



National Park Service

CRFA-PGC - Cultural Resources Financial Assistance

2021
P21AS00291

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A. Program Description

A1. Authority

Federal Agency Name: Department of the Interior, National Park Service

Funding Opportunity Title: Battlefield Interpretation Grants

Funding Opportunity Number: P21AS00291

Catalog of Federal Domestic Assistance (CFDA) Number: 15.926

Legislative Authority: 54 U.S.C. § 308104

Federal Regulations: 2 CFR § 200, 2 CFR § 1402

Other Authority: Executive Order 13933

Catalog of Federal Domestic Assistance (CFDA) Number
15.926

A2. Background, Purpose and Program Requirements

The American Battlefield Protection Program supports the identification, research, evaluation, interpretation, and protection of historic battlefields and associated sites on a national, State, and local level.

Under this new Funding Opportunity, grant funds will be awarded for projects that deploy technology to modernize and enhance battlefield interpretation and education at Revolutionary War, War of 1812, and Civil War battlefield sites eligible for assistance under the battlefield acquisition grant program established under 54 U.S.C. §308103(b). Grants require a non-Federal cost share of at least 50%. State, local, and tribal governments and nonprofit organizations are eligible to apply.

Successful projects should:

- include expertise in content, interpretive and educational methods, and integration of technology at all stages of the project;
- convene a project team with a diversity of perspectives and sources of knowledge (disciplinary, cultural, experiential, etc.) – to better understand and interpret the past, projects should not rely on a single subject matter expert;
- incorporate recent and high-quality scholarship on the historical, social, and/or natural contexts of battlefields and associated sites;

- undergo clear, collaborative, and comprehensive scoping with both subject matter specialists and technical specialists prior to technical production;
- use technology in ways that foster effective communication with the intended audience(s) - projects may combine multiple forms of technology or traditional interpretive media, and grants may fund stakeholder consultation and audience research to ensure that appropriate platforms and technologies are selected;
- ensure accessibility for people with disabilities (e.g. through subtitles and audio description of videos, or wheelchair-accessible exhibit areas), following Sections 504 and 508 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, as applicable (see <https://www.ada.gov/cguide.htm>);
- define appropriate metrics and strategies for evaluating the project's effectiveness during and after implementation; and
- plan for technological and institutional sustainability.

To encourage a collaborative approach to project development and efficient use of Federal funds, two categories of grants are available for projects in different stages:

- Scoping grants are available to fund early stages of project development, such as research and content creation, consultation with stakeholders, exploration of available technologies, audience research, and development of technical proposals. The federal share for these grants should range from \$20,000-\$50,000 and have a period of performance of 1-2 years.
- Implementation grants are available to applicants who have completed interdisciplinary scoping prior to application and can provide draft content and design plans. The federal share for these grants should range from \$50,000-\$200,000 and have a period of performance of 2-3 years.

It is not necessary to receive a scoping grant before applying for an implementation grant, but the application must show that equivalent preparatory work has been completed. On a case-by-case basis, amounts and periods of performance may differ from the above recommendations. Applicants may contact the NPS American Battlefield Protection Program with questions about developing an application.

As the nation approaches the 250th anniversary of the Declaration of Independence in 2026, NPS ABPP encourages projects that promote and expand preservation as well as enhance our understanding of the origins of the United States. Special thematic priority will be given to applications that preserve and interpret historic sites associated with the American Revolutionary War as a living part of community life and development.

Secretary of the Interior Priorities:

This program supports the following Secretary of the Interior Priorities:

- "Foster relationships with conservation organizations advocating for balanced stewardship and use of public lands."

- “Expand the lines of communication with Governors, state natural resources offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities.”

The program supports the priorities listed above by providing financial and technical assistance to conservation or preservation organizations as well as state, local, and tribal governments for projects and partnerships related to local and regional community needs and interests. Grant funds support battlefield interpretation projects using technology.

B. Federal Award Information

B1. Total Funding

Estimated Total Funding

\$ 1,000,000

B2. Expected Award Amount

Maximum Award

\$ 200,000

Minimum Award

\$ 20,000

Proposals must identify whether they are seeking "Scoping Grants," with a funding level of \$20,000-50,000 in Federal share, or "Implementation grants," with a funding level of \$50,000-200,000 in Federal share. Scoping grants are available to fund early stages of project development, while implementation grants are available to applicants who have completed interdisciplinary scoping prior to application and can provide draft content and design plans.

B3. Anticipated Award Funding and Dates

Anticipated Award Date

July 31, 2021

B4. Number of Awards

Expected Number of Awards

0

This is a new grant program without prior year data. The actual number of awards will depend on the number of meritorious applications and the availability of appropriated funds.

B5. Type of Award

Funding Instrument Type

G - Grant

A legal instrument of financial assistance between The National Park Service and a non-Federal entity that, consistent with 31 U.S.C. § 6302, 6304:

- (1) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. § 6101(3)); and not to acquire property or services for the Federal awarding agency's direct benefit or use;
- (2) Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Substantial Involvement:

No substantial involvement on the part of the National Park Service is anticipated.

Other Information:

Projects funded under this program constitute "undertakings" as defined by Section 106 of the National Historic Preservation Act, as amended (54 U.S.C. 306108). See Section F of this NOFO for more information.

