

Notice of Funding Opportunity
Application due: August 17, 2026



Fiscal Year 2026 Cooperating Technical Partners (CTP) Program

Assistance Listing Number: 97.045

Funding Opportunity Number:

Region 2 DHS-26-MT-045-02-99

Region 3 DHS-26-MT-045-03-99

Region 4 DHS-26-MT-045-04-99

Region 5 DHS-26-MT-045-05-99

Region 6 DHS-26-MT-045-06-99







Region 7 DHS-26-MT-045-07-99

Region 8 DHS-26-MT-045-08-99

Region 9 DHS-26-MT-045-09-99

Region 10 DHS-26-MT-045-10-99

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Before you begin

If you believe you are a good candidate for this funding opportunity, secure your System for Award Management ([SAM.gov](https://sam.gov)) and [Grants.gov](https://grants.gov) registrations now. If you are already registered, make sure your registration is active and up-to-date.

SAM.gov registration (this can take several weeks)

You must have an active account with SAM.gov. This includes having a Unique Entity Identifier (UEI).

[See Step 2: Get Ready to Apply](#)

Grants.gov registration (this can take several days)

You must have an active Grants.gov registration. Doing so requires a [Login.gov](https://login.gov) registration as well.

[See Step 2: Get Ready to Apply](#)

Fraud, waste, abuse, mismanagement, and other criminal or noncriminal misconduct related to this program may be reported to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1-(800)-323-8603 and TTY 1-(844)-889-4357



To help you find what you need, this NOFO uses internal links. In Adobe Reader, you can go back to where you were before clicking an internal link by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.



Step 1: Review the Opportunity

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Basic Information

A. Award Facts

Agency Name: U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Resilience, Federal Insurance Directorate (FID)

Assistance Listing Number: 97.045

Notice of Funding Opportunity (NOFO) Title: Fiscal Year (FY) 2026 Cooperating Technical Partners (CTP) Program

Funding Opportunity Number:

FEMA Region 2	DHS-26-MT-045-02-99
FEMA Region 3	DHS-26-MT-045-03-99
FEMA Region 4	DHS-26-MT-045-04-99
FEMA Region 5	DHS-26-MT-045-05-99
FEMA Region 6	DHS-26-MT-045-06-99
FEMA Region 7	DHS-26-MT-045-07-99
FEMA Region 8	DHS-26-MT-045-08-99
FEMA Region 9	DHS-26-MT-045-09-99
FEMA Region 10	DHS-26-MT-045-10-99

Announcement Type: Initial

Expected Award Range: \$0 to \$5,000,000

Expected Total Funding: \$41,000,000

Anticipated Number of Awards: 100

B. Executive Summary

The Cooperating Technical Partners (CTP) Program is a mechanism that FEMA uses to identify flood-prone areas collaboratively with communities. CTP recipients develop and maintain flood hazard data and maps for communities to increase public awareness of flood risk and potential actions to reduce that risk.

The CTP Program supports the goal of building capability and capacity at the local level.

To support National Flood Insurance Program (NFIP) goals, there will be no new mapping project study starts in FY 2026. In FY 2026, CTP recipients will be encouraged to use funding to finish existing mapping



Have questions? See [Contacts and Support](#)

Key Dates

Projected Application Start Date: July 1, 2026

Projected Application End Date: August 17, 2026

Anticipated Funding Selection Date: September 8, 2026

Anticipated Award Date: No later than September 30, 2026

Projected Period of Performance Start Date: October 1, 2026

Projected Period of Performance End Date: September 30, 2029

Budget Period: October 1, 2026 to September 30, 2029

projects. In addition, available project types have been reduced to reflect the commitment to finish ongoing mapping projects, so Communications Outreach and Mitigation Strategies (COMS) and Special Projects Statements of Work are not included in the FY 2026 program. These types of projects will not be eligible for FY 2026 CTP funding. Instead, eligible project types will be limited to Flood Risk Projects (FRP), Letter of Map Revision (LOMR), and Project Management (PM).

Eligibility

A. Eligible Entities

Only the following entities or entity types are eligible to apply.

Applicant Eligibility

This funding opportunity is available to the following eligible entities:

- City or township governments
- County governments
- Federally recognized tribal governments
- Institutions of higher education as defined by Section 101 of the Higher Education Act of 1965, 20 U.S.C. § 1001.
- Nonprofits with 501(c)(3) IRS status, other than institutions of higher education
- Special district governments
- State governments
- Territories

Subapplicant Eligibility

Subapplicants and subawards are allowed.

Per 2 Code of Federal Regulations (C.F.R.), Section 200.1, “Subaward.” Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

B. Project Type Eligibility

Allowable Project Types

The following are the allowable project types under this NOFO, which are explained in more detail in Appendix C: CTP Project Categories and Requirements of this NOFO:

- Project Management (PM)
- Letter of Map Revision (LOMR) Review Activities

- Technical Hazard Identification, Risk Analysis and Mapping, Flood Risk Project (FRP)

Unallowable Project Types

- Construction type projects are unallowed.
- Special Project type projects are unallowed.
- Community Outreach Mitigation Strategies (COMS) type projects are unallowed.

C. Requirements for Personnel, Partners, and Other Parties

Subapplicants/subrecipients should not include foreign nationals or noncitizens. If a subapplicant/subrecipients has foreign nationals, they must be properly vetted and must adhere to all government statutes, policies, and procedures including “staff American, stay in America” and security requirements.

Subapplicants/subrecipients must submit short bios and resumes. This should include the type of entity, organizational leadership, and board members along with both the names and addresses of the individuals. Resumes are subject to approval.

D. Maximum Number of Applications

There is no maximum number of applications that can be submitted.

E. Additional Restrictions

Only applicants with an active Partnership Agreement are eligible to apply.

The application must include a copy of the recipient’s signed Partnership Agreement with FEMA. The Partnership Agreement is a prerequisite to any funded activities under the CTP program. The Partnership Agreement is discussed in greater detail in Section 4. Application Contents and Format in this NOFO.

Recipients/subrecipients, and if applicable, applicants/subapplicants, are required to certify their compliance with federal statutes, DHS directives, policies, and procedures.

F. References to Other Eligibility Factors

Please see the following references provided below:

1. “Threshold Review Criteria” subsection
2. “Financial Integrity Criteria” subsection
3. “Supplemental Financial Integrity Criteria and Review” subsection
4. FEMA may request financial information such as the Employer Identification Number (EIN) and bank information as part of the potential award selection. This will apply to everyone who benefits from the award, including subrecipients.
5. Appendix B: Establishing a Partnership Agreement

G. Cost Share Requirements

There is no cost share requirement.

H. Cost Share Description, Type, and Restrictions

Not applicable.

I. Cost Share Example

Not applicable.

J. Required Information for Verifying Cost Share

Not applicable.

Maintenance of Effort

Not applicable.

Program Description

A. Program Purpose

The Cooperating Technical Partners Program (CTP) is one mechanism that FEMA and the National Flood Insurance Program (NFIP) use to deliver flood information to communities. CTP recipients develop flood hazard data and maps for communities to increase public awareness of flood risk and potential actions to reduce that risk. Over the course of FY24, CTP recipients processed over 150 Letters of Map Change, delivered Flood Insurance Rate Maps to more than 370 communities for review and initiated approximately 60,000 miles of stream studies to be updated.

With flood mapping capacity and capabilities, CTPs strengthen the local ability to make informed decisions about reducing flood risk. The data that the program provides also contributes to responsible planning and decision-making across government agencies and the private sector.

For additional information on the CTP program, please visit the CTP program website located at [Cooperating Technical Partners Program | FEMA.gov](#).

B. Goals and Objectives

Support the NFIP by building capability and capacity at the local level to identify flood-prone areas, maintain flood maps, and understand what actions will reduce the impacts of flooding.

- Deliver high-quality flood hazard information to communities to support better informed and evidence-based decision-making at the local level
- Provide comprehensive flood risk information to communities to support risk-aware and more flood-resilient development decisions at the local level

C. Performance Measures and Targets

There are two required performance measures for the FY 2026 CTP NOFO. One measure is required for all projects and assesses the timeliness of CTP recipients in completing activities for flood mapping projects. The other measure assesses the completion of Letter of Map Revision (LOMR) and Conditional Letter of Map Revision (CLOMR) cases funded by CTP and helps the Agency monitor the timeliness and completeness of case activities and deliverables submitted to FEMA and/or provided to the public, which is critical for meeting regulatory requirements for CLOMRs/LOMRs.

Appendix 4: Cooperating Technical Partners (CTP) Performance Measures Matrix contains metrics for both of these required measures, other required metrics tracked by FEMA for LOMR and CLOMR and the quality of engineering and mapping deliverables, and optional metrics that can be used to track performance related to project management and valuable services provided by CTPs to the NFIP.

Performance Measure	Measure Type	Project Type	FY 2026 Target
Percent of listed activities for which a Cooperating Technical Partner (CTP) is responsible in a specific grant year that are marked as complete in the mapping system of record within 120 days of actual completion.	Output	All	100%
Percent of Letter of Map Revision (LOMR) and Conditional Letter of Map Revision (CLOMR) cases in a specific grant year where internal reviews are completed by Cooperating Technical Assistance (CTP) review partners within 60 days to allow time for the audit and quality control (QC) steps by FEMA and ensure that LOMRs and CLOMRs are issued in the regulatory 90-day turnaround timeframe of the LOMR/CLOMR process.	Output	LOMR	100%

D. Federal Assistance Type

Cooperative Agreement

The CTP program provides federal assistance through a cooperative agreement to eligible recipients to perform various projects and activities that stimulate and support the ability of NFIP state coordinating agencies and NFIP-participating communities (as defined in 44 C.F.R. § 59.1) to continue their ongoing regulatory NFIP responsibilities, as well as support the ability of states, communities, and the public and private sectors to mitigate flood risk.

CTP awards are cooperative agreements due to the level of substantial involvement required by FEMA, which is detailed below. FEMA will be substantially involved in the activities of the recipient beyond the level involved with typical award administration activities.

CTP program activities, especially mapping-related activities, have a direct and substantial impact on the

success and sustainability of the NFIP, such as the development of map data, which are used to determine insurance and floodplain management requirements. Additionally, these activities provide significant benefits to recipients and the communities they serve by having improved data and resources to implement the NFIP program.

FEMA must provide substantial oversight to maintain quality control of deliverables and to ensure accountability for appropriate use of CTP program funds. Due to the project complexity and length, FEMA collaborates with the recipient on programmatic activities to minimize risk to the NFIP and local implementation of the National Flood Mapping Program. Additionally, certain statutory programmatic activities require Federal approval and involvement, such as coordination with the Office of the Federal Register to publicize notices of proposed and final flood hazard changes.

FEMA will provide technical assistance and support (as required or necessary) and approve deliverables, while closely monitoring performance.

Program authority and responsibility under cooperative agreements reside with FEMA. FEMA will work with recipients to review and refine work plans to ensure program goals and objectives can be effectively accomplished. The following bullets provide examples of FEMA's substantial involvement in cooperative agreement partnership projects. However, they are not inclusive of all potential FEMA activities.

