ACCELERATE R2 NETWORK CHALLENGE

Notice of Funding Opportunity

E·D·A

U.S. ECONOMIC DEVELOPMENT ADMINISTRATION

Office of INNOVATION *and*

ENTREPRENEURSHIP

in collaboration with the

NIST

NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY

and the

FirstNet®

FIRST RESPONDER NETWORK AUTHORITY

EXECUTIVE SUMMARY

Federal Awarding Agency Name	U.S. Economic Development Administration (EDA), U.S. Department of Commerce (DOC)
Funding Opportunity Title	Accelerate R2 Network Challenge
Announcement Type	Notice of Funding Opportunity (NOFO) publishing EDA's application submission requirements and review procedures for applications received for the Accelerate R2 Network Challenge, under EDA's Regional Innovation Strategies (RIS) Program as authorized by the Stevenson-Wydler Technology Innovation Act of 1980 § 27, 15 U.S.C. § 3722 (2015) (originally enacted as the America COMPETES Reauthorization Act of 2010, Pub. L. No. 111-358, sec. 603, § 27, 124 Stat. 3982, 4030-37 (2011) and subsequently amended by the Revitalize American Manufacturing and Innovation Act of 2014, Pub. L. No. 113-235, sec. 705, § 27, 128 Stat. 2130, 2231-34 (2014)); *see also* 13 C.F.R. §§ 312.1-.12 (2017).
Funding Opportunity Number	EDA-HDQ-OIE-2019-2006301
Catalog of Federal Domestic Assistance (CFDA) Number(s)	11.020 Cluster Grants
Key Dates	Applicants are strongly encouraged (but not required) to submit a Letter of Intent by **11:59pm Eastern Time on WEDNESDAY, JANUARY 8, 2020.** Applicants must submit a Full Application by **11:59 P.M. EASTERN TIME ON WEDNESDAY, MARCH 11, 2020**. Full Applications received after this deadline will not be reviewed or considered. Full Application submissions will only be accepted electronically through www.grants.gov (Grants.gov). Applicants are advised to read the application carefully and submission information provided in Section D (p. 8) of this NOFO.
Funding Opportunity Description	EDA, in collaboration with the National Institute of Standards and Technology (NIST) and the First Responder Network Authority (FirstNet), is seeking applications from eligible parties to create a strategic nationwide network of organizations working to address disaster **response** and **resiliency** (R2) challenges with innovative technologies. The Accelerate R2 Network Challenge seeks to create a nationwide network or networks that will enable and support innovators, entrepreneurs, researchers, and investors to bring transformative technologies into the response and resiliency markets.
Eligible Applicants	EDA is not authorized to provide grants or cooperative agreements to individuals under this Program. Requests from individuals will not be considered for funding. Eligible applicants for EDA financial assistance under this NOFO include: • A State; • An Indian tribe; • A city or other political subdivision of a State;

	• An entity whose application is supported by a State or a political subdivision of a State and that is— · a nonprofit organization, · an institution of higher education, · a public-private partnership, · a science or research park, · a Federal laboratory, or · an economic development organization or similar entity; or • A consortium of any of the immediately aforementioned entities.
Cost Sharing and Matching	Applicants must provide a matching share from non-Federal sources of at least 50 percent of the total project cost; i.e., applicants must match each Federal dollar requested with at least one dollar of local match. See Section C.2 (p. 8) of this NOFO.
Informational Webinar	EDA plans to conduct an informational webinar for this NOFO and expects to make available scheduling information and a link to a recording at http://www.eda.gov/oie/.
Award Notification	Subject to the availability of funding, successful applicants should expect to receive grant award notification approximately 60 days from the Full Application Deadline set forth in this NOFO. See Section D.5 (p. 15).

FULL ANNOUNCEMENT TEXT
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A. PROGRAM DESCRIPTION

1. Overview

EDA, in collaboration with the National Institute of Standards and Technology (NIST) and the First Responder Network Authority (FirstNet), is seeking applications from eligible parties to create a nationwide network or networks of organizations working to address the nation's most pressing disaster response and resiliency (R2) challenges with innovative technologies. The Accelerate R2 Network Challenge seeks to connect stakeholders engaged in:

- **Response innovation** – innovation in the communications, technology, and equipment first responders[1] use when responding to disasters and events
- **Resiliency innovation** – finding new ways to build, protect, and connect networks and infrastructure to help communities recover and build readiness and resilience in the face of future disasters

Specifically, the Accelerate R2 Network Challenge seeks applications to build, launch, and operate a nationwide network or networks that will:

- develop and deepen relationships between R2 stakeholders such as entrepreneurs, first responders, investors, and early adopters within and across regions;
- establish and strengthen communication and collaboration between and among core groups of stakeholders;
- facilitate market development and access, such as through fostering connections between entrepreneurs and first responders to understand operational needs early in the innovation development process, including procurement considerations;
- increase awareness among core groups of stakeholders, as well as reach new partners that were otherwise not participating in these technology industries;
- serve as an industry liaison and convener for Federal stakeholders, for instance to distribute grant notifications, technology needs, and industry requirements; and
- help advance technologies used by first responders.

The application process involves two phases: a pre-application Letter of Intent and a Full Application. Applicants are strongly encouraged (but not required) to submit a Letter of Intent, which program staff will review and provide feedback to encourage or discourage a Full Application. Full Applications will be encouraged only for Letters of Intent that align with program goals and priorities set forth in Section A.3, below. However, applicants that do not submit a Letter of Intent or are discouraged will not be precluded from submitting a Full Application.

Applicants must submit a Full Application to be considered for an award. Full Applications must be submitted through Grants.gov, and applicants are encouraged to start the application process early to avoid submission complications.

2. Background

EDA is committed to fostering connected, innovation-centric economies that increase job growth and global competitiveness through technology commercialization and entrepreneurship as described in Section 27 of

[1] First responders include law enforcement officers, fire fighters, emergency medical professionals, emergency management professionals, public safety communications dispatchers, and others that provide public safety services.

the Stevenson-Wydler Technology Innovation Act of 1980 (hereinafter "Section 27").[2] In addition, EDA serves as the Coordinating Agency for the Economic Recovery Support Function under the National Disaster Recovery Framework and has a long history of successfully supporting disaster recovery and resiliency efforts. Because innovation is necessary to meet America's evolving response and resiliency challenges, the Accelerate R2 Network Challenge will help EDA accomplish both of these strategic goals. EDA's Office of Innovation and Entrepreneurship (OIE) will administer the program. OIE has significant experience increasing the nation's capacity for innovation-based, high-growth entrepreneurship through management of the Regional Innovation Strategies (RIS) Program and other innovation-centric initiatives.[3]

The Accelerate R2 Network Challenge is a new grant program designed to connect stakeholders in the disaster response and resiliency industries across geographies to accelerate the pace at which startups, established corporations, and other organizations bring technological innovations into the market. Research and data from the Center for Economic Studies[4] and the US Cluster Mapping Project[5] show that the more connected and fluid an industry or business region is, the quicker new ideas can come to market and the more competitive those businesses are. Similarly, the better connected all R2 stakeholders and investors are, the better they can bring competitive, meaningful technology to end users.

In that spirit, to help foster a connected R2 ecosystem across the Department of Commerce, EDA is collaborating with NIST and FirstNet on this funding opportunity. EDA and NIST are co-funding this grant opportunity to make up to $1,000,000 available: EDA is making up to $750,000 available in funding, and NIST is contributing up to $250,000 to connect stakeholders engaged in advancing technologies used by first responders. See Section B.1 (p.6) for funding details. FirstNet will provide program support and technical assistance as needed to the awarded network/s.

At the NIST Communications Technology Laboratory, the Public Safety Communications Research (PSCR) Division conducts research, development, testing, and evaluation of technologies for the first responder community. Current PSCR programs include its Innovation Accelerator, established in 2016 to spearhead R&D efforts with the goal of creating innovative solutions to improve first responder communications and operations. More information on PSCR and its current opportunities can be found at pscr.gov.

FirstNet, an independent authority of the National Telecommunications and Information Administration (NTIA), is responsible for deploying, maintaining, and operating the Nationwide Public Safety Broadband Network (NPSBN). FirstNet's strategic goals include fostering a first responder technology ecosystem that enables improved outcomes for public safety. For more information on FirstNet, go to firstnet.gov.

3. Accelerate R2 Network Strategies and Goals

Currently, there is not an efficient channel or platform to solicit, support, encourage, or coordinate innovation and collaboration across the diverse geographies, stakeholders, and industries relevant to R2

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[2] 15 U.S.C. § 3722 (2015) [originally enacted as the America COMPETES Reauthorization Act of 2010, Pub. L. No. 111-358, sec. 603, § 27, 124 Stat. 3982, 4030-37 (2011) and subsequently amended by the Revitalize American Manufacturing and Innovation Act of 2014, Pub. L. No. 113-235, sec. 705, § 27, 128 Stat. 2130, 2231-34 (2014)].

[3] For more information on these initiatives, visit https://www.eda.gov/oie/ris/.

[4] Mercedes Delgado, Michael E. Porter, and Scott Stern, *Clusters and Entrepreneurship*, Center for Economic Studies (September 2010), https://www.hbs.edu/faculty/Publication%20Files/Clusters-and-Entrepreneurship---SSRN-id1689084_549e39ca-b09a-47d2-b81a-73c77745cb27.pdf.

[5] Harvard Business School, http://www.clustermapping.us/ (last visited April 23, 2019).

technologies. These industries have not yet matured into a nationally recognized business sector and lack central points for information, planning, collaboration, and innovation among related R2 stakeholders: innovators, entrepreneurs, first responders, investors, and early adopters. Such a lack of connectivity can lead to inefficient business practices and slower technology commercialization because firms and entrepreneurs are disconnected from the resources, information, and customers they need to test, build, and scale new technologies and business models.

