RECLAMATION

Managing Water in the West

Funding Opportunity Announcement No. BOR-DO-19-F007

WaterSMART: Title XVI Congressionally Authorized Water Reclamation and Reuse Projects

U.S. Department of the Interior
Bureau of Reclamation
Policy and Administration
Denver, Colorado

March 2019

Mission Statements

The Department of the Interior (DOI) conserves and manages the Nation's natural resources and cultural heritage for the benefit and enjoyment of the American people, provides scientific and other information about natural resources and natural hazards to address societal challenges and create opportunities for the American people, and honors the Nation's trust responsibilities or special commitments to American Indians, Alaska Natives, and affiliated island communities to help them prosper.

The mission of the Bureau of Reclamation is to manage, develop, and protect water and related resources in an environmentally and economically sound manner in the interest of the American public.

Cover photo: Watsonville Area Water Recycling Project.

Synopsis

Federal Agency Name:	Department of the Interior, Bureau of Reclamation, Policy and Administration
Funding Opportunity Title:	WaterSMART: Title XVI Water Reclamation and Reuse Projects
Announcement Type:	Funding Opportunity Announcement (FOA)
Funding Opportunity Number:	BOR-DO-19-F007
Catalog of Federal Domestic Assistance (CFDA) Number:	15.504
Dates: (See FOA Sec. D.4)	Application due date: April 22, 2019 4:00 p.m. Mountain Daylight Time (MDT)
Eligible Applicants: (See FOA Sec. C.1)	Sponsors of water recycling projects (Project) that have a completed Title XVI Feasibility Study that Reclamation has reviewed and found to meet all of the requirements of Reclamation Manual Release WTR 11-01. and Sponsors of water reclamation and reuse projects specifically authorized for funding under Title XVI of Public Law (P.L.) 102-575, as amended (43 United States Code [U.S.C.] 390h through 390h-39).
Recipient Cost Share: (See FOA Sec. C.2)	75 percent or more of total Project costs.
Federal Funding Amount: (See FOA Sec. B.1)	Up to 25 percent of the total cost of planning, design, and/or construction that has either already been completed or will be conducted before September 30, 2021.
Estimated Number of Agreements to be Awarded: (See FOA Sec. B.1)	Approximately 10 to 18 awards, depending on the amount requested by each applicant.

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Application Checklist

The following table contains a summary of the information that you are required to submit with your application.

√	What to submit	Required content	Form or format	When to submit
	Mandatory Federal Forms: Application for Federal Assistance Budget Information Assurances Disclosure of Lobbying Activities	See Sec. D.2.2.1	SF-424, SF-424C, SF-424D, and SF-LLL forms may be obtained at www.grants.gov/web/grants/forms/sf-424-family.html	*
	Title page	See Sec. D.2.2.2	Page 11	*
	Table of contents	See Sec. D.2.2.3	Page 11	*
	Technical proposal:			*
	Executive summary	See Sec. D.2.2.4	Page 11	*
	Project description	See Sec. D.2.2.4	Page 11	*
	Evaluation criteria	See Sec. E.1	Page 27	*
	Environmental and cultural resources compliance	See Sec. D.2.2.5	Page 12	*
	Required permits or approvals	See Sec. D.2.2.6	Page 13	*
	Project Budget			*
	Funding Plan and Letters of Commitment	See Sec. D.2.2.7	Page 14	
	Budget Proposal	See Sec. D.2.2.7	Page 15	
	Budget Narrative	See Sec. D.2.2.7	Page 17	
	Letters of support	See Sec. D.2.2.8	Page 20	**
	Official Resolutions	See Sec. D.2.2.9	Page 21	**
	Unique Entity Identifier and System for Award Management	See Sec. D.3	Page 21	***

* Submit materials with your application.

** Document should be submitted with your application; however, please refer to the applicable section of the FOA for extended submission date.

*** Should be completed prior to the application deadline; however, please refer to the applicable section of the FOA for extended completion date.

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Acronyms and Abbreviations

AOR	Authorized Organizational Representative
ASAP	Automated Standard Application for Payments
ARC	Application Review Committee
CE	Categorical Exclusion
CEC	Categorical Exclusion Checklist
CFDA	Catalog of Federal Domestic Assistance
CFR	Code of Federal Regulations
CWA	Clean Water Act
Department	U.S. Department of the Interior
DUNS	Data Universal Number System
EA/FONSI	Environmental Assessment/Finding of No Significant Impact
EIS	Environmental Impact Statement
ESA	Endangered Species Act
FAPIIS	Federal Award Performance Integrity Information System
FOA	Funding Opportunity Announcement
FOIA	Freedom of Information Act
FY	fiscal year
MDT	Mountain Daylight Time
NEPA	National Environmental Policy Act
NHPA	National Historic Preservation Act
NOAA	National Oceanic and Atmospheric Administration
OMB	Office of Management and Budget
P.L.	Public Law
Project	Congressionally authorized water reclamation and reuse project and projects eligible under section 4009(c) of the WIIN Act
Reclamation	Bureau of Reclamation
ROD	Record of Decision
SAM	System of Award Management
Title XVI	Title XVI Water Reclamation and Reuse program
U.S.C.	United States Code
USACE	United States Army Corps of Engineers
USFWS	U.S. Fish and Wildlife Service
WIIN	Water Infrastructure Improvements for the Nation Act
WaterSMART	Sustain and Manage America’s Resources for Tomorrow

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Section A: Funding Opportunity Description

A.1. Program Information

The U.S. Department of the Interior's (Department) WaterSMART (Sustain and Manage America's Resources for Tomorrow) Program provides a framework for Federal leadership and assistance to stretch and secure water supplies for future generations in support of the Department's priorities. Through WaterSMART, Reclamation leverages Federal and non-Federal funding to support stakeholder efforts to stretch scarce water supplies and avoid conflicts over water. WaterSMART provides support for the Department of the Interior's priorities, including creating a legacy of conservation stewardship, sustainably developing our energy and natural resources, modernizing our infrastructure through public-private partnerships, and restoring trust with local communities by improving relationships and communication with states, tribes, local governments, communities, landowners and water users.

Through the Title XVI Water Reclamation and Reuse Program (Title XVI), authorized by Public Law (P.L.) 102-575 in 1992, Reclamation provides financial and technical assistance to local water agencies for the planning, design, and construction of water reclamation and reuse projects. Water recycling is an essential tool in stretching the limited water supplies in the Western United States. Title XVI projects develop and supplement urban and irrigation water supplies through water reuse, thereby improving efficiency, providing flexibility during water shortages, and diversifying the water supply. Through the Title XVI Program, Reclamation provides funding to facilitate investment in technology and enables broader scale use of recycled water which supports the goals of the October 19, 2018 Presidential Memorandum on Promoting the Reliable Supply and Delivery of Water in the West. These projects provide growing communities with new sources of clean water which increases water management flexibility and makes our water supply more reliable. Title XVI water projects are an important part of the WaterSMART Program. For further information on the WaterSMART Program, see www.usbr.gov/WaterSMART.

A.2. Objective of this Funding Opportunity Announcement

The objective of this Funding Opportunity Announcement (FOA) is to invite sponsors of congressionally authorized water reclamation and reuse projects to request cost-shared funding for the planning, design, and/or construction of those Projects. A separate FOA for projects eligible under section 4009(c) of the Water Infrastructure Improvements for the Nation (WIIN) Act, Public Law 114-322, will be released later this year.

A.3. Statutory Authority

This FOA is issued under the authority of Title XVI of Public Law 102-575, as amended (43 United States Code [U.S.C.] 390h).

Section B: Award Information

B.1. Total Program Funding

The fiscal year (FY) 2019 enacted appropriations includes $35 million for congressionally authorized Title XVI projects. Applications submitted under this FOA also may be considered if additional funding becomes available in FY 2019 or thereafter.

B.2. Project Funding Limitations

The Federal share (i.e., Reclamation's share in addition to any other sources of Federal funding), of any Title XVI Project, including any funding provided as a result of this FOA, shall not exceed 25 percent of the total Project cost.

Eligible applicants are invited to request funding for planning, design, and/or construction of Projects. Although the evaluation criteria listed in this FOA will be applied to the Project as a whole, funding requests submitted under this FOA must be based on the expenditures already incurred or planned to be incurred by September 30, 2021.
.
This may include work either:

- Planned through September 30, 2021; or
- Completed work that was conducted after the date of the project's congressional authorization.

All costs incurred by Reclamation related to the development and administration of any award under this FOA are considered part of the total Project costs, and the recipient will be required to provide cost share for these costs. All Reclamation administrative costs will also be included in the Federal cost share for the Project.

B.3. Assistance Instrument

Awards will be made through a grant or cooperative agreement as applicable to the selected Project. If a cooperative agreement is awarded, the recipient should expect Reclamation to have substantial involvement in the Project.
Substantial involvement by Reclamation may include:

- Collaboration and participation with the recipient in the management of the Project and close oversight of the recipient's activities to ensure that the program objectives are being achieved. *Note: The development and administration of an award under this FOA is not considered substantial involvement.*
- Review, input, and approval at key interim stages of the Project.

At the request of the recipient, Reclamation can provide technical assistance after award of an agreement. If you would like to receive Reclamation technical assistance, you must account for these costs in your budget. To discuss available assistance and these costs, contact the program coordinator identified in *Section G. Agency Contacts*.

