

Fixed Amount Award Entity Eligibility:

CHECKLIST (ADS 303)

FIXED AMOUNT AWARD

Entity Eligibility Checklist/Pre-award survey

Org. Integrity

- Legal and Official compliance
- Key Personnel and Organization Structure
- Vet the Organization (SAM, UN Security Designation...)

Org. Capacity

- Capacity to achieve the proposed activity: Staffing & Organization expertise, Intellectual, technology, procurement ability...

Past Performance

- Achievements in the sector
- Evidences from third-party: timeliness of completion, quality of performance...
- Performance evaluation documentation

Implementing Viability

- Payment structure vs milestones and or triggering events relevance
- Program scope based on SMART approach
- FAA rationale and risk intercept (for USAID and the recipient)

Financial Review

- Recipient Financial Accounting Management (Bank mgmt, check and petty cash, cash count, safe; cash flow projection, spending plan)
- Recipient Risk Management and Internal Control (duty segr, internal audit...)
- Recipient knowledge of USAID Cash/Advance Management (LOC, Monthly)

Certification & Assurance

Certification, Assurance and representation

THANK YOU



OFM