Depending on the project, per Executive Order 13933, information may be required that will enable the NPS to assess whether the project includes reasonable measures for protection from vandalism or other damage, including measures to protect any monuments, memorials, or other statues. This may include, as applicable, a certification that the grant recipient will implement reasonable measures to protect the project site.

C. Eligibility Information

C1. Eligible Applicants

Eligible Applicants

- 00 – State governments
- 01 – County governments
- 02 – City or township governments
- 07 – Native American tribal governments (Federally recognized)
- 11 – Native American tribal organizations (other than Federally recognized tribal governments)
- 12 – Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- 06 – Public and State controlled institutions of higher education

20 – Private institutions of higher education

13 – Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education

Additional Information on Eligibility

C2. Cost Sharing or Matching

Cost Sharing / Matching Requirement

Yes

Non-Federal Entity Cost Share:

The applicant must provide a cost match of minimum of 50% of the total project cost.

Contributions for cost match must be made from non-Federal sources and may include cash, in-kind contributions or services, or materials.

C3. Other

Eligible activities must enhance interpretation and education at eligible battlefields and associated sites using technology. Proposals should clearly explain the role of technology in the context of the specific project, which may include a mix of traditional and innovative media and methods. Activities may include content development, consultation with stakeholders and subject matter experts, audience research and evaluation, technical scoping and development, prototyping, fabrication and installation, production and implementation, and costs associated with Section 106 identification and evaluation requirements for eligible project activities.

Eligible activities must involve education about or interpretation of Revolutionary War, War of 1812, and Civil War battlefields and associated sites eligible for assistance under the battlefield acquisition grant program established under 54 U.S.C. §308103(b). These sites are listed in the Civil War Sites Advisory Commission Report on the Nation's Civil War Battlefields and Report to Congress on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States, available online at <https://www.nps.gov/subjects/battlefields/battles-and-wars.htm>.

The NPS ABPP encourages partnerships between private organizations and all levels of government, including Federal, state and local entities. Grants may not be used for the acquisition of property or services of direct benefit to the Federal government, including support of the day-to-day operations of a Federal agency. This does not preclude applicants from using funds from, or sites and materials controlled by, Federal entities in their projects. Applicants developing partnerships with Federal entities should work with Federal points of contact to ensure that proposed projects meet the public purpose criteria for financial assistance and may contact NPS ABPP to discuss project-specific eligibility questions.

Excluded Parties: NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

D. Application and Submission Information

D1. Address to Request Application Package

An application package is included within Appendix A of this NOFO. The Application Package contains mandatory forms that must be submitted with your proposal: SF-424 (Application for Financial Assistance), SF-424A (Budget Information), SF-424B (Assurances), Project Narrative Attachment, Budget Narrative Attachment, and Other Attachments. The Other Attachments form must be used to attach additional supporting documents, as applicable. The Application Package can be accessed and downloaded from the “Package” tab of this announcement on Grants.gov. Applicants may also request paper copies of application materials by contacting NPS using the information provided in Section G of this NOFO.

D2. Content and Form of Application Submission

Project Narrative

The program-specific components of this application consist of the Project Narrative and additional documents listed below. Do not include any proprietary or personally identifiable information. A complete application includes:

- 1) Project Narrative (via the Project Narrative Attachment Form)
- 2) Letter of commitment from the non-Federal awarding entity for cost matching (via the Other Attachments Form)
- 3) Project Team CVs, resumes, or selection criteria (via the Other Attachments Form)
- 4) Detailed design document, draft content, and/or prototype (required for implementation grants only, via the Other Attachments Form)
- 5) Supporting Documents (as applicable to the specific project, via the Other Attachments Form)

Detailed Instructions:

1. Project Narrative – Proposal Submission Format: Using the provided section headings, write a narrative that addresses the prompts listed below (Items A-G). Answers to all items are required. Limit the narrative to 10 numbered pages, including all text and references. Use at least 1- inch margins on all sides and a font size of at least eleven points. Be concise but provide enough detail that a reviewer will be able to answer the review criteria provided in Section E, Paragraph 1 of this NOFO. Other supporting documents may be submitted as separate attachments via the Other Attachments Form (see Part 11 below). Only include information that is pertinent to the proposal. Submit the Project Narrative as a single .pdf via the Mandatory Project Narrative Attachment Form available through the funding opportunity announcement on www.Grants.gov.

A. Project Summary: Summarize the project by naming the eligible battlefield or associated site and its survey code (e.g. VA042) from the Civil War Sites Advisory Commission Report

on the Nation's Civil War Battlefields or the Report to Congress on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States,, noting whether the application is for a scoping or implementation grant, and explaining in brief how the project proposes to enhance and modernize battlefield interpretation using technology.

B. Innovation in Content Development: Explain how and why the project seeks to innovate and enhance the content as well as the medium of battlefield interpretation. Discuss how the project's approach to content development reflects current scholarship or incorporates new sources or perspectives to understand battlefield history and resources (an optional bibliography may be included in "Supporting Documents" using the "Other Attachments" form). Identify the team of subject matter experts and/or stakeholders who have or will develop the content, or for scoping grants only, a plan for locating and consulting additional subject matter experts during the process. Discuss how the different disciplinary, cultural, and/or experiential knowledge and perspectives on the team will shape the quality and relevancy of the resulting content.