Section C: Eligibility Information

C.1. Eligible Applicants

Sponsors of any one of the 53 Title XVI Projects specifically authorized by the Title XVI Act; provided that the Title XVI Project has not reached its Federal funding ceiling as specified in the Title XVI Act. For a list of authorized projects please visit the Title XVI website, www.usbr.gov/watersmart/title/authorized.html. A separate FOA open to sponsors of projects eligible under section 4009(c) of the WIIN Act will be released later this year.

C.2. Cost-Sharing Requirements

Applicants must be capable of cost sharing 75 percent or more of the total Project costs. The total project cost is defined as the total allowable costs incurred under a Federal award and all required cost share and voluntary committed cost share contributions, including third-party contributions.

Cost share may be made through cash, costs contributed by the applicant, or third-party in-kind contributions. Third-party in-kind contributions is the value of non-cash contributions of property or services that benefit the federally assisted project and are contributed by non-Federal third parties, without charge. Cost share funding from sources outside the applicant's organization (e.g., loans or state grants) should be secured and available to the applicant prior to award. . Please see *Sections D.2.2.7. Project Budget* and *D.2.2.9. Official Resolution* for more information regarding the documentation required to verify commitments to meet cost-sharing requirements.

Other sources of Federal funding may not be counted towards the required cost share. The exception to this requirement is where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs, such as awards to tribal organizations under P.L. 93-638, as amended. If it is determined that the Federal funding cannot be applied towards the non-Federal cost share, the work associated with the funding may be removed from the proposed project.

C.2.1. Cost-Share Regulations

All cost-share contributions must meet the applicable administrative and cost principles criteria established in 2 Code of Federal Regulations (CFR) Part 200, available at the Electronic Code of Federal Regulations at www.ecfr.gov.

C.2.2. Third-Party In-Kind Contributions

Third-party in-kind contributions may be in the form of equipment, supplies, and other expendable property, as well as the value of services directly benefiting and

specifically identifiable to the proposed project. The cost or value of third-party in-kind contributions that have been or will be relied on to satisfy a cost-sharing or matching requirement for another Federal financial assistance agreement, a Federal procurement contract, or any other award of Federal funds may not be relied on to satisfy the cost-share requirement for an award under this FOA. Applicants should refer to 2 CFR §200.434 *Contributions and donations* for regulations regarding the valuation of third-party in-kind contributions, available at www.ecfr.gov.

C.3. Eligible Projects

C.3.1 Eligible Projects

Planning, design, and construction of water reclamation and reuse facilities that are components of a congressionally authorized Title XVI Project. If the funding requested will be used for construction activities the Project must have a completed Feasibility Study that has been reviewed by Reclamation and found to meet all of the requirements of Reclamation Manual Release WTR 11-01 by the date this FOA is posted.

Note: Some Title XVI Projects authorized prior to 1996 are exempt from this requirement.

C.3.2 Ineligible Projects

Projects not eligible for funding under this Funding Group include, but are not limited to:

- Projects that do not have a project specific congressional authorization
- Projects eligible under section 4009(c) of the WIIN Act (A separate FOA for projects eligible under section 4009(c) of the WIIN Act will be released later this year.)
- Congressionally authorized projects which have already reached the specified Federal funding ceiling for the authorization
- Operations, maintenance, and replacement (OM&R) activities. OM&R is described as system improvements that replace or repair existing infrastructure or function without providing increased efficiency or effectiveness of water distribution over the expected life of the improvement. Examples of ineligible OM&R projects include:
    - Replacing malfunctioning components of an existing facility with the same components
    - Improving an existing facility to operate as originally designed

- Performing an activity on a recurring basis, even if that period is extended (e.g., 10-year interval)
- Sealing expansion joints of concrete lining because the original sealer or the water stops have failed
- Replacing broken meters with new meters of the same type
- Replacing leaky pipes with new pipes of the same type

Applicants that have questions regarding OM&R are encouraged to contact the program coordinator listed in *Section G. Agency Contacts*, prior to the application deadline for further information.

C.3.3 Length of Projects

Applicants can only request funding for work that is already completed (going back to the pre-award cost deadlines identified in *Sections B.2.* and *D.6.* of this FOA) or work that is planned through September 30, 2021. The work that funding is being requested for must be ready to proceed within a reasonable amount of time once a financial assistance agreement is in place.

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Section D: Application and Submission Information

D.1. Address to Request Application Package

This document contains all information, forms, and electronic addresses required to obtain the information required for submission of an application.

If you are unable to access this information electronically, you can request paper copies of any of the documents referenced in this FOA by contacting:

By mail: Bureau of Reclamation
Financial Assistance Support
Section Attn: Julie Hendricks
Mail Code: 84-27814
P.O. Box 25007, MS 84-27814
Denver, CO 80225

By e-mail: jhendricks@usbr.gov

By telephone: 303-445-2428

D.2. Content and Form of Application Submission

All applications must conform to the requirements set forth below.

D.2.1. Application Format and Length

The total application package shall be no more than **75** consecutively numbered pages. If an application exceeds **75** pages, only the first **75** pages will be evaluated. The font shall be at least 12 points in size and easily readable. Page size shall be 8½ by 11 inches, including charts, maps, and drawings. Oversized pages will not be accepted. The technical proposal and evaluation criteria section shall be limited to a maximum of **50** pages. The SF-424 forms, SF-LLL, letters of Project support, and official resolution will not be considered in the total page count.

Applications will be prescreened for compliance to the above page number limitation. Excess pages will be removed and not considered in the evaluation of the proposed project.

D.2.2. Application Content

The application must include the following elements to be considered complete:

- Mandatory Federal Forms

- SF-424 Application for Federal Assistance
- SF-424C Budget Information—Construction Programs
- SF-424D Assurances—Construction Programs
- SF-LLL Disclosure of Lobbying Activities (if applicable)

SF-424, SF-424C, SF-424D, and SF-LLL forms may be obtained at www.grants.gov/web/grants/forms/sf-424-family.html.

- Title page
- Table of contents
- Technical proposal and evaluation criteria (limited to **50** pages)
  - Executive summary
  - Technical project description
  - Evaluation criteria
- Project budget
  - Funding plan and letters of commitment
  - Budget proposal
  - Budget narrative
- Environmental and cultural resources compliance
- Required permits or approvals
- Letters of Project support (will not count toward the page limitation)
- Official resolution (will not count toward the page limitation)

D.2.2.1. Mandatory Federal Forms

The application must include the following standard Federal forms.

SF-424 Application for Federal Assistance

A fully completed SF-424 Application for Federal Assistance, signed by a person legally authorized to commit the applicant to performance of the Project must be submitted with the application. Failure to submit a properly signed SF-424 may result in the elimination of the application from further consideration.

SF-424 Budget Information

A fully completed SF-424C Budget Information—Construction Programs must be submitted with the application.

SF-424 Assurances

An SF-424D Assurances—Construction Programs, signed by a person legally authorized to commit the applicant to performance of the Project shall be included. Questions regarding whether to use SF-424B or SF-424D should be referred to the Grants Management Point of Contact under *Section G. Agency*

Contacts. Failure to submit a properly signed SF-424D may result in the elimination of the application from further consideration.

SF-LLL

A fully completed and signed SF-LLL Disclosure of Lobbying Activities is required if the applicant has made or agreed to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action.

D.2.2.2. Title Page

Provide a brief, informative, and descriptive title for the proposed work that indicates the nature of the Project. Include the name and address of the applicant, and the name and address, e-mail address, and telephone of the project manager.

D.2.2.3. Table of Contents

List all major sections of the proposal in the table of contents.

D.2.2.4. Technical Proposal and Evaluation Criteria

The technical proposal and evaluation criteria (**50** pages maximum) includes:

(1) Executive summary
(2) Technical Project description
(3) Evaluation criteria

Executive Summary

The executive summary should include:

- The date, applicant name, city, county, and state
- A one paragraph summary of the work for which funding is being requested, including how funds will be used to accomplish specific Project activities.

Technical Project Description

The technical project description should describe the Project in its entirety. This description shall have sufficient detail to permit a comprehensive evaluation of the proposal.

Evaluation Criteria

(See *Section E.1. Technical Proposal: Evaluation Criteria* for additional details, including a detailed description of each criterion and subcriterion and points associated with each.)

The evaluation criteria portion of your application should thoroughly address each criterion and subcriterion in the order presented to assist in the

complete and accurate evaluation of your proposal. The evaluation criteria should be applied to the entire Project.

It is suggested that applicants copy and paste the evaluation criteria and subcriteria in* Section E.1. Technical Proposal: Evaluation Criteria *into their applications to ensure that all necessary information is adequately addressed.

D.2.2.5. Environmental and Cultural Resources Compliance

To allow Reclamation to assess the probable environmental and cultural resources impacts and costs associated with each application, all applicants must respond to the following list of questions focusing on the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Endangered Species Act (ESA) requirements. Please answer the following questions to the best of your knowledge. If any question is not applicable to the Project, please explain why. The application should include the answers to:

- Will the proposed Project impact the surrounding environment (e.g., soil [dust], air, water [quality and quantity], animal habitat)? Please briefly describe all earth-disturbing work and any work that will affect the air, water, or animal habitat in the Project area. Please also explain the impacts of such work on the surrounding environment and any steps that could be taken to minimize the impacts.