FEMA will participate in CTP cooperative agreements by:

- Identifying community training, outreach, and development needs, and ensuring activities undertaken to address needs are mutually beneficial, comply with NFIP requirements, and are performed appropriately with qualified personnel.
- Collaborating with the recipient to align and integrate state and local mapping needs with national mapping needs for prioritization (as defined in 44 C.F.R. Parts 59 and 60).
- Confirming that communication with local governments is executed according to statutory and regulatory program requirements.
- Collaborating with the recipient to develop, and/or review and approve, project-related communications and messaging that is considered sensitive or high-profile (such as media inquiries or congressional inquiries).
- Coordinating efforts among project team members to identify due dates, maintain schedules, and ensure communication and collaboration.
- Performing National Quality Review checks (QR1-QR8) per Standard 508 in FEMA's Flood Hazard Mapping Standards (<https://www.fema.gov/media-library/assets/documents/35313>) to ensure products and deliverables comply with programmatic policies and standards, including audits through FEMA's Independent Verification and Validation (IV&V) process for mapping products.
- Attending community meetings and performing certain statutory or regulatory processing requirements, such as publication of Federal Register Notices, Scientific Review Panel activities as necessary, and distribution of final determination documents.
- Performing activities associated with the post-processing of a Letter of Map Revision (LOMR), including processing activities undertaken as a result of FEMA's final determination on a LOMR request such as distribution of final determination documents, publication of Federal Register and

newspaper notices, and regulatory appeal period processing.

- Processing regulatory fees associated with Conditional Letters of Map Revision (CLOMRs) and LOMRs that recipients receive for review (note: recipients must forward the fee to FEMA for processing).

The recipient shall not develop or engage in the development of tasks not approved in the Mapping Activity Statement (MAS) and/or Statement of Work (SOW), without post-award approval from the program office, and the issuance of a cooperative agreement amendment from FEMA. FEMA will monitor the project on a continual basis by maintaining ongoing contact with the recipient and will provide input to the program's direction, in consultation with the recipient, as needed.

E. Program-Specific Unallowable Costs

All costs charged to federal awards (including both federal funding and any non-federal matching or cost sharing funds) must comply with applicable statutes, rules and regulations, and policies, this NOFO, and the terms and conditions of the federal award. They must also comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200 unless otherwise indicated in the NOFO or the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h).

The following identifies a list of activities for which a recipient may not use federal funds and any cost sharing or matching funds under federal awards:

- Matching or cost sharing requirements for other federal grants and cooperative agreements (see 2 C.F.R. § 200.306).
- Lobbying or other prohibited activities under 18 U.S.C. § 1913 or 2 C.F.R. § 200.450.
- Prosecuting claims against the federal government or any other government entity (see 2 C.F.R. § 200.435). See subsections below for information on any other funding restrictions.

CTP program funds must be used to supplement existing funds and cannot replace (supplant) funds that have been budgeted for the same purpose (whether federal, state, or local). Recipients may be required to supply certification and/or documentation validating that a reduction in resources for program-related activities occurred for reasons other than the receipt or expected receipt of funds through a CTP cooperative agreement.

Explanation of cost restrictions associated with the CTP program:

- Organization costs as defined by 2 C.F.R. § 200.455 are not allowable under the CTP program.
- Training: Costs associated with training provided by the recipient as part of the project scope are allowable in accordance with the approved scope and budget of the award. Funding to address training requests or needs of the recipient is allowable at the discretion of FEMA's awarding office. Training requests or needs must be fully identified in the draft SOW or MAS submitted with the application. The recipient must also identify if the training will be direct cost or indirect cost. For instance, funding may be allowable as a direct cost for the recipient to attend or deploy training provided by FEMA. However, training for finance personnel to attend grants management courses would not be allowable as a direct cost under this award but may be allowable as part of the

indirect cost rate agreement.

- Equipment (including computers and laptops) and software costs are not allowable under the CTP program.
- Exercise costs are not allowable under the CTP program.
- Domestic travel costs are allowable under this program.
- International travel is not an allowable cost under this program, unless otherwise approved in advance by the Assistant Administrator for Federal Insurance Directorate via the FEMA Headquarters CTP Program Lead.
- Operational overtime costs are not allowable under this program.
- Construction and renovation costs are not allowable under this program.

Note: The above may not be exhaustive. Please consult the applicable terms and conditions and with FEMA for more information.

F. General Funding Requirements

Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, and the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period (see [2 C.F.R. § 200.403\(h\)](#)).

Recipients may not use federal funds or any cost share funds for the following activities:

1. Matching or cost sharing requirements for other federal grants and cooperative agreements (see [2 C.F.R. § 200.306](#)).
2. Lobbying or other prohibited activities under [18 U.S.C. § 1913](#) or [2 C.F.R. § 200.450](#).
3. Prosecuting claims against the federal government or any other government entity (see [2 C.F.R. § 200.435](#)).

G. Prohibition on Covered Equipment or Services

FEMA provides additional resources regarding the prohibition on covered telecommunications equipment and services in its policy titled [Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services](#) (FEMA Policy #405-143-1). This policy outlines specific requirements related to the prohibition. Additionally, FEMA's [Contract Provisions Guide](#) offers sample language for the required contract provisions.

Recipients, subrecipients, and their contractors or subcontractors must comply with the prohibitions set forth in [Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019](#), which restrict the purchase of covered telecommunications and surveillance equipment and services. See [2 C.F.R. §§ 200.216, 200.327, 200.471](#), and [Appendix II to 2 C.F.R. Part 200](#) for more information.

[Prohibition on Covered Foreign Unmanned Aircraft Systems \(UAS\)](#)

Recipients, subrecipients, and their contractors or subcontractors must also comply with Section 1825 of the American Security Drone Act of 2023, enacted as part of the [National Defense Authorization Act for Fiscal Year 2024](#) (Pub. L. No. 118-31 §§ 1821-33, 41 U.S.C. 3901 note prec.). This provision mandates that, beginning December 22, 2025, no federal funds awarded through a contract, grant, or cooperative agreement, or otherwise made available may be used to procure a covered unmanned aircraft system (UAS) that is manufactured or assembled by a covered foreign entity. Significantly, no funds may be used in connection with the operation of such a drone or UAS. For more information, refer to [Public Law 118-31](#) and [OMB Memorandum M-26-02, Ensuring Government Use of Secure Unmanned Aircraft Systems and Supporting United States Producers](#).

H. Beneficiary and Participant Eligibility

Beneficiary

There are no program requirements for beneficiary eligibility. This NOFO and any subsequent Federal awards create no rights or causes of action for any beneficiary.

Participant

There are no program requirements for participant eligibility. This NOFO and any subsequent Federal awards create no rights or causes of action for any participant.

This NOFO and any subsequent federal awards create no rights or causes of action for any beneficiary or participant. Please consult the DHS Standard Terms and Conditions, your awarding agency's terms and conditions, and your awarding documents for more details.

I. Indirect Costs

Indirect costs are allowed for both recipients and subrecipients.

Indirect costs (IDC) are costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to specific cost objectives without disproportionate effort. Applicants with a current negotiated IDC rate agreement who desire to charge indirect costs to a federal award must provide a copy of their IDC rate agreement with their applications. Not all applicants are required to have a current negotiated IDC rate agreement. Applicants that are not required to have a negotiated IDC rate agreement, but are required to develop an IDC rate proposal, must provide a copy of their proposal with their applications. Applicants without a current negotiated IDC rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to FEMA for further instructions. Applicants who wish to use a cost allocation plan in lieu of an IDC rate proposal must reach out to FEMA for further instructions. As it relates to the IDC for subrecipients, a recipient must follow the requirements of [2 C.F.R. §§ 200.332](#) and [200.414](#) in approving the IDC rate for subawards.

J. Budget Period

There will be only a single budget period with the same start and end dates as the period of performance.

K. Pre-Award Costs

The following pre-award costs are allowable:

Pre-award costs directly related to developing the application or sub application and/or directly related to grant implementation after the application period has opened, but prior to the date of the cooperative agreement award or final approval, are allowed.

Applicants seeking pre-award costs must clearly articulate this request in the detailed budget narrative. Pre-award cost justifications must include details regarding the costs, such as the project activities/scope to which costs are related, when costs were (or will be) incurred, and whether they are included as direct or indirect costs. The FEMA awarding office will review the request and negotiate the costs, as appropriate. Upon written concurrence from the FEMA Project Officer, the Awarding Officer will include the appropriate statement in the Terms and Conditions affirming the parameters for allowable pre-award costs.

L. Management and Administration Costs

Management and Administration (M&A) costs are allowed for all eligible applications.

It is the policy of the CTP program to allow Management and Administration costs which are activities directly related to implementing the award. FEMA will allow recipients to use up to 4% of the amount of the award for their M&A, and sub recipients may use up to 4% of the amount they receive for M&A. Funding levels for these costs must be negotiated on a per-project basis with the appropriate awarding office and should include an itemized listing of specific costs associated with M&A.

M&A costs include direct charges to the cooperative agreement related to the administrative aspects of implementing the award, such as salaries and benefits of human resources, as well as administrative or finance personnel who support the execution of the cooperative agreement but are not completing specific project activities.

Costs such as travel, meeting-related expenses, and salaries in direct support of the administration of the award are also examples of typically allowable M&A costs. Other M&A costs might include general operating costs when direct billed. However, M&A costs are not allowable as direct charges to the award when these costs are included in a recipient's negotiated indirect cost rate agreement.

Certain administrative costs are not considered to be M&A costs and are not subject to the M&A cap of 4% when those costs are directly related to a specific award activity. For example, a project management award may include staffing a mapping coordinator position as one of the specifically awarded activities of the cooperative agreement. In this situation, the portion of the associated salary and fringe benefits of the mapping coordinator that are funded by the award are considered part of the award costs and not included in M&A costs.

M&A are not overhead costs but are necessary direct costs incurred in direct support of the Federal award or as a consequence of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports.

M. Authorizing Authority

The [National Flood Insurance Act of 1968](#), Pub. L. No. 90-448, § 1302, 82 Stat. 572 (1968) and The Biggert-Waters Flood Insurance Reform Act of 2012 [Pub. L. No. 112-141](#), 126 Stat. 916 (2012), both of which are amended and codified at [42 U.S.C. § 4001](#) et seq.

N. Appropriation Authority

Homeland Security and Further Additional Continuing Appropriations Act, 2026, Pub. L. No. 119-86.



Step 2: Get Ready to Apply

In this step

Submission Requirements and Application Deadlines [16](#)

Submission Requirements and Application Deadlines

A. Registration

You must have an active [SAM.gov](https://sam.gov) account which includes having a UEI. SAM.gov registration can take several weeks. Begin that process today.

For more detailed instructions for obtaining a UEI number or to register, go to [SAM.gov Entity Registration](https://sam.gov) and click “Get Started.” From the same page, you can also click on the Entity Registration Checklist for the information you will need to register.

You must also have an active account with [Grants.gov](https://grants.gov). You can see step-by-step instructions see the [Quick Start Guide for Applicants](#).

B. Requesting the Application Package

The application package is accessible in the FEMA Grants Outcomes (FEMA GO) system. To access the system, go to <https://go.fema.gov/>.

C. Application and Submission Instructions

To apply for an award under this program, all applicants must:

1. Apply for, update, or verify their UEI number and EIN from the Internal Revenue Service;
2. Provide their UEI number in the application;
3. Have an account with login.gov;
4. Register for, update, or verify their [SAM.gov](https://sam.gov) account and ensure the account is active before submitting the application;
5. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization’s electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see the [FEMA GO Startup Guide](#);
6. Submit the complete application in FEMA GO; and
7. Always maintain an active SAM registration with current information during which the applicant has an active federal award, an application, or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant’s immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Per [2 C.F.R. 25.110\(a\)\(2\)\(iv\)](#), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible. Contact fema-grants-news@fema.dhs.gov and provide the details of the exigent circumstances.

