

**Harold Rogers Prescription Drug Monitoring Program
FY 2009 Competitive Grant Announcement
Frequently Asked Questions**

1. What is the deadline for applications?

All applications are due by 8:00 p.m. e.t. on February 12, 2009. Applicants are urged to submit applications at least 72 hours prior to the due date of the application to allow time to receive the validation message from Grants.gov and to correct any problems that may have caused a rejection notification.

2. How do I apply for this funding?

All applications must be submitted via Grants.gov (www.grants.gov). For technical assistance with submitting the application, please contact the Grants.gov Customer Support Hotline at:

1-800-518-4726

support@grants.gov

Grants.gov Support Hotline hours of operation are Monday–Friday, 7:00 a.m.–9:00 p.m., e.t.

Please read the instructions provided in the announcement regarding “How to Apply” on page 7 of the announcement. We highly recommend that applicants start the registration process for Grants.gov as early as possible to prevent delays in submitting an application package.

3. Who is eligible to apply for this grant program?

States (the 50 states, the District of Columbia, Commonwealth of Puerto Rico, Northern Mariana Islands, U.S. Virgin Islands, Guam, and American Samoa) are eligible for Implementation and Enhancement grants if they have in place an enabling statute or regulation requiring the submission of controlled substance prescription data to an authorized state agency. State governments are eligible for Planning grants if they do not have enabling statutes or regulations in place.

4. May a state that has legislation pending, but not enacted, apply for an Implementation grant?

States with pending legislation or regulations may apply for an Implementation grant, but will not be awarded an Implementation grant unless the legislation or regulations are in place at the time that funding decisions are made. If legislation or regulations are not passed, these applicants may be eligible for a Planning grant.

5. What are the funding categories?

States may submit an application in one of three categories: 1) Planning: grants which have an award maximum of \$50,000 and a project period of 18 months; 2) Implementation: grants which have an award maximum of \$400,000 and a project period of 24 months; and 3) Enhancement: grants which have an award maximum of \$400,000 and a project period of 24 months.

6. Can any portion of the Enhancement grant be used toward operating expenses?

Applications for enhancement funding should propose a new enhancement to the current functioning of the state PDMP. BJA recognizes that some funds may be needed for operating expenses to support the proposed enhancement. Applications must clearly indicate how the funding will result in an enhancement to the current system in place, must

quantify and qualify the outcomes of the proposed enhancement, and demonstrate how those outcomes will be measured. Examples of enhancements to systems are included in the announcement. As noted, within Category III, funding priority will be given to applicants who propose to implement information sharing with other state PDMPs using the prescription monitoring information exchange (PMIX) specifications.

7. What is PMIX?

BJA has been working with the IJIS Institute to develop a system for states to exchange prescription information with each other (PMIX, the prescription monitoring information exchange project). The current Phase III Project will allow prescription data to be shared between states using a hub-based server system. Anticipating a successful Phase III, BJA is placing a priority on enlisting other states to join the hub program and share their data with states across the country. In order for states to communicate with each other through the hub-based system, some changes, modifications, or upgrades to states' current systems would most likely have to be made. The cost to a state for such modifications or upgrade to a hub-based system is dependent on various factors such as whether the PDMP shares its infrastructure with other state applications, the number of requests from other states PDMPs that would require manual intervention, etc. IJIS Institute has prepared an estimate cost model for developing the capability to exchange with a hub-based system which is available at: www.nascsa.org/Alliance/PDF/PMPinfoExchangeCostModel.pdf.

8. What is a Logic Model?

Applicants are required to include a logic model as an attachment to their proposals. A logic model shows a picture of how an organization/program does its work. It is a systematic and visual way to present the resources being requested to plan, implement, or expand the PDMP program, the activities planned, and the changes or results that will logically result. BJA has prepared an example of a programmatic logic model for an enhancement to a PDMP, which is available at: www.ojp.usdoj.gov/BJA/grant/PDMPLLogicModel.pdf.

9. What type of technical assistance is available for grantees?

Currently, technical assistance for the Prescription Drug Monitoring Program is provided by Brandeis University and the Alliance of States with Prescription Drug Monitoring Programs. Please contact Rebecca Rose at BJA at 202-514-0726 with any technical assistance needs. Additional information on PDMPs can be found at the National Alliance for Model State Drug Laws (www.namsdl.org/home.htm).

10. Instructions state that the budget worksheet and narrative should be submitted in one file. The worksheet is a fill-in-the-blank form. Where will the narrative appear?

The budget worksheet and narrative must be submitted as one document under the other attachments form. The budget worksheet form provided can be copied and saved into a Word document, with the narrative added after the worksheet, or the two documents can be combined into one PDF file.

11. When is the funding start date?

Proposed project start dates should be on or after October 1, 2009.