- Are you aware of any species listed or proposed to be listed as a Federal threatened or endangered species, or designated critical habitat in the Project area? If so, would they be affected by any activities associated with the proposed Project?

- Are there wetlands or other surface waters inside the Project boundaries that potentially fall under Clean Water Act (CWA) jurisdiction as “Waters of the United States”? If so, please describe and estimate any impacts the proposed Project may have.

- When was the water delivery system constructed?

- Will the proposed Project result in any modification of or effects to, individual features of an irrigation system (e.g., headgates, canals, or flumes)? If so, state when those features were constructed and describe the nature and timing of any extensive alterations or modifications to those features completed previously.

- Are any buildings, structures, or features in the irrigation district listed or eligible for listing on the National Register of Historic Places? A cultural resources specialist at your local Reclamation office or the State Historic Preservation Office can assist in answering this question.

- Are there any known archeological sites in the proposed Project area?
- Will the proposed Project have a disproportionately high and adverse effect on low income or minority populations?
- Will the proposed Project limit access to and ceremonial use of Indian sacred sites or result in other impacts on tribal lands?
- Will the proposed Project contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area?

Note: if mitigation is required to lessen environmental impacts, the applicant may, at Reclamation's discretion, be required to report on progress and completion of these commitments. Reclamation will coordinate with the applicant to establish reporting requirements and intervals accordingly.

Under no circumstances may an applicant begin any ground-disturbing activities (including grading, clearing, and other preliminary activities) on a Project before environmental compliance is complete and Reclamation explicitly authorizes work to proceed. This pertains to all components of the proposed Project, including those that are part of the applicant's non-Federal cost-share. Reclamation will provide a successful applicant with information once environmental compliance is complete. An applicant that proceeds before environmental compliance is complete may risk forfeiting Reclamation funding under this FOA.

D.2.2.6. Required Permits or Approvals

Applicants must state in the application whether any permits or approvals are required and explain the plan for obtaining such permits or approvals.

Note that improvements to Federal facilities that are implemented through any Project awarded funding through this FOA must comply with additional requirements. The Federal government will continue to hold title to the Federal facility and any improvement that is integral to the existing operations of that facility. Please see P.L. 111-11, section 9504(a)(3)(B). Reclamation may also require additional reviews and approvals prior to award to ensure that any necessary easements, land use authorizations, or special permits can be approved consistent with the requirements of 43 CFR §429, and that the development will not impact or impair project operations or efficiency.

D.2.2.7. Project Budget

The Project budget includes:

(1) Funding plan and letters of commitment
(2) Budget proposal
(3) Budget narrative

Funding Plan and Letters of Commitment

Describe how the non-Federal share of Project costs will be provided.

Project funding provided by a source other than the applicant shall be supported with letters of commitment from these additional sources. Letters of commitment shall identify the following elements:

- The amount of funding commitment
- The date the funds will be available to the applicant
- Any time constraints on the availability of funds
- Any other contingencies associated with the funding commitment

Commitment letters from third party funding sources should be submitted with your application. If commitment letters are not available at the time of the application submission, please provide a timeline for submission of all commitment letters. Cost-share funding from sources outside the applicant's organization (e.g., loans or state grants), should be secured and available to the applicant prior to award.

Reclamation will not make funds available for an award under this FOA until the recipient has secured non-Federal cost share. Reclamation will execute a financial assistance agreement once non-Federal funding has been secured or Reclamation determines that there is sufficient evidence and likelihood that non-Federal funds will be available to the applicant subsequent to executing the agreement.

Note: Applicants are not required to have non-Federal cost-share funding secured for the entire Project at the time of award. Applicants must demonstrate sufficient evidence that non-Federal cost-share for the initial Federal obligation will be available at the time of award and must describe a plan and schedule for securing the remaining non-Federal cost share funding for the Project.

The funding plan should include all planning, design, and construction costs for the Project components and activities that will be completed under an award under this FOA. The funding plan must The funding plan must identify the sources of the non-Federal cost share contribution for the project, including:

- Any monetary contributions by the applicant towards the cost-share requirement and source of funds (e.g., reserve account, tax revenue, and/or assessments)
- Any costs that will be contributed by the applicant
- Any third party in-kind costs (i.e., goods and services provided by a third party)
- Any cash requested or received from other non-Federal entities

- Any pending funding requests (i.e. grants or loans) that have not yet been approved and explain how the project will be affected if such funding is denied.

In addition, please identify whether the budget proposal includes any project costs that have been or may be incurred prior to award. For each cost, describe:

- The project expenditure and amount
- The date of cost incurrence
- How the expenditure benefits the Project

Please include the following chart (Table 1) to summarize all funding sources. Denote in-kind contributions with an asterisk (*).

Table 1.—Summary of Non-Federal and Federal Funding Sources

FUNDING SOURCES	AMOUNT
Non Federal Entities	
1.	
2.	
3.	
Non-Federal Subtotal	
Other Federal Entities	
1.	
2.	
3.	
Other Federal Subtotal	
REQESTED RECLAMATION FUNDING	

Budget Proposal

The total project cost (Total Project Cost), is the sum of all allowable items of costs, including all required cost sharing and voluntary committed cost sharing, including third-party contributions, that are necessary to complete the project.The budget proposal should include detailed information on the categories listed below and must clearly identify ***all*** Project costs, including those that will be contributed as non-Federal cost share by the applicant (required and voluntary), third-party in-kind contributions, and those that will be covered using the funding requested from Reclamation, and any requested pre-award costs. Unit costs must be provided for all budget items including the cost of services or other work to be provided by consultants and contractors. Applicants are strongly encouraged to

review the procurement standards for Federal awards found at 2 CFR §200.317 through §200.326 before developing their budget proposal.

It is also strongly advised that applicants use the budget proposal format shown below in Table 2 or a similar format that provides this information. If selected for award, successful applicants must submit detailed supporting documentation for all budgeted costs.

Table 2.—Sample Budget Proposal Format

BUDGET ITEM DESCRIPTION	COMPUTATION		Quantity Type	TOTAL COST
	$/Unit	Quantity		
Salaries and Wages				
Employee 1				$
Employee 2				$
Employee 3				$
Fringe Benefits				
Full-Time Employees				$
Part-Time Employees				$
Travel				
Trip 1				$
Trip 2				$
Trip 3				$
Equipment				
Item A				$
Item B				$
Item C				$
Supplies and Materials				
Item A				$
Item B				$
Contractual/Construction				
Contractor A				$
Contractor B				$
Other				
Other				$
TOTAL DIRECT COSTS				**$**
Indirect Costs				
Type of rate	percentage	$base		**$**
TOTAL ESTIMATED PROJECT COSTS				**$**

Budget Narrative

Submission of a budget narrative is mandatory. An award will not be made to any applicant who fails to fully disclose this information. The budget narrative provides a discussion of, or explanation for, items included in the budget proposal. The types of information to describe in the narrative include, but are not limited to, those listed in the following subsections. Costs, including the valuation of third-party in-kind contributions, must comply with the applicable cost principles contained in 2 CFR Part §200, available at the Electronic Code of Federal Regulations (www.ecfr.gov).

Salaries and Wages

Indicate the program manager and other key personnel by name and title. The Project Manger must be an employee or board member of the applicant. Other personnel should be indicated by title alone. For all positions, indicate salaries and wages, estimated hours or percent of time, and rate of compensation. The labor rates must identify the direct labor rate separate from the fringe rate or fringe cost for each position. All labor estimates must be allocated to specific tasks as outlined in the applicant's technical project description. Labor rates and proposed hours shall be displayed for each task.

The budget proposal and narrative should include estimated hours for compliance with reporting requirements, including final Project and evaluation. Please see *Section F.3.2. Interim Performance Reports* for information on types and frequency of reports required.

Generally, salaries of administrative and/or clerical personnel will be included as a portion of the stated indirect costs. If these salaries can be adequately documented as direct costs, they should be included in this section; however, a justification should be included in the budget narrative.

Fringe Benefits

Identify the rates/amounts, what costs are included in this category, and the basis of the rate computations. Federally approved rate agreements are acceptable for compliance with this item.

Travel

Identify the purpose of each anticipated trip, destination, number of persons traveling, length of stay, and all travel costs including airfare (basis for rate used), per diem, lodging, and miscellaneous travel expenses. For local travel, include mileage and rate of compensation. *Note: Travel costs incurred by contractors should not be included in this section, but these costs can be included in the contract cost estimate.*

Equipment

If equipment will be purchased, itemize all equipment valued at or greater than $5,000. For each item, identify why it is needed for the completion of the work proposed for funding and how the equipment was priced. Note: If the value is less than $5,000, the item should be included under materials and supplies.

If equipment is being rented, specify the number of hours and the hourly rate. Local rental rates are only accepted for equipment actually being rented or leased.

If the applicant intends to use their own equipment for the purposes of the Project, the proposed usage rates should fall within the equipment usage rates outlined by the United States Army Corps of Engineers (USACE) within their *Construction Equipment Ownership and Operating Expense Schedule* (EP 1110-1-8) at www.publications.usace.army.mil/USACE-Publications/Engineer-Pamphlets/u43545q/313131302D312D38.

