



**National Park Service
U.S. Department of the Interior**

NOTICE OF INTENT TO AWARD

This Funding Announcement is not a request for applications. This announcement is to provide public notice of the National Park Service (NPS), intention to fund the following project activities **without** competition.

ABSTRACT	
Funding Announcement	NPS-NOIP15AC01071
Project Title	National Park Service- NOIP15AC01071 Continue Cataloging and Making Archival Collections Publicly Accessible
Recipient	University of Arizona
Total Anticipated Award Amount	\$222,433
Cost Share	<i>None Required</i>
Anticipated Length of Agreement	Through December 31, 2019
Anticipated Period of Performance	Through December 31, 2019
Award Instrument	Cooperative Agreement (task award)
Statutory Authority	<i>54 U.S.C. §100703, Cooperative Study Units</i>
CFDA # and Title	<i>15.945, Cooperative Research & Training Programs</i>
Single Source Justification Criteria Cited	#4 – Unique Qualifications
Point of Contact	Katie Gaertner, Grants Management Specialist

OVERVIEW, RECIPIENT AND NPS SUBSTANTIAL INVOLVEMENT

The University of Arizona (UAZ) will collaborate with the National Park Service (NPS) to improve accountability for, preservation of, and access to an estimated 540 LF of agency archives using the methods and protocols identified under Article III, Section A, Archives Processing and Cataloging, provide information to fulfill an estimated 1,000 reference requests for information from National Register and National Historic Landmarks records temporarily at WACC using the methods and protocols identified in Article III, Section A, Reference Requests, inventory audio and video materials and define migration needs, and upgrade storage for

audio and video material and photographs using approach identified in Article III, Section A, Preservation Activities, prepare a prototype collections guide for paleontological and geological program records in a format jointly developed with the NPS using the approach identified in Article III, Section A, Prototype Collections Guide, and digitize historic photographs using the methods and protocols identified in Article III, Section A, Digitization.

Substantial involvement on the part the National Park Service (NPS) is anticipated for the successful completion of the objectives to be funded by this award. NPS staff will assist to identify and assemble the archival collections from parks and programs to be processed, cataloged, and digitized; complete pest management for incoming collections; develop modifications to processing plans as necessary; obtain accession and catalog numbers; coordinate the review of arranged and rehoused collections, draft catalog records, and finding aids; and deliver discovery tools such as finding aids to parks and programs, coordinate receipt, scheduling, and closure of reference assistance requests for information on National Register and National Historic Landmarks records temporarily located at WACC, including referrals to NARA for records that already have been returned, train students in applying the protocols for processing, arranging, cataloging, rehousing, and digitizing records; in developing metadata and finding aids, and in format and mitigation requirements of audio and video materials, work with SIRLS to develop a format for the Prototype Collections Guide for Paleontological and Geological Program records, provide technical consultation throughout the ongoing work, review all products and the final project report and provide SIRLS with corrections needed to meet standards, determine rehousing strategies and provide all supplies necessary for rehousing and other aspects of the project, and coordinate access to archives repositories necessary for the conduct and completion of this project.

SINGLE-SOURCE JUSTIFICATION

DEPARTMENT OF THE INTERIOR SINGLE SOURCE POLICY REQUIREMENTS
Department of the Interior Policy (505 DM 2) requires a written justification which explains why competition is not practicable for each single-source award. The justification must address one or more of the following criteria as well as discussion of the program legislative history, unique capabilities of the proposed recipient, and cost-sharing contribution offered by the proposed recipient, as applicable.

In order for an assistance award to be made without competition, the award must satisfy one or more of the following criteria:

- (1) Unsolicited Proposal – The proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives;
- (2) Continuation – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of an activity presently being funded, and for which competition would have a significant adverse effect on the continuity or completion of the activity;
- (3) Legislative intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress' intent to restrict the award to a particular recipient of purpose;
- (4) Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, cost-sharing ability if applicable, technical expertise, or other such unique qualifications;
- (5) Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed.

NPS did not solicit full and open competition for this award based the following criteria:

(4) Unique Qualifications -The cooperator is a member of an established Cooperative Ecosystem Studies Unit (CESU) network, and was awarded a Cooperative Agreement (P14AC00921) allowing UAZ to participate in specific tasks, and can provide the specific research and investigative support to conduct this particular task while providing an effective outcome for the National Park Service and the research project. As such, the applicant is uniquely qualified to perform the activity based on their participation as a University Partner in the Cooperative Ecosystems Study Unit, their capacity to provide appropriate researchers, and their ability to broadly utilize research results as teaching tool.