



Administration on Children, Youth and Families
Children's Bureau

A Network for Connection, Healing and Ongoing Resources (ANCHOR)

Opportunity number: HHS-2026-ACF-ACYF-CO-0041



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Before you begin

If you believe you are a good candidate for this funding opportunity, secure your [SAM.gov](#) and [Grants.gov](#) registrations now. If you are already registered, make sure your registrations are active and up to date.

SAM.gov registration (this can take several weeks)

You must have an active account with SAM.gov. This includes having a Unique Entity Identifier (UEI).

[See Step 2: Get Ready to Apply](#)

Grants.gov registration (this can take several days)

You must have an active Grants.gov registration. Doing so requires a Login.gov registration as well.

[See Step 2: Get Ready to Apply](#)

Apply by the application due date

Applications are due by 11:59 p.m. Eastern Time on Thursday, August 6, 2026.



To help you find what you need, this NOFO uses internal links. In Adobe Reader, you can go back to where you were by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.



Step 1:

Review the Opportunity

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Basic information

Administration for Children and Families (ACF)

Administration on Children, Youth and Families

Children's Bureau

Promoting the well-being of birth parents through post-adoption support, services, and resources.

Summary

This program funds one nonprofit organization to develop, implement, and evaluate a demonstration program of post-adoption support services for birth parents.

- This is for birth parents who have voluntarily placed their children for private domestic adoption.
- This initiative recognizes that the well-being of all parties in an adoption is essential.
- Birth parents often benefit from support and resources following their placement for adoption.

This demonstration program will provide services, support groups, and resources.

This work directly supports ACF's mission to promote the social well-being of families and individuals.

Funding details

Type: Cooperative agreement

Expected total program funding: \$1,000,000

Total expected awards: 1

Minimum award amount (award floor): \$450,000

Maximum award amount (award ceiling): \$1,000,000

This is full funding. We plan to fund a two-year project period with one budget period.

Awards made under this funding opportunity are subject to federal funds availability.



Have questions?

See [Contacts and Support](#).

Key facts

Opportunity name:

A Network for Connection, Healing and Ongoing Resources (ANCHOR)

Opportunity number:

HHS-2026-ACF-ACYF-CO-0041

Federal assistance listing:

93.652

NOFO version: Original

Key dates

Application

submission deadline:

August 6, 2026

Expected project

start date:

September 30, 2026

See [intergovernmental](#)

[review](#) for other

submission processes that may apply to this NOFO.

Eligibility

Eligible applicants

Eligible applicants are nonprofit organizations that are adoption-focused and have extensive experience providing services and support to birth parents who have voluntarily placed a child for adoption in a private domestic placement.

Other eligibility criteria

Individuals (including sole proprietorships), federal entities, and foreign entities are not eligible to apply.

Faith-based and community organizations that meet the eligibility requirements are eligible for awards under this funding opportunity.

Organizations should be adoption-focused with expertise and experience working with birth parents who have placed their children for private domestic adoption.

Disqualifying factors

We will review your application to make sure it meets these responsiveness requirements.

We won't consider an application that:

- Requests funding above the [award ceiling](#).
- Is submitted after the [deadline](#).
- Is from an individual (including a sole proprietorship), a federal entity, or a foreign entity.
- Is received in paper format that didn't have a previously approved exemption from ACF.
- Is not a non-profit organization.

Application limits

If you submit the same application more than once under this notice of funding opportunity (NOFO), we will only acknowledge the last on-time submission.

Cost sharing

This program has no cost-sharing requirement, meaning you do not need to contribute to the costs of this project.

If you choose to include cost-sharing funds, we won't consider it during review. If you receive an award, we will include your voluntary commitment in the award, and you must report on the funds. If you don't provide your promised amount, we may have to decrease your award amount or use other enforcement actions.

Post-award requirements

Before you apply, make sure you understand the requirements that come with an award.

See [Step 6: Learn What Happens After Award](#) for information on regulations that apply, reporting, and more.

Statutory authority

[42 U.S.C. 5113\(b\)\(4\)](#).

Agency priorities

Required alignment with ACF vision, mission, values, priorities, and guiding principles

The recipient of this award must implement any funds awarded under this NOFO to effectuate program goals or agency priorities in accordance with [ACF's Vision, Mission, Values, Priorities, & Guiding Principles](#) when authorized. Funded activities must advance ACF's vision of resilient, safe, healthy, and economically secure children, youth, families, and communities, and support ACF's mission to foster health and well-being through effective, accountable, and compassionate human services when awarded in any programs that authorize these priorities.

Consistent with ACF's values, in carrying out any project that is funded under this NOFO, the recipient is required to adhere to the following principle:

1. **Program integrity and fiscal stewardship:** Administer funds in accordance with all applicable federal statutes, regulations, and award conditions; maintain strong internal controls; and prevent waste, fraud, and abuse.

The recipient is also required to adhere to the following principles when consistent with the authority and scope of the award and its activities:

2. **Evidence-based and outcome-focused practices:** Design and deliver services using evidence-based or evidence-informed approaches, establish measurable performance goals, and use data to monitor outcomes and drive continuous improvement.
3. **Partnership and local leadership:** Coordinate with state, tribal, territorial, local, and community partners, as appropriate, and tailor services to meet community-identified needs while respecting local decision-making authority.

In addition, in keeping with ACF's priorities, the recipient must administer any project that is awarded under this NOFO in accordance with the following objectives when consistent with the scope of the award and its activities in programs that are authorized to advance them:

4. **Family stability and child well-being:** Strengthen families, promote safe and stable home environments, and improve outcomes for children and youth through prevention-focused and developmentally appropriate services.

5. **Work, self-sufficiency, and economic mobility:** Support pathways to employment, job retention, and economic independence for individuals and families, including through workforce development, education, and supportive services.
6. **High-quality early care and learning:** Where applicable, invest in high-quality early childhood programs that support school readiness, healthy development, and long-term success.

The recipient must demonstrate ongoing compliance with these values and priorities, in all programs that are authorized to advance them, through program design, implementation, reporting, and evaluation. Failure to meaningfully align funded activities with the applicable requirements may result in corrective action, additional reporting requirements, or other enforcement actions consistent with federal grant regulations found at [2 CFR Part 200](#) and the terms and conditions of this award.

Program description

Background

The decision to place a child for adoption is a significant and often complex emotional experience for birth parents. While adoption provides children with safe and permanent homes, it is important to acknowledge and support the needs of birth parents after their placement. Access to support groups, peer support, and other resources can be helpful in promoting their long-term well-being and healthy processing of grief and loss.

Currently, there is a need for more structured, evidence-informed models of post-adoption support for birth parents.

