U.S. Fish and Wildlife Service
Chincoteague National Wildlife Refuge

Maddox Boulevard Multi-Modal Transportation Enhancement Project
National Wildlife Refuge System Enhancements – Refuges and Wildlife
Catalog of Federal Domestic Assistance (CFDA) Number: 15.654

Notice of Funding Opportunity

This is an announcement for issuing a single source financial assistance award to the Town of Chincoteague, for a period of approximately 5 years. This announcement is for notification purposes only.

I. Description of Funding Opportunity

This project will complete an alternative transportation trail project that was started by the Town of Chincoteague and the FWS in 2008 by improving/developing a multi-use trail along Maddox Blvd and other side streets for pedestrians and bicycles. The new/improved trail will improve public safety and relieve seasonal traffic congestion on Maddox Blvd. This award is made under the authority of: Fish and Wildlife Conservation Act of 1934 (16 U.S.C. 2901-2911); Fish and Wildlife Act of 1956 (16 U.S.C. 742(a)-754); Refuge Recreation Act of 1962 (16 U.S.C. 460k-460k(4)); National Wildlife Refuge System Administration Act of 1966 (16 U.S.C. 668dd); Youth Conservation Corps Act of 1972 (16 U.S.C. 1701-1706); Archaeological Resources Protection Act of 1979 (16 U.S.C. 470aa-47011); The National Wildlife Refuge System Act of 1997 (Public Law 105-57); National Wildlife Refuge System Volunteer and Community Partnership Act of 2004 (Public Law 108-327); Federal Aid for Highways, HR 4348 (23 U.S.C. 201-204 and 206, Public Law 112-141).

II. Award Information

This award is intended to be a single, sole source award in the form of a discretionary grant to the Town of Chincoteague. This award is for the amount up to $1,500,000.00. It is s a continuation of Grant Agreement # F14AP00806 Chincoteague NWR Bike Trail Safety Work. The anticipated start date is March 1, 2017 and will be completed within 5 years. The Service will not be involved in projects under this funding opportunity. The Town of Chincoteague will reconstruct the sidewalks on both sides of Main Street from Church Street to Maddox Blvd, reconstruct the sidewalks on both sides of Ocean Boulevard, construct sidewalks on selected sections of Maddox Boulevard where none currently exist, create a bike lane from Maddox Boulevard to the existing bike lane on Coach's Lane. Also, they will extend the bike trail and improve and/or construct sections of asphalt trail and/or marked bike lanes along Maddox Boulevard and Coach's Lane.

III. Basic Eligibility Requirements

Eligible Applicants: The Town of Chincoteague was selected for this project due to their ongoing involvement in previous construction of sustainable trails, ownership and management of current road system, expertise in partnerships and project planning which will be needed on

privately owned lands. The information collected, designs created, and successful processes used in this award will be used to strengthen the trail building techniques used in future trail work.

U.S. non-profit, non-governmental organizations with 501(c)(3) Internal Revenue Status (IRS) must provide a copy of their Section 501(c)(3) status determination letter received from the IRS.

Federal law mandates that all entities applying for Federal financial assistance must have a valid Dun & Bradstreet Data Universal Number System (DUNS) number and have a current registration in the System for Award Management (SAM). See Title 2 of the Code of Federal Regulations (CFR), Part 25 for more information. Exemptions: The SAM registration requirement does not apply to individuals submitting an application on their own behalf and not on behalf of a company or other for-profit entity, state, local or Tribal government, academia or other type of organization.

A. DUNS Registration
Town of Chincoteague – DUNS # 053179685

B. Entity Registration in SAM
Register in SAM online at http://www.sam.gov/. Once registered in SAM, entities must renew and revalidate their SAM registration at least every 12 months from the date previously registered. Entities are strongly urged to revalidate their registration as often as needed to ensure that their information is up to date and in synch with changes that may have been made to DUNS and IRS information. Foreign entities who wish to be paid directly to a United States bank account must enter and maintain valid and current banking information in SAM.

C. Excluded Entities
Applicant entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits will not be considered for Federal funding, as applicable to the funding being requested under this Federal program.