Note: If the equipment will be purchased and installed under a construction contract, the equipment should be included in the construction contract cost estimate.

Materials and Supplies

Itemize supplies by major category, unit price, quantity, and purpose, such as whether the items are needed for office use, research, or construction. Identify how these costs were estimated (i.e., quotes, past experience, engineering estimates, or other methodology). *Note: If the materials/supplies will be furnished and installed under a construction contract, the equipment should be included in the construction contract cost estimate.*

Contractual

Identify all work that will be accomplished by subrecipients, consultants, or contractors, including a breakdown of all tasks to be completed, and a detailed budget estimate of time, rates, supplies, and materials that will be required for each task. For each proposed contract, identify the procurement method that will be used to select the consultant or contractor and the basis for selection. Please note that all contracts with an anticipated value of $10,000 or more must use a competitive procurement method. Only contracts for architectural/engineering services can be awarded using a qualifications-based procurement method. If a qualifcations-based procurement method is used, profit must be negotiated as a separate element of the contract price. See 2 CFR §200.317 through §200.326 for additional information regarding procurements, including required contract content.

Third-Party In-Kind Contributions

Identify all work that will be accomplished by third-party contributors, including a breakdown of all tasks to be completed, and a detailed budget estimate of time,

rates, supplies, and materials that will be required for each task. Third-party in-kind contributions, including contracts, must comply with all applicable administrative and cost principles criteria, established in 2 Code of Federal Regulations (CFR) Part 200, available at www.ecfr.gov, and all other requirements of this FOA.

Environmental and Regulatory Compliance Costs

Prior to awarding financial assistance, Reclamation must first ensure compliance with Federal environmental and cultural resources laws and other regulations ("environmental compliance"). Every project funded under this program will have environmental compliance costs associated with activities undertaken by Reclamation and the recipient.

To estimate environmental compliance costs, please contact compliance staff at your local Reclamation Office for additional details regarding the type and costs of compliance that may be required for your project. *Note, support for your compliance costs estimate will be considered during review of your application.* See *Section G. Agency Contacts* of this FOA for a list of Reclamation staff by region to contact regarding compliance costs and requirements.

Environmental compliance costs are considered project costs and must be included as a line item in the project budget and will be cost shared accordingly. The amount of the line item should be based on the actual expected environmental compliance costs for the project, including Reclamation's cost to review environmental compliance documentation. Environmental compliance costs will vary based on project type, location, and potential impacts to the environment and cultural resources.

How environmental compliance activities will be performed (e.g., by Reclamation, the applicant, or a consultant) and how the environmental compliance funds will be spent, will be determined pursuant to subsequent agreement between Reclamation and the applicant. The amount of funding required for Reclamation to conduct any environmental compliance activities, including Reclamation's cost to review environmental compliance documentation, will be withheld from the Federal award amount and placed in an environmental compliance account to cover such costs. If any portion of the funds budgeted for environmental compliance is not required for compliance activities, such funds may be reallocated to the project, if appropriate.

Costs associated with environmental and regulatory compliance must be included in the budget. Compliance costs include costs associated with any required documentation of environmental compliance, analyses, permits, or approvals. Applicable Federal environmental laws could include NEPA, ESA, NHPA, CWA, and other regulations depending on the project. Such costs may include, but are not limited to:

- The cost incurred by Reclamation to determine the level of environmental compliance required for the project
- The cost incurred by Reclamation, the recipient, or a consultant to prepare any necessary environmental compliance documents or reports
- The cost incurred by Reclamation to review any environmental compliance documents prepared by a consultant
- The cost incurred by the recipient in acquiring any required approvals or permits, or in implementing any required mitigation measures

Other Expenses

Any other expenses not included in the above categories shall be listed in this category, along with a description of the item and why it is necessary. No profit or fee will be allowed.

Indirect Costs

Indirect costs that will be incurred during the development or construction of a Project, which will not otherwise be recovered, may be included as part of the applicant's Project budget. Show the proposed rate, cost base, and proposed amount for allowable indirect costs based on the applicable cost principles for the recipient's organization. It is not acceptable to simply incorporate indirect rates within other direct cost line items.

If the applicant has never received a Federal negotiated indirect cost rate, the budget may include a *de minimis* rate of up to 10 percent of modified total direct costs. For further information on modified total direct costs, refer to 2 CFR §200.68 available at www.ecfr.gov.

If the applicant does not have a federally approved indirect cost rate agreement and is proposing a rate greater than the *de minimis* 10 percent rate, include the computational basis for the indirect expense pool and corresponding allocation base for each rate. Information on "Preparing and Submitting Indirect Cost Proposals" is available from Interior, the National Business Center, and Indirect Cost Services, at www.doi.gov/ibc/services/finance/indirect-cost- services. If the proposed project is selected for award, the recipient will be required to submit an indirect cost rate proposal with their cognizant agency within 3 months of award.

Total Costs

Indicate total amount of Project costs, including the Federal and non-Federal cost share amounts.

D.2.2.8. Letters of Support

Please include letters from interested stakeholders supporting the Project. To ensure your proposal is accurately reviewed, please attach all letters of support/ partnership letters as an appendix. *(Note: This will not count against the*

application page limit.) **Letters of support received after the application deadline for this FOA will not be considered in the evaluation of the proposal.**

D.2.2.9. Official Resolution

Include an official resolution adopted by the applicant's board of directors or governing body, or, for state government entities, a signed statement from an official authorized to commit the applicant to the financial and legal obligations associated with receipt of a financial assistance award under this FOA, verifying:

- The identity of the official with legal authority to enter into an agreement
- The board of directors, governing body, or appropriate official who has reviewed and supports the application submitted
- The capability of the applicant to provide the amount of funding and/or in-kind contributions specified in the funding plan
- That the applicant will work with Reclamation to meet established deadlines for entering into a grant or cooperative agreement

An official resolution meeting the requirements set forth above is mandatory. If the applicant is unable to submit the official resolution by the application deadline because of the timing of board meetings or other justifiable reasons, the official resolution may be submitted up to 30 days after the application deadline.

D.3. Unique Entity Identifier and System for Award Management

All applicants (unless the applicant has an exception approved by Reclamation under 2 CFR §25.110[d]) are required to:

(i) Be registered in System of Award Management (SAM) before submitting its application

(ii) Provide a valid unique entity identifier in its application, and

(iii) Continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by a Federal awarding agency

Meeting the requirements set forth above is mandatory. If the applicant is unable to complete registration by the application deadline, the unique entity identifier must be obtained and SAM registration must be initiated within 30 days after the application deadline in order to be considered for selection and award.

Reclamation will not make a Federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and,

if an applicant has not fully complied with the requirements by the time the Reclamation is ready to make an award, Reclamation may determine that the applicant is not qualified to receive a Federal award and use that determination as a basis for making a Federal award to another applicant.

D.4. Submission Date and Time

Application submission date deadline:

April 22, 2019, 4:00 p.m. Mountain Daylight Time (MDT)

Proposals received after the application deadline will not be considered unless it can be determined that the delay was caused by Reclamation mishandling.

Please note that any application submitted for funding under this FOA may be subjected to a Freedom of Information Act (FOIA) request (5 United States Code [U.S.C.] §552, as amended by Public Law [P.L.] No. 110-175), and as a result, may be made publicly available. Following awards of funding, Reclamation will post all successful applications on the Reclamation website after conducting any redactions determined necessary by Reclamation, in consultation with the recipient.

D.4.1. Application Delivery Instructions

Applications may be submitted electronically through Grants.gov (www.grants.gov) or hard copies may be submitted to either one of the following addresses. Under no circumstances will applications received through any other method (such as email or fax) be considered eligible for award.

By mail or USPS overnight services:	Bureau of Reclamation Financial Assistance Support Section Attn: Ms. Julie Hendricks P.O. Box 25007, MS 84-27814 Denver, CO 80225
All other express delivery:	Bureau of Reclamation mail services Attn: Ms. Julie Hendricks Denver Federal Center Bldg. 67, Rm. 152 6th Avenue and Kipling Street Denver, CO 80225
By courier services:	Bureau of Reclamation Attn: Ms. Julie Hendricks Denver Federal Center Bldg. 67, Rm. 581 6th Avenue and Kipling Street Denver, CO 80225

D.4.2. Instructions for Submission of Project Application

Each applicant shall submit an application in accordance with the instructions contained in this section.

D.4.2.1. Applications Submitted by Mail, Express Delivery or Courier Services

Please follow these instructions to submit your application by mail, express delivery, or courier services.

- Applicants shall submit one copy of all application documents for hardcopy submissions. Only use a binder clip for documents submitted—do not use staples or other binding.
- Hard copy applications may be submitted by mail, express delivery, or courier services to the addresses identified in this FOA.
  Materials arriving separately will not be included in the application package and may result in the application being rejected or not funded. This does not apply to letters of support, funding commitment letters, or official resolutions. However, letters of support received after the application deadline for this FOA will not be considered in the evaluation of the proposal.
- Faxed and emailed copies of application documents will not be accepted.
- Do not include a cover letter or company literature/brochure with the application. All pertinent information must be included in the application package.