This demonstration program seeks to fill that gap by funding an expert organization to deliver and formally evaluate a program of support.

By building the evidence base, ACF aims to identify best practices that can be shared and replicated, ultimately strengthening services for all members of the adoption community and promoting family well-being.

This program supports the ACF Priority Area of Promoting Marriage and Family Formation. This NOFO will support strong families by promoting the value of family stability by connecting, healing and providing ongoing resources.

Project requirements

Goal

The goal is to identify and promote effective models of support that contribute to the positive adjustment and well-being of birth parents.

Key parts of this project include:

- Testing and improving the model (formative evaluation).
- Measuring how well the services work (implementation and outcomes).
- Creating a manual so other organizations can replicate the model and test its effectiveness.

Program objectives

The ANCHOR demonstration program will achieve the following objectives:

Deliver high-quality support services:

- Develop and implement a structured program of support for birth parents.
- To include professionally facilitated support groups, resource navigation, and other direct services.

Conduct program evaluation:

- Clarify the needs of the focal population.
- Improve program operations.
- Enhance quality of service delivery to birth parents.

Develop a replicable model:

- Based on the evaluation findings, you will create a step-by-step program model that is written so others can easily follow it (a manualized intervention).
- Develop ways to track how it's carried out and how well it works.
- The materials should be geared toward other adoption-focused organizations.

Disseminate findings:

- Share the results of the evaluation and the program model with the broader child welfare and adoption community.

Core activities

You will be responsible for the following core activities:

- Program implementation and service delivery.
- Program evaluation.
- Dissemination and knowledge sharing.
- Reporting.
- Collaboration and coordination.

Program implementation and service delivery

You will design, implement, and refine a comprehensive program of support that is responsive to the needs of birth parents.

This includes:

Supporting group development and facilitation:

- Design and facilitate professionally led support groups.
 - Groups should be structured to provide a safe and confidential environment.
- Offer groups through multiple modalities (e.g., in-person, virtual, or a hybrid model) to ensure accessibility for birth parents in different geographic locations with varying schedules.
- Develop a curriculum or framework for the support groups that address common themes such as grief and loss, identity, relationships with adoptive families, and navigating post-adoption milestones.

Directing services and resource navigation:

- Provide direct access to, or facilitated referrals for, individual counseling with qualified mental health professionals experienced in adoption and post-placement issues.
- Develop and maintain a curated list of resources (e.g., books, websites, podcasts, and community services) tailored to the experiences and needs of birth parents.
- Establish a system for connecting birth parents with peer mentors who have shared lived experience, if appropriate and desired by participants.

Outreach and engagement:

- Conduct sensitive and targeted outreach to identify and enroll eligible birth parents.
 - Outreach may be conducted in partnership with adoption agencies, attorneys, and other professionals.
- Develop materials that clearly and respectfully communicate the purpose and availability of support services.

Program evaluation

You will evaluate the demonstration project and conduct formative evaluation activities. These include:

- Clarifying the needs of birth parents (the focal population).
- Improving program operations.
- Improving the quality-of-service delivery and support for birth parents.

Develop a [manualized intervention](#), as well as implementation and outcome measures, at the end of the project.

The evaluation must be:

- Objective.
- Transparent.
- Designed to generate actionable findings.

Evaluation design

- The evaluation must use a mixed-methods design, collecting both quantitative and qualitative data to comprehensively cover the program's implementation.
 - It should also consider impact.
- You must develop a clear logic model that connects program activities to intended outcomes.
- The evaluation should be objective.
 - It should be conducted by an independent evaluator or there should be a clear organizational separation between program staff and evaluation.
- All evaluation activities involving human subjects must receive Institutional Review Board approval before data collection.

Key evaluation questions

The evaluation will be designed to answer critical questions about the program's effectiveness, implementation, and replicability.

At a minimum, the evaluation should answer:

- **Outcomes:**
 - What specific components of the program (e.g., group facilitation, peer connections, access to counseling) are most valued by participants?
 - What components are most strongly associated with positive outcomes?
- **Implementation:**
 - What are the successes and challenges in recruiting and retaining birth parents in the program?
 - What lessons can be learned about service delivery in different modalities (virtual vs. in-person)?
 - What are the essential components of each aspect of the support program?
 - Were any adaptations needed?
- **Sustainability:**
 - What are the key elements and estimated costs required for another organization to successfully replicate this support model?

Performance measurement and reporting

You must establish baseline measures. You must also report on evaluation activities and findings in semi-annual and final reports.

Process measures may include:

- The number of birth parents served by the program.
- The number and frequency of support groups convened.
- The participant attendance and retention rates in the program.

The outcome measures may include:

- Changes in participant scores on validated assessment tools measuring well-being, social support, and adjustment post-adoption.
- Participant satisfaction with the quality and relevance of the services received.
- Qualitative data from interviews or focus groups detailing participants' experiences and the perceived impact of the program.
- Children's Bureau (CB) is seeking approval of its ANCHOR data indicators through the Office of Management and Budget's (OMB) Office of Information and Regulatory Affairs (OIRA). CB will not request this information if these forms are not approved at the time that reports are due. Please see Reporting for more information.

Dissemination and knowledge sharing

You will be responsible for developing materials to ensure knowledge gained from this project can be used to strengthen services nationally.

Required deliverables include:

Program manual and implementation guide:

A practical guide for other organizations interested in replicating the support model.

This toolkit must include:

- Sample curricula.
- Facilitator qualifications.
- Outreach materials.
- Lessons learned on implementation.

Comprehensive final evaluation report:

A detailed report describing:

- The evaluation methodology.
- All quantitative and qualitative findings.
- Actionable recommendations for the field.

Brief summaries and presentations:

- Easy-to-read summaries of the findings for stakeholders.
- At least one national webinar or conference presentation to share the project results.

Please be advised that the [Stevens Amendment](#) will apply to all materials developed under this opportunity.

Collaboration and coordination

You will function within the broader landscape of CB's initiatives and must participate in:

- Meetings with ACF federal project officers.
- Annual CB grant recipient meetings.
- Coordination calls with related initiatives.

Cooperative agreement—Description of ACF's involvement

A cooperative agreement is a specific method of awarding federal assistance where you can expect substantial federal involvement. A cooperative agreement clearly defines the respective responsibilities of CB and you, as the recipient. We expect that the agency's involvement will assist with producing program benefits that would not otherwise be available.

For this project, our involvement and collaboration will include the following:

- Reviewing and approving planning stages of the activities before they are implemented.
- Coordinating key program activities, including strategic planning, implementation, information technology enhancements, training and technical assistance, development of publications or products, and evaluation.
- Closely monitoring the project beyond what's typical for awards, to ensure your project matches the intent and scope of this funding.

