



DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS, FORT WORTH DISTRICT  
P.O. BOX 17300  
FORT WORTH, TX 76102-0300

17 July 2025

**REQUEST FOR STATEMENT OF INTEREST  
W9126G-25-2-SOI-6564**

*Applicants must be a member in one of the following  
Cooperative Ecosystem Studies Units Regions:  
Alaska/Colorado Plateau/Hawaii-Pacific Islands CESU Regions*

**Project Title:** Cultural and Natural Resources Technical Reporting at Pacific Installations  
Bellows Air Force Station and Ka'ena Point Space Force Station Oahu, Hawaii

A cooperative agreement is being offered ONLY to members of the Cooperative Ecosystem Studies Units (CESU) Program Region(s) identified above. Award will be made upon mutual agreement and acceptance of the terms and conditions contained in the request for proposal and the recipient's CESU Joint and Cooperative Agreement (also known as the CESU Master Agreement).

**NOTE: The established CESU indirect rate is 17.5%.**

Responses to this Request for Statements of Interest will be used to identify potential organizations for this project. Approximately **\$490,000** is expected to be available to support this project for the **Base Period**. Additional funding may be available to the successful recipient for optional tasks and/or follow on work in subsequent years.

**NOTE:** This project will be awarded under the authority of 16 USC 670c-1, **Sikes Act**. For projects for the implementation and enforcement of integrated natural resources management plans, priority shall be given to award to Federal and State agencies having responsibility for the conservation or management of fish or wildlife.

**Period of Performance.** The base period of the agreement will extend 12 months from the date of award. There may be up to six (12 month) follow-on periods based on availability of funding.

**Description of Anticipated Work:** See attached Statement of Objectives

**NOTE:** At this time, we are only requesting that you demonstrate available qualifications and capability for performing similar or same type of work by submitting a Statement of Interest. A full proposal and budget are NOT requested at this time.

**Preparation of your Statement of Interest:** Provide the following (Maximum length: 2 pages, single-spaced, 12 pt. font):

1. Name, Organization, CAGE Code, Unique Entity ID, CESU Region, and Contact Information (Email)
2. Brief Statement of Qualifications (including):
  - a. Biographical sketch of the Principal Investigator, to include specific experience and capabilities in areas related to this project's requirements

- b. Relevant past projects and clients with brief descriptions of these projects
- c. Staff, faculty or students available to work on this project and their areas of expertise
- d. Brief description of other capabilities to successfully complete the project: (e.g. equipment, laboratory facilities, greenhouse facilities, field facilities, etc.)

### **Submission of Your Statement of Interest**

1. Statements of Interest (SOI) are due by **10:00 A.M., Central Time**, on **18 August 2025** via email to the parties listed below.
2. Direct questions no later than **Noon, CT, 30 July 2025** via email to the parties listed below.

Yvonne Howard  
Grants Specialist- USACE, Fort Worth District  
Email: [Yvonne.Howard@usace.army.mil](mailto:Yvonne.Howard@usace.army.mil)  
Office: (817) 751-9737

Greg Bonnell  
Project Manager-USACE RPEC  
Email: [Gregory.W.Bonnell@usace.army.mil](mailto:Gregory.W.Bonnell@usace.army.mil)  
Office: (918) 951-0591

**Review of Statements Received:** All statements of interest received from a member of the CESU Region(s) identified above will be evaluated by a board comprised of one or more people at the receiving installation or activity, who will determine which statement(s) best meet the program objectives, offer the most highly qualified Principal Investigator, have the most relevant experience and the highest capability to successfully meet the program objectives. Submitters whose statements are determined to best meet the program objectives will be invited to submit a full proposal.

**Timeline for Review of Statements of Interest:** RSOIs are required to be posted on [www.Grants.gov](http://www.Grants.gov) for 30 days prior to the Government making a decision and requesting full proposals.

**TO BE ELIGIBLE FOR AWARD, THE RECIPIENT AND ANY PROPOSED SUBRECIPIENTS AND CONTRACT VENDORS MUST HAVE AN ACTIVE NIST SP-800-171 DOD ASSESSEMENT (PERFORMED WITHIN THE LAST 3 YEARS). Additional details are provided as a separate attachment to this document.**

Thank you for your interest in our Cooperative Agreements Program.

