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FROM THE AMERICAN PEOPLE

MOZAMBIQUE

Date: February 19, 2016

Reference: Notice of Funding Opportunity (NOFO) Number - RFA-656-16-000001 - Integrated HIV Prevention and Health Services for Key and Priority Populations (HIS-KP)

Subject: Responses to Questions

USAID/Mozambique hereby provides responses to questions received from prospective applicant under the referenced RFA.

1. The RFA describes the length of the project at 4 years on page 33, and 5 years on page 53. Can USAID please clarify the period of performance for this project?

USAID Response: The length of the project is five years. The period stated on page 33 is incorrect. The period of performance is 5 years.

2. Page 35 of the RFA indicates that there is no cost share requirement for this proposal, however the cost instructions of the RFA requires a cost share narrative. Can USAID please clarify if there is or is not a cost share requirement for this opportunity?

USAID Response: This project requires 20% cost-sharing and narrative in support of the cost share is required.

3. On page 7, the NOFO describes cross generational sex as a phenomenon in which “cultural values...define a sexually dominant role for men and a passive role for women...” However, multiple other studies (e.g. Longfield et al) describe the agency that young woman have and that they willingly enter into these relationships. Is this also USAID’s understanding of the phenomena in Mozambique?

USAID Response: It is important to identify the issues and address them properly by implementing tailored specific interventions for each sub-population group, including young women involved in transactional sex. Whatever approach that will be proposed by applicant must be backed-up by sound evidence-based.

4. On page 13 of the NOFO, FSW are described as “women in the age of 18 and older who receive money or goods in exchange for sexual services...” Did

USAID intend to include young women who engage in cross generational sex, and receive money for same, in the FSW category?

USAID Response: USAID/Mozambique does not intend to include young women who engage in cross generational sex in the category of female sex workers. The intent is to have a specific package of interventions focused on this segment of population group. The interventions for the young women should be tailored and not the same as the ones for FSW.

5. On page 35, #4 under Eligibility, the NOFO mentions that cost share is not required on the part of a qualified cooperative agreement partner. However, on page 27, under section 5 - Program Operating Guiding Principles, letter 'h', indicates: "Cost Sharing and Program Income: Program should work towards a significant cost-sharing target of 20 percent of USAID obligations..." There are also Cost Share instructions on page 55. Could USAID please clarify whether cost sharing is a requirement for the application?

USAID Response: A cost-sharing of 20% is required (Also see response # 2 above)

6. On page 43, the NOFO indicates "the Applicant must include a timeline for its approach and interventions throughout the life of the project, with significant detail in the first year of the effort." Could the timeline information be presented in a Work Plan as an Annex to the Technical Application? Could USAID please confirm that the applicant needs to submit a detailed timeline for year 1 and a high-level timeline for the total period of performance?

USAID Response: Yes the timeline information can be presented in a Work Plan as an Annex to the Technical Application. Also, a detailed timeline for Y1 and a high-level timeline for the total period of performance must be submitted.

7. On page 63, the NOFO states: "The proposed M&E Plan for the entire period of performance must be submitted within 60 days of the award." Page 65 of the NOFO states that the final M&E plan is due 30 days after award. Could USAID please clarify the due date for the M&E plan?

USAID Response: The initial M&E Plan for the entire period of performance must be submitted within 30 days of the award. The final M&IE Plan must be submitted no later than 60 days of the award.

8. On page 63, the NOFO states: "The First Year Work Plan must be submitted within 60 days of the award." Page 65 of the NOFO states that the final Work

Plan is due 30 days after award. Could USAID please clarify the due date for the First Year Work Plan?

USAID Response: The initial First Year Work Plan must be submitted within 30 days of the award and the final Work Plan is due no later than 60 days after award.

9. As implementation of this project will be limited to transport corridors, could USAID advise if it considers this effort to be a continuation of ROADS II?

USAID Response: This effort is not a continuum of ROADS II. ROADS II focus was on mobile populations and KP-HIS focus is primarily on Key Populations and secondly on other priority populations.

10. Different sections/paragraphs of the NOFO indicate this cooperative agreement will be for an estimated period of performance of five (5) years (p. 29, p. 30, p. 35, and p. 53.) Page 33 states the period of performance is four (4) years. Could USAID please clarify the period of performance for this award?

USAID Response: Same as response # 1. The length of the project is five years. The period of performance is 5 years.

11. Could USAID please clarify when a subcontract/agreement may be considered an extensive one (ref. page 54)? Is it correct that a complete cost breakdown and all information required of the Applicant is required from sub-applicants whether considered “extensive” or not (ref. also p.52 #10)?