Funding policies and limitations

Changes in HHS regulations

As of October 1, 2025, HHS adopted [2 CFR 200](#), with some exceptions included in [2 CFR 300](#). These regulations replace those in 45 CFR 75.

General policies

- We will only make awards if this program receives funding. If Congress appropriates funds for this purpose, we will move forward with the review and award process.
- Support beyond the first budget period will depend on:
 - Satisfactory progress in meeting your project's objectives.
 - A decision that continued funding is in the government's best interest.
- If we receive more funding for this program, we will consider:
 - Funding more applicants.
 - Extending the period of performance.
 - Awarding supplemental funding.
- To the extent permitted by law, including any relevant court orders, you may not use funds from this NOFO for any diversity, equity, inclusion, and accessibility (DEI and DEIA) activities. This includes:
 - DEI- or DEIA-related research.
 - Activities that discriminate or show preference based on race, color, religion, sex, national origin, or other protected traits.
 - Any efforts that promote a "discriminatory equity ideology."
- To the extent permitted by law, including any relevant court orders, ACF will also not allow funds awarded under this NOFO to support any services or activities that inculcate or promote gender ideology.

For guidance on other types of costs that we restrict or do not allow, see General Provisions for Selected Items of Costs of the Uniform Guidance, [2 CFR part 200](#).

Program-specific limitations and policies

We do not allow the following costs under this notice of funding opportunity (NOFO):

- Construction.
- Purchase of real property.
- Major renovation.

Indirect costs

Indirect costs are those shared across multiple projects and not easily separated.

To charge indirect costs you can select one of two methods:

Method 1 — Approved rate. If you currently have an indirect cost rate approved by your cognizant federal agency, you may use that rate.

Method 2 — *De minimis* rate. If you do not have a negotiated indirect cost rate, you may elect to charge a *de minimis* rate (see [2 CFR 200.414\(f\)](#)). This rate may be up to 15% of modified total direct costs (MTDC). See the definition of MTDC ([2 CFR 200.1](#)). You can use this rate indefinitely.

You may not charge costs included in your indirect cost pool as direct costs.

Subawards

As the prime recipient, you must maintain a substantive role in the project. This means that you conduct funded activities and provide services necessary and integral to completing the project.

Monitoring your subrecipient's activities alone as described in [2 CFR 200.332](#) is not a substantive role.

We do not fund awards where your role is primarily a conduit for passing funds to other organizations unless that arrangement is authorized by statute.

All subrecipients must have a Unique Entity Identifier (UEI) through the System for Award Management (SAM.gov).

Subrecipients must meet the [eligibility requirements](#) of this NOFO.

Salary rate limitation

The salary rate limitation in the current appropriations act applies to this program. You may not use awarded funds to pay a salary at a higher rate than the rate for Executive Level II.

For the Executive Level II salary, please see [the Office of Personnel Management information on executive and senior level employee pay](#).

The salary limitation reflects a person's base salary (including any portion of the salary that is paid with indirect costs). It does not include fringe benefits or any income the person is allowed to earn outside of the duties of the applicant organization.

This salary limitation also applies to subawards, contracts, and subcontracts under an ACF grant or cooperative agreement.



Step 2:

Get Ready to Apply

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Find the application package

The application package has all the forms you need to apply. You can find it at this NOFO's Grants.gov opportunity page. Then select the Package tab.

We recommend that you select the **Subscribe** button from the View Grant Opportunity page for this NOFO to get updates.

If you can't use Grants.gov to download application materials or have other technical difficulties, including issues with application submission, [contact Grants.gov](#) for assistance.

Get registered

SAM.gov

You must have an active account with SAM.gov to apply. SAM.gov registration can take several weeks. Begin that process today.

To register:

- Go to [SAM.gov Entity Registration](#) and select Get Started. From the same page, you can also select the Entity Registration Checklist for the information you will need to register.
- You must agree to the [financial assistance general certifications and representations \[PDF\]](#) specifically. Those for contracts are different.

When you register, you will also receive your required Unique Entity Identifier (UEI).

Once you register:

- You will have to maintain your registration throughout the life of any award.
- If your organization has multiple UEIs, use the one associated with your physical location.

Grants.gov

You must also have an active account with [Grants.gov](#). You can see step-by-step instructions at the Grants.gov [Quick Start Guide for Applicants](#).

Need help? See [Contacts and Support](#).

Learn more

Visit [Applying for an ACF Grant Award](#) on the ACF Grants page.



Step 3:

Build Your Application

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Application checklist

Make sure that you have everything you need to apply. You will find the forms in Grants.gov.

File one: Narratives

Use the Project Narrative Attachment form.

Component	Included in page limit?
☐ Table of contents	Yes
☐ Project summary	Yes
☐ Project narrative	Yes
☐ Line-item budget and budget narrative	Yes

File two: Attachments

Insert each in a single Other Attachments form.

Component	Included in page limit?
☐ ACF Priorities Alignment Attestation	No
☐ Indirect cost agreement	Yes
☐ Legal proof of nonprofit status	Yes
☐ Organizational capacity supporting information (including organization chart)	Yes
☐ Third-party agreements	Yes
☐ Protection of human subjects certification	No

Standard forms

Use each required form in Grants.gov.

Component	Included in page limit?
☐ Project Abstract Summary	No
☐ Application for Federal Assistance (SF-424)	No
☐ Budget Information for Non-Construction Programs (SF-424A)	No
☐ (SF-424B) Assurances for Non-Construction Programs	No
☐ Key Contacts	No
☐ Grants.gov Lobbying form	No
☐ Disclosure of Lobbying Activities (SF-LLL)	No
☐ Project/Performance Site Location(s) (SF-P/PSL)	No

Application contents and format

You will submit two files plus the [standard forms](#) in the application package.

Your organization's authorized official must certify your application.

Required format

Page limit for file one and file two combined: 90 pages

File format: Portable Document Format (PDF) is recommended, but not required. ACF supports the following file formats when you attach files to the Project Narrative Attachment form and the Other Attachments form:

Accepted file formats

- Adobe PDF (.pdf)
- Microsoft Word (.doc or .docx)
- Microsoft Excel (.xls or .xlsx)
- Microsoft PowerPoint (.ppt)
- Image formats (.JPG, .GIF, .TIFF, or .BMP only)

Document formats

Paper size: 8 ½ inches x 11 inches

Margins: 1 inch all around

Language: English

If possible, include page numbers.

Do not include external links to information you want reviewers to assess because reviewers will score the application solely on information provided in the application.

Fonts

Font: Times New Roman

Color: Black

Size: 12-point font

Footnotes and text in tables and graphics may be 10-point.