VENDEMIA.CHERYL.R.1362077997  
Digitally signed by  
VENDEMIA.CHERYL.R.1362077997  
Date: 2025.07.15 18:16:46 -04'00'

CHERYL VENDEMIA  
Grants Officer

Attachment: Statement of Objectives

## STATEMENT OF OBJECTIVES (SOO)

### Cultural and Natural Resources Technical Reporting at Pacific Installations Bellows Air Force Station and Ka'ena Point Space Force Station

COOPERATIVE AGREEMENT NO.: **TBD**  
14 July 2025

#### 1.0 PURPOSE

The SOO defines providing technical assistance for Integrated Natural Resources Management Plan (INRMP) and Integrated Cultural Resources Management Plan (ICRMP) requirements mandated by federal, state, and local environmental regulations, Air Force instructions, and policy. The Cooperator will provide support to U.S. Air Force Installation and Mission Support (AFIMSC) via Pacific Installations Bellows Air Force Station and Ka'ena Point Space Force Station by assisting with the optimization of the management of training lands; assisting with the protection and enhancement of biological diversity and ecological health; assisting with the protection of historic properties; etc.

#### 2.0 AUTHORITY

This cooperative agreement will be awarded using the following authorities:

- **16 U.S.C. § 670(c) (1) – (SIKES ACT)**

Pursuant to 16 U.S.C. § 670(c) (1), a cooperative agreement may be used to provide the necessary personnel, equipment, and materials required to implement, activities to support the installation's commitment toward environmental stewardship to manage natural and cultural resources in a responsible way that has the least impact on military missions and is beneficial to the region. In addition, the activities performed by the recipient must be completed in a manner conducive to guidelines outlined in the Endangered Species Act (16 USC 1531 et seq.), the Migratory Bird Treaty Act (16 USC 1361 et seq.), National Historic Preservation Act (54 U.S.C. 300101 et seq.), Native American Graves Protection and Repatriation Act (25 U.S.C. 3001 et seq.), the Archaeological Resources Protection Act (16 U.S.C. 470 et seq.), the National Environmental Policy Act (42 U.S.C. 4321 et seq.), applicable implementing regulations, Army Regulations 200-1, and any other applicable regulatory guidelines. In general, cooperative agreements must carry out a public purpose of support or stimulation, however under the authority of the Sikes Act (16 USC 670c-1 (c) (2)), notwithstanding chapter 63 of Title 31 (31 U.S.C. § 6301 et seq), a cooperative agreement under this section may be used to acquire property or services for the direct benefit or use of the United States Government.

In accordance with section 6305 – *Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), all CESU projects must carry out a public purpose of support or stimulation, instead of acquiring goods or services for the exclusive direct benefit of the United States Government. Examples of carrying out a public purpose may include, but are not limited to, the following:

- Project results are made available to a wide audience (including nonfederal entities)
- Project results/outputs add to the scientific literature/knowledge base, with applicability and utility beyond the scope of the project footprint/study area
- Academic and other nonfederal partner institutions (and their personnel) gain professional experience, increase knowledge, and develop skills and abilities
- Students benefit from direct interaction with federal scientists, program and technical staff, and field unit managers

In accordance with section 6305 – *Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the Department of Defense and the recipient when carrying out the activity contemplated by the cooperative agreement. The DoD agrees to participate at a national level in support of the CESU program as accepted in the Master MOU for the establishment and continuation of the CESU program Article II 1-4 and Article VI 1-7.

**Bellows Air Force Station and Ka’ena Point Space Force Station** further (hence DoD) both agree to provide substantial involvement as directed under the appropriate master agreement to include, but are not limited to, the following:

- **Pacific Installations Bellows Air Force Station and Ka’ena Point Space Force Station** are involved in development of data gathering, analysis, and/or report writing
- **Pacific Installations Bellows Air Force Station and Ka’ena Point Space Force Station** actively participate and collaborate in the support being provided, review and approve activities, and help train or select project staff or trainees
- **Pacific Installations Bellows Air Force Station and Ka’ena Point Space Force Station** incur in-kind or direct expenditures involved with the support specified in the project agreement. Examples include, but are not limited to, the following:
  - Providing computing services
  - Providing staff time to work on the objectives

### 3.0 DESCRIPTION OF OBJECTIVES

Specifically, the Cooperator shall provide the following technical assistance for Bellows Air Force Station (AFS) and Ka’ena Point Space Force Station (SFS).

