



USAID
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Original RFA Issuance Date:	March 7, 2016
Due Date for Questions	March 25, 2016
RFA Amendment No. 01 Issuance Date:	March 29, 2016
RFA Amendment No.2 Issuance date:	March 30, 2016
RFA Closing Date:	April 4, 2016
RFA Closing Time:	03:30PM, Port-au-Prince, Haiti local time

Subject: Request for Application - Number RFA-521-16-000006
Amendment No. 02

Ref: USAID/Haiti Notice of Funding Opportunity number: RFA-521-16-000006
Aksyon Kominote nan Sante pou Ogmante Nitrisyon (AKSYON)

Dear Potential Applicants:

The purpose of this **Amendment No. 02** to the referenced Notice of Funding Opportunity (NOFO) is to respond questions.

All other information, terms and conditions as indicated in the referenced RFA remain unchanged.

Sincerely,

Marva Butler
Agreement Officer



March 30, 2016

AMENDMENT NO. 2

QUESTIONS AND ANSWERS

Aksyon Kominote nan Sante pou Ogmante Nitrisyon (AKSYON)

RFA-521-16-000006

Question 1: Would the lack of an identified Chief of Party be redhibitory for the consideration of the application by USAID for the Merit Review Phases 1 and 2?

Answer 1: Key Personnel is an evaluation factor in Merit Review Phase 1. The Chief of Party is required to lead the oral presentation in Merit Review Phase 2.

Question 2: Is there a possibility for organizations to use one of their HQ resources as a COP for now and then recruit new COP at later stages if the concept note is successful?

Answer 2: The Chief of Party is essential to the successful implementation of the AKSYON activity. USAID expects that the proposed Chief of Party leading the oral presentation will be the COP for the subsequent award.

Question 3: Page 14 of the NOFO states that "An illustrative abridged AMEP is to be included in the technical application..." However, there is no reference to a required AMEP in Section D: Application and Submission Information or Section E: Application Review Information. Please confirm that no AMEP is required at this time.

Answer 3: Confirmed. The *Awardee* will be required to develop and maintain a performance monitoring system. The sentence should read "An illustrative abridged AMEP is to be included in the Cooperative Agreement with the final version submitted to the Agreement Officer Representative (AOR) within 30 days of the Award."

Question 4: On page 22 of the NOFO, recommendation letters are listed as one of the required annexes. Assuming that this is in reference to recommendation letters for the three key personnel positions, could USAID please provide more information concerning these recommendation letters (including the expected format for recommendation letters and the number of recommendation letters required per candidate)? Please also confirm that the recommendation letters mentioned on page 22 are not the same as the list of references for key personnel mentioned on pages 23-24.

Answer 4: Confirmed. The recommendation letters mentioned on page 22 are not the same as the list of references for key personnel mentioned on pages 23-24. USAID does not have a required format for the recommendation letters, and anticipates 1 recommendation letter per key personnel.

Question 5: On page 26 of the NOFO, in the section titled "5. Summary Budget Format," there is no requirement for a budget narrative mentioned. Please confirm that there is no requirement for a budget narrative to be included with the submission of the summary budget.

Answer 5: Confirmed. A budget narrative is not required.

Question 6: Section 4 on page 30 of the NOFO states that the past performance reviews will take into account "the quality of performance demonstrated by the applicant based on references provided by the applicants..." Could USAID please clarify if projects mentioned in the 1-page Institutional Capability/Past Performance section of the concept note need to also list references?

Answer 6: Past Performance information provided should include location, award numbers (if available), award size, a brief description of the work performed and point of contact with current telephone numbers and e-mail addresses.

Question 7: USAID typically only provides funding to those organizations that work within the specific corridors. Is this the case with this NOFO?

Answer 7: No.

Question 8: Can organizations jointly submit for this grant?

Answer 8: Yes. Please see page 26. In the event of two or more organizations applying together, USAID prefers a well-defined prime and sub-recipient relationship. Consortiums without a clear hierarchy and delineation of authority among members are discouraged.