D. How to Register to Apply

General Instructions

Registering and applying for an award under this program is a multi-step process and requires time to complete. Below are instructions for registering to apply for FEMA funds. Read the instructions carefully and prepare the requested information before beginning the registration process. Gathering the required information before starting the process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission. Organizations must have a UEI number, EIN, and an active SAM registration.

Obtain a UEI Number

All entities applying for funding, including renewal funding, must have a UEI number.

Obtain Employer Identification Number

In addition to having a UEI number, all entities applying for funding must provide an EIN. The EIN can be obtained from the IRS at [Get an employer identification number](#).

Create a login.gov account

Applicants must have a [login.gov](#) account to register with SAM or update their SAM registration. Applicants can create a login.gov account at [Create an account](#).

Applicants only have to create a login.gov account once. For existing SAM users, use the same email address for both login.gov and SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to [SAM.gov](#).

Register with SAM.gov

In addition to having a UEI number, all organizations must register with SAM.gov. Failure to register with SAM.gov will prevent your organization from applying through FEMA GO. SAM.gov registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM.gov, refer to [Register with SAM.gov](#).

Note: per [2 C.F.R. § 25.200](#) applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance, applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

Register in FEMA GO, Add the Organization to the System, and Establish the AOR

Applicants must register in [FEMA GO](#) and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM.gov registration may need to be involved in this step. For step-by-step instructions, see the [FEMA GO Startup Guide](#).

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome;
- Mozilla Firefox;
- Apple Safari; and
- Microsoft Edge.

Applicants using tablet type devices or other browsers may encounter issues with using FEMA GO.

E. Submitting the Final Application

Applicants will be prompted to submit the standard application information, and any program-specific information required in FEMA GO.

After submitting the final application, FEMA GO will provide either an error message or send an email to the submitting AOR confirming the transmission was successfully received.

F. Application Deadline

August 17, 2026 5:00 p.m. Eastern Time

G. Pre-Application Requirements Deadline

Not applicable.

H. Post Application Requirements Deadline

Not applicable.

I. Effects of Missing Deadlines

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of submission and generates an electronic date/time stamp when FEMA GO successfully receives an application. The submitting AOR will receive an email with an official date/time stamp and a FEMA GO tracking number to serve as proof of timely submission prior to the application deadline.

Applicants experiencing system-related issues have until 3 p.m. ET on the date applications are due to notify FEMA. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.



Step 3: Write Your Application

In this step

Application contents and format [20](#)

Application Contents and Format

A. Application Requirements

The following forms or information are integrated into the application package in FEMA GO. Applicants should review these forms at [SF-424 Family | Grants.gov](#) before applying to ensure they are providing all required information.

1. SF-424, Application for Federal Assistance
2. Grants.gov Lobbying Form, Certification Regarding Lobbying
3. SF-424A, Budget Information (Non-Construction)
 - If construction is permitted under the program, submit SF-424C, Budget Information (Construction), instead of SF-424A
4. SF-424B, Standard Assurances (Non-Construction)
 - If construction is permitted under the program, submit SF-424D, Standard Assurances (Construction), instead of SF-424B
5. SF-LLL, Disclosure of Lobbying Activities

B. Required Documents, Content, and Formatting

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of timely submission, and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the AOR role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applicants who experience system-related issues will be addressed until 3:00 PM ET on the date applications are due. No new system-related issues will be addressed after this deadline.

Applications not received by the application submission deadline will not be accepted.

C. Program-Specific Required Documents and Information

The following program-specific forms or information are required to be submitted in FEMA GO:

Partnership Agreement. The application must include a copy of the recipient's signed Partnership Agreement with FEMA. The Partnership Agreement is a prerequisite to any further activities under the CTP program. The Partnership Agreement is discussed in greater detail in Section 4. Application Contents and Format in this NOFO.

Mapping Activity Statement (MAS)/Scope of Work (SOW). For all project categories, recipients are encouraged to work with FEMA in advance of the application to understand FEMA program priorities, objectives and measures, and to identify specific tasks to undertake in FY 2026. In support of program objectives, FEMA may provide technical assistance, training, and/or data to a recipient to enhance the activities within the project categories outlined above. Any funds that FEMA provides through a cooperative agreement to complete project activities are in addition to the leveraged resources and data, which may be provided by the recipient to complete the tasks agreed upon in the SOW or MAS. When awarded a cooperative agreement through the CTP program in support of program objectives and to advance program measures, the recipient must comply with the requirements outlined in this

announcement, the terms and conditions of the award (previously referred to as the Articles of Agreement), as well as the Partnership Agreement and the associated FEMA-approved SOW or MAS.

As a recipient and FEMA collaborate to identify specific activities to perform under their Partnership Agreement, they will develop an MAS or SOW to define the roles and responsibilities of all parties involved in a flood risk project (see Section 4. Application Contents and Format in this NOFO for additional information).

The MAS or SOW supplements the Partnership Agreement and defines the activities that will be accomplished for a particular project. A cooperative agreement is the award mechanism by which FEMA provides Federal funds to qualified recipients to complete certain partnership activities. For additional information on qualifications for entering into a Partnership Agreement or receiving Federal assistance for partnership activities, see Section 4. Application Contents and Format in this NOFO.

D. Post-Application Requirements for Successful Applicants

Not applicable.



Step 4: Learn about the Award Review Process

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Application Review Information

A. Threshold Criteria

For all activities/projects under all applications, FEMA will review applications submitted by each applicant to ensure eligibility factors defined in the NOFO are met, including:

- Eligibility of the applicant and subapplicant;
- Inclusion of the recipient's signed Partnership Agreement with FEMA. The application must include a copy of the recipient's signed Partnership Agreement with FEMA. The Partnership Agreement is a prerequisite to any further activities under the CTP program. The Partnership Agreement is discussed in greater detail in Section 4. Application Contents and Format in this NOFO.
- Eligibility of proposed activities, projects, and costs;
- Adherence to Program Priorities Criteria as described below.

Program Priorities Criteria

Projects must meet criteria for all project types AND ALL criteria for the project type applicable to their project.

Project Type	Criteria
All	Project period of performance does not exceed September 30th, 2029.
Flood Risk Project	<ul style="list-style-type: none"> • Proposed project reaches an agreed-upon milestone with FEMA Region. • Project does NOT include new study starts (including Discovery).
Project Management	<ul style="list-style-type: none"> • Project addresses the continuity of staffing needed to ensure completion of agreed-upon milestone.
Letter of Map Revision	<ul style="list-style-type: none"> • LOMR Review Partner projects will be evaluated based on the criteria below. • FEMA will choose LOMR Review partners based on the capabilities demonstrated by the partner through the application process. The number of partners chosen to perform the LOMR Review activity will not be pre-determined, though it will not exceed the current number of pre-approved LOMR Review Partners. • As a prerequisite to complete LOMR Review activities, pre-approved project partners must: <ul style="list-style-type: none"> ○ Ensure the cost effectiveness of their review and recommendation process. Be able to demonstrate how costs are in line with those the Federal government would incur if doing the work completely at the Federal level. ○ Have demonstrated the ability to perform technical aspects of the LOMR process. ○ Have demonstrated the ability to manage contractors and oversee the products produced by contractors (if applicable).

Project Type	Criteria
	<ul style="list-style-type: none"> ○ Have demonstrated the ability to deliver recommendations to FEMA for determination within the regulatory timeframe that meet FEMA specifications. ○ Provide evidence they have received training in necessary FEMA tools prior to application for a cooperative agreement to perform tasks associated with the LOMR Review and recommendation to FEMA. ○ Agree to use FEMA workflow, tools, and templates.

B. Application Criteria

Applications that pass the eligibility and completeness review in the Threshold Criteria section above will be scored with evaluation criteria described in this section. Scores will be used to prioritize funding and select recipients for FY 2026 awards. Each application will be scored according to these categories on a scale of 1-5, with 1 being the lowest score, and 5 being the highest score, for a total of 15 points maximum for FRP and PM Project Types and 20 points for LOMR Project Types.

Evaluation Criteria

Criterion	Maximum Points Available	Project Type	
Past Performance	5	All	<p>FEMA utilizes assessments of the recipient's performance on completed and/or on-going cooperative agreement projects when considering CTP for additional project funding. Throughout an on-going project and at the end of the period of performance for each completed SOW and/or MAS, FEMA evaluates the performance of the recipient and the effectiveness of the partnership to determine eligibility for future activities. If FEMA determines that the partnership has proven insufficient to complete the established project or achieve the goals of the partnership, FEMA's funding of the activities may be terminated and/or future funding denied. Additionally, given these projects support the National Flood Insurance Program which has objectives that must be met, those priorities and their ability to complete the tasks are primary.</p> <p>FEMA bases its evaluation of the partner's demonstrated performance on the following criteria:</p> <ul style="list-style-type: none"> • Commitment to and continued support of flood hazard identification and mapping activities conducted with and by FEMA. Evaluation of

Criterion	Maximum Points Available	Project Type	Description
			<p>historical support during previous CTP cooperative agreements.</p> <ul style="list-style-type: none"> • Uniqueness and value of the national, state, regional, or local relationships maintained, including ability to effectively cooperate and coordinate with NFIP stakeholders as well as other whole community stakeholders affected by program activities. Ability of the applicant to identify the unique value they bring to the project being selected beyond what FEMA may provide in normal practice. • Adherence to program specific statutory and regulatory requirements as well as program standards for timeliness, completeness and quality of project activities and deliverables submitted to FEMA and/or provided to the public. • Demonstrated quality of product(s) submitted to FEMA and/or provided to the public. • Advancement of program metrics and/or accomplishment of project performance measures, as well as other measures identified by FEMA Regions and provided to all applicants prior to application submission. • Ability to cooperate and coordinate with the staff from the following organizations during all phases of project activities, as needed: FEMA Regional Offices; FEMA Headquarters office in Washington, DC; and designated FEMA contractors. Applicant is able to demonstrate historical success shown from previous performance measure reviews of quarterly evaluation or other coordination with FEMA POC. • Adherence to statutory and regulatory requirements for grants management, and cooperation and coordination with appropriate FEMA grants management staff.

Criterion	Maximum Points Available	Project	
Technical Capability and Capacity	5	All	<p>FEMA evaluates the demonstrated capability and capacity of the recipient to perform, implement, or contract for the activities for which it is applying. For the purpose of these awards, “capability” means demonstrated experience in the performance of, or management through contracting of, similar activities. This evaluation may be completed through (but is not limited to) a FEMA review of the products, deliverables, and activities previously completed by the recipient and the existing processes or systems the recipient intends to use for program-related activities. If the work for any portion of an activity is sub-awarded or contracted, the recipient must have in-house staff with the technical capability to monitor the sub-recipient(s) or contractor(s) and approve the product(s) developed by the sub-recipient(s) or contractor(s).</p>
Partner Contributions – All Project Types	5	All	<p>While there is no financial matching requirement under the CTP program, FEMA will prioritize funding for recipients that have a strong record of working effectively with FEMA on CTP program activities and demonstrate their ability to leverage funding received from FEMA through partner contributions. For the purpose of these awards, “partner contributions” refers to the amount of leveraged data and resources, which allows FEMA to maximize limited public funds to the fullest extent possible in support of National and Regional program priorities and objectives.</p> <p>To determine the acceptable types and value of partner contributions, including to determine the strong record of working effectively with FEMA, use FEMA’s publication, “Estimating the Value of Partner Contributions to Flood Mapping Projects” (Blue Book), Version 4.1 or any revisions thereto, which may be downloaded from Applying for Grants as a Cooperating Technical Partner FEMA.gov. For those efforts where there is no Blue Book value or unit cost provided, actual costs may be used and documented. Recipient contributions must be reasonable, allowable, allocable, and necessary under the cooperative agreement and must comply with all Federal requirements and regulations.</p>

Criterion	Maximum Points Available		
Partner Contributions – LOMR Project Type	5	LOMR	Priority for LOMR Review activities will be given to partners who can demonstrate that they meet the following specific criteria for LOMR Review Partners: <ul style="list-style-type: none"> • Benefits to local stakeholders, FEMA, and the recipient. • Significant past or potential future cost-sharing and cost-effectiveness. • Participation in other fundable FY 2026 Flood Risk Project MAS activities as listed in Appendix 3: CTP Project Categories and Requirements.

