

Amendment 0005
BAA 09-007 titled “Basic Research in Rotorcraft Technology”

The purpose of Amendment 0005 to BAA 09-007 is to answer submitted questions and make clarifications regarding the submission of full proposals.

1. Questions and Answers

Q: May we include letters of support from industry or government sources?

A: Yes. Letters of support not exceeding one page each may be appended to Volume I of the proposal following the "Past Performance" section. These letters will not be counted against any maximum page count.

Q: The BAA (sec 4.2.2) asks that costs be broken down by calendar or Government fiscal year. Do we need to prepare an additional by-project-year breakdown to show compliance with the anticipated award ranges in Sec 2?

A: The anticipated award ranges are intended for general guidance on funding profiles. They are not hard requirements and there is no need to prepare a separate project-year cost breakout.

Q: For budgeting purposes, what date should we assume for start of period of performance?

A: It is impossible to estimate this because of the many factors that go into evaluation and placement of an award. At the earliest, the following dates are suggested: For grants, 30 April 2009, and for contracts, 31 July 2009.

Q: What is expected in the section on "External Interactions" and how is that different from "Past Performance". Can they overlap?

A: "External Interactions" is an opportunity to identify ongoing interactions with other organizations, for example other Government organizations, Universities, Professional Associations, and Industry. These could be cooperative projects, seminars given, funded research, etc., provided that it is related to the proposed project. "Past Performance" relates more to completed projects and similar accomplishments. For the sake of conciseness, we prefer that the information not be repeated in the two sections.

Q: When submitting through grants.gov, where should the proposal files be attached to the SF424?

A: Originally, the file for attachments was not published to grants.gov. If submitting through grants.gov, the application package must be downloaded again, and offerors should now see a file for attachments.

2. The general requirements for full proposals in Section 4.2.2 are revised to remove the requirement for submission of paper copies, and add a requirement to include page numbers in each volume. Accordingly, the requirements are revised to read as follows:

Full Proposals — General Requirements

- Paper Size: 8.5 x 11 inch paper
- Margins: 1 inch
- Spacing: single or double-spaced
- Text Font: Times New Roman, 12 point. A smaller font may be used for captions, legends, and sub- and superscripts.
- Number of Pages: Page count limits are described below for each of the elements of the Proposal. Proposals exceeding page count limits may not be evaluated. **Pages must be numbered for each volume.**
- Copies
 - one (1) electronic copy in PDF format (preferred) or as a Microsoft Word file. Each Volume of the full proposal shall be contained in a **single electronic file**, submitted on a CDROM. The two files may be submitted on the same CDROM. If a grant or cooperative agreement is sought, the full proposal must be submitted electronically at <http://www.grants.gov/> as detailed below.