Bureau of Land Management

ORSO - BLM Oregon State Office

2023
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A. Program Description

Authority:

Federal Land Policy and Management Act of 1976 (FLPMA), 43 USC § 1737(b)
Watershed Restoration and Enhancement Agreements, 16 USC § 1011 (b)
Consolidated Appropriations Act, 2022, H.R. 2471 Division G, Title 1, Wildland Fire Management

Assistance Listing:

15.228

Program Background, Objective, and Goals:

This program also supports the Infrastructure Investment and Jobs Act (IIJA) Public Law 117-58, Sec. 40803 Wildfire Risk Reduction. The Bureau of Land Management (BLM) Oregon/Washington (ORWA) Fuels Management and Community Fire Assistance programs use a risk-based approach that supports the National Cohesive Wildland Fire Management Strategy goals of restoring and maintaining Fire Resilient Landscapes, creating Fire Adapted Communities and Responding to Wildfire. This is to be accomplished by:

1. Planning and implementing strategies to protect communities and infrastructure and to enhance, restore or maintain forest and rangeland plant communities, including habitats that are critical for special status species and other highly valued resources and assets where they are at risk from wildlfire.
2. Promoting public understanding and facilitating citizen-driven efforts to reduce the threat and impact of wildfire through community planning, education, mitigation, community assistance, and fuels management on federal and non-federal land.
3. Fostering and promoting fuels management and community assistance coordination, cooperation, and partnerships with other federal, state, tribal, local government, non-government organizations, universities, and private entities.
4. Planning and implementing effective fuels treatment strategies that ensure resilient landscapes, emphasizes effectiveness as it relates to mitigating wildfire impacts, and help provide a safe and effective response to wildfire.
5. Coordination with other landowners and cooperators to ensure fuels treatments are planned and implemented across landscapes.
6. Enhance local and small business employment opportunities.

Projects support Executive Order 14008, Tackling the Climate Crisis at Home and Abroad, intended to “increase resilience to the impacts of climate change; protect public health… [and] conserve our lands, waters, oceans, and biodiversity”. Projects also support Executive Order 13855, Promoting Active Management of America’s Forests, Rangelands and Other Federal Land to Improve Conditions and Reduce Wildfire Risk and Secretarial Order 3372, Reducing Wildfire Risks on the Department of the Interior Land Through Active Management, intended to affirm the National Cohesive Wildland Fire Strategy and BLM’s opportunity to build on existing practices that promote fire-adapted communities, continue safe and effective wildfire response,

and create fire resilient landscapes through direct program activities and through strong federal, state, tribal and local collaboration.

BLM OR/WA has an opportunity to work with partner organizations to assist with fuels management and community fire assistance program activities to reduce the risk and impact of catastrophic wildfires to local communities through coordination, reducing the amount of hazardous fuels, and furthering the education of landowners about wildfire prevention and mitigation. These activities will assist BLM in addressing the effects of climate change by working to create resilient landscapes and communities, will create jobs, and it will help further conservation and restoration efforts by providing an opportunity to support planning and implementation of hazardous fuels reduction projects in wildland urban interface (WUI) areas and education and outreach programs that help create fire adapted communities and resilient landscapes.

Program Strategic Goals:

1. Accomplish fuels management activities on federal and non-federal land.
2. Develop and implement fire education, training, and/or community action plans/programs.
3. Conduct Community Wildfire Protection Plans (CWPPs), community wildfire assessments, and planning activities.
4. Expand community capability to enhance local employment opportunities.
5. Develop and implement short and long-term monitoring and maintenance plans for hazardous fuels reduction, community fire education and training, and community action programs.

Project must assist BLM in meeting one or more of the Department of Interior priorities, as well as one of the following priorities of the Biden-Harris Administration:

Executive Order 14008: Tackling the Climate Crisis at Home and Abroad

Executive Order 13985: Advancing Racial Equity and Support for Underserved Communities Through the Federal Government

Executive Order 14002: Economic Relief Related to the COVID-19 pandemic

Executive Order 14005: Ensuring the Future is Made in All of America by All of America's Workers

All proposed projects submitted under this funding opportunity must state a benefit to the public and indirectly benefit the BLM in conservation activities.

