USAID | PHILIPPINES
FROM THE AMERICAN PEOPLE

February 27, 2013

Subject: Amendment to RFA-492-13-000002
RFA Title: Disaster Preparedness for Effective Response (PREPARE) Program

Dear Prospective Applicant:

The intention of this posting is to provide responses to questions received (**Attachment A**) for the above-mentioned RFA. Specific responses that clarify and/or revise sections in the RFA document shall be considered as official changes to the RFA.

We look forward to your organization's participation.

Sincerely,

//sd//
Andrew Holland, CPCM
Supervisory Agreement Officer
USAID Philippines

ATTACHMENT A

RFA-492-13-000002
Disaster Preparedness for Effective Response (PREPARE) Program

RESPONSES TO QUESTIONS

Question 1: With the defined obligation of $4.5 million funding for Stage 1 activities (including maintenance of three warehouses) and the set aside amounts contingent upon pending external obligation from OFDA, FEMA and/or other sources, please confirm that applicants should include their indirect costs within the amounts set aside for the other activities (pre-positioning, emergency response, and recovery and reconstruction funding) and not be entirely drawn from the $4.5 million set aside for Stage 1.

Response 1: We confirm that indirect costs for all Program Stages should not be entirely drawn from the set aside $4.5 million and instead be applied to respective Program Stage activities as they are accrued. As such, the table in Page 43 of the RFA is replaced to read as follows:

Cost Elements	Year 1	Year 2	Year 3	Year 4	Year 5	Total
1. Salaries and Wages						
2. Fringe Benefits						
3. Consultants (if any)						
4. Travel and Transportation						
5. Equipment and Supplies						
6. Other Direct Costs						
7. Prepositioning of Commodities*						1,500,000
8. Emergency Response Funding*						3,000,000
9. Recovery and Reconstruction Funding*						10,000,000
10. Indirect Cost + Other Associated Costs*						
10.a Stage 1-related Indirect Costs						
10.b Stage 2-related Indirect Costs + Others						
10.c Stage 3-related Indirect Costs + Others						
10.d Pre-Positioning Indirect Costs + Others						
11. Estimated Cost (sum of 1 to 10)						

*Conditional budget pending obligation from OFDA, FEMA and/or other sources exclusive of anticipated indirect and other associated costs

It is therefore expected that applicants will itemize the respective indirect costs and other associated costs (if any) for each stage and separately for the pre-positioning cost cull-out the anticipated indirect cost and other associated costs.

As a result of such, the anticipated budget for the RFA is hereby amended to be between a range of $19-22 million (replacing the RFA description of not to exceed $19 million).

Question 2: Will USAID consider eliminating the hard copy submission requirement? Or if not, will USAID consider extending the deadline to allow additional time for shipping to Asia?

Response 2: The requirement for hard copy submission is absolute. Courier services from U.S. to Manila normally have commitments of 1-3 days delivery (for priority package) and not to exceed 5 days (for economy delivery). With such, we believe applicants have enough time to prepare their applications and thus we maintain the submission deadline.

Question 3: Please clarify the definition of local-hire. Can an expatriate/alien residing in the islands be considered local-hire or is the requirement for local hires specific to host country nationals?

Response 3: Local hires includes host country nationals as well as expatriate/alien residing in the host country.

Question 4: Are applicants allowed to engage additional personnel other than the key personnel defined in the RFA, even on time-share, short-term nature?

Response 4: Applicants may propose to engage personnel in addition to the key personnel requirement.

Question 5: Will office operating costs budgeted for locations other than the Pohnpei and Majuro be allowed?

Response 5: Any costs allowed outside Pohnpei and Majuro are only for warehouse maintenance costs as initially defined for this RFA. However, applicants may justify other offsite costs where it has the potential to improve program performance significantly while considering the budget limitations for this RFA.
