

1. The call asks for 5 pages technical/management file. Is it still required that a separate cover letter will be attached? Will that be included in the count. In other words, should the technical/management proposal be 5 pages including the cover page or 5 pages in addition to the 5 pages?

[The 5-page limit includes the cover letter. See snippet from the CALL below.](#)

2. The call requires the technical/management document to be in Microsoft word. However, Grant.gov necessitate files to be in pdf format. IS it OK if the file is uploaded in pdf or is there something here, I need to pay attention to?

[Grant.gov FAQs for applicants states there is NO restriction limit on type of attachments. Our office also checked, and we do not have any agency restrictions that would prevent you from uploading a word document. If UC is continuing to have problems the Government recommends UC contact the help desk. See snippet below from FAQs.](#)

3. The call also asks for emailing the proposal in addition to submitting it through the system. Please confirm that this is the case.

[The CALL states proposal shall be uploaded to grants.gov. However, the Government requested offerors shall notify the Government Points of Contacts when a proposal is submitted electronically via grants.gov. The Government does NOT want the proposals emailed; the Government just wants to know when applicants have uploaded their files to grants.gov. See snippet from the CALL below.](#)

Attachments

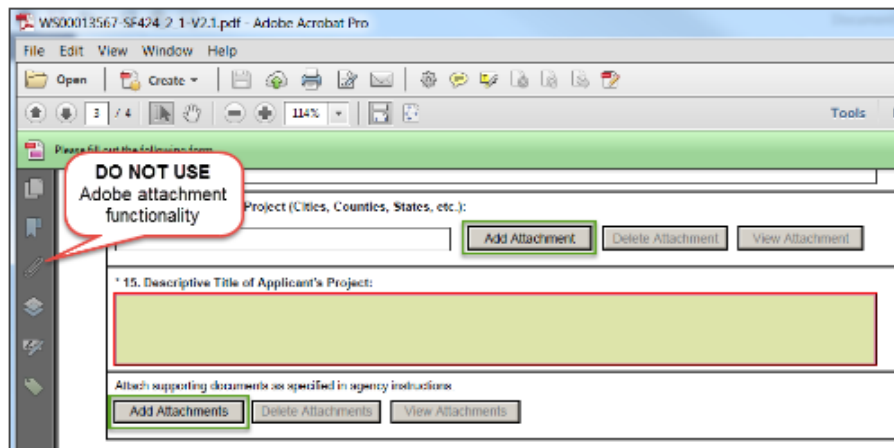
What is the attachment file size limit or maximum?

Read the federal award-making agency's application instructions for the file size limit for each grant application package you submit. Grants.gov suggests limiting the file size of the entire grant application package including all the attachments to 200MB.

Why does the federal agency say there are no attachments in my application when I can see attachments in the form?

When completing a PDF form using Adobe software, it is important to only use the Add Attachments buttons in the form to attach a document.

If you use other attachment functions, such as those built into Adobe Reader or the menu bar, this will cause errors in the submission and the attachments will not actually transmit to the federal agency.



What type of attachments may be added to an application form?

Each agency has their own restrictions on the type of attachments (e.g., pdf, xls, docx) and file sizes allowed for a particular grant opportunity application package.

If you are adding a video (e.g., .mpeg, .mov), image (e.g., .tif, .jpg, .png), or audio (e.g., .wav, .aif, .au, etc.) be sure to compress these files for web usage. There are different types of applications and compression methods, so please be sure to check the agency instructions for guidance on quality, resolution, and bit rate standards they allow for submission.

 **NOTE:** Although Grants.gov does not restrict types of file attachments, if more than one attachment is included in a grant submission and two or more files have the same name, the grant application cannot be processed without manual intervention. To correct this, you should:

- Rename attached files with the same name so that no files share the same name.
- Reattach the files.
- Resubmit the application package.

- i) Technical/management volume shall be properly marked with appropriate classification markings.
- ii) Technical/management volume shall include a cover letter (inclusive of the page count) that includes the following information: Announcement number FA8651-22-S-0001, CALL 03, Title and Proposed Research Area Topic, Cost, Name and Address of University, Commercial and Government Entity Number (cage code), Technical and Contracting Points of Contact (email and phone number).

2. Proposal Due Date and Time: 18 May 2023, 3:00 P.M. CST. Proposals must be submitted electronically through Grants.gov. Offerors shall notify the Government Points of Contacts (POC)s, Adam Noffke and Brian Barnes @ afrl.afrl.rwkbacallsworkflow@us.af.mil when a proposal is submitted electronically via Grants.gov. **NOTE:** Any proposal, modification, or revision received at the Government Office designated in this CALL after the exact time specified for receipt of offer is considered “late”.

4. We were wondering if you’d be available for a brief zoom meeting in the coming weeks so we might be able to better craft a proposal that meets your current mission needs.

Unfortunately, the Government cannot have a zoom meeting in regard to this proposal.

5. Does this mean that each university is limited to submitting **one proposal total** to the competition that addresses **one topic only**?

Yes