D.4.2.2. Applications Submitted Electronically

If the applicant chooses to submit an electronic application, it must be submitted through Grants.gov (www.grants.gov). Reclamation encourages applicants to submit their applications for funding electronically through the URL: www.grants.gov/applicants/apply-for-grants.html. Applicant resource documents and a full set of instructions for registering with Grants.gov (www.grants.gov). and completing and submitting applications online are available at: www.grants.gov/applicants/apply-for-grants.html.

- Please note that submission of an application electronically requires prior registration through Grants.gov, which may take 7 to 21 days. Please see registration instructions at www.grants.gov/applicants/apply-for-grants.html. **In addition, please note that the Grants.gov system only accepts applications submitted by individuals that are registered in SAM as both a user and an Authorized Organizational Representative (AOR).**
- Applicants have experienced significant delays when attempting to submit applications through Grants.gov. If you plan to submit your application through Grants.gov, you are encouraged to submit your application several

days prior to the application deadline. If you are a properly registered Grants.gov applicant and encounter problems with the Grants.gov application submission process, you must contact the Grants.gov Help Desk to obtain a case number. This case number will provide evidence of your attempt to submit an application prior to the submission deadline.

Regardless of the delivery method used, you must ensure that your proposal arrives by the date and time deadline stated in this FOA. Applications received after this date and time due to weather or express delivery/courier performance will not be considered for award. Late applications will not be considered unless it is determined that the delay was caused by Reclamation mishandling or by a problem with the Grants.gov application system. Please note that difficulties related to an applicant's Grants.gov profile (e.g., incorrect organizational representative), the upload of documents to Grants.gov, or an applicant's SAM registration are not considered technical issues with the Grants.gov system.

D.4.2.3. Acknowledgement of Application Receipt

If an application is submitted by mail, express delivery, or courier, Reclamation will notify you in writing that your application was received. If an application is submitted through Grants.gov, you will receive an email acknowledging receipt of the application from Grants.gov. In addition, Reclamation will notify you in writing that your application was successfully downloaded from Grants.gov.

D.5. Intergovernmental Review

This FOA is not subject to Executive Order 12372, "Intergovernmental Review of Federal Programs."

D.6. Funding Restrictions: Pre-award Costs

Project costs incurred prior to the date of award may be submitted for consideration as an allowable reimbursable expense or as non-Federal cost share as long as they were incurred after the date of the project's congressional authorization for Funding Group I project (congressionally authorized projects), or the date that Reclamation's feasibility study review findings for the Project were transmitted to Congress for Funding Group II projects (WIIN projects).

Reclamation will review the proposed pre-award costs to determine if they are allowable in accordance with the applicable cost principles. To be considered allowable, any pre-award costs proposed for consideration under the new awards must comply with all applicable requirements under this FOA.

D.7. Automated Standard Application for Payments Registration

All applicants must also be registered with and willing to process all payments through the Department of Treasury Automated Standard Application for Payments (ASAP) system. All recipients with active financial assistance agreements with Reclamation must be enrolled in ASAP under the appropriate Agency Location Code(s) and the Data Universal Number System (DUNS) Number prior to the award of funds. If a recipient has multiple DUNS numbers they must separately enroll within ASAP for each unique DUNS Number and/or Agency. All of the information on the enrollment process for recipients, including the enrollment initiation form and the enrollment mailbox can be found at www.usbr.gov/mso/aamd/asap.html.

Note that if your entity is currently enrolled in the ASAP system with an agency other than Reclamation, you must enroll specifically with Reclamation in order to process payments.

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Section E. Application Review Information

E.1. Technical Proposal: Evaluation Criteria

The evaluation criteria portion should be addressed in the technical proposal section of the application. Applications should thoroughly address each criterion and any subcriterion in the order presented below. **Applications will be evaluated against the evaluation criteria listed below.** Note: It is suggested that applicants copy and paste the below criteria and subcriteria into their applications to ensure that all necessary information is adequately addressed.

The evaluation criteria should be applied to the Project as a whole, not just the Project activities that will be completed over the next two years.

The evaluation criteria total 110 points as shown in Table 1.

Table 1.—Evaluation Criteria Points

Criterion	Points
Evaluation Criterion 1—Water Supply	35
Evaluation Criterion 2—Environment and Water Quality	12
Evaluation Criterion 3—Economic Benefits	35
Evaluation Criterion 4—Department of Interior Priorities	10
Evaluation Criterion 5—Reclamations Obligations and Benefits to Rural or Economically Disadvantaged Communities	8
Evaluation Criterion 6—Watershed Perspective	10

E.1.1. Evaluation Criterion 1—Water Supply (35 points)

Subcriterion No. 1a—Stretching Water Supplies (18 points)

Points will be awarded based on the extent to which the Project is expected to secure and stretch reliable water supplies. Consideration will be given to the amount of water expected to be made available by the Project; the extent to which the Project will reduce demands on existing water supplies and/or facilities and/or reduce, postpone, or eliminate the development of new water supplies; and the performance measures that will be used to measure the benefits of the Project otherwise reduce water diversions.

1. How many acre-feet of water are expected to be made available each year upon completion of the Project? What percentage of the present and/or future annual demand in the project sponsor’s service area will the Project's reclaimed water provide upon Project completion? The percentage should be based on the total service area demand, not just recycled water demand. Use the total capacity of the entire Project upon completion, not just the water that will be produced by the activities that will be completed over the next two years.

2. Will the Project reduce, postpone, or eliminate the development of new or expanded non-recycled water supplies? Explain.

3. Will the Project alleviate pressure on existing water supplies and/or facilities? If so, please describe the existing water supplies, identify the supplies and/or facilities that will be impacted and explain how they will be impacted by the Project, including quantifications where applicable.

4. What performance measures will be used to quantify actual benefits upon completion of the Project?

Subcriterion No.1b—Contributions to Water Supply Reliability (17 points)

Points will be awarded for Projects that contribute to a more reliable water supply.

1. Will the Project make water available to address a specific concern? Consider the number of acre-feet of water and/or the percentage of overall water supply to be made available by the Project. Explain the specific concern and its severity. Also explain the role of the Project in addressing that concern and the extent to which the Project will address it. Specific concerns may include, but are not limited to:

    - Water supply shortages
    - Water supply reliability
    - Groundwater depletion
    - Water quality issues
    - Natural disasters that may impact water supply imfrastructure
    - Heightened competition for water supplies
    - Availability of alternative supplies
    - Increasing cost of water supplies

2. Will water made available by this Project continue to be available during periods of drought? To what extent is the water made available by this Project more drought resistant than alternative water supply options? Explain. Has the area served by the Project been identified by the United States Drought Monitor as experiencing severe, extreme, or exceptional drought at any time in the last four years? Has the area served by the Project been designated as a drought disaster area by the State in the last four years?

E.1.3.Evaluation Criterion 2—Environment and Water Quality (12 points)

Points will be awarded based on the extent to which the Project will improve surface, groundwater, or effluent discharge quality; will restore or enhance habitat for nonlisted species; will address problems caused by invasive species; or will provide water or habitat for federally listed threatened or endangered species. Indirect benefits of the project will also be considered under this criterion.

1. Will the Project improve the quality of surface water or groundwater? Will the Project improve effluent quality beyond levels necessary to meet State or Federal discharge requirements?

2. Will the Project improve flow conditions in a natural stream channel? Will the Project restore or enhance habitat for non-listed species? If so, how?

3. Will the Project provide water or habitat for federally listed threatened or endangered species? If so, how?

4. Will the Project reduce threats to native fish or wildlife, their habitat, or water supply reliability, caused by invasive species? If so, how?

E.1.3. Evaluation Criterion 3—Economic Benefits (35 points)

Subcriterion No. 3a—Cost Effectiveness (10 points)

Points will be awarded based on the cost per acre-foot of water expected to be delivered upon completion of the Project and how the cost of the Project compares to a nonreclaimed water alternative. Please use costs related to the entire Project, not just the cost of work over the next two years or the phase that is currently being constructed. Costs should be provided for the entire Project described in the Reclamation approved feasibility study.

1. Reclamation will calculate the cost per acre-foot of water produced by the Project using information provided by Project sponsors. Please provide the following information for this calculation:

(a) The total estimated construction costs, by year, for the Project (include all previous and planned work) as shown in Table 2.

Table 2.—Estimated Construction Costs by Year

	Calendar Year	Construction Cost		Calendar Year	Construction Cost
1.			**6.**		
2.			**7.**		
3.			**8.**		
4.			**9.**		
5.			**10.**		

(b) The total estimated or actual costs to plan and design the Project. Note: This should not include the cost to complete a feasibility study that meets the requirements of Reclamation's Directives and Standards WTR 11-01, *Title XVI Water Reclamation and Reuse Program Feasibility Study Review Process*, at www.usbr.gov/recman/wtr/wtr11-01.pdf.

(c) The average annual operation and maintenance costs for the life of the Project. Please do not include periodic replacement costs in the operation and maintenance costs. Periodic replacement costs should be provided separately in response to (f) below. Note: this is an annual cost—not total cost.

(d) The year the Project will begin to deliver reclaimed water.

(e) The Projected life (in years) that the Project is expected to last. Note: this should be measured from the time the Project starts delivering water.

