



USAID
FROM THE AMERICAN PEOPLE

SOUTHERN AFRICA

Date: May 19, 2023

Reference: Notice of Funding Opportunity: **72067423RFA00012 Children, Adolescents and Families in the HIV Epidemic in the North West Province**

Subject: Amendment 1

The purpose of this amendment is to:

- i) extend the Closing Date of the NOFO from June 13, 2023 (09:00am South Africa Standard Time) to **June 20, 2023 (09:00am South Africa Standard Time)** and
- ii) Respond to the following questions received in relation to the referenced NOFO.

1. *On page 18, the NOFO states the applicant must “Strengthen sub-partner capacity in using the Community-based Information Management System (CBIMS) database for case management monitoring and tracking of service delivery as well as in using mobile and web-based platforms as they are developed.” Can USAID confirm if specific mobile and web-based platforms must be used, or if the applicant is expected to propose/develop them?*

USAID Response: USAID strongly recommends the use of Community-based Information Management System (CBIMS) for case management monitoring. However, applicants may incorporate additional case management systems they find useful or efficient. USAID does not expect the applicant to develop an entire new database or web-based application.

2. *On page 21, the expected outcomes for IR 2.2 refer to sites conducting RDQAs, community feedback mechanisms, and QI strategies. Can USAID confirm how it is defining “site” in this context, given that this is a community-based and not facility-based program?*

USAID Response: USAID refers to a site as places where services are provided, or beneficiaries are reached.

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3. *For the draft MEL plan (Annex A), the NOFO indicates that applicants must provide periodic targets (e.g., monthly, quarterly, semi-annual, annual, end of Activity, etc.) for all proposed indicators. Can USAID confirm that only annual targets are required at proposal stage, given that the page allocation is not adequate to include monthly targets for the 20 required indicators over a 60-month program period?*

USAID Response: USAID recommends the inclusion of semi-annual and annual targets. These can be further broken down quarterly and monthly to demonstrate how the applicant will succeed in meeting those illustrative targets and disaggregated indicators.

4. *Can USAID clarify if Annex A must include all the components listed on page 28 of the NOFO or if these are only required for the final MEL plan after award? If these sections are all required, we request additional pages for Annex A.*

USAID Response: Applicants should determine the appropriate information to include in Annex A, recognizing that the full MEL plan will be finalized within the first year of the Activity.

5. *Do you have unit expenditure costs for each of these approved programs, Chommy, YOLO and Men and Boys Championing Change, etc?*

USAID Response: Applicants should determine appropriate costs for interventions.

6. *Can you share the notional annual targets for COP23?*

USAID Response: Please refer to the Illustrative Annual Targets on page 34 of the NOFO.

7. *In cases where organizations are submitting a proposal as a consortium under a prime applicant:*

- *Should Annex F describe only the relationships of the prime or also of core consortium members/major sub-recipients?*

USAID Response: If there is a consortium, the Applicant is required to provide a copy of the legal relationships between all parties in the consortium (See p.54 of the NOFO). If the Applicant is the prime and includes sub-partners as part of their application, the Applicant would only need to provide letters of commitment from the sub-partners (see p.54 of NOFO) and the information requested in Paragraph f) "Approval of subawards" on p.55 of the NOFO.

- *In the cost application, are certifications and representations required only for the prime or for all major sub-recipients?*

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USAID Response: Certifications and representations are not required at the time of initial application and should only be submitted upon request by the Agreement Officer, as stated in paragraph c) on p.50 of the NOFO.

8. *We note that letters of commitment are required from proposed partners. Can USAID confirm that this requirement only applies to major sub-recipients (and not all NPOs to be mentored under Objective 2)? Additionally, can USAID confirm that exclusive partnerships are not preferred or required?*

USAID Response: Letters of commitment are only required for proposed sub-recipients/partners and not all proposed NPOs for mentoring or capacity building. USAID discourages applicants from requiring exclusive commitments from their proposed sub-partners.

9. *Given the significant submission requirements, we kindly request a deadline extension to the 27th of June.*

USAID Response: The application deadline is extended to **June 20, 2023 (09:00 am South Africa Standard Time)**, through Amendment 1 of the Notice of Funding Opportunity.

All other terms and conditions of the NOFO remain unchanged and in full force and effect.

Regards,

Ross Barnard
Agreement Officer
USAID/Southern Africa