C. Interpretive and Technical Approach: Describe the project's proposed interpretive approach and outcomes. Discuss how these will define and invite audience engagement with the battlefield's history and resources in ways that advance best practices in public history and interpretive design. Identify the activities and work tasks needed to accomplish the project's interpretive objectives. Identify all resulting interim and final products. Justify why the proposed formats, media, platforms, or technologies will further the project's interpretive goals. Discuss how the project will ensure effective communication for people with disabilities (e.g. through captioning, audio description, use of accessible video players, physical design of exhibitions or signage, or choice of approach; see <https://section508.gov/> for guidance on accessible technology). Reference and compare any existing tools or projects that serve as models for this proposal.

D. Administration and Implementation: Explain how the project objectives and activities identified above will be achieved in one to three years by providing a tentative project schedule. Identify key project personnel with expertise in content, interpretive methods, project management or administration, and technical design. Describe their roles on the project and explain how their experience and qualifications are appropriate for the project (including resumes or CVs as "Supporting Documents" using the "Other Attachments" form). Identify if new staff or contractors will be required and provide brief position descriptions or describe the criteria that will be used to select these individuals or procure these services. Identify any property owner permissions and Federal, State, local, or tribal permits that will be required and describe plans for obtaining them. If applicable, describe how the project will meet Secretary of the Interior's Standards for the Treatment of Historic Properties and avoid adverse effects on historic properties. If applicable, per Executive Order 13933, describe experience with protection of grant-assisted property from vandalism or other damage and the ability to implement and manage reasonable measures to prevent vandalism or other damage. Attach and clearly label all relevant supporting documentation as PDFs via the Other Attachments Form available through the funding opportunity announcement on www.Grants.gov.

E. Collaboration and Engagement: Describe how the project team will include, consult, or collaborate with stakeholders with historical and contemporary interests in the site and story,

including those who may not be involved in current preservation advocacy or management (for example, local residents, tribes with ancestral connections to the area, descendant communities, and nonprofit organizations such as community museums, faith-based organizations, and educational groups). Discuss how this inclusion will influence the outcomes of the project. Identify the project's specific intended audience(s) and discuss how the chosen methods and use of technology are appropriate for that audience. Explain the project's goals for increasing audience engagement with the site and its history, whether through the design process or participatory or audience-centered interpretive techniques, and how these will be evaluated during and after project development.

F. Secretary of the Interior Priorities: Briefly explain how the proposed project will:

- 1) Advocate or plan for balanced stewardship and use of public lands or foster relationships with organizations that do, and/or
- 2) Expand lines of communication with Governors, state natural resources offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities.

G. Current or Recent Grant Performance: As applicable, list any previously awarded NPS ABPP grants from the last five years (include grant numbers and project titles). Also provide a brief (2-3 sentence) summary of whether the project(s) are/were successful and why.

2. Letter of commitment for cost match: Provide a letter acknowledging formal commitment to supplying the non-Federal share of at least 50% of the total project cost, as described in the Budget Narrative. The letter should be from the non-Federal entity providing the funding and addressed to the applicant. Submit the letter as a clearly named single .pdf via the Other Attachments Form available through the funding opportunity announcement on www.Grants.gov. Applicants may submit multiple letters for multiple funding sources.

3. Project team CVs, resumes, or selection criteria: Include resumes or CVs of key project personnel, or position descriptions, selection criteria, quotes, or statements of work for staff, consultants, or contractors to be hired as part of the project. These attachments should support the descriptions of the project team in the "Innovation in Content Development" and "Administration and Implementation" sections of the Project Narrative.

4. Detailed design document, draft content, and/or prototype (required for implementation grants only): Include a detailed design schematic, requirements document, or prototype, as well as any draft content for the project (e.g. bibliography, outline or wireframe, text, etc.), to show that the project has completed the necessary planning to produce a high quality finished product on the proposed schedule.

5. Other Supporting Documents (as applicable to the specific project): Provide any materials outside of the Project Narrative text to support effective merit review of your proposal. These may include letters of commitment from identified project partners; letters of support from additional potential partners and logical stakeholders; bibliography; existing models for this project; plans and designs related to project work; audience surveys; or evaluation plans.

Supporting documents should be clearly labeled and should relate to the specific scope of work proposed in the Project Narrative. Submit all supporting documents as clearly named .pdfs via the Other Attachments Form available through the funding opportunity announcement on www.Grants.gov.

1. SF-424, Application for Federal Assistance

Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. The SF-424, Application for Federal Assistance must be complete, signed, and dated. Do not include any proprietary or personally identifiable information. Please note: Enter only the amount requested from this Federal program in the “Federal” funding box on the SF-424 Application form. Include any other Federal sources of funding in the “Other” box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see the “Budget Narrative” section below).

Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For non-construction programs or projects, applicants must complete and submit the SF-424A, “Budget Information for Non-Construction Programs” form. All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200.

Any applicant organization that has not completed the financial assistance certifications and representations within their SAM.gov registration must submit the appropriate signed and dated Assurances form. All of the required application forms are available with this announcement on Grants.gov.