Question 9: In the Key Personnel and Management Plan section on page 23 of the solicitation, the Mission asks for 3 references for each proposed Key Personnel candidate. In the required annexes section on page 22, there is no mention of the 3 references, instead the Mission asks for "Recommendation Letters." Can the Mission please confirm if applicants must submit full Recommendation Letters along with 3 references for each proposed candidate?

Answer 9: Confirmed. USAID anticipates 1 recommendation letter and three references for each proposed key personnel.

Question 10: Please confirm that the RFA Number is 521-16-000006 and that the subject of the Concept Note and Budget submission should reference this number and not RFA No.521-16-000005 (as stated on p.21).

Answer 10: Confirmed. The RFA Number is: **RFA-521-16-000006**.

Question 11: Will USAID consider extending the Concept Note submission deadline? With the Easter weekend and the associated national days of holiday in Haiti, additional time would be helpful.

Answer 11: USAID has extended the submission deadline. Please see Amendment 1.

Question 12: Would USAID consider making multiple awards under the funding ceiling?

Answer 12: USAID anticipates funding 1 award through this NOFO.

Question 13: Should it arise that there is opportunity for collaboration amongst the five applicants selected in Merit Review Phase 1, would USAID consider allowing them time to develop a joint program?

Answer 13: USAID does not anticipate further collaboration among the applicants after the submission of the concept note.

Question 14: Does USAID require recommendation letters (p.22) or simply a list of 3 references (p.23) for the key personnel?

Answer 14: USAID anticipates 1 recommendation letter and three references for each proposed key personnel.

Question 15: What anthropometric indicators in adults and children are a priority for USAID? MUAC, weight-for-height, BMI, etc.? The NOFO mentions tracking SAM and MAM cases which for children can be identified using weight-for-height as well as via MUAC. For adults this can only be done using MUAC. The NOFO also mentions that “weight loss in adults and growth faltering in infants and young children can be a sign of untreated infectious disease”.

Answer 15: SAM and MAM can be identified using weight-for-length for infants, weight-for-height and MUAC for children, and BMI and MUAC for adults. It is anticipated that a combination of anthropometric measures will be employed as the project is taken to scale. Weight loss and growth faltering can be signs of infectious disease. Monitoring nutrition status via anthropometrics is an excellent platform for referral for testing and treatment.

Question 16: For the expected results on page 12, can USAID please clarify what “increased detection of early signs of dehydration at the community level” means?

Answer 16: It is anticipated that enhanced monitoring of nutrition status at the community level will have a preventative effect--thus identifying and referring clients with growth faltering and other issues--including malnutrition, dehydration and other health conditions that may require referral and treatment.

Question 17: Under objective 2 on page 9, does USAID expect this project to provide capacity building, supplies and commodities for “community-level treatment (e.g. RUTF)” of malnutrition? It sounds like the project is expected to implement CMAM programs. Please clarify.

Answer 17: Community-level treatment of malnutrition is one of the primary objectives of this project. The ‘treatment’ aspect involves a multidisciplinary approach as outlined in the NOFO. Commodity provision may be part of the treatment approach.

Question 18: Under objective 1 on page 9, does USAID expect health systems strengthening for treating and tracking malnourished children and adults?

Answer 18: Treating and tracking malnourished children and adults is one of the primary objectives of this project. It is very likely that accomplishing this objective will result in strengthened health systems and better multidisciplinary coordination. However, health systems strengthening is not one of the primary objectives of this project.

Question 19: The Cluster One in the RFA reads: Cluster One: Systems to Identify, Monitor and Treat Undernourished People. Which categories of “people” are we talking about? Some questions for cases.

Answer 19: Under-nourished people refer to adults, adolescents, children and infants of both genders being served within the geographic areas of focus to be identified.

Question 20: Is the awardee supposed to work on the expected results?

Answer 20: Yes. The awardee is expected to work on results.

Question 21: Do we have to follow the goal set by USAID for the expected results (100% of SAM cases are identified and treated, for example)?

Answer 21: Expected results will be discussed and refined with the awardee and the awardee will be expected to report progress against those goals.