The Accelerate R2 Network Challenge seeks to address these gaps by funding the creation or expansion of a nationwide network or networks to establish and deepen relationships between and among stakeholders to provide and improve opportunities for collaboration and technology commercialization in each of the disaster response and resiliency domains. The Accelerate R2 Network Challenge will make either: a) a single grant award to build a nationwide network to connect response and resiliency stakeholders; or b) two separate grant awards to build nationwide networks for each of the response or resiliency domains. Pursuant to Section 27, funding may be used for a variety of purposes, including but not limited to personnel, program development, and equipment; however, construction costs are not eligible.[6]

Successful applicants to the Accelerate R2 Network Challenge will clearly articulate a strategy to launch, operate, and build the R2 Network, thereby fostering opportunities for the creation of competitive American companies that drive job growth while protecting and strengthening our communities. Compelling proposals will identify stakeholders across the country that can contribute to and support the launch and operations of a nationwide network. Suggested network participants include but are not limited to research and development centers, entrepreneurship support organizations, industry organizations, first responder and disaster resiliency stakeholders, and investment firms working to support technology commercialization and scaling businesses in the R2 technology categories.

Example activities of the nationwide network could include:

- organizing and hosting summits or special events to develop and deepen relationships among stakeholders, and promote the exchange of ideas;
- establishing channels for increased communication between and among stakeholder groups;
- creating a centralized platform to provide information and increase awareness of R2 technology-related opportunities and advancements, including funding sources;
- generating an asset map of capabilities and resources for entrepreneurs working on R2 technologies; and
- identifying opportunities for connecting or matching entrepreneurs and first responder practitioners and/or disaster resiliency organizations to accelerate technology development.

The proposed activities should result in a more efficient and connected innovation ecosystem focused on R2 technologies as measured by meaningful outputs and outcomes, such as the following examples, and the example output and outcome measures in Appendix B:

- **increased connectivity**, as measured by the number and distribution of new or improved information resources, or the number and attendance of special events
- **increased entrepreneurial support for R2 technologies**, as measured by the number of firms started, number of firms served and graduated by incubators and accelerators, number of people employed by client or graduated firms, or amount of venture capital invested into new technologies

[6] *See infra* note 11 (p. 8) (explaining the limited exception to this rule).

- **increased awareness or participation in grants or prize competitions related to R2**, as measured by the number of applications to Federal grants or other challenges and funding opportunities, or by number of new applicants or participants
- **increased research commercialization**, as measured by the number of R2-related technologies licensed or of products and services brought to (or brought closer to) market, or by improved or increased access to mentors or seed funding
- **increased collaboration with practitioners**, as measured by new or expanded events or opportunities to engage with first responder or disaster resiliency organizations to understand operational patterns and needs, or number of technologies demonstrated or tested by first responders.

Successful applicants will also clearly describe how proposed activities will focus on and stimulate first responder technology innovation specifically in order to be eligible for NIST's funding contribution (see Section A.2, above, for background). Activities focused exclusively on stimulating resiliency innovation are not eligible for the NIST portion of funding. Applicants should define how they propose to allocate funding in their Letter of Intent and Project Narrative (see Section D.2 (p. 9) for additional details).

4. Statutory Authorities for the Accelerate R2 Network Challenge

The statutory authority for the Accelerate R2 Network Challenge is Section 27 of the Stevenson-Wydler Technology Innovation Act of 1980.[7] Funds contributed by NIST are authorized under 15 U.S.C § 3706 and 47 U.S.C. § 1443 and are governed by an Interagency Agreement in line with its programmatic authority.

B. FEDERAL AWARD INFORMATION

1. Available Funding Under this Announcement

The funding periods and funding amounts referenced in this notice are subject to the availability of funds at the time of award as well as to DOC, EDA, and NIST priorities at the time of award. Publication of this announcement does not obligate DOC, EDA, or NIST to award any specific grant or cooperative agreement or to obligate all or any part of available funds.

Subject to the availability of funding and based on applications, EDA expects to award **up to $1,000,000**. Of this total amount, EDA expects to award $750,000 from EDA, and another $250,000 on behalf of NIST to stimulate first responder technology innovation specifically. Therefore, applicants should clearly define in their Project Narrative how they expect to allocate funding in support of the advancement of technologies used by first responders to be eligible for the NIST portion of funding.

EDA expects to make either:

- a single award up to $1 million for a nationwide R2 Network; or
- two awards, one for a nationwide Response Network and one for a nationwide Resiliency Network, each of which may be up to $700,000.

EDA retains the discretion to make two awards if so doing would better advance the overall goal of fostering connections between each group of stakeholders.

Neither DOC nor EDA nor NIST will be held responsible for application preparation costs.

[7] 15 U.S.C. § 3722.

2. Type of Funding Instrument Used; Period of Performance

Subject to the availability of funds, EDA anticipates using a Cooperative Agreement as the funding instrument to provide financial and other support to the award recipient(s). Through Cooperative Agreements, EDA provides financial or other support to accomplish a public purpose in support of or authorized by Federal statute and anticipates substantial involvement in the performance of the approved scope of work.

Given the involvement of additional Federal partners in this funding opportunity, substantial involvement will enable EDA, NIST, and FirstNet to deepen collaboration with the award recipients. Substantial involvement may include but is not limited to:

- collaboration (e.g., on major project decision-making points and planning, especially early in the project lifecycle);
- participation (e.g., in special events or regular calls with network members or participants); and
- intervention (e.g., through modification of the execution of project activities for programmatic reasons)

EDA anticipates making an award or awards that will run up to 36 months in length, with an estimated start date on or about 30 days after the date on which EDA makes the award.

EDA expects the project to proceed efficiently and expeditiously, and EDA expects applicants to document clearly in their applications a reasonable and appropriate timeline that includes the start and completion dates of the proposed scope of work. As a condition of award, the grantee(s) will be required to provide timely periodic progress reports and performance data as set forth in Section F of this NOFO.

C. ELIGIBILITY INFORMATION

1. Eligible Applicants

EDA is **not** authorized to provide grants to individuals, and such requests will not be considered for funding.

Pursuant to Section 27[8], eligible applicants for and eligible recipients of EDA funding under this NOFO include:

- a State;
- an Indian tribe;
- a city or other political subdivision of a State;
- an entity whose application is supported by a State or a political subdivision of a state and that is—
  - a nonprofit organization;
  - an institution of higher education;
  - a public-private partnership;
  - a science or research park;
  - a Federal laboratory; or
  - an economic development organization or similar entity[9]; or

[8] *See also* 13 C.F.R. § 312.6.

[9] Examples of economic development organizations or similar entities include regional planning organizations, chambers of commerce, community development corporations, and economic development corporations, whether operated as for- or nonprofits. EDA strongly encourages prospective applicants that may be eligible under this entity category to contact the representative listed in Section G (p. 30) of this NOFO with any questions regarding eligibility.

- a consortium of any of the immediately aforementioned entities.

2. Cost Sharing or Matching

Under this NOFO, applicants must demonstrate AT THE TIME OF FULL APPLICATION a matching share of at least 50 percent of the total project cost from non-Federal[10] sources; i.e., for every dollar of Federal funds requested, applicants must demonstrate a commitment of at least one dollar of matching share. **Applicants must show as part of their Full Application that matching shares will be, at the time of award: (i) COMMITTED to the project for the period of performance, (ii) AVAILABLE as needed, and (iii) NOT CONDITIONED OR ENCUMBERED in any way that may preclude its use consistent with the requirements of EDA investment assistance. In order to demonstrate this, applicants must submit from each source organization providing matching share a commitment letter or equivalent document signed by an authorized representative of that organization. The amount of an EDA grant may not exceed 50 percent of the total cost of the project**. Additional documentation may be requested by EDA in order to substantiate the availability of the matching funds.

i. In-Kind Matching Share

In-kind contributions may provide the required non-Federal share of the total project cost and can consist of contributions directly related to the proposed project, such as services, equipment[11], or space. Applicants must provide a valuation of the in-kind matching share. EDA will fairly evaluate all in-kind contributions, which must be eligible project costs and which must meet applicable Federal cost principles and uniform administrative requirements.[12]

Applicants intending to use in-kind matching share are strongly encouraged to contact EDA to determine how in-kind contributions may be utilized to satisfy the matching share requirement based upon the project concept and application and how those in-kind contributions may be valued.

ii. Certain Specific Matching Share Restrictions

Please note that all project funds—both Federal funds and matching funds—are subject to certain restrictions. In particular, NEITHER FEDERAL NOR MATCHING SHARE FUNDS CAN INCLUDE FUNDS TO BE INVESTED IN STARTUPS OR OTHER COMPANIES, whether through equity, debt, or hybrid mechanisms. Additionally for this competition, neither Federal nor matching share funds can be used for construction activities, except in limited circumstances[13]. See Section D.7 (p. 17) of this NOFO.

D. APPLICATION AND SUBMISSION INFORMATION

1. Address to Request Full Application Package

An applicant may obtain the Full Application package electronically at https://www.grants.gov/ (Grants.gov). There is no similar official application package for Letters of Intent other than the requirements identified below in Section D.2.i (p.9), below.