#### 3.1 TASK 1: CULTURAL RESOURCE TECHNICAL ASSISTANCE

The Cooperator will be provided a workspace at Ka’ena SFS and Bellows AFS to complete the requirements below and will be expected to report to Bellows AFS. The Cooperator will report to Ka’ena SFS as needed to ensure all requirements are met.

The Cooperator will provide technical support to assist with achieving compliance requirements involving National Historic Preservation Act (NHPA), National Environmental Policy Act (NEPA), Native American Graves Protection and Repatriation

Act (NAGPRA), Archaeological Resources Protection Act (ARPA), and Curation of Federally Owned and Administered Archaeological Collections (36 CFR 79).

The Cooperator will provide support associated with the conduction of historic building and archaeological inventories and evaluations; archaeological monitoring with an emphasis on identifying prehistoric human remains, archaeological collections management, and records curation.

The Cooperator will provide Section 106 assistance to the two installations by reviewing requests that potentially require cultural resources involvement. Training and access to the AF tracking system is required.

The Cooperator will support the two installations by assisting in discussions with Native American tribes. Meetings and discussions will be focused on activities that have the potential to impact tribal cultural resources which is a crucial part of federal compliance with Section 106 of the NHPA, NAGPRA, and AIRFA.

Cooperator will assist with annual reviews and updates of the ICRMP. Cooperator will assist both installations by recognizing and addressing various internal and external comments on draft versions of the ICRMP received by AF during comment periods. The Cooperator will assist with the installations with the documenting of the findings of the annual review in an Annual ICRMP and will assist with preparation of the Review Summary that contains information required per AFMAN 32-7003.

The Cooperator will support each installation in their review, analysis, and validation of concept designs, preparation of reports and associated documents related to the cultural resource surveys.

### **Reports, Deliverables, and Schedule**

The awardee shall submit quarterly progress reports summarizing activities as follows:

- List of plans, reports, and briefings prepared or reviewed
- List of meetings attended including purpose/objective and attendees
- List of major action item support and taskers accomplished
- Status of project progress, problems identified, solutions implemented, and schedule adjustments if appropriate
- Number of days, locations, and activities in travel status (if applicable)
- Any critical communications not reported in other sections

Deliverables formats and quantities are subject to change during this agreement in accordance with the needs of the AF. Deliverables to be submitted to the Section 9.0 Coordination POCs (electronic and/or hard copy) shall include but are not limited to:

- Twice-monthly meetings
- Quarterly Updates

Submittal schedule for deliverables will be determined at the kick-off meetings.

### **3.2 TASK 2: NATURAL RESOURCE TECHNICAL ASSISTANCE [OPTIONAL]**

The Cooperator will be provided a workspace at Ka'ena SFS and Bellows AFS to complete the requirements below and will be expected to report to both locations on a regular basis.

Tasks pertain to (1) assisting with problems encountered in meeting Federal, state, and local conservation and environmental regulations (i.e. natural resources); (2) support reviews and provide assistance with documentation needed to ensure installation compliance with conservation and environmental regulations, in particular the Sikes Act and ESA; (3) assist with trainings to evaluate potential pollution sources that may impact conservation efforts, assist with initiation of corrective measures required to prevent or counteract pollution potential, and assist with the preparation of contingency plans; (4) all aspects INRMP support functions, auditing and analysis, education and training, data management, and policy and guidance. These tasks also include the Cooperator providing technical support for planning, design, coordination, and technical input regarding potential future installation activities (e.g. Endangered species breeding seasons, etc.) and assisting with coordination efforts with Federal and State regulators.

