

LETTER OF INTENT (LOI) TEMPLATE

Principal Investigator (PI) and Facilities Information

PI Name (last, first, middle initial): Click here to enter text.	Organization: Click here to enter text.
DoD Affiliation: DHA ☐ Services ☐ Not applicable ☐	Organization Address: Click here to enter text.
PI Contact Information: Email: Click here to enter text. Phone: Click here to enter text.	Location of Work (if different from above): Click here to enter text.
Organizational Resource Manager (Comptroller or equivalent Business Official): Click here to enter text.	Contracting Organization (if different from above): Click here to enter text.
Authorized Organizational Representative (AOR): Click here to enter text.	Alternate Submitter (if applicable): Click here to enter text.
Succession Plan for military PI in the event of a Permanent Change of Station (PCS): Not applicable ☐ Click here to enter text.	

Collaborators and Key Personnel

Describe the role of the PI, co-PIs (if applicable), key personnel, sub-awards (if applicable), and consultants (if applicable) in the research team, including the expertise each brings to the proposed project. Explain how the team's expertise is appropriate and complementary for achieving the research goals. Also, briefly provide information on the primary facility where the research is expected to be performed.

Collaborator Name: Click here to enter text.	Collaborator Organization: Click here to enter text.
Email: Click here to enter text.	Role: Click here to enter text.

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LETTER OF INTENT NARRATIVE

Please refer to the NOFO for detailed narrative requirements and instructions on what to include in each of the following sections. Please limit total narrative response to 5 pages with page numbers.

MHSR Priority Topic Area(s): [Click here to enter text.](#)

Alignment with FY 24 Clinical Priority Areas:

[Click here to enter text.](#)

Research Plan:

Background/Rationale: [Click here to enter text.](#)

Hypothesis: [Click here to enter text.](#)

Specific Aims: [Click here to enter text.](#)

Objectives: [Click here to enter text.](#)

Theoretical Rationale, Scientific Methods, and Design: [Click here to enter text.](#)

Military Relevance and Impact: [Click here to enter text.](#)

Timeline and Estimated Total Budget: [Click here to enter text.](#)