Applicants may search for this funding opportunity on Grants.gov using Funding Opportunity Number "EDA-HDQ-OIE-[xxxx]." All components of the appropriate application package may be accessed and

[10] Funds from other Federal financial assistance awards can serve as matching share funds only if authorized by statute, which may be determined by EDA's reasonable interpretation of the statute.
[11] The purchase of equipment and equipment-related modifications or renovations of a facility may comprise matching share, but only to the extent that such equipment and any related modifications or renovations are used to support another eligible activity. *See* 13 C.F.R. § 312.9.
[12] *See* 2 C.F.R. § 200.306.
[13] *See supra* note 111 (p.8) (noting that equipment-related modifications or renovations of a facility are eligible activities).

downloaded via https://www.grants.gov/web/grants/search-grants.html. The preferred electronic file format for attachments is Adobe portable document format (PDF) and, where appropriate, Microsoft Excel; however, EDA will accept Microsoft Word-formatted electronic files. Alternatively, an applicant eligible for assistance under this announcement may request a paper application package by contacting EDA's Office of Innovation and Entrepreneurship (OIE) via email at oie@eda.gov or via phone at (202) 482-8001.

Applicants must submit their Full Applications via Grants.gov and are advised that they must complete the registration process prior to submitting an application through Grants.gov; however, registration is not required for applicants to access, view, or download the Full Application package. Even though an applicant may be able to view and download an application, **if the applicant has not correctly completed the Grants.gov registration process, the applicant will not be able to submit the Full Application for EDA's review**. See Section D.8 (p. 17), and H.9 (p. 25) of this NOFO for details of the Grants.gov registration process.

2. Content and Form of Submissions

The application process includes two phases: a pre-application Letter of Intent and a Full Application. Letters of Intent are strongly encouraged, but not required. Letters of Intent provide an opportunity for EDA, NIST, and FirstNet to review and provide feedback on project concepts based on its relevancy and alignment to project goals to encourage or discourage a Full Application. Letters of Intent that suggest a Full Application would have little or no chance of funding will receive feedback discouraging a Full Application, to allow applicants to avoid incurring the cost of preparing Full Applications that are not consistent with the program goals and objectives. Whether an applicant chooses to submit a Letter of Intent and notwithstanding any positive or negative feedback, any eligible entity may submit a Full Application.

All submissions must conform to the following form and content requirements, including maximum page lengths, described below. Materials with page length maximums must have margins no less than one-half inch (0.5") using Arial, Calibri, Times New Roman, or similar font size no less than eleven (11) points to be considered. **Material beyond the maximum specified page count will not be read or considered**.

Full Application materials must be submitted via Grants.gov. Full Application forms submitted through Grants.gov **must be signed electronically by an Authorized Organizational Representative (AOR).** See Section D.8 (p.17) of this NOFO for information on AOR requirements and submitting your Full Application.

i. Letter of Intent

Prior to submitting a Full Application, applicants are strongly encouraged (but not required) to submit a pre-application to EDA in the form of a Letter of Intent. Through a Letter of Intent, program staff can provide feedback on an applicant's eligibility and on whether its project ideas align with the goals and objectives of the Accelerate R2 Network Challenge, thereby allowing applicants to avoid incurring the cost of preparing Full Applications that are inconsistent with the program's goals and objectives. However, applicants that do not submit a Letter of Intent or who are not encouraged to submit a Full Application after review will not be precluded from submitting a Full Application.

The Letter of Intent should provide a concise description of the proposed work and a brief budget. Specifically, the Letter of Intent must:

- be no more than three (3) pages in length, and the first page must include the name of the applicant organization and any co-applicants;

- contain a brief description of the intended strategy to launch, operate, and build the R2 Network, including a summary of any supporting organizations; and
- include a brief budget which summarizes how resources will be allocated, along with a brief budget justification, including a description of if and how the applicant plans to allocate resources specifically in support of the advancement of technologies used by first responders.

Letters of Intent must be received by EDA via email (oie@eda.gov) no later than 11:59pm Eastern Time on the date of the Letter of Intent Deadline (see Section D.5 (p.15) for details).

ii. Full Application

To be considered for funding, applicants must submit a complete Full Application package by the Full Application Deadline. A complete application includes all required documents set forth below. All documentation and data submitted as part of the Full Application should be current as of the date of the application submission.

Full Applications must be submitted via Grants.gov. All Full Application forms submitted through Grants.gov **must be signed electronically by an Authorized Organizational Representative (AOR)**; see Section D.8 (p.17) of this NOFO for information on AOR requirements.

The following table provides a complete list of documents required for a Full Application:

Document or Form	Maximum Page Count	Number
Project Narrative	10	One per application
Budget Narrative and Staffing Plan	4	One per application
Matching Share Commitment Letters	n/a	One per source
State/Local Government Support (if applicable)	n/a	At least one per application
SF-424 (Proposal for Federal Assistance)	n/a	One per applicant
SF-424A (Budget Information Non-Construction Programs)	n/a	One per application
SF-424B - Assurances of Non-Construction Programs	n/a	One per applicant
CD-511 - Certification Regarding Lobbying	n/a	One per applicant
SF-LLL - Disclosure of Lobbying Activities (if applicable)	n/a	One per applicant
State Single-Point-of-Contact/Executive Order 12372 Compliance Documentation (if applicable)	n/a	One per applicant
Organizational Documentation (if applicable)	n/a	For each applicant
Indirect Cost Rate (ICR) Documentation (if applicable)	n/a	For each applicant

a. Project Narrative

Applicants should provide a clear and concise narrative of no more than 10 pages that articulates a strategy to build, launch, and operate a nationwide R2 Network. Furthermore, applicants should clearly articulate how they propose to allocate resources specifically in support of the advancement of technologies used by first responders. A competitive application will contain the following elements:

- An **executive summary** of no more than 250 words (note: this may be published on EDA's website if your application is selected)
- A description of the project's primary **location and region**[14], and a description of the regional innovation cluster[15] supported by the project (e.g., assets, financial and business resources, workforce, and infrastructure)
- A description of the applicant's or applicants' **key personnel and any essential partners**
- An **outreach and engagement plan** to identify and establish relationships with R2 stakeholders across multiple regions to establish a nationwide effort
- A **scope of work**, clearly indicating specific activities aligned with the purpose of the R2 Network Challenge, linked with key milestones, and including deliverables
- A **project timeline**, including an estimated project start date, key milestones with expected completion dates, and an estimated project completion date
- Evidence- and data-based **anticipated impacts**, including outputs and outcomes, metrics, and tracking mechanisms
    - Applicants must provide a clear and compelling justification of the long-term economic impact and impact on R2 technology innovation of the proposed project, including metrics. See Section A.3 and Appendix B for examples.
    - Applicants must document the baseline of and expected benefit to their primary location and regional cluster, provide third-party data or information to support these claims, and include practical and clear tracking and reporting mechanisms for metrics that will measure the economic impact during and after the project.
    - Applicants who are selected for funding must employ a data and client management system to track its metrics in a machine-readable format.
- A **sustainability plan**, including anticipated challenges, potential barriers, and forecast of post-award period operations

b. Budget Narrative and Staffing Plan

Applicants must provide a clear Budget Narrative, inclusive of a Staffing Plan, of no more than four (4) pages that identifies and justifies how funds in each line item of the budget (both Federal share and matching share) will be used to support the proposed project, and that links each line item to its relevant commitment letter. The narrative total should match the total project costs listed in SF-424 (Question 18, Line g) and SF-424A. Each line item in the budget narrative should clearly indicate:

- a description of the intended use of funds for each line item;
- the budget category (from the SF-424A) to which the line item corresponds;
- the Federal share allocated to the line item;
- the matching share allocated to the line item; and

[14] Applicants should provide the location of their primary base of operations (i.e., location where they are headquartered or will be primarily operating from at time of application). This description should correspond to the applicant's answers to Questions 14 and 16 of the SF-424, and also be used for Executive Order 12372 (SPOC) Compliance, Government Letters of Support, and impact measurements.

[15] Per Section 27: The term 'regional innovation cluster' means a geographically bounded network of similar, synergistic, or complementary entities that— (A) are engaged in or with a particular industry sector and its related sectors; (B) have active channels for business transactions and communication; (C) share specialized infrastructure, labor markets, and services; and (D) leverage the region's unique competitive strengths to stimulate innovation and create jobs.

- if any matching share is allocated to a given line item, a citation to the one or more commitment letters (see Section D.2.ii.c, below), that documents each relevant matching organization's commitment to provide the matching share of the given line item.

The matching share, whether in cash or in-kind, is expected to be paid out at the same general rate as the Federal share; however, if the applicant's Budget Narrative proposes otherwise, applicants must also include information that clearly indicates what project elements the matching share funds will support and explain why deviation from paying out at the same general rate is required for the project to be implemented.

As part of the Budget Narrative, applicants also must submit a **Staffing Plan** that lists all positions that would be charged to the Federal and matching portions of the budget for each year of the period of performance. The Staffing Plan must include position titles, maximum annual salaries, percentage of time dedicated to the project, and the total amount of annual salaries that would be charged to the project. The total amount of annual salaries that would be charged to the project must be consistent with the amount reflected on the "Personnel" budget line item on the Form SF-424A for each project year.

c. Matching Share Commitment Letters

Applicants must submit commitment letters or equivalent documents that demonstrate that **all matching funds** (whether cash or in-kind) from **all sources** (i.e., any applicant, any co-applicants, and any other sources of matching funds) referenced in the application will be **unencumbered, unrestricted, and committed at the time of award** and that are **signed by authorized representatives**[16] of the sources of the matching funds.

d. State/Local Government Support

Applicants must submit one or more resolutions or letters that demonstrate that the application is supported by one or more States or political subdivisions of States (e.g., counties, municipalities) where the applicant is primarily located (consistent with the location described in the applicant's Project Narrative and Questions 14 and 16 of the SF-424). **Support from Federal officials, including but not limited to members of the United States Congress, does not meet this requirement.** Examples of authorities who may indicate such support include State and local executive branch officials (e.g., State governors, State cabinet members, mayors or other municipal executives) and State and local legislators (e.g. State legislators, city councilpersons). If, however, the applicant or co-applicant is a State, an Indian tribe, or a city or other political subdivision of a State, this requirement does not apply.

e. SF-424

Each applicant must submit an SF-424 and should note the following:

- For questions 14 and 16, applicants' responses should correspond to their description of primary geographic location in their Project Narrative.
- For question 19, please note that not all States participate in the intergovernmental review process established by Executive Order 12372, "Intergovernmental Review of Federal Programs."[17] Applicants should first check to see if the State where they are primarily located participates. Names and addresses of some States' SPOCs are listed at https://www.whitehouse.gov/wp-

[16] Authorized representatives must have the authority to execute documents and to obligate and expend funds on behalf of their respective organizations.