Spacing

Table of contents: Must be single-spaced

Project summary: Must be single-spaced

Project narrative: Must be double-spaced

Line-item budget and budget narrative: Can be single-spaced

Attachments: Can be single-spaced

Tables and footnotes throughout: Can be single-spaced

See [disqualifying factors](#) to understand what may disqualify your application from consideration.

File one: Narratives

To submit file one, you will use the Project Narrative Attachment form found in the Grants.gov application package for this NOFO.

This file includes:

- Table of contents.
- Project summary, one page.
- Project narrative.
- Line-item budget and budget narrative.

Table of contents

At the beginning of file one, insert a table of contents that guides a reader through the contents of both files in your application. If possible, include links to the relevant content in file one.

Project summary

Provide a one-page summary of the project description. Do not cross-reference to other parts of your application. The summary must include:

- At the top, the project title, applicant name, address, phone numbers, email addresses, and any website URL.
- A brief description of the project, including the needs and population you will address, your proposed services or research questions.

Project narrative

The project narrative is where you address all your proposed activities. It is a critical section of your application, which we evaluate using [merit review criteria](#) and rank based on application scores.

Remember that substance and measurable outcomes are more important than length. We are particularly interested in project narratives that convey strategies for achieving intended performance.

In it, you must:

- Explain how the project will meet the purpose of the NOFO, as described in [the program description section](#).
- Make sure your narrative is clear, concise, and complete.
- Use cross-referencing rather than repetition.
- Be sure to include any required supporting documents noted. You generally provide these in your [attachments](#).
- Use the headings and order of the sections that follow.

Purpose and need

Need for assistance

Identify the problems you plan to solve. These problems could be physical, economic, social, financial, institutional, etc. To do so:

- Demonstrate the need, including the nature and scope of the problem.
- Provide, as appropriate, supporting documentation, such as letters of support and testimonials, in your attachments.
- Include any relevant data based on planning studies or needs assessments. You may refer to them in the endnotes or footnotes of your application.
- Use demographic data and participant or beneficiary information where you can.

Objectives

State your main objectives and any sub-objectives. Address how the objectives stated relate to the overall purpose of this program and describe how you will achieve the objectives.

- Present a clear description of the proposed project.
 - Include a clear statement of the goals (i.e., the intended end products of an effective project) and objectives (i.e., measurable steps for reaching these goals).
- You should ensure the [overall objectives outlined in the Program Description](#) are incorporated.

- Present a clear, concise, and appropriate vision for the proposed project.
 - The overall vision for the project clearly addresses the need to provide support services as a means of addressing the needs of birth parents that have voluntarily placed their children for private adoption.

Response

Approach

Outline your action plan.

Describe the scope of your proposed project and describe in detail how you will accomplish it. Account for all functions or activities you identify in your application.

Explain potential obstacles and challenges to accomplishing your project goals. Explain the strategies you will use to address them.

Specifically:

- Demonstrate the ability and process to provide support groups, support services, and resources to birth parents who have voluntarily placed a child for private domestic adoption.
- Respond to all the elements discussed in the [project requirements section](#), under Program Implementation and Service Delivery.
 - Describe in detail how you will develop and deliver high-quality support services.
- Describe how your proposed project aligns with the applicable [ACF priorities](#).
- Provide a workable plan of action that:
 - Relates to the project objectives and scope of the project.
 - Reflects the intent and an understanding of the project's priorities to provide support services for birth parents that can be evaluated and replicated.
- Describe how you will provide support group development and facilitation.
- Describe how you will provide direct services and resources for birth parents.
- Describe how you conduct outreach and engagement to potential service recipients.
- Detail a reasonable and convincing replicability plan after the period of federal funding ends.
- Propose a sound plan for dissemination and knowledge sharing.

Project timeline and milestones

Provide a timeline for your project that includes milestones. To do so:

- Organize the information by task and subtask, showing related milestones.
- Provide monthly or quarterly quantitative projections for tasks you plan to complete and by when. For example, provide the number of people you plan to serve or the number of a certain activity you plan to complete by a specific date.
- Provide target dates for activities you can't quantify.
- Cover the full period of performance in your timeline.

Logic model

You must submit a logic model for designing, managing, and evaluating the project. A logic model is a diagram that:

- Presents how inputs drive activities to produce outputs, outcomes, and the ultimate goals of the proposed project.
- Explains the links among project elements.
- Targets the identified objectives and goals of the project.

While there are many versions of logic models, for the purposes of this funding opportunity, the logic model may include the connections between:

- Inputs such as additional resources, organizational profile, collaborative partners, key staff, and budget.
- Target population, such as the individuals to be served or identified needs.
- Activities, mechanisms, and processes such as evidence-based practices, best practices, approach, key intervention and evaluation components, and continuous quality improvement efforts.
- Outputs, which include the immediate and direct results of program activities.
- Outcomes, which include the short- and long-term results you expect the project to achieve. These are typically described as changes in people or systems.
- Project goals, such as overarching objectives and reasons for proposing the project.

Additionally:

- Clearly link the logic model to the evaluation plan.
- Make sure the logic model shows strong links between proposed activities and intended short-term and long-term outcomes.

Impact

Project performance evaluation plan

Describe how you will evaluate your project's performance and how it will contribute to continuous quality improvement. This plan must describe:

- How you will monitor ongoing activities and progress toward the project's goals and objectives.
- The inputs, key activities, and expected outcomes of the funded activities. Inputs might include your collaborative partners, key staff, budget, service processes, or other resources.
- How you will measure the inputs, activities, and outcomes.
- How you will use the resulting information to improve your funded activities.
- Any processes that support overall data quality.
- The organizational systems and processes you will use to track performance outcomes.
- How your organization will collect and manage data in a way that allows for accurate and timely reporting of performance outcomes. This might include assigned skilled staff, data management software, and data integrity.
- Any potential obstacles to implementing the project performance evaluation and how you will address them.
- A timeline for how you will review information from the performance evaluation and apply it to your ongoing project.
- Explain how the proposed project performance evaluation plan will provide regular, meaningful feedback to improve the project.
- Include a valid and reliable measurement plan, detailed timeline, and sound methodological design.
- Describe the details of the:
 - Proposed data collection activities.
 - Participants.
 - Data management.
 - Data integrity.
 - Analysis plans.
- Specify expected outcomes and any research questions.
- Explain how the evaluation results will help inform and improve the funded activities.

- Describe any potential obstacles in implementing the evaluation and how you will address them.
- Describe the proposed evaluator's qualifications and experience.