C. Financial Integrity Criteria

Before making an award, the awarding agency is required to review OMB-designated databases for applicants' eligibility and financial integrity information. This is required by the Payment Integrity Information Act of 2019 ([Pub. L. No. 116-117, § 2 \(2020\)](#), [41 U.S.C. § 2313](#), and the "Do Not Pay Initiative" ([31 U.S.C. 3354](#)). For more details, please see [2 C.F.R. § 200.206](#).

Thus, the Financial Integrity Criteria may include the following risk-based considerations of the applicant:

1. Financial stability.
2. Quality of management systems and ability to meet management standards.
3. History of performance in managing federal award.
4. Reports and findings from audits.
5. Ability to effectively implement statutory, regulatory, or other requirements.

D. Supplemental Financial Integrity Criteria and Risk Review

Before making an award expected to exceed the simplified acquisition threshold, defined at 41 U.S.C. § 134, over the period of performance:

1. The awarding agency is required by [41 U.S.C. § 2313](#) to review or consider certain information found in SAM.gov. For details, please see [2 C.F.R. § 200.206\(a\)\(2\)](#).
2. An applicant may review and comment on any information in the responsibility/qualification records available in [SAM.gov](#).
3. Before making decisions in the risk review required by [2 C.F.R. § 200.206](#), the awarding agency will consider any comments by the applicant.

E. Reviewer Selection

Qualified FEMA programmatic staff (regional and/or headquarters), with sufficient program knowledge

and expertise in flood hazard mapping, flood risk assessment, flood risk communication and floodplain management, review and select recipient projects for funding.

Applications are also reviewed by qualified FEMA grants management staff to ensure compliance with grants management principles, such as administrative requirements and cost principles.

F. Merit Review Process

FEMA will review all applications to ensure compliance with all conditions stated in this Notice of Funding Opportunity.

FEMA awarding offices coordinate with recipients as necessary during the pre-award or solicitation period to assist eligible recipients in determining project activities and preparing applications that meet the requirements for submission. FEMA awarding offices are responsible for reviewing applications for completeness. Applicants may revise and resubmit their applications as needed through the FEMA GO system.

For all projects and project activities under all applications, qualified FEMA programmatic staff review applications submitted by each applicant to ensure eligibility, completeness, and program priorities criteria are met as described in the Threshold Criteria section of this NOFO. Applicants and/or applications that do not meet eligibility and submission requirements are removed from consideration. Applicants and applications that do meet eligibility and submission requirements are scored with evaluation criteria described in the Application Criteria section of this NOFO, where each application will be scored according to three categories (Past Performance, Technical Capability and Capacity, and Partner Contributions) on a scale of 1-5, with 1 being the lowest score, and 5 being the highest score, for a total of 15 points maximum for FRP and PM Project Types and 20 points maximum for LOMR Project Types. Resulting scores are used to rank recipient applications for selection for FY 2026 CTP awards.

G. Final Selection

After FEMA has completed its review, ranking, and selection of applications for all projects and project activities, it will either approve or reject the application in the FEMA GO system. Approved applications will be processed, and award documents will be prepared and provided to the applicant through the FEMA GO system. Rejected applicants will receive notification of why their application was not chosen.

Intergovernmental Review

A. Requirement Description and State Single Point of Contact

An intergovernmental review may be required. Applicants must contact their state's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372. No further action is needed if you do not find a contact for your state in the [latest version of the SPOC list](#).

Note: This requirement does not apply to tribal governments.



Step 5: Learn What Happens After Award

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Award Notices

A. Notice of Award

The AOR should carefully read the federal award package before accepting the federal award. The federal award package includes instructions on administering the federal award as well as terms and conditions for the award.

By applying, applicants agree to comply with the prerequisites stated in this NOFO and the material terms and conditions of the federal award, should they receive an award.

FEMA will provide the federal award package to the applicant electronically in FEMA GO. Award packages include an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. An award package notification email is sent by the grant application system to the submitting AOR.

Recipients must accept their awards no later than 90 days from the award date. Recipients shall notify FEMA of their intent to accept the award and proceed with work in the FEMA GO system.

Funds will remain on hold until the recipient accepts the award in FEMA GO and all other conditions of the award have been satisfied, or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds.

B. Pass-Through Requirements

Subaward recipients are subject to the same conditions of the award as the pass-through entity.

C. Note Regarding Pre-Award Costs

Even if pre-award costs are allowed, beginning performance prior to award is at the applicant or sub-applicant's own risk.

D. Obligation of Funds

The grant funds are obligated in accordance with applicable laws, and no later than upon award.

E. Notification to Unsuccessful Applicants

Unsuccessful applicants will be notified by the FEMA Program Office point of contact if their application has not been approved.

Post-Award Requirements and Administration

A. Administrative and National Policy Requirements

Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

Pursuant to the preliminary injunction order issued on November 21, 2025, in County of Santa Clara et al. v. Noem, et al., No. 25-cv-08330-WHO (N.D. Cal.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective. Also, pursuant to the preliminary injunction order issued on November 21, 2025, in City of Chicago et al. v. Noem, et al., No. 25-CV-12765 (N.D. Ill.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective.

In accordance with [Executive Order 14305, Restoring American Airspace Sovereignty \(June 6, 2025\)](#), and to the extent allowed by law, eligible state, local, tribal, and territorial grant recipients under this NOFO are permitted to purchase unmanned aircraft systems, otherwise known as drones, or equipment or services for the detection, tracking, or identification of drones and drone signals, consistent with the legal authorities of state, local, tribal, and territorial agencies. Recipients must comply with all applicable federal, state, and local laws and regulations, and adhere to any statutory requirements on the use of federal funds for such unmanned aircraft systems, equipment, or services.

Subrecipient Monitoring and Management

Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in [2 C.F.R. §§ 200.331-333](#).

Termination of a Federal Award

1. The termination condition below applies to the grant award and the “Termination of a Federal Award” term and condition in the FY 2026 DHS Standard Terms and Conditions does not.
2. Termination of the federal award by FEMA
FEMA, in its sole discretion, may terminate the federal award in whole or in part for one of the following reasons consistent with [2 C.F.R. § 200.340](#):
 - a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.
 - b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
 - c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes if any of the following reasons apply:
 - i. FEMA determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;
 - ii. FEMA determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;

- iii. FEMA determines that the design of the grant program is flawed relative to program goals or agency priorities;
 - iv. FEMA determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;
 - v. FEMA changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or
 - vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to [2 C.F.R. § 200.341](#).
 - d. For convenience, including if the award no longer advances the national interest. Termination for convenience only applies to discretionary awards, as that term is defined at [2 C.F.R. § 200.1](#). The term “discretionary award” does not include grants where legislation establishes an entitlement to the funds on the part of the recipient, such as block grants or those awarded based on a statutory formula.
3. Termination of a Subaward by the Pass-Through Entity
 - a. The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in [2 C.F.R. § 200.340](#):
 - i. If the subrecipient fails to comply with the terms and conditions of the federal award.
 - ii. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
 - b. If the pass-through entity’s award has been terminated the pass-through entity must terminate its subawards.
4. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part as identified in [2 C.F.R. § 200.340](#) upon sending FEMA or pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, FEMA or pass-through entity may terminate the federal award in its entirety.
5. Impacts of Termination
 - a. When FEMA terminates the federal award in whole or in part before the end of the period of performance due to the recipient’s or subrecipient’s material failure to comply with the terms and conditions of the federal award, FEMA will report the termination in SAM.gov in the manner described at [2 C.F.R. § 200.340\(c\)](#).
 - b. When the federal award is terminated in part or its entirety, FEMA or pass-through entity and recipient or subrecipient remain responsible for compliance with the requirements in [2 C.F.R. §§ 200.344](#) and [200.345](#).
6. Notification requirements

FEMA or the pass-through entity must provide written notice of the termination in a manner consistent with [2 C.F.R. § 200.341](#). The federal award will be terminated on the date of the notification unless stated otherwise in the notification.

7. Opportunities to Object and Appeals

Where applicable, when FEMA terminates the federal award, the written notification of termination will provide the opportunity and describe the process to object and provide information challenging the action, pursuant to [2 C.F.R. § 200.342](#).

8. Effects of Suspension and Termination

The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to [2 C.F.R. § 200.343](#).

B. DHS Standard Terms and Conditions

A recipient under this funding opportunity must comply with the DHS Standard Terms and Conditions in effect as of the federal award, unless a term and condition specifically indicates otherwise. The DHS Standard Terms and Conditions are available online and can be found at [DHS Standard Terms and Conditions | Homeland Security](#). For continuation awards, the terms and conditions for the initial federal award will apply unless otherwise specified in the terms and conditions of the continuation award. The specific version of the DHS Standard Terms and Conditions applicable to the federal award will be in the federal award package.

A recipient under this funding opportunity must comply with the FY 2026 Department of Homeland Security Standard Terms and Conditions, with the following exceptions. The term titled “Communication and Cooperation with the Department of Homeland Security and Immigration Officials” and paragraph (2)(a)(ii) of the term titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” do not apply to any federal award under this funding opportunity.

Pursuant to the preliminary injunction order issued on November 21, 2025, in County of Santa Clara et al. v. Noem, et al., No. 25-cv-08330-WHO (N.D. Cal.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) The DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act "; and (2) the DHS Standard Term and Condition titled "All Executive Orders Related to Grants". If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, both terms will immediately become effective. As stated above, Paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on November 21, 2025, in City of Chicago et al. v. Noem, et al., No. 25-CV-12765 (N.D. Ill.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) the DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act"; and (2) the DHS Standard Term and Condition titled " All Executive Orders Related to Grants". If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, both terms will

immediately become effective. As stated above, paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on October 31, 2025, in *City of Seattle v. Trump, et al.*, No. 2:25-cv-01435-BJR (W.D. Wa.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: the DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act ". If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective. As stated above, paragraph (2)(a)(ii) the DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Note: While not a requirement in the DHS Standard Terms and Conditions, as a best practice, entities receiving funds through this program should ensure that cybersecurity is integrated into the design, development, operation, and maintenance of investments that impact information technology (IT) and/ or operational technology (OT) systems.

Additionally, the recipient and subrecipient must take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information per [2 C.F.R. § 200.303\(e\)](#).

C. Financial Reporting Requirements

Recipients must report obligations and expenditures through a federal financial report. The Federal Financial Report (FFR) form, also known as SF-425, is integrated in FEMA GO but, for reference, is available online at [Post-Award Reporting Forms](#).

Recipients must submit the FFR quarterly throughout the period of performance (POP) as detailed below:

Reporting Period	Report Period Due Date
October 1 - December 31	January 30
January 1 - March 31	April 30
April 1 - June 30	July 31
July 1 - September 30	October 30

The final FFR is due within 120 calendar days after the end of the POP.

FEMA may withhold future federal awards and cash payments if FFRs are not timely, complete, detailed, and accurate. FFRs showing inadequate progress may also cause future federal awards and cash payments to be withheld.