USAID Response: A complete cost breakdown and all information are required of the Applicant and all sub-applicants that will perform 15% or more of the applicant’s total estimated cost.

12. Does “all information required of the Applicant” include the SF 424 forms and the Certifications and Assurances?

USAID Response: Yes. The same level of information required from the applicant, is also required from all sub-applicants performing 15% or more of the program scope.

13. Could USAID please clarify if a financial plan with budget and budget narrative is needed only for those sub-applicants/ (sub)-contractors with an “extensive” sub agreement or contract?

USAID Response: Yes, sub-applicants/sub-contractors with an extensive sub agreement or contract are required to provide a detailed budget and budget narrative.

14. How many past performance short forms should be submitted by the prime applicant? Does the sub-applicant or sub-contractor need to submit past performances short forms as well or only if they are considered to have an extensive sub agreement/contract?

USAID Response: The prime applicant and sub-applicants/sub-contractors that are considered extensive should also submit 5 short forms for past performance.

15. Could USAID please clarify if the “Branding Strategy and Marking Plan Summary” or brief description (page 57) is to be submitted as an annex to the technical application or to the cost application?

USAID Response: The Branding Strategy and Marking Plan Summary must be submitted as an annex to the technical applications. The cost associated with the Branding Strategy and Marking Plan Summary, if any, must be included in the cost application.

16. Could USAID please clarify if there are any guidelines surrounding the grants for small business start-up such as the expected number, total size of the fund, size of the grants, or eligible applicants (page 26)?

USAID Response: No, there are no guidelines.

17. Would USAID allow graphics, tables, and text boxes to be included in the technical application in a font-size less than 12pt?

USAID Response: Yes, as long as the content is legible.

18. Are annexes beyond those listed on page 41 allowable if they relate to the applicant’s technical application?

USAID Response: Yes

19. On page 52, number 7, the NOFO indicates that the applicant has to “Provide resumes showing work experience and annual salary history for at least the three most recent years for all identified and proposed long/short term key and non-key personnel.” Would USAID consider requesting resumes only for identified and proposed personnel in Grade Level 5 and above? Does this requirement only apply to the prime applicant, or to the identified personnel of the extensive sub-

applicants/sub-contractors, or to the identified personnel of all sub-applicants/sub-contractors as well? Could the applicant submit a bio-data instead of resumes for all identified and proposed staff?

USAID Response: The Prime and extensive sub-applicants/sub-contractors must submit both a salary history or bio-data sheet and a resume for all key personnel and all staff identified by name.

20. USAID is recommending development of a mapping and/or size estimation prior to program implementation (page 19) to determine implementation sites and population sizes. However, it also states that Roads II and Linkages set the foundation of the new project. Did Roads II and/or Linkages develop a mapping for the same locations? If any information is available at this point, could it be shared?

USAID Response: Linkages is planning to conduct a mapping and/or size estimation during the period of implementation. The information is no yet available, and when available will be limited only to Linkages geographic scope.

21. The RFA is unclear regarding the duration of the project. On page 35 and throughout the RFA it states that this is a five year project, while on page 33 it states it is a four year project. Please clarify.

USAID Response: The length of the project is five years. The period stated on page 33 is incorrect. The period of performance is 5 years. (see responses 1 and 10)

22. Please clarify the cost-sharing requirements. On page 27 the RFA states that a 20% cost share is required, while on page 35 no clear dollar figure is required, though general guidance is provided.

USAID Response: A cost-sharing of 20% is required (Also see response # 2 and # 5 above).

23. Is a workplan/implementation plan required as part of the submission? On page 29 the RFA states that an implementation plan will be finalized with the selected implementer. On page 44, under Management Approach, it would appear that an implementation plan is required. If it is required, should that be part of the 30 page technical or can it be an annex?

USAID Response: An initial work plan/implementation plan is required 30 days after award.

24. Does USAID expect that the prime implementer will procure commodities (e.g. condoms and lubricants) and that these costs should be budgeted for under this award?

USAID Response: The prime implementer should budget for commodities. That includes procurement and logistics to ensure availability of the commodities at service delivery points.

25. On Page 50 of the RFA it says that one of the Annexes of the cost application should be a copy of the Accounting Manual (as necessary). However, in the actual narrative of the cost application in the RFA it does not disclose how the applicant would know whether or not it is necessary to include a copy of the Accounting Manual. Can you please clarify under what circumstances including an Accounting Manual is necessary?

USAID Response: Applicants that do not have a Negotiated Indirect Cost Rate Agreement (NICRA) should submit a copy of their respective accounting manual.

26. Can this grant application be used for pre diabetes education program?

USAID Response: No.