D. Cost Sharing or Matching:
There are no cost sharing or matching requirements under this award.

IV. Application Requirements

To be considered for funding under this funding opportunity, an application must contain:

A. A completed, signed and dated Application for Federal Assistance form. The three required forms required are the Application for Federal Assistance (SF-424 form), Budget Information for Construction Programs (SF-424C form) and Assurances for Construction Programs (SF 424D form). Do not include other Federal sources of funding, requested or approved, in the total entered in the "Federal" funding box on the Application for Federal Assistance form. Enter only the amount being requested under this program in the "Federal" funding box. Include any other Federal sources of funding in the total funding entered in the "Other" box.

B. Project Summary

The purpose of the proposed project, titled "Maddox Boulevard Multi-Modal Transportation Enhancement Project", in Accomack County, is to provide the general public with high quality trail-based public use opportunities. These opportunities will be within town limits on the main thoroughfare to the Refuge where trails currently exist. Our goal is to create a one mile bike and pedestrian path from the west side of town, thru the town to the Refuge. By doing so, visitor and residents in town will have a safe, alternate transportation route from the town, thru the Refuge, to the public beach on the Atlantic Ocean coast. The proposed path will provide for sidewalks and bike lanes for bicyclists and pedestrians to safety traverse to the Refuge and beach without having to walk/bike in the road, potentially effecting vehicle traffic, flow and causing collisions.

C. Project Narrative

1. Statement of Need:

There is not adequate space for bicyclists and pedestrians to safely travel along the portions of Maddox Boulevard that this project addresses. From the traffic circle to Deep Hole Road, Maddox Boulevard experiences an annual average daily traffic of 9,079 vehicles. This project would supply ample room for the high number of users as well as comply with ADA standards. With that high of vehicular traffic, there is a clear need for safer facilities for bicyclists and pedestrians. Much of this traffic is generated in the summer months, the peak visitation season, when the town of Chincoteague's population increases significantly.

Bicycling is one of the main modes of travel around the island and in 2004, a study conducted by the Western Transportation Institute found that Chincoteague was one of the most bicycled to refuges in the country with 334,460 annual bicycle visits in FY 2013. This project fulfills the final bicycle and pedestrian connections from downtown Chincoteague to the refuge and National Seashore.

Many improvements have been made in the past few years to create better and safer bicycle and pedestrian travel, but those projects ended at the traffic circle. The Maddox Boulevard Bicycle Path improvements are necessary to fully enhance visitor accessibility and make visitors feel more comfortable bicycling along Maddox Boulevard all the way to the refuge.

This project addresses needs outlined in the 2014 Accomack County's and Northampton County's "Eastern Shore Bicycle Plan" as well as the Town of Chincoteague's bicycle plan and development plan. Additionally, Virginia Department of Transportation has added this project to the "Six-Year Improvement Plan." The Chincoteague NWR Comprehensive Conservation Plan and it explicitly supports increased bicycle and pedestrian access from the town to the refuge.

This project is a continuation of several projects. Currently the Refuge has bike paths (built in the 1970's and 1980's) thru the refuge to several areas of interest and high public use (1.3 million visitors per year). These areas include three areas of Atlantic Ocean beachfront, an operational lighthouse that is open for tours, viewing areas of the world famous Chincoteague Ponies, and two wildlife trails. While the refuge itself had numerous trails it

wasn't until 2008 that the bike paths were developed towards the town of Chincoteague. In 2008 a section of trail was built to connect the refuge island with the town island. Then in 2012, an elevated bikewalk and bike lanes were added from the refuge to the Town's traffic circle. This project picks up at the traffic circle and continues to the other side of town. Through joint projects like these the Town and the Refuge can continue to provide a safe alternative path to the Refuge.

2. Project Goals and Objectives:

- Reconstruct the sidewalks on both sides of Main Street from Church Street to Maddox Blvd
- Reconstruct the sidewalks on both sides of Ocean Boulevard
- Construct sidewalks on selected sections of Maddox Boulevard where none currently exist
- Create a bike lane from Maddox Boulevard to the existing bike lane on Coach's Lane.
- Extend bike trail and improve and/or construct sections of asphalt trail and/or marked bike lanes along Maddox Boulevard and Coach's Lane.

3. Project Activities, Methods and Timetable:

- Consultant Procurement- obtain services for preliminary engineering/right of way/ construction management and final project design – 3/2017
- Environmental Review – establish what level of environmental review will be required – 5/2017
- Traffic Studies - traffic and geotechnical/soil investigations – 11/2017
- Design Review – Utility relocation (if required) design iterations – road, pedestrian and bike facilities design – 1/2018
- Plans – submittals, review – 2/2018
- Advertise/ Award Construction – Notice to Proceed - 6/2018
- Phased Construction – 10/2021
- Acceptance/ Closeout – 12/2021

4. Stakeholder Coordination/Involvement: Refuge staff will collaborate with the Town to ensure best management practices will be followed while building the trail. The Town will be responsible for communicating with refuge staff on any field adjustments that need to be made. The Town will follow all safety requirements as depicted by the Service.