Activities evaluation plan

Describe your plan for rigorous evaluation of funded activities. The evaluation must:

- Assess activities and progress towards the goals and objectives of the project.
- Assess whether the project is having the expected impacts.
- Specify expected outcomes and any research questions, as well as how the evaluation results will help you understand and improve the funded activities.
- Include a valid and reliable measurement plan, detailed timeline, and sound methodological design.
- Describe the details of the proposed data collection activities, participants, data management, data integrity, and analysis plans.
- Describe any potential obstacles in implementing the evaluation and how you will address them.

Expected outcomes

Identify the outcomes you plan to achieve from the project. Outcomes should relate to the overall program as described in the [program description section](#). If research is part of the proposed work, outcomes must include hypothesized results and implications of the proposed research.

Resources and capabilities

Organizational capacity

Provide the following information for your full project team, including the applicant organization and any cooperating partners, contractors, and subrecipients:

- Provide evidence that your team has the relevant experience and expertise needed to carry out your project.
- Describe your team's experience (including any partnering organizations) with administering, developing, implementing, managing, and evaluating similar projects.
- Provide evidence that your team, including partnering organizations, has the organizational capability to fulfill their roles and functions effectively.
- You must disclose your plan to enter into subaward agreements. If planning subawards, describe the work each subrecipient will complete.

- Provide evidence that your organization has specific adoption-focused expertise and experience working with parents who have placed their children for private domestic adoption.
- Provide some supporting information in the organizational capacity supporting information section of your [attachments](#).

With this, specifically:

- Demonstrate the capacity of your organization to fulfill your roles and functions.
- Demonstrate the capacity of any partnering organizations, agencies, or subcontractors and their staff to administer and implement the project effectively and efficiently.
- Demonstrate sufficient and relevant experience and expertise in:
 - Administration.
 - Development.
 - Implementation.
 - Management.
 - Evaluation of similar projects.
- Demonstrate that your organization is adoption-focused with relevant expertise and experience working with birth parents who have placed their children for private domestic adoption.
- Discuss the roles, responsibilities, and time commitments of each proposed key project staff position.
 - This includes consultants, subcontractors, and partnering agencies or organizations.
 - Ensure they are clearly defined and appropriate for the successful implementation of the proposed project.
 - Show that you've secured commitments from key partners, if applicable.
- Demonstrate that the proposed project director and key project staff possess sufficient relevant knowledge, experience, and capabilities to implement and manage a project of this size, scope, and complexity.
- Explain a sound management plan for achieving the objectives of the proposed project on time and within budget.
 - Include clearly defined responsibilities, timelines, and milestones for accomplishing project tasks and ensuring quality.
- Demonstrate a mutually beneficial relationship between the proposed project and your other work that's planned, anticipated, or underway with federal assistance (if applicable).

Plan for oversight of federal award funds and activities

You must ensure proper award oversight. The regulation that governs this oversight is [2 CFR part 200](#). It includes standards for:

- Financial and program management.
- Property management.
- Procurement.
- Performance and financial monitoring and reporting.
- Subrecipient monitoring and management.
- Record retention and access.
- Remedies for noncompliance.
- Prior written approval.

Describe your framework to make sure that your federal funds and activities have proper oversight. Include:

- A description of the governance, policies and procedures, and systems you use for record-keeping and financial management.
- A description of the procedures you use to identify and mitigate risks and issues. These might include audit findings, continuous performance assessment findings, and monitoring.
- The key staff who will be responsible for maintaining oversight of program staff and any partners or subrecipients.

Project sustainability plan

You must propose a plan for project sustainability after the period of federal funding ends. We expect you to sustain key elements of your project. These elements can include strategies or services and interventions that have improved practices and outcomes.

- Provide an approach to project sustainability that is effective and feasible. Describe:
 - The key people and organizations whose support you will require.
 - The types of alternative support you will require to maintain the project.
 - If the proposed project involves key project partners, describe how you will maintain their cooperation or collaboration after the federal funding ends.

Protection of sensitive or confidential information

Describe how you will collect and safeguard protected personally identifiable information and other information that is considered sensitive. Make sure your approach is consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality. Provide:

- The methods and systems you will use to make sure that you properly handle confidential and sensitive information, including information from any subrecipients or contractors.
- A plan for the disposition of such information at the end of the period of performance.

For more information, see [2 CFR 200.303\(e\)](#).

Dissemination plan

Propose a plan to disseminate reports, products, and project outputs to key target audiences. Include:

- Dissemination goals and objectives.
- Strategies to identify and engage with target audiences.
- How you will allocate enough staff time and budget for dissemination.
- A preliminary plan to evaluate whether target audiences receive project information and use it as intended.
- The dissemination timeline.

Line-item budget and budget narrative

The line-item budget and budget justification support the information you provide in the Budget Information Standard Form SF-424A.

HHS now uses the definitions for [equipment](#) and [supplies](#) in [2 CFR 200.1](#). The new definitions change the threshold for equipment to the lesser of the recipient's capitalization level or \$10,000 and the threshold for supplies to below that amount.

Justify the costs you ask for and provide detail, including calculations for the “object class categories” in the Budget Information Standard Form. You will provide this information for the full period of performance. See information on [funding periods](#).

As you develop your budget, consider:

- If the costs are necessary, reasonable, allocable, and consistent with your project's purpose and activities.
- How you calculate your costs in ways that are clear and repeatable.
- The restrictions on spending funds. See the [funding policies and limitations](#).

Please also review the Standard Form instructions.

To create your line-item budget and justification, see [detailed budget instructions on our website](#).

In general, you must:

- Indicate the method you will use for your indirect cost rate. See the [indirect costs](#) section for further information.
- Include estimation methods, quantities, unit costs, and other similar quantitative detail necessary for the calculation to be duplicated.
- For any cost sharing, include a detailed listing of any funding sources identified in Block 18 of the SF-424 Application for Federal Assistance.
- For applicants planning to use subawards, if your subaward budget is more than 50% of total direct costs, justify why you are subawarding that portion of the project. Explain:
 - How you plan to maintain a substantive role in the project.
 - Why you cannot achieve your goals without the subrecipients' participation.You will also be evaluated based on how effectively you:
- Provide a line-item budget for each year of the project and a detailed narrative budget justification for the first year of the project.
- Discuss how the costs of the proposed project are reasonable for the activities you'll conduct and the expected results and benefits.
- Demonstrate fiscal controls and accounting procedures.
- Ensure funds are used prudently, dispersed properly and on time, and accurately accounted for.

Proprietary or personally identifiable information

Clearly identify any salary or other proprietary information or personally identifiable information within your application. Identification will ensure this information is not shared with reviewers. Note on page 1 of the attachments file (file two) where the information to be redacted is located.

If you have an [exemption for a paper submission](#), you can protect salary information and any proprietary information by placing that information only in the original application. You can remove the information from the copies, keeping summary information.