Detailed Budget Narrative

The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. In addition, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included (reference section C of this announcement). Cost categories can include, but are not limited to, those costs items included on the SF424A or SF424C.

Budget Narrative – Proposal Submission Format:

Using the section headings provided below (Items A-L), write a narrative budget justification that addresses both grant funds requested and any cost share provided and is aligned with the Budget Categories in Section B of the SF-424A. Provide unit costs for all budget items including any contracts or sub-awards. For each line item, explain how you arrived at the figures provided and why these items are necessary to accomplish the grant objectives. There is no page limit or required format for the budget narrative. Round all numbers to the nearest dollar amount, even if

exact costs are known. If any cost categories are not applicable to your project, write \$0.00 or N/A. Check that the amounts listed in the Budget Narrative match those on Section B of the SF-424A before submitting. Inconsistencies will result in delays in processing the application. Submit the Budget Narrative as a single .pdf via the Mandatory Budget Narrative Attachment Form available through the funding opportunity announcement on www.Grants.gov.

A. Personnel: Provide the title, unit of time, quantity, cost per unit of time and resultant dollar amount for each of the personnel included in the total line item dollar amount. Personnel are part of your organization. Consultants and independent contractors should be listed under Category F. Contractual. (Example: J. Smith, Curator, 40 hours/week for 50 weeks at \$20.00/hr = \$40,000).

B. Fringe Benefits: For each position description included above, provide the fringe benefits rate and dollar amount.

C. Travel: Provide the unit of measure, quantity, cost per unit and resultant dollar amount for each of the following travel details: airfare, lodging, per diem, ground transportation, housing stipend and/or transportation stipend. Also provide a statement that the proposed travel and per diem costs do not exceed current maximum Federal rates (found at <https://www.gsa.gov/travel/plan-book/per-diem-rates>), or that the proposed travel and per diem costs are in line with the applicant's written travel policy.

1. Under GSA requirements, the first and last travel days of any trip must be calculated at 75% of the full per diem rate (Example: For a 3 day trip to a location with a GSA per diem rate of \$100.00, the total allowable per diem is \$75 (Day 1) + \$100 (Day 2) + \$75 (Day 3) = \$250).

2. The Federal allowable mileage rate of 58 cents per mile should be applied to any personally owned vehicle use.

All travel costs must adhere to applicable regulations and conditions including 2 CFR Part 200.474.

D. Equipment: Equipment is defined in 2 CFR Part 200.33 as "tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000." List any equipment being purchased with Federal funds, provide quotes or estimates obtained to support the cost amount, and include a written justification as to why this equipment is necessary for the proposed project. Applicants must demonstrate how purchasing permanent equipment is less expensive than renting. If funded, applicants are required to maintain records demonstrating that a competitive bidding process was used to purchase such services or equipment. Recipients who purchase equipment must adhere to applicable regulations and conditions including 2 CFR Part 200.313 and 2 CFR Part 200.439.

E. Supplies: Provide a description, quantity, cost per unit, and resultant dollar amount for any consumable supplies, raw materials, and expendable equipment (items costing less than \$5,000 and/or having an estimated useful life of less than 1 year). "General office supplies" or "miscellaneous supplies" are not acceptable line items.

F. Contractual: Describe market research undertaken to determine an accurate budgetary estimate. Provide the contract/sub-award description, unit of time, quantity, cost per unit of time and resultant dollar amount for each contract/sub-award. Describe how contract services will be obtained. Award recipients will be required to submit documentation showing that a competitive selection process or other appropriate method of procurement allowable under 2 CFR 200.320 was used for contracts over \$10,000, as well as any sub-awards.

G. Construction: Construction costs are unallowable under this NOFO. Do not include any costs under this category and instead write \$0.00 or N/A.

H. Other Costs: Provide the description, quantity, cost per unit and resultant dollar amount for each item that does not fit within one of the other budget categories. “Miscellaneous,” “overhead,” and “contingency” are not acceptable line items.

I. Total Direct Charges: List the subtotal of budget categories A – H.

J. Indirect Costs: Provide the indirect cost rate percentage, type (negotiated or 10% de minimis), associated base (modified total direct costs), and resultant indirect amount. If indirect costs are included, applicants must include a copy of the current negotiated indirect cost rate agreement, or elect the 10% de minimis rate, and apply the approved rate accordingly. Provide an explanation if the associated base differs from budget category I (Total Direct Charges). Proposals that fail to document their indirect costs may have those costs disallowed.

K. Total Federal Funding Request: List the total amount of Federal funds being requested. Check that this amount matches those listed on the SF-424 and SF-424A before submitting the application. Inconsistencies will result in delays in processing the application.

L. Non-Federal Share of Budget: Provide the details of the non-Federal share of the budget, including description, source, quantity, cost per unit and resultant dollar amount for each item. Award recipients will be required to fulfill any matching commitments they agree to and inability to do so may result in a reduction of the Federal award.

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 CFR § 17).

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.112](#), applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

(a) Applicability.

(1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(2) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.

(b) Notification.

(1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112.

(2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.

(c) *Restrictions on lobbying.* Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR part 18 and 31 U.S.C. 1352.

(d) *Review procedures.* The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

(e) *Enforcement.* Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (see also 2 CFR part 180).