D. Programmatic Performance Reporting Requirements

1. A Performance Report must be submitted quarterly throughout the POP.
2. A Performance Report must include:
 - Cooperative agreement number
 - EIN
 - Recipient organization and address
 - Project/cooperative agreement period (start and end dates)
 - Reporting period (start and end dates)
 - Indication of whether or not the report is final
 - Performance narrative (including reporting on project status, funds expended to date, and progress made on performance measures identified in the MAS/SOW)
 - Name, title, phone number, and email address of the certifying official
 - Date reported
 - Signature of certifying official.
3. The Progress Report must be submitted through FEMA GO.
4. Performance Report Due Dates are as detailed below:

Reporting Period	Report Period Due Date
October 1 - December 31	January 30
January 1 - March 31	April 30
April 1 - June 30	July 31
July 1 - September 30	October 30

E. Closeout Reporting Requirements

Within 120 days after the end of the period of performance, or after an amendment has been issued to close out a federal award, recipients must submit the following:

1. The final request for payment, if applicable.
2. The final FFR.
3. The final progress report detailing all accomplishments.
4. A qualitative narrative summary of the impact of those accomplishments throughout the period of performance.
5. Other documents required by this NOFO, terms and conditions of the federal award, or other DHS Component guidance.

After the awarding agency approves these reports, it will issue a closeout notice. The notice will indicate the period of performance as closed, list any remaining funds to be de-obligated, and address the record maintenance requirement. Unless a longer period applies, such as due to an audit or litigation, for equipment or real property used beyond the period of performance, or due to other circumstances outlined in [2 C.F.R. § 200.334](#), this maintenance requirement is three years from the date of the final FFR.

Also, pass-through entities are responsible for closing out those subawards as described in [2 C.F.R. § 200.344\(e\)](#); subrecipients are still required to submit closeout materials within 90 calendar days of the subaward period of performance end date. When a subrecipient completes all closeout requirements, pass-through entities must promptly complete all closeout actions in time for the recipient to submit all necessary documentation and information to the awarding agency during the closeout of their prime

award.

The recipient is responsible for returning any balances of unobligated or unliquidated funds that have been drawn down that are not authorized to be retained per [2 C.F.R. § 200.344\(e\)](#).

Administrative Closeout

Administrative closeout is a mechanism for FEMA to unilaterally execute closeout of an award. FEMA will use available award information in lieu of final recipient reports, per [2 C.F.R. § 200.344\(h\)-\(i\)](#). It is an activity of last resort, and if FEMA administratively closes an award, this may negatively impact a recipient's ability to obtain future funding.

F. Additional Reporting Requirements

Anytime there is a change in personnel for any of the awardees or if applicable, subrecipients, their information needs to be submitted for approval (all the previous personal information identified).

G. Disclosing Information per 2 C.F.R. § 180.335

Before entering into a federal award, the applicant must notify the awarding agency if it knows that the applicant or any of the principals (as defined by [2 C.F.R. § 180.995](#)) for the federal award:

1. Are presently excluded or disqualified;
2. Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
3. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with the commission of any of the offenses listed in [2 C.F.R. § 180.800\(a\)](#); or
4. Have had one or more public transactions (federal, state, or local) terminated within the preceding three years for cause or default.

This requirement is fully described in [2 C.F.R. § 180.335](#). Additionally, [2 C.F.R. § 180.350](#) requires recipients to provide immediate notice to the awarding agency at any time after entering a federal award if:

1. The recipient learns that either it failed to earlier disclose information as required by [2 C.F.R. § 180.335](#);
2. Due to changed circumstances, the applicant or any of the principals for the federal award now meet the criteria at [2 C.F.R. § 180.335](#) listed above.

H. Reporting of Matters Related to Recipient Integrity and Performance

[Appendix XII to 2 C.F.R. Part 200](#) states the terms and conditions for recipient integrity and performance matters used for this funding opportunity.

If the total value of all active federal grants, cooperative agreements, and procurement contracts for a recipient exceeds \$10 million at any time during the period of performance:

1. The recipient must maintain the currency of information reported in SAM.gov about civil, criminal, or administrative proceedings described in [paragraph \(b\)](#) of Appendix XII;
2. The required reporting frequency is described in [paragraph \(d\)](#) of Appendix XII.

I. Single Audit Reports

A recipient expending \$1 million or more in federal awards (as defined by [2 C.F.R. § 200.1](#)) during its fiscal year must undergo an audit. This may be either a single audit complying with [2 C.F.R. § 200.514](#) or a program-specific audit complying with [2 C.F.R. §§ 200.501](#) and [200.507](#). Audits must follow [2 C.F.R. Part 200, Subpart F, 2 C.F.R. § 200.501](#), and the U.S. Government Accountability Office (GAO) [Generally Accepted Government Auditing Standards](#).

J. Monitoring and Oversight

Per [2 C.F.R. § 200.337](#), DHS and its authorized representatives have the right of access to any records of the recipient or subrecipient pertinent to a federal award to perform audits, site visits, and any other official use. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the federal award in general.

Pursuant to this right and per [2 C.F.R. § 200.329](#), DHS may conduct desk reviews and make site visits to review and evaluate project accomplishments and management control systems as well as provide any required technical assistance. Recipients and subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

K. Program Evaluation

Title I of the [Foundations for Evidence-Based Policymaking Act of 2018](#) (Evidence Act), Pub. L. No. 115-435 (2019), urges federal agencies to use program evaluation as a critical tool to learn, improve delivery, and elevate program service and delivery across the program lifecycle. Evaluation means “an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency.” Evidence Act, § 101 (codified at 5 U.S.C. § 311). OMB A-11, Section 290 (Evaluation and Evidence-Building Activities) further outlines the standards and practices for evaluation activities. Federal agencies are required to specify any requirements for recipient participation in program evaluation activities ([2 C.F.R. § 200.301](#)). Program evaluation activities incorporated from the outset in the NOFO, and program design and implementation allow recipients and agencies to meaningfully document and measure progress and achievement towards program goals and objectives, and identify program outcomes and lessons learned, as part of demonstrating recipient performance ([2 C.F.R. § 200.301](#)).

As such, recipients and subrecipients are required to participate in a Program Office (PO) or a DHS Component-led evaluation, if selected. This may be carried out by a third party on behalf of the PO or the DHS Component. Such an evaluation may involve information collections including but not limited to, records of the recipients; surveys, interviews, or discussions with individuals who benefit from the federal award, program operating personnel, and award recipients; and site visits or other observation of recipient activities, as specified in a DHS Component or PO-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the period of performance are allowable costs (either as direct or indirect) in accordance with [2 C.F.R. § 200.413](#).

Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the period of performance ends, although any costs incurred to participate in such evaluations are not allowed and may not be charged to the federal award.

L. Payment Information

Recipients will submit payment requests in FEMA GO under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA is instituting additional reviews on all grant payments and obligations to ensure allowability in accordance with [2 C.F.R. § 200.305](#). These measures will ensure funds are disbursed appropriately while continuing to support and prioritize communities who rely on FEMA for assistance. Once a recipient submits a payment request, FEMA will review the request. If FEMA approves a payment, recipients will be notified by FEMA GO and the payment will be delivered pursuant to the recipient's SAM.gov financial information. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients per [2 C.F.R. § 200.305](#). For grant recipients other than States, [2 C.F.R. § 200.305\(b\)\(3\)](#) stipulates that FEMA is to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, [2 C.F.R. § 200.305\(a\)](#) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreement ("Treasury-State agreement") and default procedures codified at [31 C.F.R. part 205](#) and Treasury Financial Manual 4A-200, "Overall Disbursing Rules for All Federal Agencies."

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by [31 C.F.R. part 205, subpart A](#) and are identified in the Treasury-State agreement in [31 C.F.R. §§ 205.2, 205.6](#). Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to [31 C.F.R. part 205, subpart B](#). Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs" per [31 C.F.R. § 205.33\(a\)](#). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of [31 C.F.R. part 205, subpart B](#).

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following information:

1. Grant ID / Award Number
2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
 - Is funding provided directly or indirectly to a subrecipient?
 - If **no**, include statement “This grant funding is not being directed to a subrecipient.”
 - If **yes**, provide the following details:
 - The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
 - Whether the subrecipient’s work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.
 - Whether the payment request includes an activity involving support to aliens.
 - Whether the subrecipient has any diversity, equity, and inclusion practices.¹
5. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable, and necessary under [2 C.F.R. part 200](#) and in compliance with the grant’s NOFO, award terms, and applicable federal regulations.

Other Information

A. Period of Performance Extension

Recipients should consult with their FEMA point of contact for requirements related to a performance period extension. Appendix 3 of this funding opportunity contains additional information starting on page 52.

B. Environmental Planning and Historic Preservation (EHP) Compliance

¹ Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on October 31, 2025, in *City of Seattle v. Trump, et al.*, No. 2:25-cv-01435-BJR (W.D. Wa.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is extended to cover additional plaintiffs, this provision will also not apply to any awards or subawards issued to those plaintiffs. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

As stated above, Paragraph(2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act" will not apply even if any of these preliminary injunctions are stayed, vacated, or extinguished.

FEMA is required to consider effects of its actions on the environment and historic properties to ensure that activities, grants and programs funded by FEMA comply with federal Environmental Planning and Historic Preservation (EHP) laws, Executive Orders, regulations, and policies.

Recipients and subrecipients proposing projects with the potential to impact the environment or cultural resources, such as the modification or renovation of existing buildings, structures, and facilities, either new construction or replacement of buildings, structures, and facilities, must participate in the FEMA EHP review process. This includes conducting early engagement to help identify EHP resources, such as threatened or endangered species, and historic properties; submitting a detailed project description with supporting documentation to determine whether the proposed project has the potential to impact EHP resources; and, identifying mitigation measures, alternative courses of action, or both that may lessen impacts to those resources.

FEMA is sometimes required to consult with other regulatory agencies and the public to complete the review process. Federal law requires EHP review to be completed before federal funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations, and policies. FEMA may recommend mitigation measures, alternative courses of action, or both to lessen impacts to EHP resources and bring the project into EHP compliance. If a proposed project has been evaluated by another federal agency, FEMA may be able to streamline portions of the EHP review by adopting or supplementing previous analyses performed under the National Environmental Policy Act. If a proposed project has previously been reviewed by another federal agency, please provide those documents for FEMA's consideration.

EHP guidance is found at [Environmental Planning and Historic Preservation](#). The site contains links to documents identifying agency EHP responsibilities and program requirements, such as implementation of the National Environmental Policy Act and other EHP laws, regulations, and Executive Orders. DHS and FEMA EHP policy is also found in the [EHP Directive & Instruction](#).

All FEMA actions, including grants, must comply with National Flood Insurance Program (NFIP) criteria or any more restrictive federal, state, or local floodplain management standards or building code ([44 C.F.R. § 9.11\(d\)\(6\)](#)). For actions located within or that may affect a floodplain or wetland, the following alternatives must be considered: a) no action; b) alternative locations; and c) alternative actions.

The EHP screening form is available at [Environmental & Historic Preservation Grant Preparation Resources](#).

C. Procurement Compliance

When purchasing under a FEMA award, recipients and subrecipients must comply with the federal procurement standards in [2 C.F.R. §§ 200.317-200.327](#). To assist with determining whether an action is a procurement or instead a subaward, please consult [2 C.F.R. § 200.331](#).

