishing the administrative functions specified in this agreement or order, which do not require the review, reading, or comprehension of the content of the information on the part of non-technical professionals assigned to accomplish the specified administrative tasks".

2. The required administrative access will be granted to non-technical professionals. Examples of the administrative tasks performed include:

a. Assembling and organizing information for Cooperative Agreement files;

b. Accessing library files for use by government personnel in the RD and RV Directorates; and

3. Proposers shall either complete paragraph 4 below or provide written objection to administrative access. Any objection to administrative access:

a. Shall be provided in writing to the Agreement Officer; and

b. Shall include a detailed statement of the basis for the objection.

4. I consent to administrative access, as defined above, by RD and RV business and staff support services contractors to any proprietary information submitted under this announcement or delivered under any resulting agreement.

_____ _____
(Signature) Date

_____
Typed/Printed Name of Authorized Official