The following program legislation authority, BLM Manuals, etc. are applicable to this program:

1. National Environmental Policy Act (NEPA) – BLM Handbook 1790-1
2. Fuels Management and Community Assistance – BLM Handbook 9214-1

This program continues to advance the Department of the Interior's priorities to create a conservation stewardship legacy while generating revenue and utilizing our natural resources. BLM's continued commitment to reduce and streamline its processes and procedures to serve its customers and the public better and faster across all its program areas. These reforms allow the Bureau to completing important on–the-groundwork.

B. Federal Award Information

B1. Total Funding

Estimated Total Funding
$4,000,000

B2. Expected Award Amount

Maximum Award
$750,000

Minimum Award
$50,000

B3. Anticipated Award Funding and Dates

Projects funded through this NOFO will start upon issuance of a notice of award by the BLM Grants Management Officer (GMO) executed through GrantSolutions.
Agreement terms for funded projects are estimated to range between one and no more than five years and are determined based on the period of performance as stated on the recipient's project proposal.
Projects cannot be funded for more than a five-year period

B4. Number of Awards

Anticipated Number of Awards
The actual number of awards will depend on the number of meritorious applications and the availability of appropriated funds. Awards will be based out of district or field offices where the project occurs.

B5. Type of Award

Funding Instrument Type
CA - Cooperative Agreement
Award cannot be finalized, until awardee completes their enrollment in the Department of the Treasury, ASAP System. See following website: http://www.fms.treas.gov/asap.

If your organization is not enrolled in ASAP, contact the GMO listed in Section G2. Federal Awarding Agency Contacts of this funding opportunity.

The recipient should expect Bureau of Land Management (BLM) to have substantial involvement in the project. Prior to submitting an application, applicants are encouraged to contact the fuels program lead at the BLM district or field office where the work is proposed to take place to discuss proposed projects in order to determine eligibility under the BLM priorities and criteria described in this NOFO.

District/field office project point of contacts are identified below for FY2023
Oregon State Office – Fire Integration Lead/ Jason Simmons, 541-473-6336
Burns District – Joseph Sullivan, 541-573-4409
Coos Bay District – Spencer Gregory, 541-751-4314
Lakeview District – Justin Pyle, 541-885-4177
Medford District – Jena Volpe, 541-618-2295
NW District-
Roseburg District – Krisann Kosel, 541-464-3332
Prineville District – Sheldon Rhoden, 541-416-6869
Spokane District – Jason Cirksena, 509-536-1236
Vale District – Alan Crouch, 541-473-6361

Substantial involvement may include, but not be limited to, such things as:

- Joint collaboration between the BLM and recipient in carrying out management, development, implementation, and evaluation of the proposed work.
- Training of recipient personnel.
- Review and approval by the BLM of one stage of work prior to the start of the next stage.
- Review and approval by the BLM of modifications or sub-awards prior to their award.
- Participation in selecting recipient project staff.
- Directing or redirecting of recipient work by the BLM because of relationships to other projects.
- Ability to immediately halt work because of failure to meet agreement objectives; and
- Close monitoring and/or operational involvement in the proposed work.

B6. Additional Funding Information

Funding for projects is not guaranteed and is subject to the availability of funds. Evaluation of proposals is based on the criterion in this NOFO. In appropriate circumstances, BLM reserves the right to partially fund proposals in discrete portions or phases of proposed projects. If BLM chooses to partially fund a proposal, it will do so in a manner that does not prejudice any applicants or affect the basis upon which the proposal or portion thereof, was evaluated and selected for award, and therefore maintains the integrity of the competition and selection process. Funded proposals through this competitive NOFO is not a guarantee of future funding. When or if additional funding becomes available, BLM reserves the right to issue additional awards under this NOFO through the next fiscal year. These awards will not require further competition. Any additional selections will be made in accordance with the terms of this NOFO and BLM policy. Only Grants Management Officers can bind the Federal Government to the expenditure of funds.

C. Eligibility Information

C1. Eligible Applicants

Eligible Applicants

00 – State governments
01 – County governments
02 – City or township governments
04 – Special district governments
05 – Independent school districts
06 – Public and State controlled institutions of higher education
07 – Native American tribal governments (Federally recognized)
08 – Public housing authorities/Indian housing authorities
11 – Native American tribal organizations (other than Federally recognized tribal governments)
12 – Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
13 – Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education
20 – Private institutions of higher education

Additional Information on Eligibility

Individuals and for-profit organizations are ineligible to apply for awards under this NOFO.