File two: Attachments

To submit file two, you will use the Other Attachments form found in the Grants.gov application package for this NOFO.

This file includes all attachments.

ACF Priorities Alignment Attestation

Not included in the page limit. This should be submitted with the application or before award.

You must self-certify that you will align with the ACF priorities that are relevant to this funding opportunity, as identified in both the Program description and Step 4, under Merit review process, Scoring criteria, Alignment with ACF Vision, Mission, Values, Priorities, and Guiding Principles, elements 2 and 3. You must provide the following on your organization's letterhead.

I hereby attest and certify that:

_____ (Applicant Name) affirms its commitment to supporting and advancing ACF's published Vision, Mission, Values, Priorities, and Guiding Principles of the Administration for Children and Families (ACF), consistent with applicable federal statutes, regulations, and Administration priorities.

Insert Date of Signature:

Print Name and Title of the Authorized Organization Representative (AOR):

Signature of AOR:

Indirect cost agreement

If you include indirect costs in your budget using an approved rate, include a copy of your current agreement approved by your [cognizant agency for indirect costs](#). If you use the *de minimis* rate, you do not need to submit this attachment.

See the [indirect costs](#) section for more information.

Legal proof of nonprofit status

If your organization is a nonprofit, you need to attach proof. We will accept any of the following:

- A reference to your listing in the IRS's most recent list of tax-exempt organizations.
- A copy of a current tax exemption certificate from the IRS.

- A letter from your state's tax department, attorney general, or another appropriate state official saying that your group is a nonprofit and that none of your net earnings go to private shareholders or others.
- A certified copy of your certificate of incorporation or similar document. This document must show that your group is a nonprofit.
- Any of these documents for a parent organization. Also include a statement signed by an official of the parent group that your organization is a nonprofit affiliate.

Organizational capacity supporting information

You must attach the following information to support the information in your [organizational capacity](#) section:

- Organizational charts, including all partners.
- Resumes, biographical sketches, or curricula vitae for all key personnel.
- Job descriptions for each vacant key position.
- List of your board of directors.
- Audit summary report including auditor's opinion, if applicable.
- Copy or description of your organization's fiscal control and accountability procedures.

Third-party agreements

You must submit agreements with all third parties involved in the project. Third parties include subrecipients, contractors, and other cooperating entities. Third-party agreements include letters of commitment, memoranda of understanding, and memoranda of agreement. We do not consider general letters of support to be third-party agreements.

Any such agreement must:

- Describe each party's roles and responsibilities for project activities.
- Describe the support and resources that the third party is committing to the proposed project.
- Be signed by the person in the third-party organization with the authority to make such commitments.
- Identify the primary applicant and all collaborators responsible for project activities if the agreement is for a collaboration or consortia application.

Protection of human subjects certification

Not included in the page limit.

You must attach a Protection of Human Subjects: Assurance Identification / Certification / Declaration of Exemption form. You can find this form at the [Office of Human Research Protections Forms](#) website.

For more on this topic see [the Office of Human Research Protections](#) website. If you have questions, you can email them at OHRP@HHS.gov or call them at 240-453-6900.

Standard forms

You will need to complete some other required standard forms other than those in files one and two. You can find them in the NOFO [application package](#) or review them and their instructions at [Grants.gov Forms](#).

Forms	Submission requirement
Project Abstract Summary	With the application.
Application for Federal Assistance (SF-424)	With the application.
Budget Information for Non-Construction Programs (SF-424A)	With the application.
Assurances for Non-Construction Programs (SF-424B)	With the application.
Key Contacts	With the application.
Grants.gov Lobbying Form	With the application or before award.
Disclosure of Lobbying Activities (SF-LLL)	If applicable based on instructions, with the application or before award.
Project/Performance Site Location(s) (SF-P/PSL)	With the application. Cite your primary location and up to 29 additional performance sites.

Important: Public information

When filling out your SF-424 form, pay attention to Box 15: Descriptive Title of Applicant's Project.

We share what you put there with [USAspending](#). This is where the public goes to learn how the federal government spends taxpayer money.

Instead of just a title, insert a short description of your project and what it will do.

[See instructions and examples \[PDF\]](#).



Step 4:

Learn About Review and Award

In this step

Application review	<u>40</u>
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Application review

Initial review

We will review your application to make sure that it meets the responsiveness requirements listed in the [disqualification factors section](#). If your application does not meet these criteria, we will disqualify it and we will not move it to the merit review (scoring) phase.

We will let you know if your application is disqualified within 30 days of the application deadline. You won't receive any notice from ACF if your application failed Grants.gov validation checks.

If you submit more than two files in addition to your forms, we will remove the extra files. We will let you know if this happens.

We will also remove blurred or illegible pages and any file formats that are not supported.

We will not review any pages that exceed the page limit.

If your application fails to adhere to ACF's NOFO formatting, font, and page limitation requirements, we will adjust your application by removing page(s) from the application. We will remove the pages before the merit review and will not send them to reviewers.

If we do so, we will send you a letter after we make awards to notify you that we amended your application.

Merit review process

A panel reviews all applications that pass the initial review. The panel members use the criteria shown in each section of the project narrative and in the line-item budget and budget narrative section.

Our reviewers typically are not federal employees. See the section on [proprietary and personally identifiable information](#).

Criteria summary

Criterion	Total number of points = 110
1. Purpose and need	10 points
2. Approach	35 points
3. Evaluation	25 points
4. Organizational capacity	20 points
5. Budget	10 points
ACF Priority Alignment	10 points

Scoring criteria

1. Purpose and need

Maximum points: 10

The reviewer will assess how well you:

1. Present a clear, concise, and appropriate vision for the proposed project.
 - a. The overall vision for the project clearly addresses the need to provide support services as a means of addressing the needs of birth parents that have voluntarily placed their children for private adoption.
2. Presents a clear description of the proposed project.
 - a. Includes a clear statement of the goals (i.e., the intended end products of an effective project) and objectives (i.e., measurable steps for reaching these goals).

2. Approach

Maximum points: 35

The reviewer will assess how well you:

1. Provide a workable plan of action that:
 - a. Relates to the project objectives and scope of the project.
 - b. Reflects the intent and an understanding of the project's priorities to provide support services for birth parents that can be evaluated and replicated.
2. Describe how you will provide support group development and facilitation.
3. Describe how you will provide direct services and resources for birth parents.

4. Describe how you conduct outreach and engagement to potential service recipients.
5. Provide a well-defined logic model that demonstrates strong links between proposed activities and intended short-term and long-term outcomes.
6. Detail a reasonable and convincing replicability plan after the period of federal funding ends.
7. Propose a sound plan for dissemination and knowledge sharing.