[17] Exec. Order No. 12372, 3 C.F.R. CFR, 1982 Comp., p. 197.

content/uploads/2017/11/SPOC-Feb.-2018.pdf. Question 19 of Form SF-424 allows applicants to indicate compliance with Executive Order 12372 at the time of submission. Note that applicants must supply documentation that supports this answer. See Section D.2.ii.h (p. 13).

f. SF-424A

Each application must include an SF-424A. Applicants will be expected to justify how funds in each line item of the budget—both Federal Share and matching share—will be used to support the proposed project and that links its line item to its relevant commitment letter. Amounts herein should correspond to the Budget Narrative.

g. SF-424B - Assurances of Non-Construction Programs

Each applicant must submit an SF-424B unless as part of the registration process for SAM each co-applicant has already completed the assurances for non-construction programs. In that case, each co-applicant must inform EDA that this was completed in SAM.

h. CD-511 - Certification Regarding Lobbying

Each applicant must submit a CD-511.

i. SF-LLL - Disclosure of Lobbying Activities (if applicable)

Each applicant must submit an SF-LLL if applicable.

j. State Single-Point-of-Contact/Executive Order 12372 Compliance Documentation (if applicable)

For applicants and co-applicants that are primarily located in a State that participates in the intergovernmental review process established by **Executive Order 12372, "Intergovernmental Review of Federal Programs,"** applicants must submit documentation demonstrating compliance with that State's intergovernmental review processes. See Section D.6 (p. 16) of this NOFO.

If an applicant's primary location is in a participating State but the Full Application does not include documentation of compliance with that participating State's process, THAT APPLICATION WILL BE REJECTED WITHOUT FURTHER REVIEW. Based on the applicant's State, EDA requires the following documentation:

State does not participate	No documentation required
State participates; this grant program not subject to review	Documentation (e.g., a State executive order, a signed letter from the SPOC) showing that this grant program is not subject to review
State participates; this grant program is subject to review	Documentation (e.g., a signed letter from the SPOC) with comments or indicating that this project was not selected for review, or, if the comment period has expired or comments were not received, a copy of the applicant's request for comments

k. Organizational Documentation

Each applicant and co-applicant must provide documentation that supports each applicant's or co-applicant's **organizational status as an eligible entity** where applicable (e.g., articles of incorporation, certificates of good standing, bylaws, proof of tax-exempt status). Note:

- States, Indian tribes, cities or other political subdivisions of States, and institutions of higher education that are 100% publicly-controlled are not required to submit organizational documentation.

- Nonprofit organizations must submit documentation that demonstrates their status as nonprofit organizations. See 13 C.F.R. § 312.3 (referring to 2 C.F.R. § 200.70).
- Applicants applying as (a) institutions of higher education that are not 100% publicly-controlled, (b) science or research parks, (c) Federal laboratories, or (d) economic development organizations[18] or similar entities must provide documentation that demonstrates their organization's status as the relevant entity type as defined in EDA's regulations. See 13 C.F.R. § 312.5.
- Entities applying as public-private partnerships must submit documentation of their contractual relationship. See 13. C.F.R § 312.5.

Regardless of entity type, EDA reserves the right to request documentation or other proof of organizational status.

I. Indirect Cost Rate (ICR) Documentation (if applicable)

If indirect costs are included in the budget, the applicant must include documentation to support the indirect cost rate they are using. The applicant must submit a copy of their current, approved, and negotiated indirect cost rate agreement (NICRA). The maximum dollar amount of allocable indirect costs for which EDA will reimburse a recipient shall be the lesser of the (i) line-item amount for the Federal Share of indirect costs contained in the EDA approved budget for the award, or (ii) Federal Share of the total allocable indirect costs of the award based on either (i) the indirect cost rate approved by EDA (or applicable cognizant Federal agency), provided that the cost rate is current at the time the costs were incurred and provided that the rate is approved on or before the award end date, or (ii) other acceptable documentation as indicated below.

If the applicant does not have a current or pending NICRA, it may propose indirect costs in its budget; however, the applicant must prepare and submit an allocation plan and rate proposal for approval within ninety days from the award start date. See 2 C.F.R. part 200 Apps. III, IV, V, VI, VII for guidance. The allocation plan and the rate proposal shall be submitted to EDA's Office of Regional Affairs (or applicable cognizant Federal agency). The applicant should include a statement in its Budget Narrative that it does not have a current or pending NICRA and will submit an allocation plan and rate proposal to EDA or the applicant's cognizant Federal agency for approval.

If the applicant (1) does not have a current NICRA and (2) has never received a negotiated indirect cost rate, the applicant is not required to submit this documentation. The applicant may elect to charge a *de minimis* rate of 10 percent of modified total direct costs subject to the exceptions of 2 C.F.R. § 200.414(f). The applicant should include a statement in its Budget Narrative that it does not have a NICRA; it has never received an ICR; and it is electing to charge the *de minimis* rate.

Note that if the applicant is a state or local unit of government (or an Indian tribe) that receives less than $35 million in direct Federal funding per year it may submit any of the following:

1. A Certificate of Indirect Costs from the Department of the Interior (DOI) or EDA;
2. Acknowledgment received from EDA and Certificate of Indirect Costs;
3. Cost Allocation Plan approved by a Federal agency; or
4. NICRA.

[18] Examples of economic development organizations or similar entities include regional planning organizations, chambers of commerce, community development corporations, and economic development corporations, whether operated as for- or nonprofits. EDA strongly encourages prospective applicants that may be eligible under this entity category to contact the representative listed in Section G (p. 31) of this NOFO with any questions regarding eligibility

3. Environmental and Historic Preservation Requirements

Applications may be reviewed by EDA for compliance with the National Environmental Policy Act of 1969, as amended (NEPA), depending on the nature and specific elements of each given application. During the NEPA review process, applicants may be instructed to contact the designated State and/or Tribal Historic Preservation Officer (SHPO/THPO), provide approvals from other governmental agencies, or provide more detailed environmental information. EDA, after compliance with requirements for consultation with Federally-recognized Indian tribes, may require applicants to participate in Tribal consultation, as necessary. The implementing regulations of NEPA require EDA to provide public notice of the availability of project-specific environmental documents, such as environmental impact statements, environmental assessments, findings of no significant impact, and records of decision, to the affected public.[19] For further guidance and information, please contact the representative listed in Section G (p. 23) of this NOFO.

4. Unique Entity Identifier and System for Award Management

To enable the use of a universal identifier and to enhance the quality of information available to the public as required by the Federal Funding Accountability and Transparency Act of 2006, to the extent applicable, applicants are required to: (i) be registered in SAM before submitting its application; (ii) provide a valid unique entity identifier in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which they have an active Federal award or an application or plan under consideration by a Federal awarding agency. EDA may not make a Federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time the EDA is ready to make an award, EDA may determine that the applicant is not qualified to receive an award and use that determination as a basis for making an award to another applicant. Recipients will be subject to reporting requirements, as identified in OMB guidance published at 2 C.F.R. parts 25 and 170. The guidance set out at 2 C.F.R. part 25 may be located at https://www.govinfo.gov/app/details/CFR-2018-title2-vol1/CFR-2018-title2-vol1-part25, and the guidance set out at 2 C.F.R. part 170 may be located at https://www.govinfo.gov/app/details/CFR-2018-title2-vol1/CFR-2018-title2-vol1-part170. Note that SAM now encompasses the Central Contractor Registration (CCR) and that **the unique entity identifier is commonly referred to as the Data Universal Numbering System (DUNS) Number**.

5. Submission Dates and Times

Letters of Intent: The closing date and deadline for receipt of Letters of Intent is **11:59 P.M. EASTERN TIME** on **WEDNESDAY, JANUARY 8, 2020** (the "Letter of Intent Deadline"). Letters of Intent must be received by EDA via email (oie@eda.gov) no later than the Letter of Intent Deadline. EDA determines whether a Letter of Intent has been submitted before the deadline by email receipt timestamp. Letters of Intent received after the Letter of Intent Deadline will not be reviewed, but, in such cases, applicants may still submit a Full Application.

Full Applications: The closing date and deadline for receipt of Full Applications for funding under this NOFO is **11:59 P.M. EASTERN TIME** on **WEDNESDAY, MARCH 11, 2020** (the "Full Application Deadline"). Full Applications submitted electronically via www.grants.gov (Grants.gov) must be received by the Full Application Deadline. The date and time that a Full Application will be deemed to be electronically received will be determined in accordance with the electronic submission instructions provided at Grants.gov. See

[19] As specified in 40 C.F.R. § 1506.6(b).

Sections D.8 (p. 17) and H.9 (p. 25) of this NOFO for information regarding electronic submissions. **FULL APPLICATIONS RECEIVED AFTER THE FULL APPLICATION DEADLINE WILL NOT BE CONSIDERED FOR FUNDING.**

In addition, please note the following:

- EDA will not accept any unsolicited changes, additions, revisions, or deletions to Full Applications after the Full Application Deadline.
- Throughout the review and selection process, EDA reserves the right to seek clarification from applicants whose materials are being reviewed and considered.
- Applicants may be asked to clarify objectives and work plans and modify budgets or other specifics as necessary to comply with Federal requirements and provide supplemental information required by the agency before award.
- See Section E (p.18) of this NOFO for proposal review and selection information.