This program NOFO does not support entities hiring interns or crews under the Public Lands Corps Act of 1993. The Public Lands Corps Act of 1993, 16 USC, Chapter 37, Subchapter II-Public Lands Corps, is the only legislative authority that allows BLM to "hire" interns under this authority. Therefore, eligible Youth Conservation Corps may only apply for projects developed under NOFO 15.243 – BLM Youth Conservation Opportunities on Public Lands.

C2. Cost Sharing or Matching

Cost Sharing / Matching Requirement

No

Percentage of Cost Sharing / Matching

Cost sharing or matching is not required for this program; however, a voluntary cost share is strongly encouraged.

CESU partners are encouraged to show the difference between their formal Negotiated Indirect Cost Rate and the 17.5% rate agreed upon as a CESU partner as a voluntary cost share.

Applicants may attribute some or all their allowable indirect costs as voluntary committed cost-share/match.

C3. Other

Foreign Entities or Projects:

This program does not provide funding to foreign entities or for projects conducted outside the United States.

Excluded Parties:
The DOI conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The DOI cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

D. Application and Submission Information

D1. Address to Request Application Package

This NOFO includes all information, documents, and electronic addresses needed to submit an application through www.Grants.gov. Paper copies may be requested by contacting (insert GMO contact information).

D2. Content and Form of Application Submission

Standard Form (SF)-424, Application for Federal Assistance
Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. The SF-424, Application for Federal Assistance must be complete, and signed and dated. Please note: Enter only the amount requested from this Federal program in the "Federal" funding box on the SF-424 Application form. Include any other Federal sources of funding in the "Other" box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see the "Budget Narrative" section below).

Project Summary
All proposals must include a project abstract with the following (4,000 character limit):

- Award purpose
- Activities to be performed
- Expected deliverables or outcomes
- Intended beneficiaries
- Subrecipient activities (if known)

Project Narrative
(Suggested format, Attachment A Project Proposal template may be used when submitting your proposal.) The project proposal must be no longer than 15 pages, with a typeface no smaller than 11-point, and have at least one (1) inch margins on all sides. The 15-page limit

includes all text, figures, references, and vitae, but does not include the Budget Detail (Attachment B).

Application narrative requirements may include:

- **Project title**
- **Statement of need**
- **Goals and objectives**
- **Public and program interest of the BLM**
- **Activities**
- **Methods**
- **Timetable or milestones**
- **Information to support environmental compliance review requirements**
- **Information to describe how the project supports the goals of the National Cohesive Wildland Fire Management Strategy**
- **Description of stakeholder coordination or involvement**
- **Required project monitoring and evaluation plan, including how you will measure project performance and assessment tools to be used**
- **Information on key project personnel**
- **Anticipated future funding needs**
- **Details and supporting documentation on the project location**
- **Other program or project-specific narrative requirements**

SF-424A, Budget Information for Non-Construction Programs

For non-construction programs or projects, applicants must complete and submit the SF-424A, "Budget Information for Non-Construction Programs" form. All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles per the BLM's General Award Terms and Conditions. Applicants must show funds requested from this Federal program separately from any other Federal sources of funding. In the "Budget Summary" section of the SF-424A budget form, use the first row for funding requested from this Federal program. Use subsequent row(s) for funding requested from this Federal program. Use subsequent row(s) for other Federal funding. Enter each Federal program's Assistance Listing number(s) in the corresponding fields on the form. The Assistance Listing number(s) for this program appears on the first page of this announcement.

SF-424C, Budget Information for Construction Programs

For construction programs or projects, applicants must complete and submit the SF- 424C, "Budget Information for Construction Programs". All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles per the BLM's General Award Terms and Conditions. Applicants must show funds requested from this Federal program separately from any other Federal sources of funding. In the "Budget Summary" section of the SF- 424C budget form, use the first row for funding requested from this Federal program. Use subsequent row(s) for funding requested from this Federal program. Use subsequent row(s) for other Federal funding. Enter each Federal program's Assistance Listing number(s) in the corresponding fields on the form.

The Assistance Listing number(s) for this program appears on the first page of this announcement.

