

Sources Sought Notice

Purpose/Objective

The United States Agency for International Development (USAID) in Haiti is performing a market analysis to identify potential Haitian organizations interested in and capable of providing organizational development capacity building training to local Haitian civil society and private sector organizations. USAID is working closely with many Haitian organizations, and would like to expand the number of Haitian organizations able to receive direct funding from USAID or other donors.

Please be informed that this Notice for Sources Sought is not a request for proposals, proposal abstracts, or quotations.

Project Requirements

There are two main sectors of the local capacity development program:

- 1.) Provide appropriate organizational development training to local Haitian organizations, (including, USAID partners, sub-partners, and non-partners), in the areas of planning and strategic management, program design and implementation, human resource development, financial management, fundraising and resource mobilization, governance, monitoring and evaluation, leadership development, administrative management, and USAID policies and procedures.
- 2.) Provide limited individual assistance/consultancies to local Haitian organizations to improve their capacity in key targeted areas of operation for short periods of time.

Submission Guidelines

Interested organizations should submit a statement addressing the following points:

- Capacity of your organization to perform the work described above;
- Description of past clients (governmental, non-governmental); and

Responses should not exceed three (3) single-sided pages and may be submitted in English or French language. Please submit electronically the response by Monday, February 10, 2014 at 17:00 (Port au Prince Local Time) to: Amy McQuade, Contracting Officer, at: amcquade@usaid.gov. All responses must be received by the specified due date and time. All interested parties are highly encouraged to register on www.grants.gov and www.fbo.gov to receive automatic notification of amendments to this Sources Sought Notice.

Disclaimer and Important Notices

The Notice does not obligate USAID to award a contract or grant or otherwise pay for the information provided in the response. USAID reserves the right to use information provided by respondents for any purpose deemed necessary and legally appropriate. Respondents are advised that USAID is under no obligation to acknowledge receipt of the information received or provide feedback to respondents with respect to any information submitted. After a review of the responses received, a pre-solicitation synopsis and solicitation may be published on the Federal Business Opportunities website, www.fbo.gov or Federal Grants Opportunities, www.grants.gov. Responses to this notice will not be considered responses to a solicitation.