Applicants are strongly encouraged to start early and not to wait until near the Full Application Deadline before logging on and reviewing the instructions for submitting a Full Application through Grants.gov. Applicants should **SAVE AND PRINT WRITTEN PROOF** of an electronic submission made at Grants.gov.

i. Systems Issues

If problems occur while using Grants.gov, the applicant is advised to print any error message received and call Grants.gov at (800) 518-4726 for immediate assistance. EDA, in its sole discretion, may **pre-approve in writing** Full Application submission via an alternate method (e.g., email) due to a systems issue at Grants.gov **only insofar as any such systems issue is beyond the control of the applicant. However, any Full Application submission via this alternate method must be received before the Full Application Deadline**. See Section H.9.v (p. 27) regarding what does and does not constitute a systems issue. **LATE LETTERS OF INTENT AND FULL APPLICATIONS WILL NOT BE ACCEPTED** for any reason, including but not limited to late submissions caused by issues with Grants.gov, SAM, or AOR registrations.

In situations described in this subsection, Full Applications must have email or facsimile receipt timestamps no later than the respective deadline or must be postmarked or the equivalent on or before the Full Application Deadline. **A Full Application that is not timestamped or postmarked, as applicable, by the Full Application Deadline WILL NOT BE REVIEWED**.

6. Intergovernmental Review

Applications submitted under this NOFO are subject to the requirements of Executive Order 12372, "Intergovernmental Review of Federal Programs," if a State has adopted a process under Executive Order 12372 to review and coordinate proposed Federal financial assistance and direct Federal development (commonly referred to as the "single point of contact review process"). All applicants that are primarily located in a participating State must give State and local governments a reasonable opportunity to review and comment on the proposed project, including review and comment from area-wide planning organizations in metropolitan areas.[20] To find out more about a State's process under Executive Order 12372, applicants may contact their State's Single Point of Contact (SPOC). Names and addresses of some States' SPOCs are listed at https://www.whitehouse.gov/wp-content/uploads/2017/11/SPOC-Feb.-2018.pdf. Question 19 of Form SF-424 allows applicants to indicate compliance with Executive Order 12372; however, note that **applicants must supply as part of their Full Application packages**

[20] As provided for in 15 C.F.R. part 13.

documentation that supports the answer provided to Question 19 (i.e., that demonstrates compliance).

7. Funding Restrictions

Construction activities are not allowable costs under either competition and may not be charged to the Federal funds of the project or provided as matching share, except in limited circumstances[21]. For the purposes of an award made pursuant to this NOFO, construction includes any activity, including the installation of equipment, that disturbs the ground or modifies a structure. Additionally, the use of project funds to make equity investments is not an allowable cost; neither Federal funds nor matching share may be used for such purposes.

8. Other Submission Requirements

i. Means of Submission

Letters of Intent must be submitted electronically to EDA by email to oie@eda.gov by the Letter of Intent Deadline specified above (see Section D.5 (p. 15).

FULL APPLICATIONS MUST BE SUBMITTED THROUGH GRANTS.GOV. EDA will not accept paper, facsimile, or email transmissions of Full Applications for this program except in cases of documented systems issues as described in Sections D.5.i (p. 16) and H.9.v (p. 27) of this NOFO. Full Applications must be successfully validated and timestamped by Grants.gov no later than the respective Deadlines set forth in Section D.5 (p. 15) of this NOFO. **Full Applications that are not validated and timestamped by Grants.gov by the Full Application Deadline WILL NOT BE REVIEWED. Note that the Grants.gov registration is a multi-stage process that involves a number of steps, including validation, verification, and registration through other websites such as sam.gov.** Please visit https://www.grants.gov/web/grants/applicants/apply-for-grants.html and http://www.grants.gov/web/grants/applicants/organization-registration.html for resources and guides on the Grants.gov registration process.

Once a Full Application is submitted, it undergoes a validation process through Grants.gov during which the application may be accepted or rejected by the system. **Please be advised that the validation process may take 24 TO 48 hours to complete. Applications that contain errors will be rejected by Grants.gov and will not be forwarded to EDA for review. The applicant must correct the error before Grants.gov will accept and validate the application. EDA WILL NOT ACCEPT LATE FULL APPLICATIONS THAT WERE REJECTED BY GRANTS.GOV DUE TO APPLICANT ERRORS.**

Accordingly, EDA STRONGLY SUGGESTS THAT APPLICANTS SUBMIT THEIR FULL APPLICATIONS AT LEAST FIVE (5) DAYS BEFORE THE FULL APPLICATION DEADLINE to allow the application to be accepted and validated in the system and to allow time for any errors to be corrected. EDA will consider the timestamp on the validation from Grants.gov (or on a pre-approved alternate method) as the official submission time.

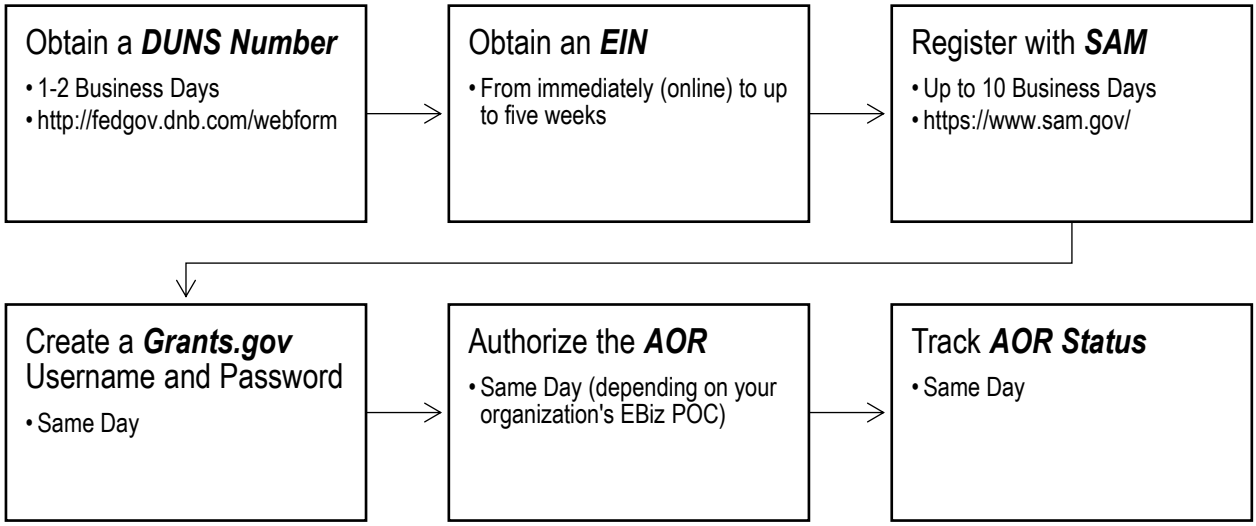
See Section H.9 (p. 25) of this NOFO for more detailed instructions and information on the requirements for submitting applications electronically via Grants.gov.

ii. Pre-Submission Registration

Before applying to the competition under this NOFO, each applicant must both register its organization with Grants.gov and register its Authorized Organization Representative (AOR) with Grants.gov. **Applicants**

[21] *See supra* note 111 p.8 ("The purchase of equipment and equipment-related modifications or renovations of a facility may comprise matching share, but only to the extent that such equipment and any related modifications or renovations are used to support another eligible activity.").

should note that this process can be lengthy, requires interaction with multiple organizations not affiliated with EDA, and requires confirmation at each step.



Applicants may have already completed one or more of the above steps set forth in the above flowchart, which depicts an example of how the pre-submission registration process generally flows. E.g., organizations may have already registered with Grants.gov, in which case they do not need to re-register. However, note that **applicant organizations that have not completed any of the above steps may require fifty percent (50%) or more of this NOFO's application period**. EDA **STRONGLY ENCOURAGES** prospective applicants to begin the pre-submission process as early as possible in the application period. Grants.gov is a centrally-managed Federal grants portal, and changes or updates to the process outlined above may occur after the publication of this NOFO. Prospective applicants should visit https://www.grants.gov/web/grants/applicants/organization-registration.html to ensure that they follow the most up-to-date instructions.

E. LETTER OF INTENT AND FULL APPLICATION REVIEW INFORMATION

Throughout the review and selection process, EDA, at its sole discretion, may seek clarification, whether written or oral, and corrected or missing documents from applicants whose applications are being reviewed and considered and may require that applicants provide such clarifications or corrections to continue to be considered for an award under this NOFO. EDA will provide applicants a reasonable amount of time to provide any additional documentation. An applicant's failure to provide complete and accurate supporting documentation in a timely manner when requested by EDA may result in the removal of that application from consideration. EDA may ask applicants to clarify application materials, objectives, and work plans, or modify budgets or other specifics as necessary to comply with Federal requirements.

1. Evaluation Criteria

i. Letter of Intent Review

Program staff will review all Letters of Intent received before the Letter of Intent Deadline based on:

- The proposed approach's consistency with the goals of the Accelerate R2 Network Challenge as detailed in Section A.3 (p. 4) of this NOFO

- The strength of proposed partnerships and support to build, launch, and operate a nationwide R2 Network
- The proposed budget is reasonable and without major inconsistencies or flaws

All applicants who submit a Letter of Intent will be notified by EDA whether a Full Application is encouraged or discouraged based on this review. Even though a Full Application may be discouraged, an applicant is not precluded from submitting a Full Application. However, by discouraging the submission of a Full Application based on the Letter of Intent, EDA intends to convey its lack of programmatic interest in the proposed project to save the applicant time and expense of preparing an application that is unlikely to be selected for award.