5. Project Monitoring and Evaluation: The project will be overseen by the Town of Chincoteague Project Manager. Most coordination will be over the phone or on-site. Any concerns that arise by either party are expected to be addressed in a timely manner as to keep the project on schedule. Biweekly meetings are expected to deal with any concerns of either party. All work will be conducted within the five year period ending December 31, 2021. Final report must be submitted as noted in the final agreement. Award will follow all regulations concerning any threatened and endangered species as noted in Section 7 Consultation, regulations regarding sites of cultural or historical significance in consultation with SHPO, and State regulations concerning but not limited to wetlands, storm water management and sediment control.

6. **Description of Entities Undertaking the Project:** The Town of Chincoteague in cooperation with the U.S. Fish and Wildlife Service (FWS), Chincoteague National Wildlife Refuge (Refuge) is proposing to develop about one mile of multi-use trail along Maddox Boulevard in the town of Chincoteague, Accomack County, Virginia. The one mile trail segment will complete a 5 to 6 mile bike and pedestrian path from the west side of town, thru the town to the Refuge, thru the Refuge to the public beach on the Atlantic Ocean coast. The proposed path will provide for sidewalks and bike lanes for bicyclists and pedestrians to safety traverse to the Refuge and beach without having to walk/bike in the road, potentially effecting vehicle traffic, flow and causing collisions.

   The Towns contact is Harvey Spurlock, Public Works Director 6150 Community Drive, Chincoteague Island, VA 23336. harvey@chincoteague-va.gov
   757-336-3366 Office, 757-336-1965 Fax

   The U.S. Fish and Wildlife Service point of contact is Bob Leffel, Deputy Refuge Manager, Chincoteague National Wildlife Refuge, PO Box 62, Chicoteague, VA 23336, robert_leffel@fws.gov 757-336-6122 x2330.

7. **Sustainability:** N/A

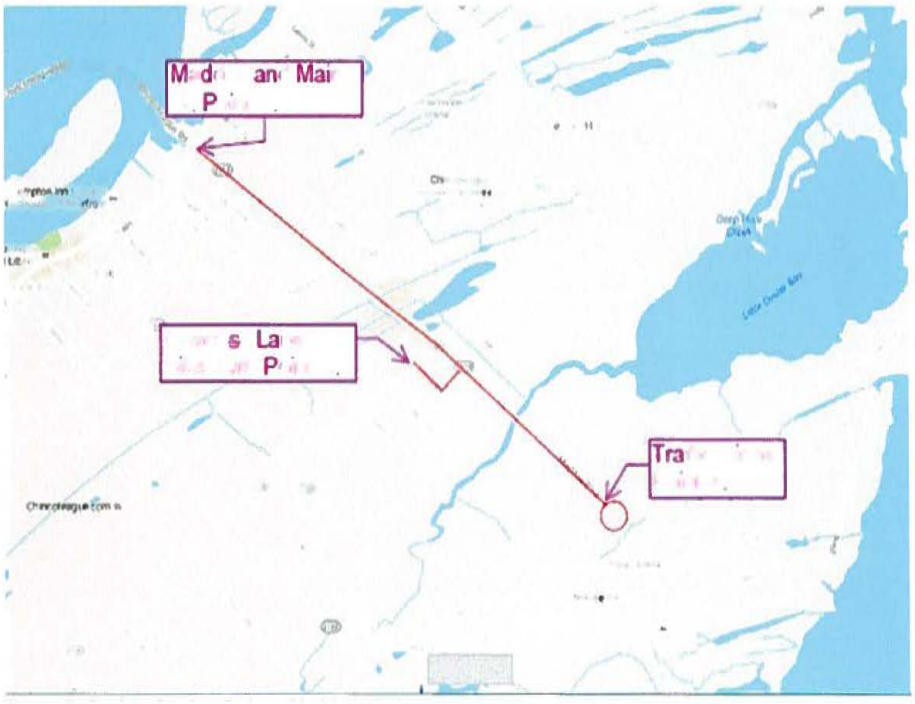
8. **Literature Cited**

   The Maddox Boulevard Multi-Modal Enhancements project would fulfill goals and projects found in the Town of Chincoteague's "2010 Comprehensive Plan", Accomack County's 2014 "Eastern Shore of Virginia Bicycle Plan," the Town's "Chincoteague 2020 Transportation Plan" written in 2002, and the 2015 Comprehensive Conservation Plan for Chincoteague National Wildlife Refuge (refuge). This project is also included in the 2016 Virginia Department of Transportation's Six-Year Transportation Improvement Plan (STIP).