In accordance with AFMAN 32-7003, the Cooperator will assist with the annual review and updates of the KPSFS and BAFS INRMPs in coordination with internal stakeholders and local representatives of the USFWS, state fish and wildlife agency, and NOAA Fisheries where applicable. The Cooperator shall document the findings of the annual review in an Annual INRMP Review Summary that contains information required per AFMAN 32-7003, Section 3.8. The Cooperator shall assist with the preparation and coordination for the objective of keeping the KPSFS and BAFS INRMPs compliant with the Sikes Act. The Cooperator will provide support regarding briefing packages and related reports.

Additionally, the Cooperator will also assist by providing technical support to ensure compliance with Federal, State and USAF regulatory inspections for all permits, variances and notifications. The Cooperator will support reviews and assist with preparation of written recommendations as comment/response procedures on approximately 50 draft documents. The Cooperator will provide technical expertise and quarterly updates for environmental compliance support throughout the duration of the Period of Performance.

The Cooperator will provide technical support with invasive wetland species strategies with particular focus on the following: Ironwood (*Casuarina equisetifolia*) red mangrove (*Rhizophora mangle*) and Milo (*Thespesia populnea*). Recommend strategies for and provide feedback and status on nuisance wildlife and/or predator control of invasive pigs (*Sus Scrofa*), mongoose (*Herpestus javanicus*) and rats (*Rattus rattus*) (*Rattus norvegicus*) (*Rattus exulans*). The Cooperator will support with data collection and review, statistical analysis, enforcement action critical analysis, and validation. The Cooperator will aid in the development of data trend analyses and technical solutions; and provide recommendations for annual updates to INRMP, Bellows Wetland Management Plan and other media plans as they pertain to conservation goals and requirements. Using standard Microsoft™ applications, the Cooperator will assist with the development and inputting of analysis data into electronic spreadsheets and/or databases. Cooperator should assume approximately fifteen (15) document reviews and approximately four (4) technical memorandums during each Period of Performance.

## **Reports, Deliverables, and Schedule**

The Cooperator will submit quarterly progress reports summarizing activities as follows:

- List of plans, reports, and briefings prepared or reviewed
- List of meetings attended including purpose/objective and attendees
- List of major action item support and taskers accomplished
- Status of project progress, problems identified, solutions implemented, and schedule adjustments if appropriate
- Number of days, locations, and activities in travel status (if applicable)
- Any critical communications not reported in other sections

Deliverables formats and quantities are subject to change during this agreement in accordance with the needs of the AF. Deliverables to be submitted to the Section 9.0 Coordination POCs (electronic and/or hard copy) shall include but are not limited to: Ka'ena SFS:

- Quarterly Updates

Bellows AFS:

- Quarterly Updates

Submittal schedule for deliverables will be determined at the kick-off meetings.

#### **4.0 QUALIFICATIONS**

**TASK 1: CULTURAL RESOURCE TECHNICAL ASSISTANCE** Archaeologist, Historian, or Architectural Historian supporting the tasks above must meet the following Secretary of Interior professional standards:

- Graduate degree in a cultural resources related field (archeology, history, architectural history, etc.).
- At least one year of full-time professional experience of equivalent specialized training in archaeological research, administration, or management. At least four months of supervised field and analytic experience in general Hawaiian archaeology.

**TASK 2: NATURAL RESOURCE TECHNICAL ASSISTANCE** Biologists, Ecologists, or Physical Scientists supporting the tasks above must meet the following professional standards:

- Bachelor's degree in biological sciences, agriculture, natural resource management, chemistry, physical sciences or other related disciplines if it provided the knowledge, skills and abilities necessary to do the work of the position to be filled.
- At least four months of supervised field and analytic experience in general Hawaiian biology or ecology.

#### **5.0 GOVERNMENT FURNISHED MATERIALS OR PROPERTY**

USAF/USSF POCs will coordinate office space, workspace with desk, administrative and field supplies, local and long-distance telephone service, computer, and network access (where available). Cooperators may utilize GSA or military vehicles if available and necessary for transport to field locations. Cooperators are expected to live on Oahu and are expected to report to regular duty (Bellows, KPSFS) in their own vehicle.

Government furnished materials or property is governed by 2 C.F.R. Part 200.312 which states that a) Title to federally owned property remains vested in the Federal government. The non-Federal entity must submit annually an inventory listing of federally owned property in its custody to the Federal awarding agency. Upon completion of the Federal award or when the property is no longer needed, the non-Federal entity must return the property to the Federal awarding agency for further Federal agency utilization.