Budget Narrative

Describe and justify requested budget items and costs. Detail how the SF-424 Budget Information, Object Class Category totals were determined. For personnel salary costs, include the baseline salary figures and the estimates of time. Describe any item of cost that requires prior approval under the Federal cost principles. See 2 CFR 200.407 "Prior written approval (prior approval)" for more information. If equipment purchased previously with Federal funds is available for the project, provide a list of that equipment and identify the Federal funding source. Identify any cash or in-kind contributions that a partner or other entity will contribute to the project and describe how the contributions directly and substantively benefit completion of the project. For in-kind contributions, include the source, the amount, and the valuation methodology used to determine the total value. See 2 CFR 200.306 "Cost sharing or matching" for more information.

Include detailed descriptions of all cost justifications (see BLM's suggested format Attachment B for more detail). Additionally, provide any cost sharing and matching funds in the same level of detail as the federal funds. The budget narrative submitted with the application must match the dollar amounts on all required forms.

Budget items must be reasonable, allowable, allocable, and necessary to the supported activity. Refer to 2 CFR §200, for applicable administrative requirements and cost principles.

If your proposal period of performance is for multi-year or multiple year funding, you must provide a budget and budget justification for the full amount of the project. Show each year in a separate column on the SF-424A and use a separate column for listing any matching funds.

Applicants must ensure that no Federal or non-Federal grant funds will be expended for in-kind goods or services, for purposes of providing transportation, travel, and other expenses for any Federal employee.

NOTE: Budget Detail and Narrative form (Attachment B) is a suggested format to present the breakdown of your estimated costs, by category, needed to accomplish project activities. If you elect to use a different format, all information requested on Attachment B must be included. Estimated costs must be documented in sufficient detail to determine reasonableness. Include a description of any cost share (cash, in-kind, etc.) listed.

Additionally, for multi-year budgets, please describe in your budget detail justification any items to be purchased or expended that may be specific to a particular year of the proposed project. *Lump sum costs are not acceptable in any category, without a detailed breakdown of how the cost were determined. Profit or fees are not allowable.*

Refer to Budget Detail and Narrative, Attachment B as a suggested format.

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), 2 CFR §1402.112, applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

a. *Applicability*.
    1. This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

2. In the procurement of supplies, equipment, construction, and services by recipients and by sub recipients, the conflict of interest provisions in 2 CFR §200.318 apply.

b. *Notification*.
   1. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR §200.112.
   2. Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by sub recipients.

c. *Restrictions on lobbying*. Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR §18 and 31 U.S.C. §1352.
d. *Review procedures*. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR §200.339, Remedies for noncompliance, including suspension or debarment (see also 2 CFR §180).

Uniform Audit Reporting Statement

All U.S. states, local governments, federally recognized Indian tribal governments, institutions of higher education, and non- profit organizations expending $750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse's Internet Data Entry System, in accordance with 2 CFR 200 subpart F. U.S. state, local government, federally recognized Indian tribal government, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the Federal Audit Clearinghouse website.

Certification Regarding Lobbying

Applicants requesting more than $100,000 in Federal funding must certify to the statements in 43 CFR Part 18, Appendix A-Certification Regarding Lobbying. If this application requests more than $100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

Disclosure of Lobbying Activities

Applicants and recipients must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an

officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. Applicants and recipients must complete and submit the SF-LLL, "Disclosure of Lobbying Activities" form if the Federal share of the proposal or award is more than $100,000 and the applicant or recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. The SF-LLL form is available with this Funding Opportunity on Grants.gov. See 43 CFR, Subpart 18.100 for more information on when additional submission of this form is required.

Overlap or Duplication of Effort Statement

Applicants must provide a statement indicating if there is any overlap between this Federal application and any other Federal application, or funded project, in regard to activities, costs, or time commitment of key personnel. If no such overlap or duplication exists, state, "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regard to activities, costs, or time commitment of key personnel". If any such overlap exists, provide a complete description of overlaps or duplications between this proposal and any other federally funded project or application in regard to activities, costs, and time commitment of key personnel, as applicable. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted, to whom (entity name and program), and when you anticipate being notified of their funding decision. When overlap exists, your statement must end with "We understand that if at any time we receive funding from another source that is duplicative of the funding we are requesting from the Bureau of Land Management in this application, we will immediately notify the Bureau of Land Management point of contact identified in this Funding Opportunity in writing."