Single Audit Reporting Statement

All U.S. states, local governments, federally recognized Indian tribal governments, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#). U.S. state, local government, federally recognized Indian tribal government, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

Certification Regarding Lobbying

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in [43 CFR Part 18, Appendix A-Certification Regarding Lobbying](#). If this application requests more

than \$100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

Overlap or Duplication of Effort Statement

Applicants must provide a statement indicating if there is any overlap between this Federal application and any other Federal application, or funded project, in regards to activities, costs, or time commitment of key personnel. If no such overlap or duplication exists, state, "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regards to activities, costs, or time commitment of key personnel". If any such overlap exists, provide a complete description of overlaps or duplications between this proposal and any other federally funded project or application in regards to activities, costs, and time commitment of key personnel, as applicable. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted, to whom (entity name and program), and when you anticipate being notified of their funding decision. The statement and the description of overlap or duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. If at any time a proposal is awarded funds that would be overlapping or duplicative of the funding requested from NPS, the applicant must immediately notify the NPS point of contact. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount.

D3. Unique Entity Identifier and System for Award Management (SAM)

Identifier and System for Award Management (SAM.gov) Registration: This requirement does not apply to individuals applying for funds as individual (i.e., unrelated to any business or nonprofit organization you may own or operate) or any entity with an exception approved by the funding bureau or office in accordance with bureau or office policy. All other applicants are required to obtain a Data Universal Numbering System (DUNS) number from Dun & Bradstreet and then register in SAM.gov prior to submitting a Federal award application. Federal award recipients must continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s). See the "Submission Requirements" section of this document below for more information on SAM.gov registration. We may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant. **There is no cost to register with Dun & Bradstreet or SAM.gov.** There are third-party vendors who will charge a fee in exchange for registering entities with Dun & Bradstreet and SAM.gov; **please be aware you can register and request help for free.**

Obtain a DUNS Number

Request a DUNS Number through the Dun & Bradstreet website. For technical difficulties, send an email to the D&B SAM Help Desk. Please ensure that you are able to receive emails from SAMHelp@dnb.com. The Grants.gov "Obtain a DUNS Number" webpage also provides detailed instructions. Once assigned a DUNS number, your organization must maintain up-to-

date information with Dun & Bradstreet. Applicants must enter their DUNS number in the “Organizational DUNS” field on the SF-424, Application for Federal Assistance form.

Register with the System for Award Management (SAM)

Register on the SAM.gov website. “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov Register with SAM page also provides detailed instructions. You can also contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been to the entity’s DUNS or IRS information.

D4. Submission Dates and Times

Due Date for Applications

05/05/2021

Application Due Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified during the selection process. **Application preparation time may take several weeks, so start the application process as soon as possible.**

D5. Intergovernmental Review

Prior to application submission, U.S. state and local government applicants should visit the [OMB Office of Federal Financial Management website](#) and view the “State Point of Contact (SPOC) List” to determine whether their application is subject to the state intergovernmental review process under Executive Order (E.O.) 12372 “Intergovernmental Review of Federal Programs.” States not on the list do not participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within a State that does not have a SPOC, you may send application materials directly to a Federal awarding agency. If your state is on the list, contact the designated entity for more information on the state’s prior review requirements for Federal assistance applications.

D6. Funding Restrictions

The Federal awarding agency that provides the largest amount of direct funding to your organization is your cognizant agency for indirect costs, unless otherwise assigned by the White House Office of Management and Budget (OMB). If the Department of the Interior is your organization’s cognizant agency, the Interior Business Center will negotiate your indirect cost rate. Contact the Interior Business Center by phone 916-930-3803 or using the [IBC Email Submission Form](#). See the [IBC Website](#) for more information.

Organizations must have an active Federal award before they can submit an indirect cost rate proposal to their cognizant agency. Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award. Recipients must have prior written approval from the Service to use amounts budgeted for direct costs to satisfy cost-share or match requirements or to cover unallowable indirect costs. Recipients shall not shift unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation.

Required Indirect Cost Statement to be submitted with Application

All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:

We are:

- A U.S. state or local government entity receiving more than \$35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.
- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: “Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made.” or “Attached is a copy of our current negotiated indirect cost rate agreement.”]
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is lower than 10%. Our indirect cost rate is [insert rate; must be lower than 10%]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of [insert rate; must be lower than 10%] against [insert a clear description of the direct cost base against which your rate is charged (e.g., salaries; salaries and fringe benefits; or modified total direct costs). However, please note that your organization cannot charge indirect costs in excess of the indirect costs that would be recovered if applied against modified total direct costs as defined in [§2 CFR 200.68](#)]. We understand that we must notify the Service in writing if we establish an approved rate with our cognizant agency at any point during the award period.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is 10% or higher. Our indirect

cost rate is [insert your organization's indirect rate; must be 10% or higher]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in [2 CFR §200.68](#). We understand that we must notify the Service in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by the Service.

- A [insert your organization type] that is submitting this proposal for consideration under the "Cooperative Ecosystem Studies Unit Network", which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per [2 CFR §1402.414](#). If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 "Modified Total Direct Cost (MTDC)". We understand that we must request prior approval from the Service to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that Service approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.
- A [insert your organization type] that will charge all costs directly.