## **6.0 FOLLOW-ON PERIODS**

The Government intends to consider follow-on work under this agreement based on results of the work performed in the initial/previous period of performance. A maximum of six (12-month) follow-on periods will be considered for this cooperative agreement. Award will be based upon satisfactory performance; Government needs and funds availability.

## **7.0 PERIOD OF PERFORMANCE**

Base Period (Task 1) – shall be 12 months period from date of award.

Base Period OPTIONAL (Task 2) – shall be 12 months from date of award and shall be exercised no later than the expiration of Base Period (Task 1).

Follow-On Periods – Six (6) 12-month follow-on periods are anticipated and will be awarded based on available funding.

## **8.0 COORDINATION**

The POC for USACE Project Management is Greg Bonnell. Correspondence should be addressed as follows:

USACE RPEC  
Greg Bonnell  
Project Manager  
Regional Planning and Environmental Center  
U.S. Army Corps of Engineers-Fort Worth District (physically in Tulsa, OK)  
Phone: (918) 951-0591  
Email: [Gregory.W.Bonnell@usace.army.mil](mailto:Gregory.W.Bonnell@usace.army.mil)

The POC for AFIMSC/Det 2 is Ms. Breton Frazer, the Environmental Acquisitions Manager for the Pacific Division. Correspondence should be addressed as follows:

AFIMSC/DET 2/CEV:  
Breton Frazer  
Air Force Installation Mission Support Center  
Detachment 2, Pacific  
Environmental Branch  
25 E St, Suite C-300  
JBPHH, HI 96853  
Phone: 808-449-1079  
Email: [breton.frazer.1@us.af.mil](mailto:breton.frazer.1@us.af.mil)



The POC for Ka'ena Point is Mr. Lance Hayashi, the Civil Engineering Chief for Detachment 3, 21<sup>st</sup> Space Operations Squadron. Correspondence should be addressed as follows:

Lance Hayashi  
Chief of Civil Engineering  
Detachment 3, 21st Space Operations Squadron  
Ka'ena Point Space Force Station  
Phone: (808) 697-4312  
Email: [lance.hayashi@spaceforce.mil](mailto:lance.hayashi@spaceforce.mil)

The POC for Bellows AFS is Ms. Marie Gagnier, the Environmental Program Manager for Detachment 2, 18th Force Support Squadron. Correspondence should be addressed as follows:

Marie Gagnier  
Environmental Program Manager  
Detachment 2, 18th Force Support Squadron  
Bellows Air Force Station  
Phone: (808) 448-4913  
Email: [marie.gagnier.2@us.af.mil](mailto:marie.gagnier.2@us.af.mil)

## 9.0 POST AWARD REQUIREMENTS and DOCUMENTS

9.1. Payment Requests and Progress Reports (Invoice Package) - Submit Payment Request and additional required documents to: [swf-cesu-invoice@usace.army.mil](mailto:swf-cesu-invoice@usace.army.mil). Carbon Copy the assigned USACE Project Manager as well as your organization's point of contacts (POCs) for the additional required documents and for delinquent accounts.

9.1.1. Frequency: Quarterly plus 30-day grace period (except for the final invoice package noted below). If the coverage dates are not quarterly or preapproved by the PM (or the first/last submittal), the invoice package will be **rejected**.

Quarters	Invoice pkgs due No Later Than (NLT):
Q1: Oct-Dec	Q1: 31 Jan
Q2: Jan-Mar	Q2: 30 Apr
Q3: Apr-Jun	Q3: 30 Jul
Q4: Jul-Sep	Q4: 31 Oct

9.1.2. Payment Requests **must** be submitted on form SF270 Request for Advance or Reimbursement **with the accompanying Standard Form-Performance Progress Report (SF-PPR), otherwise the SF270 will be rejected.**

9.1.3. SF270 Request for Advance or Reimbursement

9.1.3.1 Block 9, Recipient Organization. **For successful set up of Electronic Transfer of Funds (EFT), the Recipient's name and address shall reflect the exact name and physical address that appears in the System for Award Management (SAM),** <https://sam.gov/>.

