

NATIONAL PARK SERVICE
FINANCIAL ASSISTANCE: NOTICE OF INTENT TO AWARD

This announcement is not a request for applications.

This announcement is to provide public notice of the National Park Service's intention to award a task agreement under a previously competed or single source justified master cooperative agreement.

ABSTRACT	
Funding Announcement Number	NPS-17-NERO-0187
Project Title	2017/2018 CAJO Contact Point, Program and Training Initiative
Recipient	Sultana Educational Foundation
Anticipated Federal Funding	\$40,185
Non-federal Cost Share	None
Anticipated Period of Performance	Through December 31, 2018
Award Instrument	Task Agreement P17AC00733
Statutory Authority	54 USC 102702(a); 16 USC 1246(h)(1)
CFDA # and Title	15.930 Chesapeake Bay Gateways and Trails
Point of Contact	Heidi Wiley@nps.gov (215) 597-0056

BACKGROUND AND OBJECTIVES

Cooperative Agreement Number P16AC01430 was entered into by and between the Department of the Interior, National Park Service (NPS), and Sultana Education Foundation (SEF) for the purpose of creating a shared presence for visitors at the Sultana Education Center in Chestertown, Maryland. Unless otherwise specified herein, the terms and conditions as stated in the Cooperative Agreement will apply to this Task Agreement.

Project Title: 2017/2018 CAJO Contact Point, Program and Training Initiative

Project Description: In 2016 the NPS Chesapeake Bay Office (CHBA), managers of the Captain John Smith Chesapeake National Historic Trail (CAJO), entered into a Cooperative Agreement with the non-profit Sultana Education Foundation to co-brand and manage its Sultana Education Center as a CAJO Visitor Contact Station. Since the inauguration of CAJO, the NPS Chesapeake and SEF have a continuing partnership related to the CAJO with numerous projects completed to enhance visitor's CAJO experience. In the fall of 2016, SEF opened a new 9,000 square-foot Education Center which serves as their base of operations for expanding trail-related K-12 educational and public programming. The SEF and NPS Chesapeake are working to develop SEF's new Education Center in Chestertown, Maryland as an official CAJO contact facility. This project will fund the next phase of SEF's work needed to (1) establish the Sultana Education Center as an official visitor contact point for CAJO, (2) develop curriculum and programs for K-12 students related to CAJO, and (3) develop public programs related to CAJO.

STATEMENT OF WORK

RECIPIENT AGREES TO:

1. Authorize SEF employees to support the efforts of the partnership in close consultation with NPS to ensure all activities outlined in this Task Agreement are mutually agreeable.
2. Maintain regular communication with NPS staff to ensure that work is implemented effectively and that any issues are identified and readily addressed.
3. Participate in meetings designed to promote the partnership and/or objectives set forth in this and subsequent Task Agreements.
4. Collaborate on the development of joint interpretive and branding elements including signage and exhibit elements.
5. Collaborate on the development of educational and interpretive programming related to the themes of the Captain John Smith Chesapeake National Historic Trail.
6. Work closely with NPS staff to ensure that projects are consistent with NPS policies, standards, guidelines, and priorities as appropriate.
7. Comply with the terms of applicable laws, regulations, and Government policies.
8. Use funds awarded in this Task Agreement to complete the tasks and deliverables outlined in Attachment B: Scope of Work.

NATIONAL PARK SERVICE AGREES TO:

1. Authorize NPS employees to support the efforts of the partnership in close consultation with SEF to ensure all activities outlined in this Task Agreement are mutually agreeable.
2. Maintain regular communication with SEF staff to ensure that work is implemented effectively and that any issues are identified and readily addressed.
3. Participate in meetings designed to promote the partnership and/or objectives set forth in this Task Agreement.
4. Collaborate on the development of joint interpretive and branding elements including signage and exhibit elements. In particular, CHBA staff will assist in the design development of a CAJO interpretive kiosk, a brochure rack/display, and video and GIS map presentations.
5. Collaborate on the development of educational and interpretive programming related to the themes of the Captain John Smith Chesapeake National Historic Trail. In particular, CHBA staff will assist in the design development of K-12 curriculum and an annual CAJO public lecture.
6. Work closely with SEF staff to ensure that projects are consistent with applicable laws, regulations, and NPS policies, standards, guidelines, and priorities as appropriate. In particular, CHBA staff will consult to create an outline and content for an annual CAJO training for SEF staff.
7. Provide financial assistance in accordance with Article VI.