D7. Other Submission Requirements

Applications must be submitted electronically via www.grants.gov by the deadline identified in Paragraph 4 above. Applications submitted by other means or not received by the deadline will not be considered. If, due to extraordinary circumstances, an applicant is unable to submit their proposal through Grants.gov, NPS ABPP may approve submission by other means. Failure on the applicant's part to register in Dun & Bradstreet (DUNS), SAM.gov, or Grants.gov in a timely manner does not constitute extraordinary circumstances. Applications that are not submitted through Grants.gov will only be accepted if the applicant has received prior approval from the NPS ABPP office and they are submitted by the deadline.

Proof of timely submission shall be the date and time that Grants.gov receives the application. An electronic time stamp is automatically generated within the system when the application is successfully received by Grants.gov. The applicant will receive an acknowledgement of receipt and a tracking number from Grants.gov with the successful transmission of their application. Applicants should print this receipt and save it as proof of timely submission. Applicants using dial-up connections should be aware that transmission may take some time before Grants.gov receives it. Grants.gov will provide either an error or a successfully received transmission

message. Some applicants abort the transmission because they think that nothing is occurring; please be patient and give the system time to process the application. In the event the applicant experiences technical difficulties with submission, please first contact the Grants.gov Help Desk toll free at 1-800-518-4726 or support@grants.gov.

E. Application Review Information

E1. Criteria

Criterion 1: Innovation in Content Development

Maximum Points: 20

Criterion 1	
Innovation in Content Development	20%
- How innovative is the proposed approach to understanding the battlefield's history and resources through interpretive or educational content? - How extensively will the project incorporate relevant recent scholarship and sources or perspectives not previously consulted? - To what extent does the project's content development team include subject matter experts and/or stakeholders with varied areas of experience and expertise? For scoping grants without all contributors identified, does the proposal describe how the applicant will form an interdisciplinary team? - How effectively will the proposed approach to content development produce work that is up to date, well researched, inclusive of multiple perspectives, and relevant to the intended audience(s)? For implementation grants, how well does draft content exemplify these qualities?	

Criterion 2: Interpretive and Technical Approach

Maximum Points: 20

Criterion 2	
Interpretive and Technical Approach	20%
- Are the project's interpretive objectives, activities, and products described in detail? - How well do the interpretive or educational methods advance best practices in public history and interpretive design? - How suitable are the proposed activities and products for meeting the project objectives? How effective, appropriate, and realistic are the uses of technology? - How comprehensively does the proposed project incorporate inclusive and accessible design for people with disabilities? - For implementation grants, how effective, thorough, and well-researched effective are the detailed design plans, prototypes, and/or draft content?	

Criterion 3: Administration and Implementation

Maximum Points: 20

Criterion 3	
Administration and Implementation	20%
Are budget items described in detail, reasonable, and necessary?	

- How realistic are the proposed budget, task schedule, and goals for a one- to three-year project?
- How clearly are the roles and responsibilities of all project personnel (staff and contractors) defined, and how qualified are key personnel? Does the project team have relevant experience with subject matter, interpretive or educational methods, project management, and technical design, *or* methods and criteria for identifying any new staff or contractors?
- Does the applicant have any necessary permissions and permits, or a clear plan to obtain them within the project timeframe?
- If applicable, will the project meet any relevant *Secretary of the Interior's Standards* and avoid adverse effects on historic properties?
- If applicable, per Executive Order 13933, does the applicant describe experience with protection of grant-assisted property from vandalism or other damage and the ability to implement and manage reasonable measures to prevent vandalism or other damage?
- How well does the applicant demonstrate, through this application and/or past performance record, the ability to meet administrative and technical grant requirements?

Criterion 4: Stakeholder and Audience Engagement

Maximum Points: 20

Criterion 4	
Stakeholder and Audience Engagement	20%
• How effectively has the applicant involved appropriate partners, stakeholders, advisors, and/or communities in project planning to include a diversity of perspectives and foster sensitive and accurate interpretation? Do supporting materials reflect this? • How viable is the strategy for engagement with relevant stakeholders, audiences, and/or communities throughout the project? Will the project include outreach to groups who are not already invested in current preservation advocacy or site management? • How appropriate are the chosen methods and use of technology for the intended audience(s)? • How effectively will plans for project evaluation measure and improve the project's effectiveness in meeting its interpretive or educational objectives?	

Criterion 5: Thematic Priority - American Revolutionary War

Maximum Points: 10

Criterion 5	
Thematic Priority: American Revolutionary War	10%
How successfully will this project enhance engagement with and understanding of historic sites associated with the American Revolution as living parts of community life and development?	

Criterion 6: Secretary of the Interior Priorities**Maximum Points: 10**

Criterion 6	
Secretary of the Interior Priorities	10%
How effectively will this project meet one or both of the following priorities? • Advocate or plan for balanced stewardship and use of public lands or foster relationships with organizations that do; and/or • Expand the lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, or local communities.	

E2. Review and Selection Process

Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances, the program may request modification to the application, other pending applications, or an active award, as needed to eliminate any duplication of effort, or the Bureau may choose not to fund the selected project.