   Volpe J. “Transit and Trail Connections: Assessment of Visitor Access to National Wildlife Refuges” Research and Innovative Technologies Administration. U.S. Dept. of Transportation. Web accessed at http://www.fta.dot.gov/documents/Transit_Trails_Layout_Final_123010.pdf on 08Aug13.

9. Map of Project Area:





D. Budget Form

Complete the Budget Information for Non-Construction Programs (SF 424A) or Budget Information for Construction Programs (SF 424C) form. Use the SF 424A if your project does not include construction and the SF 424C if the project includes construction or land acquisition. The budget forms are available on the Internet at http://apply07.grants.gov/apply/FormLinks?family=15. When developing your budget, keep in mind that financial assistance awards and subawards are subject to the Federal cost principles in Title 2 of the Code of Federal Regulations Part 200, as applicable to the recipient organization type. Links to the full text of the Federal cost principles are available on the Internet at http://www.ecfr.gov/.

Multiple Federal Funding Sources: If the project budget includes multiple Federal funding sources, you must show the funds being requested from this Federal program *separately* from any other requested/secured Federal sources of funding on the budget form. For example, enter the funds being requested from this Federal program in the first row of the Budget Summary section of the form and then enter funding related to other Federal programs in the subsequent row(s). Be sure to enter each Federal program's CFDA number in the corresponding fields on the form. The CFDA number for this Federal program appears on the first page of this funding opportunity.

E. Budget Justification

In a separate narrative titled "**Budget Justification**", explain and justify all requested budget items/costs. Detail how the SF 424 Budget Object Class Category totals were determined and demonstrate a clear connection between costs and the proposed project activities. For personnel salary costs, include the base-line salary figures and the estimates of time (as percentages) to be directly charged to the project. Describe any item that under the applicable Federal cost principles requires the Service's approval and estimate its cost.

If Federally-funded equipment will be used for the project, provide a list of that equipment, including the Federal funding source.

Required Indirect Cost Statement: All applicants except individuals applying for funds separate from a business or non-profit organization he/she may operate must include in the budget justification narrative one of the following statements and attach to their application any required documentation identified in the applicable statement:

"We are:

A local government entity that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is 10.0%. However, in the event an award is made, we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimus* indirect cost rate of 10% of modified total direct costs as defined in Title 2 of the Code of Federal Regulations Part 200, section 200.68. We understand that the 10% *de minimus* rate will apply for the life of the award, including any future extensions for time, and that the rate cannot be changed even if we

do establish an approved rate with our cognizant agency at any point during the award period

All applicants are hereby notified of the following:

- Recipients without an approved indirect cost rate are prohibited from charging indirect costs to a Federal award. Accepting the 10% *de minimus* rate as a condition of award is an approved rate.
- Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award.
- Only the indirect costs calculated against the Federal portion of the total direct costs may be charged to the Federal award. Recipients may not charge to their Service award any indirect costs calculated against the portion of total direct costs charged to themselves or charged to any other project partner, Federal and non-Federal alike.
- Recipients must have prior written approval from the Service to transfer unallowable indirect costs to amounts budgeted for direct costs or to satisfy cost-sharing or matching requirements under the award.
- Recipients are prohibited from shifting unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation."

F. Single Audit Reporting Statements: As required in Title 2 of the Code of Federal Regulations Part 200, Subpart F, all U.S. states, local governments, federally-recognized Indian tribal governments, and non-profit organizations expending $750,000 USD or more in Federal award funds in a fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse's Internet Data Entry System. All U.S. state, local government, federally-recognized Indian tribal government and non-profit applicants must provide a statement regarding if your organization was/was not required to submit a Single Audit report for the organization's most recently closed fiscal year and, if so, state if that report is available on the Federal Audit Clearinghouse Single Audit Database website (http://harvester.census.gov/sac/) and provide the EIN under which that report was submitted. Include these statements at the end of the Project Narrative in a section titled "**Single Audit Reporting Statements**".

