



USAID | GHANA

FROM THE AMERICAN PEOPLE

Amendment Issuance Date:	July 7, 2011
First cut-off date for receipt of Applications:	September 1, 2011 1700, Ghana Time
Award date (first round of Applications):	October 3, 2011
Second cut-off date for receipt of Applications:	December 1, 2011
Final closing date for Annual Program Statement:	December 1, 2011
Award date (second round of Applications):	January 2012

Subject: Amendment No. 01 to Annual Program Statement (APS) APS-641-11-000003
APS Title: Scaling up HIV/AIDs Prevention Activities for Most-at-Risk Populations, People living with HIV/AIDs and Orphans and Vulnerable Children in Ghana

Ladies and Gentlemen:

The purpose of Amendment No. 01 is to:

1. Revise Section I, Funding;
2. Provide answers to the questions received regarding the subject APS (Attached)
3. Provide APS Districts

Thank you for your interest in USAID Projects.

Sincerely,



Jennifer Crow-Yang
Agreement Officer

Due to this amendment, the specific changes are as follows:

1. Section I, General Description of Funding Opportunity, Funding; delete 'Applicants can ONLY apply for one category' and replace with 'Applicants can apply for all categories'.
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The following questions and answers are hereby included in the APS:

A. ADMINISTRATIVE QUESTIONS:

1. According to our reading, there are two rounds of applications accepted--one September 1st and the other December 1st. Does this mean that an application is first submitted in September and then reviewed again in December? Or, are there two deadline cycles for the APS?

There are two rounds of applications but if an applicant submits their application for round one and would like to be considered again for round two they must submit another application.

2. The solicitation does not seem to call for a letter of intent. Does this mean no prior contact with USAID Ghana is necessary before submission?

No prior contact with USAID/Ghana is necessary or required before submission of application.

3. For NGO's that do not have a NICRA with USAID, how should our cost proposal reflect our overheads?

Applicants who do not currently have a Negotiated Indirect Cost Rate Agreement (NICRA) from their cognizant government agency shall submit the following information:

- copies of the applicant's financial reports for the previous 3-year period, which have been audited by a certified public accountant or other auditor satisfactory to USAID;
- projected budget, cash flow and organizational chart;
- A copy of the organization's accounting manual

4. The APS indicates that there will be two (2) rounds of Applications and awards. Kindly clarify if an unsuccessful applicant in the first round can submit a new application (either for the same category or a different category) for consideration during the second round of applications?

If an applicant is unsuccessful in round one, they can submit a new application for consideration during the second round of applications.

5. Applicants that have requested to receive the full application to respond to this APS can access it at www.grants.gov.

B. TECHNICAL QUESTIONS

1. On page 11, Section 4, the APS states that “The technical application must be written in English not to be more than 20 pages.” Please confirm that the 20 pages allotted for the technical application does not include a title page, table of contents, annexes as well as CV’s of proposed staff.

The pages allotted for the technical application does not include a title page, table of contents, annexes as well as CV’s of proposed staff.

2. On page 5, the APS states that “The USG concentrates its efforts in 31 of Ghana’s 138 districts, including the largest cities, which were selected based on prevalence, high concentration of most-at-risk groups, and the presence of other donor activities, such as those financed by the Global Fund.” Can USAID provide a list of the 31 districts where the USG concentrates its efforts?

List of 31 districts where USG concentrates its efforts is attached.

3. In the cover letter, it is stated in the penultimate paragraph that 'applicants may submit multiple applications for the different geographic regions, as described in the APS', but in section 1, it is stated that 'applicants can only apply for one category'. We need clarification on this.

Applicants can ONLY apply for one category.

4. What is the minimum number of geographic regions or districts a grantee is expected to implement its activities?

The decision is left to the discretion of the potential implementing partner.

5. Is there a specific font size, style, spacing (single/double etc) to be used for the Application?

Applications must be in English and typed in a Microsoft Word compatible program, single-spaced with a Times New Roman 12 point font and one inch margins.

[End of Amendment No. 01]

HIV DISTRICTS

	REGION	PREVIOUS NAME
1	Western	Jomoro
2		Ahanta East
3		Wassa Amenfi West
4		Ahanta West
5	Greater Accra	AMA
6		TMA
7	Eastern	New Juaben
8		Suhum Kraboa Coalter
9		Birim North
10		Kwahu West
11		Asuogyaman
12		Fanteakwa
13		Yilo Krobo
14		Upper Manya Krobo
15		Lower Manya Krobo
16	Ashanti	Obuasi Municipal
17		Offinso
18		KMA
19	Brong Ahafo	Nkoranza
20		Techiman
21		Kintampo
22		Jama North
23	Central	Cape Coast
24		Awutu-Senya
25		Agona Swedru
26	Volta	Ketu
27		Ho
28	Upper East	Bawku Municipal
29		Bolgatanga
30		Kasena Nankana
31	Upper West	Wa