The program may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the Bureau is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the Bureau's "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently \$250,000), the Bureau is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The Bureau will consider this information when completing the risk review. The Bureau uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

NPS personnel, and in some cases independent reviewers, will review all proposals. All proposals for funding will be considered using the criteria outlined above. A summary of the review panel comments may be provided to the applicant if requested.

a. Initial Review

Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does

not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

b. Comprehensive Merit Review

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Each criterion will be scored based on the strengths and weaknesses of the application narrative against the specific questions listed under each criterion in Paragraph 1 of this section. Criteria 1, 2, 3, and 4 are scored out of 20 points, and Criteria 5 and 6 are scored out of 10 points. To assist in assigning an appropriate score, numerical ratings may fall into the following numerical rating categories:

20/10	Superior	(100 % of weighted average)
16/8	Good	(80 % of weighted average)
12/6	Satisfactory	(60 % of weighted average)
8/4	Marginal	(40 % of weighted average)
4/2	Poor	(20 % of weighted average)
0	Not Acceptable	(No score)

The scoring of each criterion must be based on the strengths and weaknesses of the application narrative. To assist in assigning an appropriate score, the following will be used as a guideline:

Rating	Descriptive Statement
20/10	Superior: Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the Government's performance requirements, and demonstrates no weaknesses.
16/8	Good: Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the Government's requirements, and demonstrates only a few minor weaknesses.
12/6	Satisfactory: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains weaknesses and/or a number of minor weaknesses.
8/4	Marginal: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains significant weaknesses and/or a significant number of minor weaknesses.
4/2	Poor: Applicant addresses some aspects of the criterion and demonstrates some doubt in the likelihood of successfully meeting the Government's requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.
0	Not Acceptable: Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the Government's requirements.

c. Selection

The Selection Official may consider the merit review recommendation, program policy factors, and the amount of funds available to select applications for funding.

d. Discussions and Award

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

E3. CFR – Regulatory Information

See the [National Park Service's](#) Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. The Service will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

E4. Anticipated Announcement and Federal Award Dates

Estimated date of Federal Award: September 2021

Estimated date of notifying successful and unsuccessful applicants: August 2021

F. Federal Award Administration Information

F1. Federal Award Notices

Upon being selected for the award, successful applicants will receive a notification of the selection of their application for funding. NPS will notify the applicant selected for award by **September 2021**. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a cooperative agreement or grant will be sent for signature.

Work cannot begin before the non-Federal entity receives a fully executed copy of the grant/cooperative agreement which contains the signature of the Financial Assistance Awarding Officer. Any pre-award costs incurred prior to the receipt of a signed agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant's own risk. A signed grant/cooperative agreement signed by a Financial Assistance Awarding Officer is the only authorizing document to begin performance.

Organizations whose applications have not been selected will be advised as promptly as possible.

F2. Administrative and National Policy Requirements

See the “[DOI Standard Terms and Conditions](#)” for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

Program Requirements

Projects funded under this program constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act, as amended (54 U.S.C. 306108).

(a) NPS Responsibilities

The NPS encourages Applicants to design projects to avoid Adverse Effects on historic properties and adhere to the appropriate *Secretary of the Interior’s Standards and Guidelines*.

Upon receipt of applications, the NPS ABPP will fulfill its responsibilities under Section 106 of the National Historic Preservation Act to review proposed activities for their potential effects on historic properties. For eligible activities that NPS determines have potential to cause effect, the NPS will consult with the Applicant, State Historic Preservation Office (SHPO), federally recognized Indian tribes, and other appropriate consulting parties. NPS and the SHPO will make best efforts to expedite reviews through a finding of No Adverse Effect when they concur that project plans and specifications or scopes of work can be modified to ensure adherence to the *Standards* and avoid, minimize, or mitigate effects on historic properties. Applicants may include costs associated with Section 106 in their proposed budgets if eligible project activities may require identification and evaluation efforts (such as activities involving ground disturbance or other alterations to historic properties). Funding amounts for eligible activities cannot be increased after award under this NOFO. NPS ABPP will not fund costs associated with mitigating Adverse Effects.

(b) Recipient Responsibilities

All grant-funded activities must adhere to the terms and conditions of the Grant Agreement and approved scope of work. The Grant Agreement may require the Recipient to meet any or all of the following conditions, depending on the proposed project activities:

- Ensure that project work will meet, as applicable, the *Secretary of the Interior's Standards for Archeology and Historic Preservation* and relevant state standards and guidelines;
- Ensure that work will be carried out, as applicable, by a professional that meets or exceeds the *Secretary of the Interior's Professional Qualification Standards*;
- Submit a plan or research design to applicable State or Tribal Historic Preservation Offices for review at least 30 days prior to commencing activities involving ground disturbance, artifact recovery, or alterations to historic properties;
- Submit a draft technical product to the applicable State or Tribal Historic Preservation Office and the NPS for review;
- Deposit all archeological materials and appropriate field and research materials collected as a result of archeological investigations for permanent curation with a curation facility which meets the requirements in 36 CFR Part 79, *Curation of Federally Owned and Administered Archeological Collections*, and provide the NPS with a copy of the curation agreement as evidence of its compliance; and/or
- Comply with the NPS ABPP Programmatic Agreement's requirements for the treatment of unanticipated discoveries and human remains (Stipulation XI, "Post-review Discoveries").