3. Evaluation

Maximum points: 25

The reviewer will assess how well you:

1. Identify appropriate methods for evaluating services provided, including:
 - a. Process measures such as:
 - i. The number of birth parents served.
 - ii. The number and frequency of support groups.
 - iii. Participant attendance and retention rates in the program.
 - b. Outcome measures such as:
 - i. The changes in participant scores on assessment tools.
 - ii. Participant satisfaction with services.
 - iii. Qualitative data from interviews or focus groups.
2. Explain how the proposed project performance evaluation plan will provide regular, meaningful feedback to improve the project.
3. Include a valid and reliable measurement plan, detailed timeline, and sound methodological design.
4. Describe the details of the:
 - a. Proposed data collection activities.
 - b. Participants.
 - c. Data management.
 - d. Data integrity.
 - e. Analysis plans.
5. Specify expected outcomes and any research questions.
6. Explain how the evaluation results will help inform and improve the funded activities.

7. Describe any potential obstacles in implementing the evaluation and how you will address them.
8. Describe the proposed evaluator's qualifications and experience.

4. Organizational Capacity

Maximum points: 20

The reviewer will assess how well you:

1. Demonstrate the capacity of your organization to fulfill your roles and functions.
2. Demonstrate the capacity of any partnering organizations, agencies, or subcontractors and their staff to administer and implement the project effectively and efficiently.
3. Demonstrate sufficient and relevant experience and expertise in:
 - a. Administration.
 - b. Development.
 - c. Implementation.
 - d. Management.
 - e. Evaluation of similar projects.
4. Demonstrate that your organization is adoption-focused with relevant expertise and experience working with birth parents who have placed their children for private domestic adoption.
5. Discuss the roles, responsibilities, and time commitments of each proposed key project staff position.
 - a. This includes consultants, subcontractors, and partnering agencies or organizations.
 - b. Ensure they are clearly defined and appropriate for the successful implementation of the proposed project.
 - c. Show that you've secured commitments from key partners, if applicable.
6. Demonstrate that the proposed project director and key project staff possess sufficient relevant knowledge, experience, and capabilities to implement and manage a project of this size, scope, and complexity.
7. Explain a sound management plan for achieving the objectives of the proposed project on time and within budget.
 - a. Include clearly defined responsibilities, timelines, and milestones for accomplishing project tasks and ensuring quality.

8. Demonstrate a mutually beneficial relationship between the proposed project and your other work that's planned, anticipated, or underway with federal assistance (if applicable).

5. Budget

Maximum points: 10

The reviewer will assess how well you:

1. Provide a line-item budget for each year of the project and a detailed narrative budget justification for the first year of the project.
2. Discuss how the costs of the proposed project are reasonable for the activities you'll conduct and the expected results and benefits.
3. Demonstrate fiscal controls and accounting procedures.
 - a. Ensure funds are used prudently, dispersed properly and on time, and accurately accounted for.

We do not consider voluntary cost sharing during merit review.

Alignment with ACF Vision, Mission, Values, Priorities, and Guiding Principles (Up to 10 Points)

ACF's published Vision, Mission, Values, Priorities, and Guiding Principles inform programmatic and administrative expectations under this funding opportunity.

Applicants must demonstrate alignment by describing how the proposed project advances relevant ACF priorities through program design and evaluation. Applicants should clearly identify which ACF priorities are relevant and explain how those priorities are reflected in the proposed approach. Applicants are encouraged to provide examples of prior experiences that can show alignment efforts that have already been achieved. Examples should describe strategies used, measurable results (if available), and lessons learned.

Applicants are strongly encouraged to organize their response using the three criteria below.

Reviewers will assess the extent to which the application demonstrates clear, specific, and measurable connections between ACF priorities and the proposed project. Scores will reflect the strength, clarity, and specificity of those connections.

Scoring Considerations for the next three criteria:

- **High-scoring applications** will demonstrate clear understanding, intentional integration, and measurable alignment with ACF priorities across all three criteria.
- **Moderate-scoring applications** may reference ACF priorities but provide limited specificity, uneven integration, or minimal connection to measurable outcomes.
- **Low-scoring applications** will show minimal or unclear understanding of ACF priorities and lack meaningful connection to program design or performance.

1. Demonstrated Review and Understanding (Up to 2 Points)

The extent to which the applicant demonstrates that it has reviewed ACF's Vision, Mission, Values, Priorities, and Guiding Principles and explains their relevance to the proposed project.

Reviewers will look for:

- Identification of specific ACF priorities (not general or vague references).
- A clear explanation of how those priorities relate to the proposed project.

2. Operationalization in Program Design and Implementation (Up to 3 Points)

The degree to which the following one or more ACF priorities are translated into specific elements of the proposed project: The priorities addressed by this funding opportunity include:

- Promoting Marriage and Family Formation

Reviewers will assess if the applicant:

- Connects identified ACF priorities to program design, service delivery, and implementation.
- Demonstrates how priorities influence partnerships, staffing, or key program decisions.
- Provides clear, actionable examples of how alignment will be carried out in practice.

3. Integration into Performance and Continuous Improvement (Up to 5 Points)

The extent to which the following one or more ACF priorities are reflected in measurable outcomes and ongoing program improvement: The priorities addressed by this funding opportunity include:

- Promoting Marriage and Family Formation

Reviewers will assess the extent to which the application:

- Aligns performance measures and expected outcomes with identified priorities.
- Includes evaluation methods or performance indicators that reflect those priorities.
- Describes how data will be used for continuous quality improvement.

Risk review

Before making an award, we review the risk that you will mismanage federal funds or fail to complete the project objectives. We need to make sure you've handled any past federal awards well and demonstrated sound business practices.

We use [SAM.gov](https://sam.gov) Responsibility/Qualification and Exclusions to check this history for all awards likely to be over \$250,000.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see [2 CFR 200.206](https://www.ecfr.gov/current/title-49/chapter-I/subchapter-B/part-200/subpart-206).

Selection process

When making funding decisions, we consider:

- Merit review and scoring results, including the ten points for Alignment with ACF Vision, Mission, Values, Priorities, and Guiding Principles to the extent permitted by law. These are key in making decisions but are not the only factor.
- Organizations serving emerging, unserved, or underserved populations.
- The larger portfolio of agency-funded projects by considering geographic distribution.
- The past performance of the applicant.
- The application's compliance with this NOFO's prohibition on using funds awarded under this NOFO to support [DEI and DEIA activities](#).
- Funding Preference for Alignment with Agency Priorities. Before final funding decisions are made, division leadership will review awards for consistency with applicable laws and alignment with Agency Priorities.