G. Assurances: Include the appropriate signed and dated Assurances form available online at http://apply07.grants.gov/apply/FormLinks?family=15. Use the **Assurances for Construction Programs (SF 424D)** for construction and land acquisition projects Use the **Assurances for Non-Construction Programs (SF 424B)** for all other projects. Signing this form does not mean that all items on the form are applicable. The form contains language that states that some of the assurances may not be applicable to your organization and/or your project or program.

H. Certification and Disclosure of Lobbying Activities: Under Title 31 of the United States Code, Section 1352, an applicant or recipient must not use any federally appropriated funds (both annually appropriated and continuing appropriations) or matching funds under a grant or cooperative agreement award to pay any person for lobbying in connection with the

award. Lobbying is defined as influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress connection with the award. Submission of an application also represents the applicant's certification of the statements in 43 CFR Part 18, Appendix A-Certification Regarding Lobbying. If you/your organization have/has made or agrees to make any payment using non-appropriated funds for lobbying in connection with this proposal AND the Federal share exceeds $100,000, complete and submit the **SF LLL, Disclosure of Lobbying Activities** form. See 43 CFR, Subpart 18.100 for more information on when additional submission of this form is required.

I. Conflict of Interest Disclosures: Applicants must notify the Service in writing of any actual or potential conflicts of interest that are known at the time of application or that may arise during the life of this award, in the event an award is made. Conflicts of interest include any relationship or matter which might place the recipient, the recipient's employees, or the recipient's subrecipients in a position of conflict, real or apparent, between their responsibilities under the award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the applicant, the applicant's employees, or the applicant's future subrecipients in the matter. Upon receipt of such a notice, the Service Project Officer in consultation with their Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the applicant to reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Service may result in the project not being select for funding.

Application Checklist

- ☐ **Evidence of non-profit status**: If a non-profit organization, a copy of their Section 501(c)(3) or (4) status determination letter received from the Internal Revenue Service.
- ☐ **SF 424, Application for Federal Assistance**: A complete, signed and dated SF 424, SF 424-Mandatory, or SF 424-Individual form.
- ☐ **Project narrative**
- ☐ **Timetable**
- ☐ **Single Audit Reporting statement**: If a U.S. state, local government, federally-recognized Indian tribal government, or non-profit organization, statements regarding applicability of and compliance with Single Audit reporting requirements.
- ☐ **SF 424 budget form**: A complete SF 424A or SF 424C Budget Information form.
- ☐ **Budget justification**
- ☐ **Federally-funded equipment list**: If Federally-funded equipment will be used for the project, a list of that equipment.
- ☐ **NICRA**: When applicable, a copy of the organization's current Negotiated Indirect Cost Rate Agreement.

- ☐ **SF 424 Assurances form:** Signed and dated SF 424B or SF 424D Assurances form.
- ☐ **SF LLL form:** If applicable, completed SF-LLL Disclosure of Lobbying Activities form.
- ☐ **Conflict of Interest statement,** when applicable.

Failure to provide complete information may cause delays, postponement, or rejection of the application.

V. Submission Instructions
SUBMISSION DEADLINE: N/A

Intergovernmental Review: Before submitting an application, U.S. state and local government applicants should visit the following website (http://www.whitehouse.gov/omb/grants_spoc/) to determine whether their application is subject to the state intergovernmental review process under Executive Order (E.O.) 12372 "Intergovernmental review of Federal Programs." E.O. 12372 was issued to foster the intergovernmental partnership and strengthen federalism by relying on state and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The E.O. allows each state to designate an entity to perform this function. The official list of designated entities is posted on the website. Contact your state's designated entity for more information on the process the state requires to be followed when applying for assistance. States that do not have a designated entity listed on the website have chosen not to participate in the review process.

To submit an application by e-mail:
Format all of your documents to print on Letter size (8 ½" x 11") paper. Format all pages to display and print page numbers. Scanned documents should be scanned in Letter format, as black and white images only. Where possible, save scanned documents in .pdf format. E-mail your application to the Service program point of contact identified in the Grants.gov funding opportunity.