If EDA encourages an applicant to submit a Full Application, EDA is not obligated to select that project for and cannot guarantee that the project will receive funding. Applicants must submit a Full Application through Grants.gov to be considered for funding.

Applicants can expect to receive a response to their Letter of Intent in approximately 21 days after the Letter of Intent Deadline.

ii. Full Application Review

Program staff will conduct a merit review of Full Applications. Applications will be evaluated against the following six equally-weighted criteria by awarding between 0 and 10 points under each criterion.

- **Project Support and Connectivity**: The extent to which the project is supported by and connected to regional and national stakeholders, including the private sector, State and local governments, and other relevant R2 stakeholders.
- **Engagement and Diversity**: The extent to which the project will encourage and solicit participation from all relevant types of entities (including newly formed entities) to identify, build and grow connections between R2 stakeholders nationwide.
- **Economic and Innovation Impacts**: The extent to which the project is likely to stimulate innovation in R2 categories and have a positive impact on regional (or national) economic growth and development.
- **Assets and Infrastructure**: Whether the project has access to, will leverage, and/or will contribute to regional or national resource pipelines (such as a well-trained workforce, technology infrastructure, innovation pipelines, and sources of early-stage capital).
- **Project Sustainability and Adaptability**: The extent to which the project is likely to be able to sustain activities once grant funds are expended, including the likelihood of future financial or programmatic support from non-Federal sources.
- **Project Feasibility**: The extent to which the applicant organization(s) demonstrates the ability to execute the proposed project successfully, including if the proposed project's budget and narrative reasonably and realistically correspond to the costs and activities necessary for its successful execution.

2. Review and Selection Process

As set forth below, program staff will review all Full Applications to ensure their completeness and eligibility.

i. Review for Eligibility and Completeness (Technical Review)

Program staff will conduct an eligibility and technical completeness review (the "Technical Review") of Full Applications received by the Full Application Deadline. Full Applications received from ineligible entities will not be considered for funding. Full Applications that do not contain all forms and required documentation listed in Section D.2 (p. 9) of this NOFO may be deemed non-responsive and excluded from further consideration. EDA expects all applicants to complete and include all required forms and documentation. However, EDA, in its sole discretion, may determine that an omission is curable and therefore may continue its consideration of the Full Application despite the deficiency.

ii. Merit Review

Merit Reviewers will evaluate the Full Applications against the evaluation criteria set forth in Section E.1 (p. 18) of this NOFO. Each application will be reviewed by at least three Merit Reviewers. EDA, in its sole discretion, may use a statistical technique to normalize and aggregate Merit Reviewers' quantitative evaluations (i.e., scores) and may consider qualitative Merit Reviewer evaluation information. The most highly ranked Full Applications will be recommended to the Grants Officer as the applications that merit consideration for EDA funding.

iii. Grants Officer Decision

The most highly ranked Full Applications will be forwarded to the Grants Officer under this announcement, which will be EDA's Deputy Assistant Secretary for Regional Affairs (DAS/RA) or the DAS/RA's delegate. The Grants Officer has been delegated the authority to make the final decision on whether to fund an application and may select a project for funding that differs from the most highly ranked applications based on any of the following Selection Factors or use these Selection Factors to break a tie for applications that are otherwise considered substantially equal in merit:

1. the extent to which the application meets the overall objectives of Section 27;
2. the ability of a project to start quickly, realistically achieve project goals, and catalyze additional resources;
3. the comparative financial or management capability of the applicant;
4. the applicant's performance under previous Federal financial assistance awards, including whether the grantee submitted required performance reports and data;
5. the extent to which the application leverages complementary public or private sector programs or policies, including but not limited to those operated or managed by the Federal government;
6. the availability of program funding; and
7. the extent to which any technical deficiencies or any budgetary or legal issues in the application may impact an applicant's ability to execute the project or achieve the desired impacts.

The final decision of the Grants Officer must be consistent with this NOFO and applicable law. Should the Grants Officer make a selection that differs from the most highly ranked applications, the Grants Officer will document the rationale for the decision in writing. There is no appeal process for denied Full Applications.

3. Awards in Excess of the Simplified Acquisition Threshold

EDA expects to make awards under this NOFO that will be in excess of the Simplified Acquisition Threshold[22].

[22] 2 C.F.R. § 200.88.

i. Federal Awardee Performance Integrity Information System (FAPIIS) Review

EDA, prior to making a Federal award with a total amount of Federal Share greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (currently FAPIIS). See 41 U.S.C. § 2313.

ii. Applicant Review of and Comment on Integrity and Performance Information

Each applicant, at its option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that a Federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM.

iii. Agency Consideration of Applicant Comments

EDA will consider any comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants as described in 2 C.F.R. § 200.205.

4. Anticipated Announcement of Federal Award Dates

Subject to the availability of funding, successful applicants should expect to receive grant award notification approximately 60 days from the Full Application Deadline.

F. FEDERAL AWARD ADMINISTRATION INFORMATION

1. Federal Award Notices

Under this NOFO, EDA expects to notify applicants of its decision in writing approximately 60 days after the Full Application Deadline.

If a Full Application is selected for funding, the EDA Grants Officer will issue a signed grant award (Form CD-450), which is the authorizing financial assistance award document and includes the DOC Financial Assistance Standard Terms and Conditions and Special Award Conditions as described in Section F.2.ii (p. 30).

By signing Form CD-450, the applicant agrees to comply with all award provisions. EDA will provide Form CD-450 via email through Grants Online or its successor electronic grants management system. The email will provide the authorized representative with instructions on how to create an account with Grants Online to view and sign the award. The applicant must sign and return the Form CD-450 without modification within 30 days of the date of EDA's signature on the form. **Failure to sign and return the CD-450 during this timeframe may be considered grounds for appropriate enforcement action pursuant to 2 C.F.R. § 200.338 ("Remedies for noncompliance"), INCLUDING AWARD TERMINATION.**

If an applicant is awarded funding, neither DOC nor EDA is under any obligation to provide any additional future funding in connection with that award or to make any future award(s). Amendment or renewal of an award to increase funding or to extend the period of performance is at the discretion of DOC and EDA.

EDA will provide written notice to all applicants informing them whether their application was selected for funding. EDA will retain unsuccessful applications in accordance with EDA's record retention schedule.

2. Administrative and National Policy Requirements

i. Uniform Administrative Requirements, Cost Principles and Audit Requirements

Recipients of an EDA award will be bound by the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) as set forth in 2 C.F.R. part 200. See a copy of these regulations at https://www.govinfo.gov/app/details/CFR-2018-title2-vol1/CFR-2018-title2-vol1-part200. Please note that the Uniform Guidance superseded DOC's Uniform Administrative Requirements, which were found at 15 C.F.R. parts 14 and 24.

ii. Department of Commerce Financial Assistance Standard Terms and Conditions

EDA will apply the Financial Assistance Standard Terms and Conditions (ST&Cs) applicable on the date of award. The ST&Cs may be accessed at the following website: http://www.osec.doc.gov/oam/grants_management/policy/default.htm.

iii. Department of Commerce Pre-Award Notification Requirements

EDA will apply the Pre-Award Notification Requirements for Grants and Cooperative Agreements dated December 30, 2014, 79 Fed. Reg. 78,390. The Pre-Award Notice may be accessed at the Government Printing Office (GPO) website at http://www.gpo.gov/fdsys/pkg/FR-2014-12-30/pdf/2014-30297.pdf.

3. Reporting

i. Financial, Performance, and Impact Reports

All recipients are required to submit financial, performance, and impact reports in accordance with the terms and conditions of the grant award, generally no less than semi-annually. All project progress and financial reports must be submitted to the applicable EDA program officer in electronic format. Recipients will be required to provide updates on their progress towards meeting any output and outcome measures identified in their application, as well as any other metrics requested by EDA and identified in the grant special award conditions. Furthermore, recipients will be required to provide economic development impact reports to EDA at the end of the grant performance period, two years after the end of the grant performance period, and five years after the end of the grant performance period. As part of its administration of the Accelerate R2 Network Challenge program, EDA may conduct program evaluations. If so, recipients of grants under this program may need to furnish performance data to evaluators, including but not limited to EDA staff and outside parties contracted by EDA. EDA may also, for research purposes linked to improving economic outcomes, choose to share data with other Federal partners, including but not limited to statistical agencies.

ii. Federal Funding Accountability and Transparency Act of 2006

The Federal Funding Accountability and Transparency Act of 2006 includes a requirement for awardees of applicable Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY 2011 or later. All awardees of applicable grants and cooperative agreements are required to report to the Federal Subaward Reporting System (FSRS) available at www.FSRS.gov on all sub-awards over $25,000. Please see the OMB guidance published at 2 C.F.R. part 170, which can be accessed at https://www.govinfo.gov/app/details/CFR-2018-title2-vol1/CFR-2018-title2-vol1-part170.

iii. Government Performance and Results Act

EDA may require that awardees provide EDA additional data on actual impact of the funded investment, pursuant to the Government Performance and Results Act (GPRA), up to nine years after the grant award.

iv. Information Sharing

For the purposes of achieving rigorous program evaluations, all applications (including those that are not selected for funding) may be shared with EDA staff, outside parties contracted by EDA for the purposes of evaluation, and other Federal agencies.

v. Requirements For Recipients With More Than $10 Million in Federal-wide Funding

As required by appendix XII to 2 C.F.R. part 200, a recipient with more than $10 million in Federal-wide funding must maintain the currency of information reported to SAM that is made available in the designated integrity and performance system (currently FAPIIS) about civil, criminal, or administrative proceedings.