For detailed guidance on the federal procurement standards, recipients and subrecipients should refer to various materials issued by FEMA's Procurement Disaster Assistance Team (PDAT). The [Procurement Under Grants Policy Guide \(PUGPG\)](#) and additional resources can be found on the PDAT website at [Procurement and Contracting](#).

When conducting procurement transactions under a federal award, states, Indian Tribes, the District of Columbia, U.S. territories, and their agencies must follow their own documented procurement policies and procedures as outlined in [2 C.F.R. § 200.317](#). They are also required to comply with rules for domestic preferences ([2 C.F.R. § 200.322](#)), the use of recovered materials ([2 C.F.R. § 200.323](#)), and ensure all necessary contract provisions are included ([2 C.F.R. § 200.327](#)). If these entities do not have documented procurement policies or procedures, they must follow the federal procurement rules listed in [2 C.F.R. §§ 200.318–200.327](#).

Note: Indian Tribes are exempt from the recovered materials requirements in [2 C.F.R. § 200.323](#).

Local government and nonprofit recipients or subrecipients must have and use their own documented procurement procedures that reflect applicable state, local, tribal, and territorial (SLTT) laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in [2 C.F.R. §§ 200.318–200.327](#).

[Important Changes to Procurement Standards in 2 C.F.R. Part 200](#)

On April 22, 2024, OMB updated various parts of Title 2 of the Code of Federal Regulations, among them the procurement standards. These revisions apply to all FEMA awards with a federal award date or disaster declaration date on or after October 1, 2024, unless specified otherwise. The changes include updates to the Federal Procurement Standards, which govern how FEMA award recipients and subrecipients must purchase under a FEMA award.

More information on OMB’s revisions to the Federal Procurement Standards can be found in [Purchasing Under a FEMA Award: 2024 OMB Revisions Fact Sheet](#).

[Threshold Increases Effective October 1, 2025](#)

Effective October 1, 2025, the United States Office of Management and Budget increased the Federal micro-purchase threshold from \$10,000 to \$15,000 and the Federal simplified acquisition threshold from \$250,000 to \$350,000. These updated thresholds now apply to recipient and subrecipient activities under [2 C.F.R. Part 200](#), including procurements and budget approval requests executed on or after October 1, 2025, for all open financial assistance awards.

[Procurement Standards: Competition and Conflict of Interest](#)

All procurement transactions under a federal award must provide for full and open competition. To ensure compliance, recipients and subrecipients must avoid practices that restrict competition. Examples of restrictive practices include, but are not limited to:

- Placing unreasonable requirements on firms to qualify to do business;
- Requiring unnecessary experience or excessive bonding;
- Engaging in noncompetitive pricing practices between firms or affiliated companies;
- Awarding noncompetitive contracts to consultants on retainer;
- Specifying only a “brand name” product instead of allowing “an equal” product to be offered; and
- Taking arbitrary actions during the procurement process.

Real Conflict of Interest

Under [2 C.F.R. § 200.318\(c\)\(1\)](#), local government and nonprofit recipients or subrecipients must maintain written standards of conduct to address conflicts of interest. Employees, officers, or agents involved in the selection, award, or administration of contracts are prohibited from participating if they have a real or apparent conflict of interest. A conflict arises when the individual, their immediate family, partner, or an organization they are affiliated with has a financial or other interest in, or stands to benefit from, a firm considered for a contract.

Additionally, officers, employees, and agents may not solicit or accept gratuities, favors, or anything of monetary value from contractors or subcontractors. However, recipients or subrecipients may establish standards for situations where the financial interest is not substantial, or the gift is an unsolicited item of nominal value. Violations of these standards must result in disciplinary actions as outlined in the recipient's or subrecipient's policies.

Organizational Conflict of Interest

Under [2 C.F.R. § 200.318\(c\)\(2\)](#), recipients or subrecipients with a parent, affiliate, or subsidiary organization that is not a state, local, tribal, or territorial (SLTT) government must maintain written standards of conduct to address organizational conflicts of interest. An organizational conflict of interest occurs when a relationship with a parent company, affiliate, or subsidiary compromises, or appears to compromise, the recipient's or subrecipient's impartiality in conducting a procurement action.

Recipients or subrecipients must disclose any potential organizational conflicts of interest in writing to FEMA or the pass-through entity, as required by FEMA policy.

Contractors Drafting Requirements

Per [2 C.F.R. § 200.319\(b\)](#), contractors that develop or draft specifications, statements of work, invitations for bids, or requests for proposals are prohibited from competing for those procurements. FEMA considers this an organizational conflict of interest and extends this restriction to contractors who assist recipients or subrecipients in developing grant applications, project plans, or budgets.

This prohibition also applies to former employees who worked on such activities while employed by the recipient or subrecipient. Unless the recipient or subrecipient solicits and awards a contract that explicitly includes both the development and execution of specifications (or similar elements), and the contract was procured in compliance with [2 C.F.R. §§ 200.317–200.327](#), federal funds cannot be used to pay the contractor to perform the work. This rule applies to all contracts funded with federal grant funds, including pre-award costs (e.g., grant writer fees) and post-award costs (e.g., grant management fees).

Supply Schedules and Purchasing Programs

Generally, a recipient or subrecipient may seek to procure goods or services from a federal supply schedule, state supply schedule, or group purchasing agreement.

Information on General Services Administration programs, including multiple award schedules, for states, Indian Tribes (Tribal Nations), and local governments, and their instrumentalities, can be found in [Purchasing Resource and Support for State and Local Government](#).

Procurement Documentation

Per [2 C.F.R. § 200.318\(i\)](#), local government and nonprofit recipients or subrecipients are required to maintain and retain records sufficient to detail the history of procurement. These records must include, but are not limited to, the rationale for the procurement method, selection of contract type, contractor selection or rejection, and the basis for the contract price. States and Indian Tribes are reminded that in order for any cost to be allowable, it must be adequately documented per [2 C.F.R. §200.403\(g\)](#).

Examples of the types of documents that would cover this information include but are not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and post-solicitation cost/price analyses on file for review by federal personnel, if applicable;
- Contract documents and amendments, including required contract provisions; and
- Other documents required by federal regulations applicable at the time a grant is awarded to a recipient.

D. Buy America Preference Requirements for Infrastructure

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure project are produced in the United States.

Recipients and subrecipients provided funds under this program for an infrastructure project must comply with FEMA's implementation requirements of the Build America, Buy America Act, as detailed in [FEMA's Buy America Preference Policy](#). See also [2 C.F.R. Part 184, Buy America Preferences for Infrastructure Projects](#), and [Office of Management and Budget \(OMB\), Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure](#).

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

For more information about FEMA's implementation of the Buy America Preference, please visit FEMA's Buy America Preference webpage at [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest, or
- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality, or
- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

The process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#).

Definitions

For definitions of the key terms of the Build America, Buy America Act, please visit [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

E. Mandatory Disclosures

The non-federal entity or applicant for a federal award must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award, [2 C.F.R. § 200.113](#).

F. Adaptive Support

Pursuant to [Section 504, of the Rehabilitation Act of 1973](#), recipients of FEMA financial assistance must ensure that their programs and activities do not discriminate against qualified individuals with disabilities.

G. Record Retention

Record Retention Period

Financial records, supporting documents, statistical records, and all other non-federal entity records pertinent to a federal award generally must be maintained for at least three years from the date the final FFR is submitted per [2 C.F.R. §200.334](#). Further, if the recipient does not submit a final FFR and the award is administratively closed, FEMA uses the date of administrative closeout as the start of the general record retention period.

The record retention period may be longer than three years or have a different start date in certain cases.

Types of Records to Retain

FEMA requires that recipients and subrecipients maintain the following documentation for federally funded purchases:

- Specifications

- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions
- Purchase orders
- Contracts
- Invoices
- Cancelled checks

H. Actions to Address Noncompliance

Non-federal entities receiving financial assistance funding from FEMA are required to comply with requirements in the terms and conditions of their awards or subawards, including the terms set forth in applicable federal statutes, regulations, NOFOs, and policies. Throughout the award lifecycle or even after an award has been closed, FEMA or the pass-through entity may discover potential or actual noncompliance on the part of a recipient or subrecipient.

In the case of any potential or actual noncompliance, FEMA may place special conditions on an award per [2 C.F.R. § 200.208](#) and [2 C.F.R. § 200.339](#). FEMA may place a hold on funds until the matter is corrected, or additional information is provided per [2 C.F.R. § 200.339](#), or it may do both. Similar remedies for noncompliance with certain federal civil rights laws are authorized pursuant to [44 C.F.R. Part 7](#) and [44 C.F.R. Part 19](#) or other applicable regulations.

If the noncompliance is not able to be corrected by imposing additional conditions or the recipient or subrecipient refuses to correct the matter, FEMA may take other remedies allowed under [2 C.F.R. § 200.339](#).

I. Audits

FEMA grant recipients are subject to audit oversight from multiple entities including the DHS Office of Inspector General (OIG), the GAO, the pass-through entity, or independent auditing firms for single audits, and may cover activities and costs incurred under the award. Auditing agencies such as the DHS OIG, the GAO, and the pass-through entity (if applicable), and FEMA in its oversight capacity, must have access to records pertaining to the FEMA award.



Contacts and Appendices

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Contacts

A. Program Office

The Cooperating Technical Partners (CTP) Program provides programmatic management and delivery of the grant program under this NOFO. FEMA Regional Program Office Contacts will provide programmatic support and technical assistance to grant recipients awarded under this NOFO. Additional guidance and information may be obtained by contacting the Program Office via email at fema-ctp-admin@fema.dhs.gov. A list of contact information for Headquarters and Regional Program Office Contacts is available at <https://www.fema.gov/flood-maps/cooperating-technical-partners/about/contacts>.

B. FEMA Grants News

FEMA Grants News provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. FEMA Grants News is reachable at fema-grants-news@fema.dhs.gov or (800) 368-6498, Monday through Friday, 9 a.m. – 5 p.m. ET.

C. Award Administration Division

GPD's Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. AAD can be contacted at ASK-GMD@fema.dhs.gov.

D. Procurement Under Grants Division

The Procurement Disaster Assistance Team (PDAT) and Buy America Branch (BAB) within GPD's Procurement Under Grants Division offer technical support to ensure compliance with federal procurement and domestic preference standards for FEMA awards. You can reach PDAT at fema-gpd-pdat@fema.dhs.gov and BAB at fema-grants-buyamerica@fema.dhs.gov. When reaching out, please include your FEMA grant program point of contact for reference.

E. FEMA Regional Offices

FEMA Regional Offices also may provide fiscal support, including pre- and post-award administration and technical assistance. FEMA Regional Office contact information is available at [Regions, States and Territories](#).

F. Civil Rights

Consistent with Executive Order 14173, Ending Illegal Discrimination & Restoring Merit-Based Opportunity, the FEMA Integration and Coordination Division (ICD) is responsible for ensuring compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA. They are reachable at fema-ocr@fema.dhs.gov.

G. Environmental Planning and Historic Preservation

The FEMA Office of Environmental Planning and Historic Preservation (OEHP) provides guidance and information about the EHP review process to FEMA programs and recipients and subrecipients. Send any inquiries regarding compliance for FEMA grant projects under this NOFO to [FEMA-OEHP](#).

NOFOQuestions@fema.dhs.gov.

H. Payment and Reporting

FEMA uses FEMA GO for financial reporting, invoicing, and tracking payments. The Direct Deposit/Electronic Funds Transfer (DD/EFT) method of payment is used for recipients. For any questions about the system, contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9 a.m. – 6 p.m. ET.

I. FEMA GO

For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9 a.m. – 6 p.m. ET.