(f) All estimated replacement costs by year as shown in Table 3. If there are multiple replacement costs in one year, or at the same interval, please total them and put them on one line with the year or interval.

Table 3.—Replacement Costs by Year

	Description of Replacement Requirement	Year	Cost
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

(g) The maximum volume of water (in acre-feet) that will be produced annually upon completion of the Project. This volume of water must coorespond to the costs provided above. If costs are only provided for a portion or phase of the project, then only the water produced by that same portion or phase of the project will be considered under this criterion.

2. Reclamation will calculate the cost per acre-foot for the Title XVI Project using the information requested in question No. 1 and compare it to the nonreclaimed water alternative, and any other water supply options identified by the applicant to evaluate the cost effectiveness of the Project. Please provide the following information for this comparison:

(a) A description of the conditions that exist in the area and projections of the future with, and without, the Project.

(b) Provide the cost per acre-foot of other water supply alternatives that could be implemented by the non-Federal Project sponsor in lieu of the

Project, this must include, but is not limited to, one nonreclaimed water alternative that would satisfy the same demand as the Project. Other water supply alternatives beyond one nonreclaimed water alternative are not required, but may be provided where available to demonstrate the cost effectiveness of the Project.

(c) If available, provide the cost per acre foot of one water supply project with similar characteristics to the Project. This information does not have to be provided if it is not available. It is intended to provide another possible comparison to demonstrate the cost effectiveness of the Project.

(d) Discussion of the degree to which the Project is cost-effective. Including, where applicable, a discussion of why the Project may be cost effective even if the overall Project cost appears to be high.

Subcriterion No. 3b—Economic Analysis and Project Benefits (25 points)

Points will be awarded based on the analysis of the Project's benefits relative to the Project's costs. Please use costs related to the entire Project, not just the cost of work over the next two years.

1. Summarize the economic analysis performed for the Project including information on the Project's estimated benefits and costs. Describe the methodologies used for the analysis that has been conducted. Points will be awarded based on a comparison of the benefits and costs of the Project.. The information provided should include:

   (a) Quantified and monetized Project costs, including capital costs and operations and maintenance costs.

   (b) Quantified and monetized Project benefits. This includes benefits that can be quantified and expressed as a monetized benefit per acre-foot. This may include, but is not limited to, benefits related to water supply quantity and water supply reliability, recreational benefits, ecosystem benefits, water quality, energy efficiency, and environemental compliance and permitting. Benefits may also include the avoided costs of no action (i.e., the costs that would be incurred if the project were not implemented), and the willingness of users or customers to pay for a benefit or to avoid a negative outcome (e.g., the willingness of households to pay for a water supply system that would reduce groundwater overdraft).If quantified and/or monetized information for these benefits is not available, they may be addressed in response to question 2 below.

(c) A comparison of the Project's quantified and monetized benefits and costs.

**Please note that information must be included in the proposal to be considered. Scores will not be based on information provided in the Project's feasibility study if the information is not included in the proposal.*

2. Some Project benefits may be difficult to quantify and/or monetize. Describe any economic benefits of the Project that are difficult to quantify and/or monetize. Provide a qualitative discussion of the economic impact of these benefits. Points will be awarded based on the potential economic impact of the Project-related benefits. Some examples of benefits may include, but are not limited to, acres of land or stream miles that may be benefitted or not harmed, benefits to habitat or species, flood risk mitigation, local impacts on residents and/or businesses, job creation, and regional impacts. This may also include benefits listed in question 1, if they have not been monetized (e.g., water reliability, water quality, recreation, etc.).

E.1.4. Evaluation Criterion 4—Department of Interior Priorities (10 Points)

Points will be awarded based on the extent that the proposal demonstrates that the Project supports the Department of the Interior priorities. Please address those priorities that are applicable to your Project. You may address only the parts of a priority that are applicable. It is not necessary to address priorities, or parts of priorities, that are not applicable to your Project. A Project will not necessarily receive more points simply because multiple priorities are addressed. The points available under this criterion will not be divided among the priorities, and projects will not be penalized if some of the priorities are not applicable. Points will be allocated based on the degree to which the Project supports one or more of the Priorities listed, and whether the connection to the priority(ies) is well supported in the proposal.

1. ***Creating a conservation stewardship legacy second only to Teddy Roosevelt***

   a. Utilize science to identify best practices to manage land and water resources and adapt to changes in the environment

   b. Examine land use planning processes and land use designations that govern public use and access

   c. Revise and streamline the environmental and regulatory review process while maintaining environmental standards

d. Review the Department's water storage, transportation, and distribution systems to identify opportunities to resolve conflicts and expand capacity

e. Foster relationships with conservation organizations advocating for balanced stewardship and use of public lands

f. Identify and implement initiatives to expand access to Department lands for hunting and fishing

g. Shift the balance towards providing greater public access to public lands over restrictions to access.

2. ***Utilizing our natural resources***

a. Ensure American energy is available to meet our security and economic needs

b. Ensure access to mineral resources, especially the critical and rare earth minerals needed for scientific, technological, or military applications

c. Refocus timber programs to embrace the entire "healthy forests" lifecycle

d. Manage competition for grazing resources

3. ***Restoring trust with local communities***

a. Be a better neighbor with those closest to our resources by improving dialogue and relationships with persons and entities bordering our lands

b. Expand the lines of communication with governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities

4. ***Striking a regulatory balance***

a. Reduce the administrative and regulatory burden imposed on U.S. industry and the public

b. Ensure that Endangered Species Act decisions are based on strong science and thorough analysis.

5. ***Modernizing our infrastructure***

a. Support the White House Public/Private Partnership Initiative to modernize U.S. infrastructure

b. Remove impediments to infrastructure development and facilitate private sector efforts to construct infrastructure Projects serving American needs

c. Prioritize DOI infrastructure needs to highlight:
   (1) Construction of infrastructure
   (2) Cyclical maintenance
   (3) Deferred maintenance

E.1.5. Evaluation Criterion 5—Reclamation's Obligations and Benefits to Rural or Economically Disadvantaged Communities (8 points)

Subcriterion No. 5a—Legal and Contractual Water Supply Obligations (4 Points)

Points will be awarded for Projects that help to meet Reclamation's legal and contractual obligations.

> Explain how the Project relates to Reclamation's mission and/or serves a Federal interest. Does the Project help fulfill any of Reclamation's legal or contractual obligations such as providing water for tribes, water right settlements, river restoration, minimum flows, legal court orders, or other obligations? Explain. Note: a Project may help Reclamation fulfill its obligations even if the project sponsor is not a Reclamation contractor, and indirect benefits to Reclamation will also be considered under this criterion.

Subcriterion No. 5b—Benefits to Rural or Economically Disadvantaged Communities (4 Points)

Points will be awarded based on the extent to which the Project serves rural communities or economically disadvantaged communities in rural or urban areas.

1. Does the Project serve a rural or economically disadvantaged community? If so, provide supporting information. A rural community is defined as a community with fewer than 50,000 people.

2. Are any rural or economically disadvantaged communities within the Project sponsor's service area? If so, provide supporting information. This may include neighborhoods or census tracts within a larger service area that are economically disadvantaged, and/or rural areas that are part of a larger urban area.

E.1.6. Evaluation Criterion 6—Watershed Perspective (10 Points)

Points will be awarded based on the extent to which the Project promotes or applies a watershed perspective by implementing an integrated resources

management approach, implementing a regional planning effort, forming collaborative partnerships with other entities, or conducting public outreach.

A watershed perspective generally means an approach to planning directed at meeting the needs of geographically dispersed localities across a region or a watershed that will take advantage of economies of scale and foster opportunities for partnerships. This approach also takes into account the interconnectedness of water and land resources, encourages the active participation of all interested groups, and uses the full spectrum of technical disciplines in activities and decision making.

1. Does the Project implement a regional or state water plan or an integrated resource management plan? Explain.

2. Does the Project help meet the water supply needs of a large geographic area, region, or watershed? Explain.

3. Does the Project promote collaborative partnerships to address water-related issues? Explain.

4. Does the Project include public outreach and opporltunities for the public to learn about the project? Explain.

E.2. Review and Selection Process

The Federal government reserves the right to reject any and all applications that do not meet the requirements or objectives of this FOA. Awards will be made for Projects most advantageous to the Federal government. Award selection may be made to maintain balance among the eligible projects listed in this FOA. The evaluation process will be comprised of the steps described in the following subsections.

E.2.1. Initial Screening

All application packages will be screened to ensure that:

- The applicant meets the eligibility requirements stated in this FOA.
- The applicant meets the unique entity identifier and SAM registration requirements stated in this FOA (this may be completed up to 30 days after the application deadline).
- The application meets the content requirements of the FOA package, including submission of a technical proposal, including responses to the evaluation criteria, a funding plan, budget proposal, and budget narrative.
- The application contains a properly executed SF-424 Application for Federal Assistance, form SF-424C Budget Information—Construction Programs, and form SF-424D Assurances—Construction Programs.

- The application includes an official resolution, adopted by the applicant's board of directors, governing body, or appropriate authorized official (this may be submitted up to 30 days after the application deadline).
- The application and funding plan meets or exceeds the minimum non-Federal cost share requirements identified in this FOA.