G. FEDERAL AWARDING AGENCY CONTACT(S)

For questions concerning this NOFO, you may contact the EDA Office of Innovation and Entrepreneurship:

- Email: oie@eda.gov
- Phone: (202) 482-8001

H. OTHER INFORMATION

1. Right to Use Information

The applicant acknowledges and understands that information and data contained in applications for financial assistance, as well as information and data contained in financial, performance and other reports submitted by applicants, may be used by the Department of Commerce in conducting reviews and evaluations of its financial assistance programs. For this purpose, applicant information and data may be accessed, reviewed and evaluated by Department of Commerce employees, other Federal employees, and also by Federal agents and contractors, and/or by non-Federal personnel, all of whom enter into appropriate conflict of interest and confidentiality agreements covering the use of such information. As may be provided in the terms and conditions of a specific financial assistance award, applicants are expected to support program reviews and evaluations by submitting required financial and performance information and data in an accurate and timely manner, and by cooperating with Department of Commerce and external program evaluators. In accordance with 2 C.F.R. § 200.303(e), applicants are reminded that they must take reasonable measures to safeguard protected personally identifiable information and other confidential or sensitive personal or business information created or obtained in connection with a Department of Commerce financial assistance award.

2. Freedom of Information Act Disclosure

In addition, Department of Commerce regulations implementing the Freedom of Information Act (FOIA), 5 U.S.C. Sec. 552, are found at 15 C.F.R. Part 4, Public Information. These regulations set forth rules for the Department regarding making requested materials, information, and records publicly available under the FOIA. Applications submitted in response to this Notice of Funding Opportunity may be subject to requests for release under the Act. In the event that an application contains information or data that the applicant deems to be confidential commercial information that should be exempt from disclosure under FOIA, that information should be identified, bracketed, and marked as Privileged, Confidential, Commercial or

Financial Information. In accordance with 15 CFR § 4.9, the Department of Commerce will protect from disclosure confidential business information contained in financial assistance applications and other documentation provided by applicants to the extent permitted by law.

3. Notice of Government-Wide Procurement Restriction

The general rule for Federal financial assistance is that contractors that develop draft specifications, requirements, statements of work, invitations for bids, or requests for proposals are prohibited from competing for the final procurement. Under 2 C.F.R. § 200.319 and 200.317, only State recipients are expressly exempt from this prohibition. Local governments and Indian tribes may also take advantage of the exemption in two narrow circumstances: (i) if they are required (by statute, for example) to follow the State's procurement rules in full and without exception; or (ii) if they are required to follow a specific State procurement rule that creates an explicit conflict with the prohibition in 2 C.F.R. § 200.319(a) (i.e., there is a statute that requires or permits the local government or Indian tribe to award the final procurement to the same contractor that developed the draft specifications). Absent one of these two scenarios, the local government or Indian tribe must comply with the prohibition. Applicants are encouraged to contact the applicable EDA representative listed in Section G (p. 23) of this NOFO with any questions regarding application of this regulation.

4. Past Performance and Non-Compliance with Award Provisions

Unsatisfactory performance under prior Federal awards may result in an application not being considered for funding. Failure to comply with any or all of the provisions of an award may have a negative impact on future funding by DOC (or any of its operating units) and may be considered grounds for any or all of the following actions: (1) establishing an account receivable; (2) withholding payments to the recipient under any DOC award(s); (3) changing the method of payment from advance to reimbursement only; (4) imposing other special award conditions; (5) suspending any active DOC award(s); and (6) terminating any active DOC award(s).

5. Restrictions Governing Making Grants to Corporations Convicted of Felony Criminal Violations and/or Unpaid Federal Tax Liabilities

In accordance with current Federal appropriations law, execution by an applicant of the Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction Under Any Federal Law (see Appendix A (p. 28) of this NOFO) will be required in a format requested by EDA before any award will be made under this NOFO.

6. EDA's Non-Relocation Policy

Applicants are advised that, should an application be selected for award, the recipient will be required to adhere to a special award condition relating to EDA's non-relocation policy as follows:

In signing this award of financial assistance, Recipient(s) attests that EDA funding is not intended by the Recipient to assist its efforts to induce the relocation of existing jobs within the U.S. that are located outside of its jurisdiction to within its jurisdiction in competition with other U.S. jurisdictions for those same jobs. In the event that EDA determines that its assistance was used for those purposes, EDA retains the right to pursue appropriate enforcement action in accord with the Standard Terms and Conditions of the Award, including suspension of disbursements and termination of the award for convenience or cause, which may include the establishment of a debt requiring the Recipient to reimburse EDA.

For purposes of ensuring that EDA assistance will not be used merely to transfer jobs from one location in the United States to another, each applicant must inform EDA of all employers that constitute primary

beneficiaries of the project assisted by EDA. EDA will consider an employer to be a "primary beneficiary" if: (i) the employer is specifically named in the application as benefitting from the project, and the applicant estimates that the employer will create or save 100 or more permanent jobs as a result of the investment assistance (if the jobs in question were originally located in a smaller community, EDA may extend this policy to the relocation of 50 or more jobs); or (ii) the employer is or will be located in an EDA-assisted building, port, facility, or industrial, commercial, or business park constructed or improved in whole or in part with investment assistance prior to EDA's final disbursement of funds.

7. Audit Requirements

Single or program-specific audits shall be performed in accordance with the requirements contained in the OMB Uniform Guidance (*see* 2 C.F.R. part 200, Subpart F, "Audit Requirements"). The OMB Uniform Guidance requires any non-Federal entity (e.g., nonprofit organizations, including nonprofit institutions of higher education and hospitals; States; local governments; and Indian Tribes) that expends Federal awards of $750,000 or more in the recipient's fiscal year to conduct a single or program-specific audit in accordance with the requirements set out in the OMB Uniform Guidance. Applicants are reminded that EDA or the DOC's Office of Inspector General also may conduct an audit of an award at any time.

8. Implementing the Americans with Disabilities Act (ADA)

The U.S. Department of Justice has issued revised regulations implementing Title II of the ADA (28 C.F.R. part 35; 75 Fed. Reg. 56,164 (Sep. 15, 2010), as amended by 76 Fed. Reg. 13,285 (Mar. 11, 2011)) and Title III of the ADA (28 C.F.R. part 36; 75 Fed. Reg. 56,236 (Sep. 15, 2010), as amended by 76 Fed. Reg. 13,286 (Mar. 11, 2011)).

9. Instructions for Application Submission via Grants.gov

The most up-to-date instructions for application submission via Grants.gov can be found at https://www.grants.gov/web/grants/applicants/apply-for-grants.html. To begin, complete, and submit your application,

- navigate to https://www.grants.gov/web/grants/applicants/apply-for-grants.html;
- click "`Get Application Package`";
- in the "`Funding Opportunity Number`" field, enter "`EDA-HDQ-OIE-2019-2006301`";
- click "`Search`";
- under the "`Actions`" column, click the "`Apply`" link that corresponds to the competition to which you wish to apply (i.e., the Accelerate R2 Network Challenge);
- enter your email address (if you would like to receive updates from Grants.gov regarding this grant opportunity) or check the box that indicates you do not wish to provide it, then click "`Submit`";
- choose to apply using Workspace by clicking "`Login to Apply Now`" or choose to download the legacy application package by clicking "`Download Package`"; and
- follow the instructions provided on the Grants.gov website and on each webpage to complete and submit your application.

i. Register Early and Submit Early

To submit a Full Application through https://www.grants.gov/ (Grants.gov), an applicant must register for a Grants.gov user ID and password. Note that this process can take between **three to five business days** or **AS LONG AS FOUR WEEKS** if all steps are not completed correctly. To avoid delays, EDA strongly recommends that applicants start early and not wait until the approaching Full Application Deadline date before logging in, registering, reviewing the application instructions, and applying. Information about the

Grants.gov registration process for organizations can be found at https://www.grants.gov/web/grants/applicants/organization-registration.html. Please note that organizations already registered with Grants.gov do not need to re-register; however, all registered organizations must keep their SAM registration, which includes the CCR database registration, up-to-date through sam.gov or their applications will not be accepted by Grants.gov.

ii. AOR Requirement

Applicants must register as organizations, not as individuals. As part of the registration process, you will register at least one AOR for your organization. AORs registered at Grants.gov are the only officials with the authority to submit applications at Grants.gov; please **ensure that your organization's application is submitted by an AOR**. **IF THE APPLICATION IS SUBMITTED BY ANYONE OTHER THAN YOUR ORGANIZATION'S AOR, IT WILL BE REJECTED BY THE GRANTS.GOV SYSTEM AND CANNOT BE CONSIDERED BY EDA.** Note that a given organization may designate multiple individuals as AORs for Grants.gov purposes.

EDA will not accept late submissions caused by Grants.gov registration issues, including SAM, CCR, and AOR issues.

iii. Field Limitations and Special Characters

Please be advised that Grants.gov provides the following notice with respect to form field limitations and special characters: https://www.grants.gov/web/grants/applicants/submitting-utf-8-special-characters.html.

iv. Verify That Your Submission Was Successful

Applicants should save and print written proof of an electronic submission made at Grants.gov. Applicants can expect to receive multiple emails regarding the status of their submission. Since email communication can be unreliable, applicants must proactively check on the status of their application if they do not receive email notifications within a day of submission.

EDA requests that applicants kindly refrain from submitting multiple copies of the same application package. Applicants should save and print both the confirmation screen provided on the Grants.gov website after the applicant has submitted an application and the confirmation email sent by Grants.gov when the application has been successfully received and validated in the system. If an applicant receives an email from Grants.gov indicating that the application was received and subsequently validated but does not receive an email from Grants.gov indicating that EDA has retrieved the application package within 72 hours of that email, the applicant may contact the representative listed in Section G (p. 23) of this announcement to inquire if EDA is in receipt of the applicant's submission.

