

**Questions and Answers for
Travel, Logistics, and Language Support for KM
NOFO#: DFOP0010791
May 3, 2024**

Question 1:

From our review of the NOFO, it appears that INL/KM is envisioning travel from non-INL presence countries to locations where trainings may occur (such as an ILEA training or other training). Is this correct? If it is not correct, could INL identify illustrative travel origins and destinations?

INL Response:

NL/KM does not envision travel primarily taking place from non-INL presence countries, though that is possible. The majority of travel will take place from INL presence countries as our overseas INL staff will play a role in requesting the activities with which the travel is associated. Travel destinations could be anywhere in the world, including cities in the United States where we have partnerships with state and local criminal justice institutions/agencies, but also to overseas training or conference locations. This travel and logistics grant may provide support to partner nation officials in the context of professional association conferences (IACP, IAWP, NAWJ, etc.) and thus could take place almost anywhere depending on where the event is hosted in a given year. For example, the 2023 IAWP conference was hosted in Auckland, New Zealand and this year it is in Chicago, IL, USA. This said, we anticipate a large percentage of the travel and other support will be for events in the United States.

Question 2:

INL has estimated a total budget of \$1.25 M for 3,000 to 12,000 travelers. These estimates equate to a very small travel budget of \$416 and \$104/traveler. Does INL anticipate that most travel will occur within country and that lodging will be paid for by another program? This will also help our budgeting for any additional per diem delivery costs.

INL Response:

This travel and logistics grant has novel elements for INL, and we thus do not have a strong sense of how many travelers will need to make use of it at full cost. It is highly likely that some of the costs could be paid for by another INL program. For example, an activity under this award could incur expenses under Activities 10 and 11 – planning/arranging/designing study tours or trainings – and the in-country INL program could ultimately fund the travel costs entirely. Another illustrative cost-shared scenario with more limited expense under this award could be a situation where INL is sending ~10 delegations that speak a given language that a professional association conference host is not able to support interpretation services for (Activity 8). In this scenario, INL would seek to streamline delivery of interpretation services to our foreign partners through

this award (event-level support) but the travel of the individual delegations could be paid for by their corresponding in-country INL program (delegation-level support).

Question 3:

The NOFO states that "the award recipient should be able to provide support seven (7) days a week and for urgent needs respond to travel requests within 6 hours of the request. Does INL envision this level of support includes receiving travel initiation requests or just reservation changes or re-bookings for individuals already or about to travel?

INL Response:

As a general practice, INL will endeavor to have all travel initiation request submitted during the normal work week, and night/weekend support would generally (but not always) be emergency reservation changes/re-bookings.

Question 4:

The NOFO mentions support to law enforcement canine travel. Does INL have specific support plans for transporting Police Dogs with US carriers? Under the FAA airlines have specific regulations regarding the temperament of dogs, even fully trained service and police dogs must not be trained to show aggression. You can find more information here-Cabin Safety - Pets FAQ | Federal Aviation Administration ([faa.gov](https://www.faa.gov)). Dogs must not be trained to bite or have any aggressive history, which is a challenge for police dogs. Airlines will need to make specific exceptions for these dogs. Will INL be able to provide support when making these requests?

INL Response:

This is a contingency clause in case a specific activity requires canine travel. We do not anticipate this will be frequent and may explore support through other INL programs if this does arise.

Question 5:

The NOFO states that the recipient is responsible for providing participants with meals at locations where the participant cannot obtain meals at public facilities. To further enable applicant's ability to budget for such meal provisions, could INL provide illustrative locations for food provision?

INL Response:

This could require procuring meal service through a conference/training venue (such as a hotel) or procuring boxed-style catering if the activity is taking place at a venue that does not have food/beverage service (such as a criminal justice training center that does not have this on site

or during a study tour when the day is so busy that lunch must be provided while in transit, for example).

Question 6:

The NOFO requires the inclusion of a Gender, Equity, and Inclusion Analysis. Typically, applicants provide very specific analyses based on the operating locations of a program. Given that this program is global with no current focus countries, will INL accept a globally focused analysis that considers the issues of gender when providing travel and training support?

INL Response:

Yes.