Reclamation reserves the right to remove an application from funding consideration if it does not pass all Initial Screening criteria listed above. An applicant that has submitted an application that is determined to be ineligible for funding will be notified along with other applicants, or sooner, if possible.

E.2.2. Application Review Committee Evaluation

Evaluation criteria will comprise the total evaluation weight as stated in the *Section E. Application Review Information.* Applications will be scored against the evaluation criteria by an Application Review Committee (ARC), made up of experts in relevant disciplines selected from across Reclamation. The ARC will also review the application to ensure that the proposed Project meets the description of eligible Projects, meets the feasibility study requirement and meets the objective of this FOA.

Prior to and during ARC review, Reclamation may contact applicants to request clarifications to the information provided, if necessary.

E.2.3. Red-Flag Review

Following the results of the ARC review, Reclamation offices will review the top-ranking applications and will identify any reasons why a proposed Project would not be feasible or otherwise advisable, including environmental or cultural resources compliance issues, permitting issues, legal issues, or financial position. Positive or negative past performance by the applicant and any partners in previous working relationships with Reclamation may be considered, including whether the applicant is making significant progress toward completing outstanding financial assistance agreements and whether the applicant is in compliance with all reporting requirements associated with previously funded projects.

In addition, during this review, Reclamation will address any specific concerns or questions raised by members of the ARC, conduct a preliminary budget review, and evaluate the applicant's ability to meet cost share as required.

E.2.4. Managerial Review

Reclamation management will prioritize Projects to ensure the total amount of all awards does not exceed available funding levels. Management will also ensure that all Projects meet the scope, priorities, requirements, and objectives of this FOA. Management may also prioritize Projects to ensure that multiple project types are represented. After completion of the Managerial Review, Reclamation

may notify applicants whose proposals have been selected for award consideration.

E.2.5. Pre-Award Clearances and Approvals

The following pre-award clearances and approvals must be obtained before an award of funding is made. If the results of all pre-award reviews and clearances are satisfactory, an award of funding will be made once the agreement is finalized (approximately one to three months from the date of initial selection). If the results of pre-award reviews and clearances are unsatisfactory, consideration of funding for the Project may be withdrawn.

E.2.5.1. Environmental and Cultural Review

If the work planned to be completed prior to September 30, 2021, includes construction activities, Reclamation will forward the proposal to the appropriate Reclamation Regional or Area Office for completion of environmental and cultural compliance. However, in most cases, planning and design does not involve ground disturbing activities and may proceed prior to completion of the environmental and cultural review. The financial assistance agreement will describe how compliance will be carried out and how the costs will be paid. Ground disturbing activities may not occur until this second level of environmental analysis is completed.

Note: Any construction costs incurred prior to the completion of environmental and cultural compliance are not eligible for reimbursement and cannot be used to meet the non-Federal cost share requirement.

E.2.5.2. Budget Analysis and Business Evaluation

A Reclamation Grants Officer will also conduct a detailed budget analysis and complete a business evaluation and responsibility determination. During this evaluation, the Grants Officer will consider several factors that are important, but not quantified, such as:

- Allowability, allocability, and reasonableness of proposed costs
- Financial strength and stability of the applicant
- Past performance, including satisfactory compliance with all terms and conditions of previous awards, such as environmental compliance issues, reporting requirements, proper procurement of supplies and services, and audit compliance
- Adequacy of personnel practices, procurement procedures, and accounting policies and procedures, as established by applicable Office of Management and Budget (OMB) circulars

E.3. Federal Award Performance Integrity Information System

Prior to making an award with a Federal total estimated amount greater than $150,000, Reclamation is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through System of Award Management (SAM) (currently Federal Award Performance Integrity Information System [FAPIIS]) (see 41 U.S.C. §2313). Applicants, at their option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that a Federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM. Reclamation will consider any comments by applicants, in addition to the other information in FAPIIS, in making a judgment about the applicants' integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants as described in 2 CFR §200.205 Federal awarding agency review of risk posed by applicants.

E.4. Anticipated Announcement and Federal Award Date

Reclamation expects to contact potential award recipients and unsuccessful applicants in the fall of 2019 or later if necessary.

Section F: Federal Award Administration Information

F.1. Federal Award Notices

Successful applicants will receive by electronic mail, a notice of selection signed by a Reclamation Grants Officer. This notice is not an authorization to begin performance.

F.2. Administrative and National Policy Requirements

F.2.1. Environmental and Cultural Resources Compliance

All Projects being considered for award funding will require compliance with the NEPA before any ground-disturbing activity may begin. Compliance with all applicable state, Federal and local environmental, cultural, and paleontological resource protection laws and regulations is also required. These may include, but are not limited to, the CWA, ESA, NHPA; consultation with potentially affected tribes; and consultation with the State Historic Preservation Office. Note: Reclamation will be the lead Federal agency for NEPA compliance and will be responsible for evaluating technical information and ensuring that natural resources, cultural, and socioeconomic concerns are appropriately addressed. As the lead agency, Reclamation is solely responsible for determining the appropriate level of NEPA compliance. Further, Reclamation is responsible to ensure that findings under NEPA, and consultations, as appropriate, will support Reclamation's decision on whether to fund a project. **Environmental and cultural resources compliance costs are considered Project costs and should be included in the Project budget.**

Under no circumstances may an applicant begin any ground-disturbing activities (e.g., grading, clearing, and other preliminary activities) on a Project before environmental and cultural resources compliance is complete and Reclamation explicitly authorizes work to proceed. This pertains to all components of the proposed Project, including those that are part of the applicant's non-Federal cost-share. Reclamation will provide a successful applicant with information once such compliance is complete. An applicant that proceeds before environmental and cultural resources compliance is complete may risk forfeiting Reclamation funding under this FOA.

F.2.2. Approvals and Permits

Recipients shall adhere to Federal, state, territorial, tribal, and local laws, regulations, and codes, as applicable, and shall obtain all required approvals and permits. Recipients shall also coordinate and obtain approvals from site owners and operators.

F.2.3. Reclamation Administrative Costs

All costs incurred by Reclamation related to the development and administration of any award under this FOA are considered part of the total costs of the Project, and the recipient will be required to provide non-Federal cost share for Reclamation's administrative costs. These costs include, but are not limited to, salary, overhead, travel, and other costs directly or indirectly related to the award, as determined by Reclamation. Following the completion of each quarter of the fiscal year, Reclamation will provide the recipient with a statement of Reclamation's costs for the previous quarter. The recipient may request explanations or a review of the costs included in the statement; however, Reclamation's determination as to the validity of the costs will be final. The recipient's required non-Federal cost share for Reclamation's costs will be deducted from payments processed by Reclamation for any award issued under this FOA.

F.2.4. Real Property, 2 CFR §200.311

Real property, equipment, and intangible property, that are acquired or improved with a Federal award must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved (2 CFR §200.316). Title to real property acquired or improved under a Federal award will vest upon acquisition in the non-Federal entity. Except as otherwise provided by Federal statutes or by the Federal awarding agency, real property will be used for the originally authorized purpose as long as needed for that purpose, during which time the non-Federal entity must not dispose of or encumber its title or other interests. When real property is no longer needed for the originally authorized purpose, the non-Federal entity must obtain disposition instructions from the Federal awarding agency or pass-through entity. As required by 2 CFR §200.329 *Reporting on real property*, recipients will be required to submit reports on the status of real property acquired or improved under a financial assistance agreement issued under this FOA.

F.3. Reporting Requirements and Distribution

If the applicant is awarded an agreement as a result of this FOA, the applicant will be required to submit the following reports during the term of the agreement.

F.3.1. Financial Reports

Form SF-425—Federal Financial Report must be submitted on at least a semiannual basis and with the final performance report.

F.3.2. Interim Performance Reports

The specific terms and conditions pertaining to the reporting requirements will be included in the financial assistance agreement.

Interim performance reports submitted on at least a semi-annual basis, that include the following information:

- A comparison of actual accomplishments to the milestones established by the financial assistance agreement for the period
- The reasons why established milestones were not met, if applicable
- The status of milestones from the previous reporting period that were not met, if applicable
- Whether the Project is on schedule and within the original cost estimate
- Any additional pertinent information or issues related to the status of the Project
- Photographs documenting the Project are also appreciated. Note: Reclamation may print photos with appropriate credit to the applicant.

F.3.3. Final Performance Report

Recipients will be required to submit a final performance report encompassing the entire period of performance. The final performance report must include, but is not limited to, the following information:

- A brief description of the components of the Project and the work completed, including each element of the scope of work and the work completed at each stage of the Project
- The goals and objectives of the Project and whether each of these was met, the reasons why goals and objectiveds were not met (if appropriate), and any problems, delays encountered in completing the Project, and whether or not the Project was completed within cost
- Future tracking of Project benefits
- A description of how the Project demonstrates collaboration, stakeholder involvement or the formation of partnerships, if applicable
- Any other pertinent issues involving the Project

Please note that final reports are public documents and may be made available on Reclamation's website, www.usbr.gov/watersmart/title. Reclamation may print photos with appropriate credit to the applicant.

F.4. Releasing Applications

Following awards of funding, Reclamation may post all successful applications on the Reclamation website after conducting any redactions determined necessary by Reclamation, in consultation with the recipient.