We may:

- Fund applications in whole or in part.
- Fund applications at a lower amount than requested.
- Decide not to allow a prime recipient to subaward if they may not be able to monitor and manage subrecipients properly.
- Decide not to fund a project with high start-up costs or unreasonably high operating costs.
- Choose not to fund applicants with management or financial problems.
- Designate your application as “approved but unfunded” if it was successful but there was not sufficient funding to make an award. You may receive funding if additional funds become available within the fiscal year.
- Choose to fund no applications under this NOFO.

We will not fund:

- A [disqualified application](#).
- An incomplete application.

Award notices

If you are successful, we will email or transmit through our grant systems a Notice of Award (NoA) to your authorized official. We will email you if your application is disqualified or unsuccessful.

The NoA is the only official award document. The NoA tells you about the amount of the award, important dates, and the terms and conditions you need to follow. Until you receive the NoA, you have not received an award. Project costs that you incur before you receive a NoA are at your risk.

By drawing down funds, you accept the terms and conditions of the award. The award incorporates the requirements of the program and funding authorities, the grant regulations, the GPS, and the NOFO.

If you want to know more about NoA contents, go to [Notice of Award at ACF's website](#).



Step 5:

Submit Your Application

In this step

Application submission and deadlines

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Application submission and deadlines

Application

Deadline

Due on Thursday, August 6, 2026.

- For electronic submissions, the due time is 11:59 p.m. ET.
- If you receive an exemption from electronic submission, the due time is 4:30 p.m. ET. See the section on [exemptions for paper submissions](#).

Grants.gov creates a date and time record when it receives the application. If you submit the same application more than once, we will accept only the last on-time submission.

The grants management officer may extend an application due date based on emergency situations such as documented natural disasters or a verifiable widespread disruption of electric or mail service.

Grants.gov submission

You must submit your application through Grants.gov unless we give you an exemption for a paper submission. See information on [getting registered](#).

For instructions on how to submit in Grants.gov, see the [Quick Start Guide for Applicants](#).

Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password protect any files. We encourage you to leave yourself plenty of time to upload documents.

See [Contacts and Support](#) if you need help.

Issues with federal systems

If you experience a systems issue with Grants.gov or SAM.gov, please refer to [ACF's Policy for Applicants Experiencing Federal Systems Issues \[PDF\]](#).

Exemptions for paper submissions

We need to give you an exemption before you can apply on paper. See the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission \[PDF\]](#).

Once we have approved your exemption, download your forms package under the Package tab in Grants.gov.

To submit your application, mail it to:

Children's Bureau Operations Center

C/o LCG, Inc.

6000 Executive Boulevard, Suite 410,
Rockville, MD, 20852

Follow these requirements when you submit your paper application:

- Print your application and all copies one-sided.
- Submit one original and two copies of the complete application, including all required forms.
- Submit both the original and additional copies in a single package. If you plan to submit more than one application under this NOFO or others, you must submit them separately. Clearly label each package with the NOFO title and funding opportunity number.
- Your authorized organization official must sign the application. The original application must include an original signature.

Intergovernmental review

[Executive Order 12372, Intergovernmental Review of Federal Programs](#) does not apply to this NOFO. You do not need to take any action.



Step 6:

Learn What Happens After Award

In this step

Post-award requirements and administration [53](#)

Post-award requirements and administration

Administrative and national policy requirements

There are important rules you'll need to follow if you get an award. You must follow:

- All terms and conditions in the Notice of Award, including the [ACF Standard Terms and Conditions](#) and, if applicable, any program-specific terms and conditions. We incorporate this NOFO by reference.
- The rules listed in [2 CFR 200](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements, effective October 1, 2025. These replace those in 45 CFR 75, with some exceptions in [2 CFR 300](#).
- The [HHS Grants Policy Statement](#), Appendix D: HHS Administrative and National Policy Requirements. This document has terms and conditions tied to your award. If there are any exceptions to the GPS, they'll be listed in your Notice of Award.
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in the [HHS Administrative and National Policy Requirements](#) and the [ACF Administrative and National Policy Requirements](#).
- [45 CFR Part 87 Appendix B, Equal Treatment for Faith-Based Organizations](#). This appendix explains the obligations of and protections for faith-based organizations applying for grants.

Reporting

As a recipient, you will have to submit performance and financial reports. To learn more about reporting, see [Reporting at the ACF website](#).

- Performance report form: **ACF-OGM-PPR**
 - Performance report frequency: Semiannually
- Financial report form: **SF-425 FFR**
 - Financial report frequency: Semiannually

CB will be seeking approval from OMB for information collection under the Paperwork Reduction Act (PRA) on the ANCHOR program data indicators for post-award reporting. Potential ANCHOR data indicators could include, but are not limited to the list of potential process and outcome measures identified in the *Program Evaluation, Performance and Measurement*, in the [Program Description](#) section in this NOFO.

Note: Consistent with PRA of 1995, 44 U.S.C. 3501-3521, under this NOFO, CB will not conduct or sponsor, and a person is not required to respond to, a collection of information covered by such Act, unless it displays a currently valid OMB control number. CB is seeking approval of its ANCHOR data indicators through OMB's OIRA. CB will not request this information if these forms are not approved at the time that reports are due. Please see Section VI.3 Reporting for more information.



Contacts and Support

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Agency contacts

Program

Janice P. Shafer

cb@grantreview.org

Telephone: 888-203-6161

Grants management

Sarah Viola

cb@grantreview.org

Telephone: 888-203-6161

Help with systems

Grants.gov

Grants.gov provides 24/7 support. Hold on to your ticket number.

- Telephone: 1-800-518-4726
- Email: support@Grants.gov

SAM.gov

If you need help, you can:

- Call 866-606-8220.
- Live chat with the [Federal Service Desk](#).

Reference websites

- [U.S. Department of Health and Human Services \(HHS\)](#)
- [Administration for Children and Families \(ACF\)](#)
- [Grants.gov](#)
- [Applying for an ACF Grant Award](#)
- [Grants.gov Accessibility Information](#)
- [Code of Federal Regulations \(CFR\)](#)
- [United States Code \(U.S.C.\)](#)
- [Award Terms and Conditions](#)
(see also the [ACF Standard Terms and Conditions \[PDF\]](#))
- [ACF Administrative and National Policy Requirements](#)
- [ACF Property Guidance](#)

Paperwork Reduction Act disclaimer

As required by the Paperwork Reduction Act, 44 U.S.C. 3501-3521, the public reporting burden for the project description (project narrative, line-item budget, and justification) is estimated to average 60 hours per response, including the time for reviewing instructions, gathering, and maintaining the data needed, and reviewing the collection information.

The project description information collection is approved under OMB control number 0970-0139, which expires April 30, 2029. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Modifications

Modification Description	Updated Date