9.1.3.2. Blocks 11, (a), (b), & (c) are for the description of funds. Preferred description is: CLIN/POP Type, POP start and end dates, amount awarded (see example below); at minimum include the CLIN. If the description or the minimum CLIN information is missing, the **SF270 and SF-PPR will be rejected**.

Example:

**CLIN 0001 / Base**  
**22SEP23 – 21SEP24**  
**\$100,000.00**

Funding must be separated as specified on the Award document. Sub-CLINs that specify “*for funding only*” (e.g., numbered 000101, 000102, etc.) may be rolled into the primary CLIN (e.g., 0001) unless otherwise instructed. All others required PM approval.

The SF270 may have multiple pages. An SF270 in Excel format may be requested at: [swf-cesu-invoice@usace.army.mil](mailto:swf-cesu-invoice@usace.army.mil), however, **must be submitted in pdf format otherwise will be rejected**.

9.1.4. SF-PPR Standard Form-Performance Progress Report: The Recipient shall tailor the SF-PPR to include, at minimum, the following information:

- Separate details by CLIN as applicable
- Achievements (must detail work during quarter associated with the invoice)
- Percent Completion
- Project Status
- Problems encountered and impact of activities and personnel on schedule.
- Anticipated work in next reporting period.

**If the SF-PPR is incomplete, the SF-PPR and SF270 will be rejected.**

A tailored SF-PPR form may be requested at: [swf-cesu-invoice@usace.army.mil](mailto:swf-cesu-invoice@usace.army.mil).

9.2. The **Final** invoice package is due no later than 90 days from final (funded/exercised) POP end date and must include the following documents: If any of the required information below is missing, the final invoice package will be **rejected**.

Final SF270  
SF-PPR  
Final SF425  
DD882  
SF428 plus attachment B (C&S if applicable)  
SF298  
Final Report

Forms may be requested from the district office at [swf-cesu-invoice@usace.army.mil](mailto:swf-cesu-invoice@usace.army.mil) or found at: <https://www.grants.gov/forms>.

Progress Reports - One (1) typed letter report describing progress on the project. The report is due on the last day of the third month (quarterly). Transmit via electronic mail, facsimile, or regular mail no later than the 10th calendar day following the end of the reporting period. Submit invoices for partial payment to coincide with receipt of the

monthly progress reports. No partial payment will be approved unless the government has received all progress reports which are due.

Annual Inventory - Federally owned property - an annual inventory listing Federal property (to include description of the property, a serial number or other identification number) that is in the custody of the recipient; Copies to be sent to USACE - SWF and the USAF POC.

Annual Inventory - Acquired Property purchased with funding from award - property records must be maintained that includes description of the property, serial number or other identification number, source of funding, who holds title, acquisition date, cost of property, percentage of Federal participation in project costs, location, use and condition of property, and ultimate disposition including date of disposal and sale price. A physical inventory must be taken, and results reconciled every two years. Copies of the inventory to be sent annually to USACE - SWF and the USAF POC

Annual Report (if the project is longer than one year). Submit one paper copy of an annual report no later than one month before end of each year. At a minimum, include an introduction section, and one section for each Task identified in your proposal. Summarize the work accomplished for each Task. The USACE - SWF and the USAF POC will review and provide comments, if any, within 15 calendar days after receipt.

Draft Final Project Report. One paper copy of a draft final report should be submitted no later than one month before end of the project. Include an introduction section, and one section for each Task identified in your proposal. Summarize the work accomplished for each Task. The installation POC will review and provide comments, if any, within 15 calendar days after receipt.

Final Project Report. Submit one paper copy of the final report, incorporating USACE - SWF and the USAF POC review comments on the draft, if any, no later than 15 days after receipt of the USACE - SWF and the USAF POC comments. Additionally, submit one copy of the final report in an MS Word file(s) on digital media.

**10.0 This cooperative agreement may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).**

**11.0 Any resulting cooperative agreement will be subject to 2 CFR 200.313 "Equipment", 200.314 "Supplies", and 200.315 "Intangible Property" which includes use of research data.**