D3. Unique Entity Identifier and System for Award Management (SAM)

Identifier and System for Award Management (SAM.gov) Registration: This requirement does not apply to individuals applying for funds as an individual (i.e., unrelated to any business or nonprofit organization you may own, operate, or work within), or any entity with an exception to bypass SAM.gov registration with prior approval from the funding bureau or office in accordance with bureau or office policy. All other applicants are required to register in SAM.gov prior to submitting a Federal award application and obtain a Unique Entity Identifier (UEI) which will replace Data Universal Numbering System (DUNS) number from Dun & Bradstreet In April 2022. A Federal award may not be made to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine the applicant is not qualified to receive an award. Applicants registering in SAM.gov prior to April 2022, may still be required to obtain a DUNS number prior to completing the registration process within SAM.gov. Federal award recipients must also continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s). See the "Submission Requirements" section of this document below for more information on SAM.gov registration. **There is no cost to register with Dun & Bradstreet or SAM.gov**. There are third-party vendors who will charge a fee in exchange for registering entities with Dun & Bradstreet and SAM.gov; **please be aware you can register and request help for free**.

Obtain a DUNS Number
In April 2022, the Federal Government will stop requiring DUNS numbers. At that point, entities doing business with the government will use the Unique Entity Identifier (UEI) created in SAM.gov in place of a DUNS number. A UEI will be assigned to entities upon registering with SAM. If an entity is applying for federal financial assistance prior to April 2022, a DUNS number may still be required as part of the SAM registration process. A DUNS Number can be requested through the Dun & Bradstreet website. The official website address is http://fedgov.dnb.com/webform. For technical difficulties, send an email to the D&B SAM Help Desk. Please ensure that you are able to receive emails from SAMHelp@dnb.com. The Grants.gov "Obtain a DUNS Number" webpage also provides detailed instructions. Once assigned a DUNS number, your organization must maintain up-to-date information with Dun & Bradstreet. Applicants must enter their DUNS number in the "Organizational DUNS" field on the SF-424, Application for Federal Assistance form (version 3).

Register with the System for Award Management (SAM)
Applicants can register on the SAM.gov website. The "Help" tab on the website contains User Guides and other information to assist you with registration. The Grants.gov "Register with SAM" page also provides detailed instructions. Applicants can contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been made to the entity's IRS information. If applicable, foreign entities who want to receive payment directly to a U.S. bank account must enter and maintain valid, current banking information in SAM.

D4. Submission Dates and Times

Late applications will not be accepted or reviewed.

Applications must be submitted in English.

BLM requires applicants to submit their applications online through Grants.gov. Grants.gov automatically generates an electronic date and time stamp in the system upon application receipt. Grants.gov sends an acknowledgement of receipt with the date and time stamp and a unique Grants.gov application tracking number to the authorized representative by email. This email from Grants.gov serves as your proof of timely submission.

Due Date for Applications
03/15/2023

Application Due Date Explanation
Electronically submitted applications must be submitted no later than 5:00 p.m., ET, on the listed application due dates.

Applications will be reviewed, rated, ranked, and selected by the following rounds.

Open from December 14, 2022 through March 15, 2023
Round One Applications Due: February 13, 2023
Final Round Applications Due: March 15, 2023

D5. Intergovernmental Review

An intergovernmental review may be required for applications submissions from a U.S. state or local government prior to submission. Applicants must contact their State's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372.

D6. Funding Restrictions

Any Cooperative Ecosystem Studies Units (CESU) Network partners submitting a project is subject to the CESU indirect cost rate cap (currently 17.5%).

Indirect Costs: Organizations
The Federal awarding agency that provides the largest amount of direct funding to your organization is your cognizant agency for indirect costs, unless otherwise assigned by the White House Office of Management and Budget (OMB). If the Department of the Interior is your organization's cognizant agency, the Interior Business Center will negotiate your indirect cost rate. Contact the Interior Business Center by phone 916-930-3803 or using the IBC Email Submission Form. See the IBC Website for more information.

Organizations must have an active Federal award before they can submit an indirect cost rate proposal to their cognizant agency. Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award. Recipients must have prior written approval from the BLM to use amounts budgeted for direct costs to satisfy cost-share or match requirements or to cover unallowable indirect costs. Recipients shall not shift unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation.

Required Indirect Cost Statement to be submitted with Application
All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:
We are:

- A U.S. state or local government entity receiving more than $35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than $35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.
- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate

with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: "Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made." *or* "Attached is a copy of our current negotiated indirect cost rate agreement."]