It is the applicant's responsibility to verify that its submission was timely received and validated successfully at Grants.gov. To see the date and time your application was received, navigate to https://www.grants.gov and click on the "`Track My Application`" link under the "`Applicants`" tab. For a successful submission, the application must be received and validated by Grants.gov, and an agency tracking number must be assigned. If the date and time your application is **validated and timestamped** by Grants.gov is later than 11:59pm Eastern Time on the Full Application Deadline set forth in Section D.5 (p. 15) of this NOFO, your application is late. Once validation is complete, the status will change to "`Validated`" or "`Rejected with Errors`." If the status is "`Rejected with Errors`," your application has not been received successfully. For more detailed information about why an application may be rejected, please see

"Encountering Error Messages" at https://www.grants.gov/web/grants/applicants/encountering-error-messages.html and "Frequently Asked Questions by Applicants" at https://www.grants.gov/web/grants/applicants/applicant-faqs.html.

v. Grants.gov Systems Issues

If you experience a Grants.gov systems issue (i.e., a technical problem or glitch with the Grants.gov website) that you believe threatens your ability to complete a submission in a timely manner, please (i) print any error message received; (ii) call the Grants.gov Contact Center at (800) 518-4726 for assistance; and (iii) contact EDA using the contact information in Section G of this NOFO. Ensure that you obtain a case number regarding your communications with Grants.gov. Please note that problems with an applicant's computer system or equipment are **not** considered systems issues. Similarly, an applicant's failure to, e.g., (i) complete the required registration, (ii) ensure that a registered AOR submits the application, or (iii) notice receipt of an email message from Grants.gov are **not** considered systems issues. A Grants.gov systems issue is an issue occurring in connection with the operations of Grants.gov itself, such as the temporary loss of service by Grants.gov due to unexpected volume of traffic or failure of information technology systems, both of which are highly unlikely. In the event of a confirmed systems issue, EDA reserves the right to accept an application in an alternate format.

Applicants should access the following link for assistance in navigating Grants.gov and for a list of useful resources: https://www.grants.gov/web/grants/support.html. The following link lists "Frequently Asked Questions by Applicants": https://www.grants.gov/web/grants/applicants/applicant-faqs.html. If you do not find an answer to your question there, contact Grants.gov by email at support@grants.gov or telephone at (800) 518-4726. The Grants.gov Contact Center is open 24 hours a day, seven days a week, except on Federal holidays.

APPENDIX A REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW

In accordance with current Federal appropriations law, none of the appropriated funds made available by relevant appropriations Acts may be used to issue a financial assistance award to any corporation that:

- was convicted of a felony criminal violation under any Federal law within the preceding 24 months, unless any agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interest of the Government; and/or,
- has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interest of the Government.

For purposes of the below certification, a corporation is defined as an entity that has filed articles of incorporation in one of the fifty states, the District of Columbia, or the various territories of the United States or associated independent republics including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, and the U.S. Virgin Islands. (Note that this includes both for-profit and non-profit organizations.)

The below certification is required for all new financial assistance awards, and for all amendments to existing financial assistance awards, that are made to corporations (as defined above) and that are funded with appropriated funds made available to the Department of Commerce pursuant to relevant appropriations Acts. This certification is further required to the extent that other appropriation Acts contain the same or substantively similar prohibitions against the issuance of financial assistance awards to certain corporations.

Instructions: All recipients that are corporations (as defined above) must complete paragraphs (1) and (2) below, which must be signed below by an authorized representative of the corporation. Recipients that are not corporations are not required to complete this representation.

(1) _____ [insert name of corporation] certifies that it is ☐ is not ☐ (check one) a corporation that was convicted of a felony criminal violation under a Federal law within the 24 months preceding the signature date of this Representation.

(2) _____ [insert name of corporation] certifies that it is ☐ is not ☐ (check one) a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

By: _____
[Typed name and title of the signing individual]
[Typed phone number of the signing individual]
[Typed email address of the signing individual]
Date: _____

APPENDIX B EXAMPLE OUTPUT AND OUTCOME MEASURES

Applications will be evaluated on their approaches to measuring activities, outputs, and outcomes, for example, as set forth in Section E.1 (p. 18). Applicants are encouraged to consider a broad range of relevant output and outcome measures in developing their proposed scope of work. All impact estimates should reflect the anticipated impact at the end of the grant performance period, two years after the end of the grant performance period, and five years after the end of the grant performance period.

Examples of such output and outcome measures for the Accelerate R2 Network Challenge include but are not limited to the following:

1. Output Measures

- Number of special events held
- Number and distribution of new or improved information resources
- Number of participants with new partnerships
- Number of R2 participants matched and served by incubators and accelerators
- Number of first responder and disaster resiliency organizations matched with entrepreneurs
- Number and amount of R2 grants, prizes, or other awards applied to or obtained by participating entities

2. Outcome Measures

- Number of new R2 firms created and supported
- Number of new R2 products launched by participants
- Number of R2 technologies licensed or commercialized by participants
- Percent of participants reporting new or increased access to R2 practitioners
- Number and amount of angel, seed, venture capital, or other equity investments in participating Network entities
- Number of jobs supported by client or graduated firms

APPENDIX C OPTIONAL CHECKLIST-STYLE GUIDE FOR REQUIRED FULL APPLICATION DOCUMENTS

1. For States, Indian Tribes, Cities, and Other Political Subdivisions of States

The following checklist table is meant to assist applicants that are States, Indian tribes, cities, and other political subdivisions of States (including consortia of one or more of these types of entities). As set forth in Section D.2.ii (p. 10) of this NOFO, all documents are required for a complete Full Application.

Note that this list **DOES NOT APPLY** to nonprofit organizations, institutions of higher education, public-private partnerships, science or research parks, Federal laboratories, or economic development or similar organizations. For these organizations, see Appendix C.2, below.

Document Checklist for State, Indian Tribe, City, and Other Political State Subdivision Applicants/Co-Applicants				
Document	**Title/Description/Reference**	**Checklist**		
Project Narrative	See Section D.2.ii.a (p. 10)	*Application*		
Budget Narrative and Staffing Plan	See Section D.2.ii.b (p. 11)	*Application*		
Matching Share Commitment Letters	See Section D.2.ii.c (p. 12)	*Source 1*	*Source 2*	*etc.*
Form SF-424	Application for Federal Assistance	*Applicant 1*	*Applicant 2*	*etc.*
Form SF-424A	Budget Information-Non-Construction Programs	*Application*		
Form SF-424B (unless completed in sam.gov)	Assurances-Non-Construction Programs	*Applicant 1*	*Applicant 2*	*etc.*
Form CD-511	Certification Regarding Lobbying	*Applicant 1*	*Applicant 2*	*etc.*
Form SF-LLL (if applicable)	Disclosure of Lobbying Activities	*Applicant 1*	*Applicant 2*	*etc.*
SPOC/Executive Order 12372 Compliance Documentation (if applicable)	See Section D.2.ii.j (p. 13) and https://www.whitehouse.gov/wp-content/uploads/2017/11/SPOC-Feb.-2018.pdf	*Participating State 1*	*Participating State 2*	*etc.*
ICR Agreement (if applicable)	See Section D.2.ii.l (p. 14)	*Applicant 1*	*Applicant 2*	*etc.*

2. For Nonprofit Organizations, Institutions of Higher Education, Public-Private Partnerships, Science or Research Parks, Federal Laboratories, Economic Development or Similar Organizations

The following checklist table is meant to assist applicants that are nonprofit organizations, institutions of higher education, public-private partnerships, science or research parks, Federal laboratories, or economic development or similar organizations (as well as consortia that include one or more of these types of entities). As set forth in Section D.2.ii (p. 10) of this NOFO, all documents are required for a complete Full Application.

Document Checklist for Nonprofit Organization, Institution of Higher Education, Public-Private Partnership, Science or Research Park, Federal Laboratory, and Economic Development or Similar Organization Applicant/Co-Applicants				
Document	**Title/Description/Reference**	**Checklist**		
Project Narrative	See Section D.2.ii.a (p. 10)	*Application*		
Budget Narrative and Staffing Plan	See Section D.2.ii.b (p. 11)	*Application*		
Matching Share Commitment Letters	See Section D.2.ii.c (p. 12)	*Source 1*	*Source 2*	*etc.*
State/Local Government Support	See Section D.2.ii.d (p. 12).	*Application*		
Form SF-424	Application for Federal Assistance	*Applicant 1*	*Applicant 2*	*etc.*
Form SF-424A	Budget Information-Non-Construction Programs	*Application*		
Form SF-424B (unless completed in sam.gov)	Assurances-Non-Construction Programs	*Applicant 1*	*Applicant 2*	*etc.*
Form CD-511	Certification Regarding Lobbying	*Applicant 1*	*Applicant 2*	*etc.*
Form SF-LLL (if applicable)	Disclosure of Lobbying Activities	*Applicant 1*	*Applicant 2*	*etc.*
SPOC/Executive Order 12372 Compliance Documentation (if applicable)	See Section D.2.ii.j (p. 13) and https://www.whitehouse.gov/wp-content/uploads/2017/11/SPOC-Feb.-2018.pdf.	*Participating State of Applicant 1*	*Participating State of Applicant 2*	*etc.*
Organizational Documentation	E.g., certificates of good standing, articles of incorporation, bylaws, establishing authorities; *see* Section D.2.ii.k (p. 13)	*Applicant 1*	*Applicant 2*	*etc.*
ICR Agreement (if applicable)	See Section D.2.ii.l (p. 14)	*Applicant 1*	*Applicant 2*	*etc.*