Appendices

Appendix I: 2026 CTP Cooperative Agreement Terms and Conditions

Appendix 1 contains the 2026 Cooperating Technical Partners (CTP) Programmatic Terms and Conditions.

Data Entry in the Mapping Information Platform (MIP) or Alternative System of Record

The MIP was developed in part to track the progress of mapping projects. CTPs must enter data on projects in the MIP and tie grant award number to MIP case number.

In order to receive access to the MIP and other Risk Analysis Management Systems, the CTP must have an executed active Information Sharing Access Agreement (ISAA).

Quality Assurance and Control

Recipients will coordinate with FEMA to maintain quality assurance and control of deliverables and ensure accountability for appropriate use of CTP Program funds. Recipients are required to develop and provide a quality assurance and control management plan or other performance documentation as described and agreed to in the MAS and/or SOW.

All work must meet the requirements as defined by FEMA's Standards for Flood Risk Analysis and Mapping, Revision 14, dated December 2023 located on FEMA's website at <https://www.fema.gov/flood-maps/guidance-reports/guidelines-standards/standards-flood-risk-analysis-and-mapping-public-review>.

Additional information, along with links to guidance documents, technical references, templates, and other resources that support these standards, may be found on the FEMA Guidelines and Standards website at <https://www.fema.gov/guidelines-and-standards-flood-risk-analysis-and-mapping>, and are also provided and updated through FEMA's Knowledge Sharing Site (<https://rmd.msc.fema.gov/kss/SitePages/Home.aspx>). FEMA is in the process of updating existing guidance. In the meantime, recipients may refer to historical documents for assistance. Additionally, recipients and their sub recipients must comply with all applicable Federal regulations, including Title 2 Code of Federal Regulations Part 200. Recipients shall also coordinate with their Regional Office to determine additional standards that should be met.

Exceptions

Exceptions to tasks not able to be conducted or tracked in the MIP:

Letter of Map Revision Review

Cost information is not available within the MIP for activities within the Revisions workflow for processing Letter of Map Revision (LOMR) requests under the LOMR Review MAS. However, schedule information in the form of reports showing case status and other performance requirements is available through the MIP. For partners participating in the LOMR Review activity, status reports must be submitted monthly, at a minimum. Cost and schedule performance measures must be defined and reported on a quarterly basis. LOMR Review recipients should coordinate with the FEMA Regional and Headquarters Project Officer to develop appropriate performance measures which will be used to monitor partner performance and determine future funding eligibility are identified in the MAS/SOW.

Appendix 2: Establishing a Partnership Agreement

The Partnership Agreement recognizes the fundamental importance of flood hazard identification and risk assessment in the successful reduction of future flood losses and the recipient's commitment to the effort.

FEMA, through the CTP Program, seeks to build upon and enhance the existing capabilities of recipients to increase local involvement in, and ownership of flood hazard identification, flood map maintenance, risk assessment, and risk communication to encourage responsible floodplain management and support their jurisdictional responsibilities as participating members of the National Flood Insurance Program. Partnerships developed through FEMA's CTP Program are in the best interest of state and local communities, the NFIP, and the general public. FEMA is responsible for establishing and updating Special Flood Hazard Areas (SFHAs) and holds the final decision-making responsibility for issuing flood zone determinations.

Establishing a Partnership Agreement

Partnership Agreements are established based on statutory criteria, as well as other program criteria including:

- The potential partner must meet the definition of an eligible applicant per Section C of the Notice of Funding Opportunity. In general, eligible partners fall into one of three groups:
 - NFIP-participating communities, as defined in Title 44 Code of Federal Regulations Section 59 (typically this includes state, tribal, special districts, territorial and local governments), that are in good standing with the NFIP (i.e., not on probation or suspended);
 - State, and regional governmental agencies, such as water management districts, river authorities, municipal utility districts, and state universities, whose activities support floodplain management and flood mitigation actions within the NFIP communities they serve; and
 - Non-profit organizations whose primary mission is to support the ability of NFIP communities to more effectively understand and manage their flood risk.
- The recipient must have existing processes and/or systems in place to support the collection, development, evaluation, dissemination and communication of flood hazard and risk assessment data and mapping. Non-Federal funding must support these processes and/or systems, including acquisition, development and maintenance. This includes, but is not limited to, the equipment and certain supplies (such as hardware, software, licenses and certifications) that are necessary to complete, review, monitor, and report project work.

FEMA will enter into a Partnership Agreement with an eligible entity once the entity has demonstrated its ability to perform certain functions in flood risk analysis, flood hazard identification, flood risk communication and mitigation processes in states, local, tribal, territorial areas to reduce flood losses and protect life and property from the risk of future flood damage.

Partnerships are also based on the expertise of the partner, including the partner's knowledge of the NFIP, experience completing programmatic activities, and unique relationship to the communities and other individuals who benefit from the activities and products developed and delivered through the NFIP. FEMA has the discretion to deny or restrict eligibility of recipients who do not meet the eligibility and evaluation criteria stated in this NOFO or who have a history of poor performance.

Additionally, FEMA has the discretion to refuse or limit eligibility or future funding until satisfactory resolution

of performance issues is provided and documented. Conversely, when deemed to be in the best interest of the government, FEMA has the discretion to provide limited funds to assist a recipient in developing the capability and capacity to meet the eligibility criteria and/or improve performance.

Partnership Agreement Application Process

Once an applicant has met the requirements for eligibility, they must complete the following process of becoming a partner in the CTP Program:

- The first step toward becoming a recipient is to participate in a training course provided by the relevant FEMA Awarding Office (Region or Headquarters) that describes the CTP Program, the requirements and benefits of becoming a recipient, and explains FEMA's mitigation programs and activities. Interested parties should contact the appropriate FEMA office (Region or Headquarters) for training dates and information. In addition, the CTP 101-IS-2101 independent study course offered through the Emergency Management Institute may qualify as this training.
- After attending a training session, the potential partner must request approval to participate in the CTP Program from the appropriate FEMA office. This request should outline the capabilities of the potential partner; the benefit to FEMA, the potential partner, the public, and various NFIP stakeholders; the activities the potential partner wishes to perform; and the available leverage or partner contributions.
- FEMA will review the submitted participation request based on potential partner capability, capacity, and experience with performing and/or managing the specific activities that are within the request. Potential partners who express a desire to cooperate with FEMA and provide evidence that they have sufficient technical capability and will dedicate resources necessary to perform CTP Program activities in support of the NFIP, may be chosen to enter into a Partnership Agreement with the appropriate FEMA office (Region or Headquarters). As a recipient, they can work together to create, maintain, and/or communicate accurate, up-to-date flood hazard and risk assessment data. If the request is denied, the potential partner may resubmit the request once requested improvements are made.

The Partnership Agreement need only be signed once, but an updated agreement can be signed between the partner and FEMA if needed. If the applicant is making a sub-award to a subrecipient, the sub-recipient must meet all the eligibility requirements of the program. However, the sub-recipient does not need to have a Partnership Agreement in place to receive the subaward.

To end a Partnership Agreement either the CTP partner and/or FEMA need to send written notification to the other party signifying a termination of the Partnership. This will remove the CTP as an eligible applicant for future grants.

Appendix 3: CTP Project Categories and Requirements

This appendix describes CTP Project Categories and Requirements. This Appendix also contains additional detail on requirements for all projects.

Overview

Because FEMA's budget varies annually, the total amount of funding awarded to recipients for program-related activities will vary accordingly. Each FEMA Regional Office will determine how much of its annual mapping budget will be allocated to the above-listed project categories.

FEMA Headquarters priorities will determine the amount of funding available for Headquarters-funded program support activities such as Letter of Map Revision Review.

FEMA may provide limited Federal assistance in accordance with annual priorities to complete partnership activities outlined in a Mapping Activity Statement (MAS) or Statement of Work (SOW). Due to the length and complexity of projects, FEMA may administer assistance for a project in a phased approach (i.e., funding the project in stages). Once a comprehensive MAS/SOW is signed and in place, FEMA may prioritize the funding required for completing the first stage of the project. Following successful completion of the stage, FEMA may consider prioritizing funding for subsequent stages in future years. This phased approach for funding prioritization does not in any way guarantee funding to a recipient to continue project activities, as funding availability and priorities vary each fiscal year.

Specific CTP Program tasks related to eligibility, performance monitoring, and maintenance requiring substantial FEMA involvement are as follows:

- Trainings led by FEMA that are required for all potential applicants. FEMA regularly updates and validates its Guidelines and Standards, and as such must provide training, assistance and oversight to recipients in completion of tasks within the cooperative agreement to ensure viability of the NFIP program.
- Review of eligibility criteria for all potential applicants by the appropriate FEMA office.
- Review of all potential applicants' capability, capacity, and experience related to fundable activities under the CTP Program.
- Review and quality control of all deliverables developed by applicant prior to release to the general public.
- Completion of certain non-delegable tasks such as publications in the Federal Register.
- Coordination and support to the recipient on training and resources provided to communities served by the cooperative agreement.
- Review, issuance and documentation of a Partnership Agreement between FEMA and the potential applicant (the Partnership Agreement is a requirement for all fundable activities under the CTP Program).
- Oversight of Cooperative Agreements, specific activities related to those Cooperative Agreements and performance of the Cooperative Agreement.
- Monitoring and evaluation of performance and effectiveness of activities outlined in the Partnership Agreement and Cooperative Agreement.

- Tracking and evaluation (if necessary) of poor performance and corrective action plans.

Additional Detail on Requirements for All Projects

Period of Performance

The period of performance is scheduled for 36 months for all project types as defined in Appendix 3: CTP Project Categories and Requirements. End date for these awards is September 30, 2029.

- Extensions to the period of performance are allowed.
- The period of performance for this award is three years (36 months) from the obligation date in FEMA GO.
- Extensions to the POP identified in the award will only be considered through formal, written requests to the recipient's FEMA point of contact and must contain specific and compelling justifications as to why an extension is required. Recipients are advised to coordinate with the FEMA POC as needed when preparing an extension request.
- All extension requests must address the following:
 - a. The grant program, fiscal year, and award number;
 - b. Reason for the delay –including details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the deadline;
 - c. Current status of the activity(ies);
 - d. Approved POP termination date and new project completion date;
 - e. Amount of funds drawn down to date;
 - f. Remaining available funds, both federal and, if applicable, non-federal;
 - g. Budget outlining how remaining federal and, if applicable, non-federal funds will be expended;
 - h. Plan for completion, including milestones and timeframes for achieving each milestone and the position or person responsible for implementing the plan for completion; and
 - i. Certification that the activity(ies) will be completed within the extended POP without any modification to the original statement of work, as described in MAS/SOW and as approved by FEMA.
- Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:
 - Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project, including delivery of equipment or services, within the existing POP;
 - The project must undergo a complex environmental review that cannot be completed within the existing POP;
 - Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or
 - Where other special or extenuating circumstances exist.

- Recipients should submit all proposed extension requests to FEMA for review and approval at least 30 days prior to the end of the POP to allow sufficient processing time.
- FEMA will only grant period of performance extensions that would cause a project funded under this funding opportunity to exceed 36 months in limited circumstances and with compelling justification as noted above.
- Extensions must not cause awards to exceed a total period of performance of five years (60 months).

Reporting Requirements

In addition to programmatic performance requirements defined under Post-Award Requirements and Administration in this NOFO, recipients should also reference the following performance requirements.