- A [insert your organization type] that has never submitted or does not have a current indirect cost rate proposal from our cognizant agency. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in 2 CFR §200.1. We understand that we must notify BLM in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by BLM.
- A [insert your organization type] that is submitting this proposal for consideration under the "Cooperative Ecosystem Studies Unit Network", which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per 2 CFR §1402.414.
- If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 "Modified Total Direct Cost (MTDC)". We understand that we must request prior approval from BLM to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that BLM approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.

A [insert your organization type] that will charge all costs directly.

D7. Other Submission Requirements

BLM requires applicants to submit their applications online through Grants.gov. Grants.gov automatically generates an electronic date and time stamp in the system upon application receipt. Grants.gov sends an acknowledgement of receipt with the date and time stamp and a unique Grants.gov application tracking number to the authorized representative by email. This email from Grants.gov serves as your proof of timely submission.
https://www.grants.gov/web/grants/applicants/apply-for-grants.htm

E. Application Review Information

E1. Criteria

First Level Screening --Basic Eligibility **Maximum Points:** 0

Applications will be screened by the Grants Management Officer to ensure that applications meet basic eligibility requirements. Depending on the specifics of the funding opportunity, screening may include, but is not limited to, the following:

- Submission is timely;
- Program and/or legislative authority requirements are met; and
- Complete and properly executed required application package documents are included.

Applications must satisfy basic eligibility screening requirements to be considered for further review.

Second Level Evaluation -- Merit Review Evaluation **Maximum Points:** 0

Eligible applications will be evaluated in an objective and unbiased manner using the following merit review criteria:

Proposals will be evaluated on strengths or weaknesses for each merit review criterion and rated "Exceeds" "Meets" or "Does not meet" expectations with highest importance on Qualifications/Past Performance.

Each of these ratings is defined as follows:

Exceeds – The proposal exceeds the criteria factors without any deficiencies.
Meets – The proposal meets criteria factors with few, or only minor, deficiencies.
Does not meet – The proposal does not meet the criteria factors, or there are significant deficiencies identified.

APPLICANT STATEMENT OF NEED
Mission and objectives, achievable project goals and how they relate to fuels management and community fire assistance program activities
Objectives of the project
DOI priorities met

APPLICANT TECHNICAL APPROACH
Techniques, processes, and methodologies
Data collection, analysis, and means of interpretation
Significant anticipated accomplishments
Clear milestones and measurement criteria
Tasks to be performed by other partner organizations, subrecipients, contractors, and/or consultants
Environmental compliance plan
Project monitoring and evaluation plan including monitoring of subrecipients, contractors, consultants, volunteers, etc.
How project performance will be measured and assessment tools to be used

Measurable expected outcomes

PUBLIC BENEFIT AND PROGRAM INTEREST OF THE BLM
Direct public benefit
Projects in which the BLM receive the indirect benefit of conservation activities

APPLICANT QUALIFICATIONS/PAST PERFORMANCE
Key project personnel experience and qualifications
Qualifications of any contractors, subrecipients, and/or consultants
Experience with federally funded assistance agreements within the last three to five years
Similar successfully completed projects
Unique qualifications.
Licenses and/or certifications held

LEVERAGING OF RESOURCES
(Will be considered in the review process as a tiebreaker among applications with equivalent scores after evaluation against all other factors)
A proposal that demonstrates effective partnerships to share resources and expertise.

Third Level Review Pre-award Clearance and Budget Approval **Maximum Points:** 0

Prior to award, the BLM will evaluate the risk posed by applicants as required in 2 CFR 200.205. BLM programs document applicant risk evaluations using the DOI "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards, the BLM is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The BLM will consider this information when completing the risk review. The BLM uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

If the results of all pre-award reviews and clearances are satisfactory, an award of funding will be made once the agreement is finalized. If the BLM determines that a Federal award will be made, special conditions that correspond to the degree of risk assessed may be applied to the Federal award.

Budget review is based on the following:

- Budget line items must be allowable, allocable, reasonable in price, and appropriate for the level of effort needed to accomplish the project.
- Budget details and narrative must provide adequate explanation of, and justification for, each estimated cost.
- Requested equipment must be justified and necessary for completion of the project.
- Cost sharing/matching funds must not come from Federal sources.

Final review will be made by management to determine if the selected proposed project(s) are in line with current DOI and BLM priorities. This process may take a few months to finalize.