Section G: Agency Contacts

There will be no pre-application conference. Organizations or individuals interested in submitting applications in response to this FOA may direct questions to the Reclamation personnel identified below.

G.1. Reclamation Financial Assistance Management Contact

Questions regarding application and submission information and award administration may be submitted to the attention of Irene Hoiby, Grants Management Specialist, as follows:

By mail: Bureau of Reclamation
Financial Assistance Support Section
Attn: Julie Hendricks
P.O. Box 25007, MS 84-27814
Denver, Colorado 80225

By email: jhendricks@usbr.gov

By phone: 303-445-2428

G.2. Reclamation Program Coordinator Contact

Questions regarding applicant and project eligibility and application review may be submitted to the attention of Amanda Erath, Program Analyst, as follows:

By mail: Bureau of Reclamation
Water Resources and Planning
Attn: Amanda Erath
Mail Code: 84-51000
P.O. Box 25007
Denver, Colorado 80225

By e-mail: aerath@usbr.gov

By phone: 303-445-2766

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Section H: Other Information

The following is a brief overview of NEPA, NHPA, and ESA. This information is only relevant to proposals that include measurement, monitoring and field work. While these statutes are not the only environmental laws that may apply to water marketing strategies, they are the Federal laws that most frequently do apply. Compliance with all applicable environmental laws will be initiated by Reclamation concurrently, immediately following the initial recommendation to award a financial assistance agreement under this FOA. The descriptions below are intended to provide you with information about the environmental compliance issues that may apply to your projects and to help you budget appropriately for the associated compliance costs.

H.1. National Environmental Policy Act

NEPA requires Federal agencies such as Reclamation to evaluate, during the decision-making process, the potential environmental effects of a proposed action and any reasonable mitigation measures. Before Reclamation can make a decision to fund an award under this FOA, Reclamation must comply with NEPA. Compliance with NEPA can be accomplished in several ways, depending upon the degree and significance of environmental impacts associated with the proposal:

Some projects may fit within a recognized **Categorical Exclusion (CE)** to NEPA (i.e., one of the established categories of activities that generally do not have significant impacts on the environment). If a project fits within a CE, no further NEPA compliance measures are necessary. Use of a CE can involve simple identification of an applicable **Interior CE** or documentation of a **Reclamation CE** using a **Categorical Exclusion Checklist (CEC)**. If a CE is being considered, Reclamation will determine the applicability of the CE and whether extraordinary circumstances (i.e., reasons that the CE cannot be applied) exist. That process can take anywhere from 1 day to about 30 days, depending upon the specific situation.

If the Project does not fit within a CE, compliance with NEPA might require preparation of an **Environmental Assessment/Finding of No Significant Impact (EA/FONSI)**. Generally, where no CE applies but there are not believed to be any significant impacts associated with the proposed action, an EA will be required. The EA is used to determine whether any potentially significant effects exist (which would trigger the further step of an **Environmental Impact Statement (EIS)**, below). If no potentially significant effects are identified, the EA process ends with the preparation of a FONSI. The EA/FONSI process is more detailed than the CE/CEC process and can take weeks or even months to complete. Consultation with other agencies and public notification are part of the EA process.

The most detailed form of NEPA compliance, where a proposed Project has potentially significant environmental effects, is completion of an **EIS** and **Record of Decision (ROD).** An EIS requires months or years to complete, and the process includes considerable public involvement, including mandatory public reviews of draft documents. It is not anticipated that Projects proposed under this program will require completion of an EIS.

During the NEPA process, potential impacts of a Project are evaluated in context and in terms of intensity (e.g., will the proposed action affect the only native prairie in the county? Will the proposed action reduce water supplied to a wetland by 1 percent? or 95 percent?). The best source of information concerning the potentially significant issues in a Project area is the local Reclamation staff that has experience in evaluating effects in context and by intensity.

Reclamation has the sole discretion to determine what level of environmental NEPA compliance is required. If another Federal agency is involved, Reclamation will coordinate to determine the appropriate level of compliance. You are encouraged to contact your regional or area Reclamation office. See www.usbr.gov/main/offices.html with questions regarding NEPA compliance issues. You may also contact the Program Coordinator for further information (see *Section G. Agency Contacts*).

H.2. National Historic Preservation Act

To comply with Section 106 of the NHPA, Reclamation must consider whether a proposed Project has the **potential to cause effects to historic properties**, before it can complete an award under this FOA. Historic properties are cultural resources (historic or prehistoric districts, sites, buildings, structures, or objects) that qualify for inclusion in the National Register of Historic Places. In some cases, water delivery infrastructure that is over 50 years old can be considered a historic property that is subject to review.

If a proposal is selected for initial award, the recipient will work with Reclamation to complete the Section 106 process. Compliance can be accomplished in several ways, depending on how complex the issues are, including:

- If Reclamation determines that the proposed Project does not have the potential to cause effects to historic properties then Reclamation will document its findings and the Section 106 process will be concluded. This can take anywhere from a couple of days to one month.
- If Reclamation determines that the proposed Project could have effects on historic properties, a multi-step process, involving consultation with the State Historic Preservation Officer and other entities, will follow. Depending on the nature of the Project and impacts to cultural resources, consultation can be complex and time consuming. The process includes:

  - A determination as to whether additional information is necessary
  - Evaluation of the significance of identified cultural resources
  - Assessment of the effect of the Project on historic properties
  - A determination as to whether the Project would have an adverse effect and evaluation of alternatives or modifications to avoid, minimize, or mitigate the effects
  - A Memorandum of Agreement is then used to record and implement any necessary measures. At a minimum, completion of the multi-step Section 106 process takes about two months.

- Among the types of historic properties that might be affected by projects proposed under this FOA are **historic irrigation systems** and **archaeological sites.** An irrigation system or a component of an irrigation system (e.g., a canal or headgate) is more likely to qualify as historic if it is more than 50 years old, if it is the oldest (or an early) system/component in the surrounding area, and if the system/component has not been significantly altered or modernized. In general, proposed projects that involve ground disturbance, or the alteration of existing older structures, are more likely to have the potential to affect cultural resources. However, the level of cultural resources compliance required, and the associated cost, depends on a case-by-case review of the circumstances presented by each proposal.

You should contact your State Historic Preservation Office and your local Reclamation office's cultural resources specialist to determine what, if any, cultural resources surveys have been conducted in the Project area. See www.usbr.gov/cultural/crmstaff.html for a list of Reclamation cultural resource specialists. If an applicant has previously received Federal financial assistance it is possible that a cultural resources survey has already been completed.

H.3. Endangered Species Act

Pursuant to Section 7 of the ESA, each Federal agency is required to consult with the U.S. Fish and Wildlife Service (USFWS) or the National Oceanic and Atmospheric Administration (NOAA) Fisheries Service to ensure any action it authorizes, funds, or carries out is not likely to **jeopardize the continued existence of any endangered or threatened species or destroy or adversely modify any designated critical habitat.**

Before Reclamation can approve funding for the implementation of a proposed Project, it is required to comply with Section 7 of the ESA. The steps necessary for ESA compliance vary, depending on the presence of endangered or threatened species and the effects of the proposed Project. A rough overview of the possible course of ESA compliance is:

- If Reclamation can determine that there are no endangered or threatened species or designated critical habitat in the Project area, then the ESA review is complete and no further compliance measures are required. This process can take anywhere from one day to one month.

- If Reclamation determines that endangered or threatened species may be affected by the Project, then a **Biological Assessment** must be prepared by Reclamation. The Biological Assessment is used to help determine whether a proposed action may affect a listed species or its designated critical habitat. The Biological Assessment may result in a determination that a proposed action **is not likely to adversely affect** any endangered or threatened species. If the USFWS/NOAA Fisheries Service concurs in writing, then no further consultation is required and the ESA compliance is complete. Depending on the scope and complexity of the proposed action, preparation of a Biological Assessment can range from days to weeks or even months. The USFWS/NOAA Fisheries Service generally respond to requests for concurrence within 30 days.

- If it is determined that the Project **is likely to adversely affect listed species**, further consultation (**formal consultation**) with USFWS or NOAA Fisheries Service is required to comply with the ESA. The process includes the creation of a **Biological Opinion** by the USFWS/NOAA Fisheries Service, including a determination of whether the Project would **jeopardize** listed species and, if so, whether any **reasonable and prudent** alternatives to the proposed Project are necessary to avoid jeopardy. Nondiscretionary **reasonable and prudent measures** and **terms and conditions** to minimize the impact of incidental take may also be included. Under the timeframes established in the ESA regulations, the Biological Opinion is issued within 135 days from the date that formal consultation was initiated, unless an extension of time is agreed upon.

The time, cost, and extent of the work necessary to comply with the ESA depends upon whether endangered or threatened species are present in the Project area and, if so, whether the Project might have effects on those species significant enough to require formal consultation.

ESA compliance is often conducted parallel to the NEPA compliance process and, as in the case of a CEC, documented simultaneously. The best source of information concerning the compliance with the ESA in a particular Project area is the local Reclamation environmental staff that can be helpful in determining the presence of listed species and possible effects that would require consultation with the USFWS or NOAA Fisheries Service. Contact your regional or area Reclamation office, www.usbr.gov/main/offices.html with questions regarding ESA compliance issues.