- Recipients will be monitored programmatically and financially on an annual and as needed basis by FEMA staff to ensure that the activities and project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met.
- Monitoring may be accomplished through either a desk-based review or on-site monitoring visits, or both. Monitoring will involve the review and analysis of the financial, programmatic, performance, compliance and administrative processes, policies, activities, and other attributes of each Federal assistance award and will identify areas where technical assistance, corrective actions, and other support may be needed.
- The recipient is also responsible for monitoring award activities, including the activities and performance of contractors and sub recipients, to provide reasonable assurance that the Federal assistance award is administered in compliance with requirements. Responsibilities include affirming the quality of products and deliverables, the accounting of receipts and expenditures, cash management, maintaining adequate financial records, and refunding expenditures disallowed by audits.
- Recipients are responsible for providing updated quarterly performance reports to FEMA using a signed cover letter and narrative providing the following basic cooperative agreement information and submitting it as an attachment to the FEMA GO system as detailed below.
 - A Performance Report must be submitted quarterly through FEMA GO throughout the POP and must include:
 - Cooperative agreement number
 - EIN
 - Recipient organization and address
 - Project/cooperative agreement period (start and end dates)
 - Reporting period (start and end dates)
 - Indication of whether or not the report is final
 - Performance narrative (including reporting on project status, funds expended to date, and progress made on performance measures identified in the MAS/SOW)
 - Name, title, phone number, and email address of the certifying official
 - Date reported
 - Signature of certifying official.

In addition to closeout reporting requirements defined under Post-Award Requirements and Administration in this NOFO, recipients must also submit the following within 120 days after the end of the period of performance, or after an amendment has been issued to close out a federal award:

- Documentation that project(s) are complete in the mapping system of record.
- Other documents required by this NOFO, terms and conditions of the federal award, or other DHS Component guidance.

EHP Review

For the CTP program, FEMA has prepared a Memo for Record dated 3/16/2026 that documents EHP compliance for the range of activities (see Appendix 3: CTP Project Categories and Requirements) eligible for funding under this NOFO pursuant to FEMA Instruction 108-1-1, Implementation of the Environmental Planning and Historic Preservation Responsibilities and Program Requirements. DHS and FEMA EHP policy is also found in the [EHP Directive & Instruction](#).

Allowable Activities

Listed below are the categories of activities for which an award can be made under the CTP program. For any work under which an award is made, the responsible FEMA office shall document poor performance and resolutions through Corrective Action Plans. If FEMA determines that the partnership has proven insufficient to achieve the goals of the partnership or complete an established project, FEMA's funding of existing activities may be terminated and/or future funding denied.

All FY 2026 MAS and SOW templates described below can be found at [Mapping Activity Statements and Statements of Work | FEMA.gov](#).

[Category 1- Technical Hazard Identification, Risk Analysis and Mapping or Flood Risk Projects \(FRP\)](#)

The objective of this category is to develop flood hazard and risk assessment data for a flood risk project by completing technical risk analysis and mapping activities outlined in the FY 2026 Flood Risk Project MAS. These activities may include producing non-regulatory risk assessment data, regulatory flood hazard data and Flood Insurance Rate Maps, and supporting project-specific outreach and risk communication. Table 3 describes fundable Flood Risk Project MAS Tasks associated with a FY 2026 Flood Risk Project MAS that may be performed by eligible recipients. Contact the respective FEMA Regional Office for additional details regarding the tasks generally described below.

Fundable Flood Risk Project MAS Tasks

Tasks	Descriptions
Project Level Outreach	Provide technical assistance and expertise to support outreach activities of the flood risk project (up to 10% of the total estimated project funding identified in the MAS).
Project Level Community Engagement	Provide technical assistance and expertise to support the specific elements and activities for community engagement within the flood risk project area (up to 10% of the total estimated project funding identified in the MAS).
Base Map	Prepare the base map data to support a FIRM update (limited funding provided at the discretion of the Regional Project Officer). <u>Note:</u> See below for additional information and restrictions regarding this task.

Tasks	
Digital Topographic Data Development	Develop digital topographic data for flood hazard identification purposes.
Riverine Floodplain Analyses and Floodplain Mapping	Develop digital engineering data and floodplain mapping using GIS-based or traditional hydrologic and hydraulic modeling. This task involves many different levels of floodplain analysis.
Coastal Flood Hazard Analyses and Floodplain Mapping	Develop digital engineering data and floodplain mapping using GIS-based or traditional coastal flood hazard analysis methods.
Digital FIRM Preparation	Prepare a FIRM that meets FEMA specifications (may include activities for both preliminary and final stages of FIRM preparation and delivery, or only a single stage).
Independent QA/QC Review	Perform the independent QA/QC review of specific products and activities.
Post-preliminary Processing	Perform post-preliminary processing activities for flood map studies.

Base Map Data

The acquisition (i.e., purchase) or collection of base map data is not an allowable cost under the CTP Program. However, recipients may report the value of the base map data acquired or collected for the project area as leverage as long as it has not already been used for an existing FIRM. To determine the acceptable types and value of partner contributions and leveraged data, use FEMA’s publication, “Estimating the Value of Partner Contributions to Flood Mapping Projects” (Blue Book), Version 4.1, [Applying for Grants as a Cooperating Technical Partner | FEMA.gov](#). For those efforts where there is no Blue Book value or unit cost provided, actual costs may be used and documented. Recipient contributions must be reasonable, allowable, allocable, and necessary under the cooperative agreement and must comply with all Federal requirements and regulations.

Category 2 - Letter of Map Revision (LOMR) Review

The LOMR Review activity is restricted to existing bi-annually pre-approved project partners. LOMR Review is not an eligible activity for non-profit recipients under this funding opportunity.

Current pre-approved recipients in the LOMR Review pilot seeking to continue activities must submit a draft MAS using the FY 2026 LOMR Review MAS Template. This version allows a recipient to Partner with FEMA to review and assist in processing Letters of Map Revision (LOMRs) and Conditional Letters of Map Revision (CLOMRs). The FY 2026 application should continue to be treated as a business case and must include a narrative addressing at minimum, the following topics:

1. Staff capabilities and knowledge of the applicable Federal regulations, including regulatory timelines for completing activities.
2. Description of proposed projects, including process, quality assurance, performance measures and tracking, communication, violation handling, training strategy, and other general process management topics.
3. Coordination with other recipients in jurisdiction (if applicable).
4. Benefits to local stakeholders, FEMA, and the recipient.

5. Demonstrated significant past or potential future cost-sharing and cost-effectiveness.
6. Demonstration of organization's technical capabilities and processes for LOMR Review work.
7. Immediate ability to perform funded activities upon award notification.
8. Evidence of no conflict of interest, or how potential conflicts will be addressed.

Category 3. Project Management

Project Management (PM) is the active process of managing multiple projects. Eligible recipients applying for a PM award must submit a draft SOW/MAS ensuring all the information described in the FY 2026 template is addressed. The Project Management (PM) SOW is generally designed for state-level and certain multi-jurisdictional recipients that are engaged in supporting or completing multiple flood risk projects within their jurisdiction to supplement and support their ability to strategically plan and manage projects and activities. Activities within the FY 2026 PM SOW do not result in the production of a flood hazard or risk map. National nonprofits and their local/regional chapters are not eligible for PM activities.

Table 1 describes Fundable Program Management (PM) Tasks associated with the FY 2026 PM SOW that may be performed under a cooperative agreement. Contact the respective FEMA Regional Office for additional details regarding the tasks generally described below.

Fundable Project Management Tasks

Tasks	Descriptions
Business Plan	Document prepared by recipients and used by Regional Offices in support of multi-year Planning. Note: A Business Plan (and/or update) is required as a condition of PM funding. See the paragraph below for details about the Business Plan.
Global Project Management	Align and integrate efforts toward the accomplishment of mapping projects. This task is to account for the need to manage multiple projects and do global project management activities to ensure the smooth completion of all tasks in the MAS. Note: This task is required under the PM SOW when the recipient is also funded to perform tasks under the Flood Risk Project MAS.
Global Outreach for Mapping	Create a climate of understanding and ownership of the flood mapping process among stakeholders. Note: This does not include the individual outreach activities for a specific flood risk project.
Training	Develop and provide technical training for state and local officials throughout the course of a flood risk project (at the discretion of the Regional Office). A minimal amount of funding may also be available to address training needs of the recipient. Note: See below for additional information regarding this task.

Tasks	
Staffing	Maintain and/or utilize personnel to support CTP program activities (such as attending regional mapping meetings hosted by FEMA Regions). Funding levels allowable for staffing may be defined and/or limited at the discretion of the FEMA Regional Office in accordance with annual priorities and/or identified CTP activities.
Mentoring	Share CTP program experience and related information with peer participants regarding best practices and process improvements.
Minimal Map Panel Printing	Up to \$5,000 to print copies of maps for CTP jurisdictions (must not be covered under another FEMA grant program)
Programmatic QA/QC Plans	Minimal funding to develop and implement a programmatic plan for quality assurance and quality control of products funded under the Flood Risk Project MAS.

Business Plans

The recipient is required to complete a Business Plan (or update) for each year they are awarded funding for the PM SOW. Plans must:

1. Document the capabilities and accomplishments of the partner.
2. Explain the recipient's vision for implementing or participating as a CTP, such as describing how the partner's activities advance the vision, goals and objectives the NFIP such as encouraging communities to take action to mitigate risk.
3. Include updates from previous years' activities (if applicable).
4. Identify flood hazard mapping needs based on physical, climatological, or engineering methodology changes and document these mapping needs to be included in the CNMS GIS data model, or any other future system of record for mapping needs.
5. Provide recommendations to FEMA regarding future projects within the state or local jurisdiction.

Recipients must work with the respective FEMA Regional Office for additional details and requirements of Business Plans, including due dates.

Training

Where recipients lack the capabilities to perform the above Global Project Management activity in its entirety, FEMA may provide a minimal amount of funding for Project Management training to address specific CTP training needs. (For additional information on allowable cost associated with training refer Section D of the FY 2026 CTP NOFO, Funding Restrictions).

Appendix 4: Cooperating Technical Partners (CTP) Performance Measures Matrix

The program added the requirement for Performance Measures in 2015, which helps track and quantify the effectiveness of the program.

There are two required performance measures for the FY 2026 CTP NOFO. One measure is required for all projects and assesses the timeliness of CTP recipients in completing activities for flood mapping projects. The other measure assesses the completion of Letter of Map Revision (LOMR) and Conditional Letter of Map Revision (CLOMR) cases funded by CTP and helps the Agency monitor the timeliness and completeness of case activities and deliverables submitted to FEMA and/or provided to the public, which is critical for meeting regulatory requirements for CLOMRs/LOMRs.

Performance Measure	Measure Type		
Percent of listed activities for which a Cooperating Technical Partner (CTP) is responsible in a specific grant year that are marked as complete in the mapping system of record within 120 days of actual completion.	Output	All	100%
Percent of Letter of Map Revision (LOMR) and Conditional Letter of Map Revision (CLOMR) cases in a specific grant year where internal reviews are completed by Cooperating Technical Assistance (CTP) review partners within 60 days to allow time for the audit and quality control (QC) steps by FEMA and ensure that LOMRs and CLOMRs are issued in the regulatory 90-day turnaround timeframe of the LOMR/CLOMR process.	Output	LOMR	100%

Appendix 4: Cooperating Technical Partners (CTP) Performance Measures Matrix contains metrics for both of these required measures, other required metrics tracked by FEMA for LOMR and CLOMR and the quality of engineering and mapping deliverables, and optional metrics that can be used to track performance related to project management and valuable services provided by CTPs to the NFIP.

The Performance Measures Matrix is now available on FEMA.gov at <https://www.fema.gov/flood-maps/cooperating-technical-partners/become-partner/apply-grants>.