

[Project Title]

Project Performance Management Plan

Red text indicates content the Applicant must enter or update.

Blue text indicates drafting guidance and instructions.

Part 1: Project Context

Applicant/Recipient Name	Name of Applicant/Recipient Organization
NOFO Title/Project Title	Funding Opportunity Title/Project Title
Federal Assistance Listing Number	19.665
Period of Performance	XX-XX months
CDP Strategic Goals & Objectives supported	<i>Specify the CDP Functional Bureau Strategy Goals and Objectives supported by the project. This information should be available in the NOFO.</i> 1. <i>Goal 1: XXXXX, Objective 1.1: XXXXX</i> 2. <i>Goal 2: XXXXX, Objective 2.3: XXXXX</i>
DCCP Pillars supported	<i>From the list below, keep the pillars this project supports and delete the rest. This information should be available in the NOFO.</i> 1. Build Connections by promoting investments in secure, diverse, and resilient ICT infrastructure. 2. Advance an Open, Interoperable, Reliable, and Secure Internet by promoting inclusive, rights-respecting, multi-stakeholder models of internet governance and pro-competition, pro-innovation digital economy policies and regulations. 3. Grow Global Markets for U.S.ICT goods and services, especially high-quality, interoperable, secure ICT equipment, software, and services. 4. Enhance Cybersecurity by increasing adoption and implementation of cybersecurity best practices.

Part 2: Indicator Table

To help think through what is necessary to adequately monitor the project and account for results, complete the table below. For each indicator, provide its name/title, the project objectives and activities that the indicator relates to, whether it measures an output (direct, tangible results from executing an activity) or an outcome (what we achieve from completing the outputs in terms of changes to laws, behaviors, norms, etc.), the data source (how data will be collected), baseline values if known (where we are starting), and any target values per year or quarter or the PoP of the project if known (the desired value for the output or outcome).

To complete the below table, consult the DCCP Indicator List and the Indicator Selection Guidance to select appropriate DCCP indicators. Project-specific indicators not identified in the DCCP Indicator List will also likely be needed. All indicators should be included below and reported on in every quarterly report, even if some indicators have “0” results for several quarters.

Note: The award recipient will work with the State Department to finalize indicators, including some that will be required by the Department.

Indicator Title	Project Objective(s)	Project Activit(y/ies)	Indicator Type (Output or Outcome)	Data Source/ Collection Method	Baseline Value (if known)	Annual Targets (if known)

<i>Add more rows as needed</i>						

Part 3: Performance Monitoring & Evaluation Description

This section summarizes how the project will be monitored, including roles and responsibilities for collecting and ensuring the quality of project performance management data the applicant will report.

Provide a narrative explanation describing how project performance will be accounted for, including:

- *Roles and responsibilities for collecting data (including the use of sub-contractors, if applicable)*
- *Further explanation of any data collection methods described in the indicator table, if necessary (e.g., use of specific tools or surveys typically employed by organization)*
- *Procedures for ensuring data quality and security, including the use of software or other methods*
- *A description of any evaluations that would be conducted by an independent third-party*