F3. Reporting

Financial Reports

All recipients must use the [SF-425, Federal Financial Report](#) form for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 90 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

Performance Reports

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 90 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

Significant Development Reports

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in

writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Real Property Reports

Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.

Conflict of Interest Disclosures

Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award. Recipients may not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the [U.S. Office of Government Ethics website](#) for more information on these restrictions. The Service will examine each conflict of interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, the Service will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including termination of the award.

Other Mandatory Disclosures

The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including suspension or debarment.

Reporting Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management

(SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

G. Federal Awarding Agency Contact(s)

G1. Program Technical Contact

For **programmatic technical assistance**, contact:

First Name:

American Battlefield Protection Program

Last Name:

Address:

1849 C Street NW, Mail Stop 7228, Washington, DC 20240

Telephone:

(202) 354-2035

Email:

abpp@nps.gov

An alternate phone contact for this program can be reached at (202) 354-2037.

G2. Program Administration Contact

For **program administration assistance**, contact:

First Name:

American Battlefield Protection Program

Last Name:

Address:

1849 C Street NW, Mail Stop 7228, Washington, DC 20240

Telephone:

(202) 354-2035

Email:

abpp@nps.gov

An alternate phone contact for this program can be reached at (202) 354-2037.

G3. Application System Technical Support

For **Grants.gov technical registration and submission, downloading forms and application packages**, contact:

Name:

Grants.gov Customer Support

Telephone:

1-800-518-4726

Email:

Support@grants.gov

H. Other Information

Payments

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the Service program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.

1. Program Information

Other battlefield preservation grant opportunities administered by NPS ABPP include the Battlefield Land Acquisition Grants and Battlefield Preservation Planning Grants.

Battlefield Land Acquisition Grants (BLAG) are available on a rolling basis to State and local governments in order to assist with the purchase of eligible sites or interests in eligible sites for their preservation and protection. Properties eligible for acquisition under the BLAG Program are defined as any that are located at least 50% within the boundary of surveyed battlefields identified in the Battlefield Reports commissioned by Congress: specifically, the Report to Congress on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States (2007), and the Civil War Sites Advisory Commission Report on the Nation's Civil War Battlefields (1993).

The Battlefield Preservation Planning Grants Program supports a range of activities focused on planning for, interpreting, and preserving battlefields and sites associated with armed conflicts that shaped the growth and development of the United States. These grants are awarded annually through a competitive merit review process to eligible entities, including state, local, and tribal governments, other public entities, educational institutions, and nonprofit organizations.

More information is available on the NPS ABPP website at <https://www.nps.gov/abpp>. For the Battlefield Reports, see <https://www.nps.gov/subjects/battlefields/battles-and-wars.htm>.

2. Proprietary and Personally Identifiable Information

a. Notice of Potential Disclosure under Freedom of Information Act

Applicants should be advised that identifying information regarding all applicants, including

applicant names and/or points of contact, may be subject to public disclosure under the Freedom of Information Act, whether or not such applicants are selected for negotiation of award. Applicants must identify any proprietary information within their applications.

b. Personally Identifiable Information

In responding to this NOFO, applicants must ensure that Protected Personally Identifiable Information (PII) is not included in the following documents: Project Abstract, Project Narrative, Biographical Sketches, Budget or Budget Justification. These documents will be used by the Merit Review Committee in the review process to evaluate each application. PII is defined by the Office of Management and Budget (OMB) as:

Any information about an individual maintained by an agency, including but not limited to, education, financial transactions, medical history, and criminal or employment history and information that can be used to distinguish or trace an individual's identity, such as their name, social security number, date and place of birth, mother's maiden name, biometric records, etc., including any other personal information that is linked or linkable to an individual. This definition of PII can be further defined as: (1) Public PII and (2) Protected PII.

Public PII:

PII found in public sources such as telephone books, public websites, business cards, university listing, etc. Public PII includes first and last name, address, work telephone number, email address, home telephone number, and general education credentials.

Protected PII:

PII that requires enhanced protection. This information includes data that if compromised could cause harm to an individual such as identity theft.

3. Routine Notices to Applicants

a. Modification or Changes to the Notice of Funding Opportunity

Notices of any modifications to this NOFO will be posted on Grants.gov. You can receive an email when a modification or an announcement message is posted. When you download the application at Grants.gov; you can also register to receive notifications of changes through Grants.gov.

b. Government Right to Reject or Negotiate

NPS reserves the right, without qualification, to reject any or all applications received in response to this announcement and to select any application, in whole or in part, as a basis for negotiation and/or award.

c. Evaluation and Administration by Non-Federal Personnel

In conducting the merit review evaluation, the Government may seek the advice of qualified non-Federal personnel as reviewers. The Government may also use non-Federal personnel to

conduct routine, nondiscretionary administrative activities. The applicant, by submitting its application, consents to the use of non-Federal reviewers/administrators. Non-Federal reviewers must sign conflict of interest and non-disclosure agreements prior to reviewing an application. Non-Federal personnel conducting administrative activities must sign a nondisclosure agreement.

d. Notice of Right to Conduct a Review of Financial Capability

NPS reserves the right to conduct an independent third-party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).