E2. Review and Selection Process

Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances, the program may request modification to the application, other pending applications, or an active award, as needed to eliminate any duplication of effort, or the Bureau may choose not to fund the selected project.

The program may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the Bureau is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the Bureau's "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently $250,000), the Bureau is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The Bureau will consider this information when completing the risk review. The Bureau uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

Applications eligible for merit review will be evaluated by an ad hoc evaluation team assembled to review, rate, rank, and recommend applications for award using the below evaluation criteria. Evaluation teams are made up of two or more qualified personnel familiar with the program and certified to have no conflict of interest with any persons or organizations applying for award.

Reviews are handled as confidential documents. Once award decisions are made, applicants may request in writing a written summary of the evaluation of their application/proposal.

Proposals will be evaluated, scored, and ranked by appropriate BLM staff expert in the program's field of study.

The Government reserves the right to reject any and all proposals which do not meet the requirements of this NOFO and which are determined to be outside the scope of the authority under which this NOFO is posted.

Award will be made to responsive, responsible applicants submitting proposals, which conform to the funding opportunity NOFO and are most advantageous to the Government considering the evaluation factors listed above.

E3. CFR – Regulatory Information

See the **BLM's General Award Terms and Conditions** for the general administrative and national policy requirements applicable to BLM awards. The BLM will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

E4. Anticipated Announcement and Federal Award Dates

Projects funded through this Notice of Funding Opportunity will start once funding is secured and awards issued. Agreements are not effective until fully executed with signature from the BLM Grants Management Officer (GMO).

F. Federal Award Administration Information

F1. Federal Award Notices

Awards are based on the application submitted to, and approved by, the BLM and are subject to the terms and conditions incorporated into the Notice of Award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. *The duration of an agreement is based on the period of performance as stated on the project proposal*.

Recipient will be notified in GrantSolutions with a fully executed Notice of Award with the required terms and conditions. Recipient acceptance of a Federal award from the BLM carries with it the responsibility to be aware of and comply with all terms and conditions applicable to the award. Recipients indicate their acceptance of the Federal award by starting work, drawing down funds, or accepting the award via electronic means.

Final award cannot be finalized, until awardee completes their enrollment in the Department of the Treasury, ASAP System. See following website: https://www.fiscal.treasury.gov/asap.

If your organization is not enrolled in ASAP, contact the Grants Management Officer identified in Section G3 of this funding opportunity.

F2. Administrative and National Policy Requirements

See the "DOI Standard Terms and Conditions" for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), 2 CFR §1402.315:

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific

assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

See the **BLM's General Award Terms and Conditions** for the general administrative and national policy requirements applicable to BLM awards. The BLM will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

See the Award Term - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials:

F3. Reporting

Financial Reports

All recipients must use the Standard Forms SF-425, Federal Financial Report, for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

Performance Reports

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

Significant Development Reports

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify BLM in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Real Property Reports

Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.

Conflict of Interest Disclosures
Recipients must notify the Grants Management Officer immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award. Recipients may not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the U.S. Office of Government Ethics websitefor more information on these restrictions. BLM will examine each conflict of interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, BLM will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies the BLM may result in any of the remedies described in 2 CFR 200.339 Remedies for Noncompliance, including termination of the award.

Other Mandatory Disclosures
The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.339 Remedies for Noncompliance, including suspension or debarment.

Reporting Matters Related to Recipient Integrity and Performance
If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

G. Federal Awarding Agency Contact(s)

G1. Program Technical Contact

For **programmatic technical assistance**, contact:

First and Last Name:
Jason Simmons

Address:

Telephone:
541-473-6336
Email:

jsimmons@blm.gov

G2. Grants Management Officer Contact

For **Grants Management Officer assistance,** contact:

First and Last Name:
Shelli Timmons
Address:
Telephone:
503-808-6295
Email:
srtimmons@blm.gov

G3. Application System Technical Support

For **Grants.gov technical registration and submission, downloading forms and application packages**, contact:

Grants.gov Customer Support
Numeric Input Field: 1-800-518-4726
Support@grants.gov

For **GrantSolutions technical registration and submissions, downloading forms and application packages,** contact:

GrantSolutions Customer Support
1-866-577-0771
Help@grantsolutions.gov

H. Other Information

Payments:
Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the BLM program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.