

FY 2013 State/Interstate Aquatic Nuisance Species Management Plan Program
Full Announcement / Application Instructions
Funding Opportunity F13AS00090

Program Background and FY13 Funding

The Nonindigenous Aquatic Nuisance Prevention and Control Act of 1990 (as amended by the National Invasive Species Act of 1996) authorized and provided general guidance for the development of State and Interstate Aquatic Nuisance Species¹ (ANS) Management Plans. The Act enables Governors of States and the governments of Indian Tribes involved in an interstate organization to submit comprehensive plans to the ANS Task Force (ANSTF) for approval. This program is managed by the U.S. Fish and Wildlife Service (the Service) which provides annual funding through grant awards that support implementation of approved plans.

The State/Interstate ANS Management Plans identify technical, enforcement, or financial assistance activities needed to eliminate or reduce the environmental, public health and safety risks associated with ANS. These plans focus on feasible, cost-effective management practices and measures to be undertaken by the States and cooperating entities to prevent and control ANS infestations in an environmentally sound manner.

In FY12, the State/Interstate ANS Management Plans funding was initially eliminated by the Service as part of the redirection of funds to accommodate Congressional appropriations language. However, additional appropriations language approved by Congress directed the Service to allocate \$2 million for zebra and quagga mussel activities with approximately \$1 million to be used *“to continue and expand funding for the control and eradication of zebra and quagga mussels [and] other aquatic invasive species, including funding for State aquatic invasive species management plans.”* In the spirit of working with our State partners, and in consultation with AFWA, the Service chose to implement projects for this \$ 1 million through the State/Interstate ANS Management Plan program. In FY 2013, the Service will once again allocate approximately \$1 million of the quagga/zebra mussel funding to States with approved State/Interstate Plans. Funding will be provided to all states that successfully apply for funds to support control and eradication of quagga and zebra mussels and other AIS actions identified in their ANSTF-approved State/Interstate ANS Management Plans.

For FY13, there are 40 ANSTF-approved Plans (37 state and 3 interstate) eligible to receive a portion of approximately \$950,000 federal cost-share funding. Based on the recommendation of the ANSTF, funds will be distributed on an equal share basis (i.e. an equal amount for each plan) by USFWS.

Application Process

Step 1: Preliminary National Review (Due March 31, 2013)

Entities with ANSTF-approved State/Interstate ANS Management plans should submit a preliminary proposal, including a Program narrative, budget and budget narrative, for consideration and review by the National AIS program. Proposals for this funding will be reviewed for their consistency with the goals and objectives of approved State and Interstate plans. Proposals should be prepared in Word format (not to exceed 3 pages). Proposals must include:

¹ Also known as aquatic invasive species (AIS)

- The funding opportunity number (**F13AS00090**)
- An outline of the State/Interstate Plan's ANS management activities for FY13, including:
 - A narrative description of each zebra and/or quagga activity or other ANS activity and the funding requested;
 - **A linkage of each activity to its designated action within the implementation table in their ANS management plan;**
 - A prioritization of all the proposed activities;
 - A timeline for the performance of each activity in the proposal;
- A budget and budget narrative that includes:
 - Administrative costs not to exceed 5 % of the total amount of the award
 - A description of the 25% nonfederal cost share.

Preliminary proposals should be submitted and received no later than COB, March 31, 2013. The proposal should be submitted to the State/Interstate ANS Grant Program Manager at the USFWS Headquarters office at the addresses below. Preferred mode of proposal transmission is: 1) e-mail, 2) regular mail (two copies), and 3) Fax):

Donald R. MacLean
 USFWS - Division of Fisheries and Aquatic Conservation
 Branch of Aquatic Invasive Species
 4401 N. Fairfax Drive, Room 740C (Mailstop 770)
 Arlington, VA 22203
 Phone: (703) 358-2108 FAX: (703) 358-2044
 E-mail: don_maclean@fws.gov

Based on the final allotment of Federal funds and review of preliminary proposals, the national office will determine the number and funding of FY13 grant awards.

Step 2: Regional Review

Once all preliminary proposals have been received and reviewed, the national AIS office will notify each successful applicant in a letter announcing the approved amount for the grant. Because the actual administration of funds is conducted through the Service's Regional Offices, you will work with your USFWS Regional AIS Coordinator to complete the award process (see Appendix One, Regional AIS Coordinators contact list at the end of this document).