The required SF 424 Application for Federal Assistance and Assurances forms and any other required standard forms MUST be signed by your organization's authorized official. The Signature and Date fields on the standard forms downloaded from Grants.gov are pre-populated with the text "Completed by Grants.gov upon submission" or "Completed on submission to Grants.gov". Remove this text (manually or digitally) before signing the forms.

VI. Application Review
Review and Selection Process:
Each fiscal year, for every entity receiving one or more awards in that fiscal year, the Service conducts a risk assessment based on eight risk categories. The result of this risk assessment is used to establish a monitoring plan for all awards to the entity in that fiscal year. The Service's risk assessment form is available on the Internet at http://www.fws.gov/forms/3-2462.pdf.

Prior to approving an award with a Federal funding amount that exceeds or is expected to exceed the simplified acquisition threshold, as adjusted (see 2 CFR 200.88), the Service must review and consider any information about the applicant that is in the designated integrity and performance

system accessible through SAM (currently FAPIIS) to determine if, at a minimum, the information found in the system for the applicant demonstrates a satisfactory record of Federal award performance and integrity and business ethics (see 2 CFR 200.205(a)(2)). The Service must also report to FAPIIS if an applicant subject to this review is found not qualified for a particular award due to its prior record of integrity or performance under Federal awards (see 2 CFR 200.212).

VII. Award Administration

Award Notices: Following review, applicants may be requested to revise the project scope and/or budget before an award is made. Successful applicants will receive written notice in the form of a notice of award document. Notices of award are typically sent to recipients by e-mail. If e-mail notification is unsuccessful, the documents will be sent by courier mail (e.g., FedEx, DHL or UPS). Award recipients are not required to sign/return the Notice of Award document. Acceptance of an award is defined as starting work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to, and as approved by, the Service. The notice of award document will include instructions specific to each recipient on how to request payment. If applicable, the instructions will detail any additional information/forms required and where to submit payment requests.

Domestic Recipient Payments: Prior to award, the Service program office will contact you/your organization to either enroll in the U.S. Treasury's Automated Standard Application for Payments (ASAP) system or, if eligible, obtain approval from the Department of the Interior to be waived from using ASAP.

Transmittal of Sensitive Data: Recipients are responsible for ensuring any sensitive data being sent to the Service is protected during its transmission/delivery. The Service strongly recommends that recipients use the most secure transmission/delivery method available. The Service recommends the following digital transmission methods: secure digital faxing; encrypted emails; emailing a password protected zipped/compressed file attachment in one email followed by the password in a second email; or emailing a zipped/compressed file attachment. The Service strongly encourages recipients sending sensitive data in paper copy to use a courier mail service. Recipients may also contact their Service Project Officer and provide any sensitive data over the telephone.

Award Terms and Conditions: Acceptance of a financial assistance award (i.e., grant or cooperative agreement) from the Service carries with it the responsibility to be aware of and comply with the terms and conditions applicable to the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the Service and are subject to the terms and conditions incorporated into the notice of award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. The Federal regulations applicable to Service awards are available on the Internet at http://www.fws.gov/grants/. If you do not have access to the Internet and require a full text copy of the award terms and conditions, contact the Service point of contact identified in the Agency Contacts section below.

Recipient Reporting Requirements:
Financial and Performance Reports: Interim financial reports and performance reports may be required. Interim reports will be required no more frequently than quarterly, and no less frequently than annually. A final financial report and a final performance report will be required and are due within 90 calendar days of the end date of the award. Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results.

Significant Developments Reports: Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, recipients are required to notify the Service in writing as soon as the following types of conditions become known:

- Problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation.
- Favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

The Service will specify in the notice of award document the reporting and reporting frequency applicable to the award.

Conflict of Interest Disclosures: Recipients are responsible for notifying the Service Project Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the recipient, the recipient's employees, or the recipient's subrecipients in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient, the Recipient's employees, or the Recipient's subrecipients in the matter. Upon receipt of such a notice, the Service Project Officer in consultation with their Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Recipient, the Recipient's employee(s), or the Recipient's Subrecipient(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including termination of this award.

Other Mandatory Disclosures: The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including

the term and condition outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.)

2 CFR Part 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters is applicable to awards with a total Federal share of more than $500,000, except those to individuals and foreign public entities.

VIII. Agency Contacts

Robert J. Leffel
Deputy Refuge Manager
Chincoteague National Wildlife Refuge
8231 Beach Road
Chincoteague, VA 23336
robert_leffel@fws.gov
1-(757)-336-6122 x2330