Award Process

To initiate the award process, go to **www.grants.gov** and search for the national FY13 AIS funding opportunity (**F13AS00090**). Complete, sign and submit your formal application using the SF-424, SF-424A and SF-424B forms. Your Regional AIS Coordinator (see Appendix One) will download your application, review it with you, and process your grant award. Your grant Notice of Award will identify the award number, the performance period (start and end dates), and describe the project activities and budget approved under the award. It will also define the general Terms and Conditions and performance reporting requirements of the award. **Please note that the award process procedures may vary depending on your USFWS Region; your Regional AIS Coordinators will advise you if the process differs from the preceding information.**

Reporting Requirements

Both annual financial reports and annual performance reports are required within 90 calendar days from the end date of the award (unless specified otherwise by your respective FWS Region). The exact details of the financial report will be determined by the Regional Offices along with any additional reporting requirements. The contents and format of the performance report can be found in Appendices Two and Three of this document.

Appendix One

USFWS Regional Aquatic Invasive Species Coordinators

Region 1 - Pacific Region (HI, ID, OR, WA, Pacific Islands)

Robyn Draheim [Acting Regional AIS Coord.]
U.S. Fish and Wildlife Service
Eastside Federal Complex
911 NE 11th Avenue, 6E
Portland, OR 97232-4181
503/736 4722 FAX: 503/231 2062
E-mail: Robyn_Draheim@fws.gov
(Alternative contact info: 503/725 4994, draheim@pdx.edu)

Region 2 - Southwest Region (AZ, NM, TX, OK)

David Britton [Regional AIS Coordinator]
U.S. Fish & Wildlife Service
Division of Fisheries, Region 2
Box 19498
The University of Texas at Arlington
Arlington, TX 76019
817/272 3714 FAX: 817/272 2855
E-mail: david_britton@fws.gov

Region 3 - Great Lakes-Big Rivers Region (IA, IN, IL, OH, MI, MN, MO, WI)

Michael Hoff [Regional AIS Coordinator]
U.S. Fish and Wildlife Service
Fisheries Program
Norman Pointe II
5600 American Blvd. West, Suite 990
Bloomington, MN 55437-1458
612/713 5114 FAX: 612/713 5289
E-mail: michael_hoff@fws.gov

Region 4 - Southeast Region (AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, Puerto Rico and the Virgin Islands)

Jeffrey Herod [Regional AIS Coordinator]
U.S. Fish and Wildlife Service
Southeast Regional Office
1875 Century Boulevard, Ste 250
Atlanta, Georgia 30345
404/679 4151 FAX: 404/679 4141
E-mail: jeffrey_herod@fws.gov

Region 5 - Northeast Region (CT, DE, ME, MD, MA, NH, NJ, NY, PA, RI, VT, VA, WV)

Michael Goehle [Regional AIS Coordinator]
U.S. Fish & Wildlife Service
Lower Great Lakes Fish & Wildlife
Conservation Office
1101 Casey Road
Basom, NY 14013
585/948 5445 (ext. 2211) FAX: 585/948 9538
E-mail: michael_goehle@fws.gov

Region 6 - Mountain-Prairie Region - (CO, KS, MT, ND, NE, SD, UT, WY)

Joanne Grady [Regional AIS Coordinator]
U.S. Fish & Wildlife Service
P.O. Box 25486-DFC
Denver, CO 80228
303/236 4519 FAX: 303/236 8163
E-mail: joanne_grady@fws.gov

Region 7 - Alaska Region

Cecil Rich [Regional AIS Coordinator]
U.S. Fish and Wildlife Service
Alaska Regional Office
1011 East Tudor Road
Anchorage, AK 99503
907/786 3510 FAX: 907/786 3848
E-mail: cecil_rich@fws.gov

Region 8 - Pacific Southwest Region

Ronald Smith [Regional AIS Coordinator]
United States Fish and Wildlife Service
Pacific Southwest Region
850 S. Guild Ave., Suite 105
Lodi, CA 95240
209/334 2968 (x 321) FAX: 209/334 2171
E-mail: ronald_smith@fws.gov

Appendix Two

Annual Accomplishment Reporting Format

[State\Interstate ANS Management Plan Title]

Annual Report to the U.S. Fish and Wildlife Service for Fiscal Year [xxxx]

1.0 Summary

- Briefly summarize (2-3 paragraphs at most) the efforts of the state aquatic invasive species program, including focus areas and key implementation strategies for the past year.

2.0 Major Accomplishments

- Summarize each major action in your original proposal, comparing the actual accomplishment to the proposed action. Describe (short paragraphs/bullets) key accomplishments or developments related to that action. For each entry:
 - Make sure the accomplishment is linked to the specific action numbers (or objective or strategy) in your State ANS Management Plan.
 - Include any numerical data/deliverables which can be attributed to the accomplishment (see Appendix Three on next page).
 - Be sure to discuss reasons why any goals and objectives were not met.
- If the accomplishment cannot be linked to a plan action – perhaps because it is a new development since the plan was approved - please attempt to assign a broad category (i.e. Prevention, Early Detection/Monitoring, Containment, Control/Management, Education/Outreach, Rapid Response, etc.)²

Example of an Accomplishment Entry

Action B1d. Post ANS Advisory Signs

Using information gathered in Action B1b, continue to post ANS advisory signs at all boat access areas throughout the XXX Basin and develop or redesign new signs as needed. [This is an action from a State ANS Plan]

- (P, EO) Aquatic invasive species educational signs posted at public boat access sites in XXX are being updated to reflect recent State aquatic invasive species law changes and the recent confirmation of new aquatic invasive species in the Basin (e.g. variable-leaved watermilfoil). The revised signs have been developed and a vendor is printing the revised signs.
- Deliverable:** A total of 440 metal signs are being printed, including recycling and resurfacing 100 of the signs and will be posted at boat launches and other public places in coming months.

3.0 Program Expenditures

- It is up to each Regional Office's contracting officer as to what they want from the state as far as accounting - SF 269 (short or long form) is the traditional method for complying with procurement regulations.
- Please include a small table with the following information, for use by the national AIS Program:
 - The original grant amount
 - The required State match
 - Any additional State funding used for implementation of State ANS plan activities
 - Any funds from others sources used for implementation of State ANS plan activities

² P = Prevention; DM = Detection & Monitoring; CT = Containment, CM = Control & Management; EO = Education & Outreach; R = Research

Appendix Three

List of Potential Things to Count in Section 2.0 of the State/Interstate ANS Management Plan Accomplishment Reports (see template in Appendix Two)

Prevention

- # of roadside inspection stations implemented
- # of power washers acquired
- # of boat inspections conducted
- # of contaminated boats discovered
- # of contaminated boats cleaned
- # of boats decontaminated due to recent use in other infested waters
- # of AIS-related state legislation/regulations/legislative recommendations developed
- # of HACCP/other biosecurity/prevention plans produced/implemented
- # of facilities inspected for AIS
- # and type of different pathways for which prevention activities were focused
- # of AIS related Stewardship programs implemented

Education/Outreach

- # of coordination events³ participated in
- # of public outreach events conducted
- # of outreach efforts/presentations to specific audiences (clubs, indivs., prof mtngs, etc.)
- # of instances of implementation of Stop Aquatic Hitchhikers or Habitattitude
- # of state-specific outreach campaigns (Not SAH! or Habitattitude)
- # of invasive species related training courses conducted
- # of people (State & Fed staff, volunteers) trained in AIS topics
- # of AIS education programs/curriculum for youth
- # of students attending education events

³ Coordination events are generally non-outreach meetings (though they may have an outreach component) such as the ANSTF meetings, ANSTF Regional Panel meetings, State Invasive Species Council Meetings, etc.

- # of volunteers utilized
- # of outreach products developed
- # of signs produced and placed
- # of water bodies/sites where signs were placed
- # of printed outreach materials
- # of billboards deployed
- # of conference displays developed and used
- # of media releases (radio, TV, print advertisements)
- # of web sites produced/maintained

Detection and Monitoring and Rapid Response

- # of samples taken to detect AIS
- # of water bodies sampled/surveyed/sites monitored
- # of population/species assessments conducted
- # volunteer early detection programs implemented
- # of new infestations detected/occurrences recognized
- # of acres of infestation documented
- # of risk assessments conducted
- # of rapid response plans developed

Control and Management

- # of control projects/waterbodies/populations controlled
- # of species control and management plans developed or control efforts planned
- # of control/management tools developed
- # of control/management efforts monitored for success/failure
- Acquisition of equipment for control/mgmt.

Research

- # of research projects supported
- Amount of GIS Analysis of data
- Amount of data provided to State or National database