



**U.S. DEPARTMENT OF STATE
U.S. Embassy Mozambique
President's Emergency Plan for AIDS Relief
PEPFAR Community Grants Program
Notice of Funding Opportunity**

Section A. Funding Opportunity Program Description

Assistance Instrument Type:	Grant
Funding Opportunity Title:	<i>PEPFAR Community Led Monitoring – Mozambique</i>
Funding Opportunity Number:	<i>MAPUTO-PCO-FY23-01</i>
Federal Assistance Number:	19.029 -- <i>The U.S. President's Emergency Plan for AIDS Relief Programs</i>
Type of Award	Grant
Total Funding Amount:	\$600,000 USD (FY2023 PEPFAR)
Funding Flow:	(Lowest Value: \$50,000)
Funding Ceiling Heights:	(Highest Value: \$100,000)
Anticipated Number of Awards:	Up to 12
Period of Performance:	Up to 24 months
Type of Solicitation:	Open Competition
Eligibility Category:	Non-profit Mozambican Community Based organizations (CBOs) which includes Faith-Based Organizations (FBOs), group of persons living with HIV/AIDS (PLHIV) or Affected by HIV and networks of Key Populations (KP) + people with disabilities
Questions Deadline:	11:59 PM 07 August 2022
Application Deadline:	11:59 PM 14 August 2022
Anticipated Award Signing	October 2022

This notice is subject to availability of funding.

A. PROJECT DESCRIPTION

The *U.S. Embassy in Mozambique/Bureau of African Affairs* at the U.S. Department of State (DOS) announces this an Open competition for organizations interested in submitting applications for the projects that support Community Led Monitoring.

Geographic Region:

Projects which may be funded will cover the following Geographic Regions:



PEPFAR-supported HIV treatment (AJUDA sites) in Maputo Province, Inhambane Province, Gaza Province, Nampula Province, Manica Province, Sofala Province and Tete Province.

Note: Projects will be in these provinces with districts and health facility sites determined by the applicant during the application phase. The list of the health facilities can be found in the US Embassy website: <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/> .

Organizations can select up to 4 Health Units each. A proposal for 4 Health Units is eligible for 50,000USD per year and for 2 Health Units is eligible for 25,000USD per year. Funder will ensure that sites will not overlap with current organizations supporting community led monitoring activities at the same health facility or in the same communities.

The selection committee will endeavor to fund organizations in each of the selected provinces.

Should there not be a proposal submitted from one of the provinces listed above, the discretion will fall to the PEPFAR Coordination Office to determine which additional organizations to fund.

A.1. Background

The President's Emergency Plan for AIDS Relief (PEPFAR) guidance for the Country Operational Plan for FY23 (COP22) states that it is a minimum program requirement that HIV affected populations are provided continuous, quality, client-centered services, and that independent, routine, national community-led monitoring efforts to improve the accessibility and quality of services are part of the HIV response. Towards this end, the PEPFAR Coordination Office intends to fund Non-profit Mozambican Community Based organizations (CBOs) including Faith-Based Organizations (FBOs) and group of persons living with HIV/AIDS or Affected by HIV/AIDS and networks of Key Populations + individuals with disabilities to initiate, lead, and implement community-led monitoring (CLM).

HIV community-led monitoring (CLM) is an accountability mechanism for HIV responses at different levels, led and implemented by local community-led organizations of people living with HIV, networks of key populations, other affected groups, or other community entities.

Community-led monitoring (CLM) is a process initiated, led, and implemented by local community-based organizations and other civil society groups, networks of key populations, people living with HIV, and other affected groups or other community entities that gathers quantitative and qualitative data about HIV services and develops and advocates for solutions to the gaps identified during data collection. The focus is on getting input from recipients of HIV services, especially key populations, and underserved groups, in a routine and systematic manner

that will translate into action and change. CLM is central to PEPFAR's person-centered approach because it puts communities, their needs, and their voices at the center of the HIV response.

These organizations will document the experiences of beneficiaries of HIV services in a routine and systematic manner, using data routinely collected from clinic users. These data will focus on the accessibility and quality of HIV services. These data will be analyzed by communities and used to develop community-led interventions at the facility, district, provincial and national levels to correct the problems uncovered by community-led monitoring, ultimately leading to improved HIV outcomes.

Technical assistance, including training on methods and tools as well as other needed support, will be provided to all recipient organizations.

A.2. Goals

Objectives and Expected Outcomes: The Recipient agrees to perform the program and meet the specific objectives below:

1. Education on health-related rights and duties for People Living with HIV and Key Population;
2. Listening and monitoring of patients' barriers and concerns identified on access to health services;
3. Improve patients' literacy on stigma and discrimination;
4. Independent evidence-based advocacy based on findings from community-led monitoring.

A.3. Expected Results

Expected results include the following:

- Improve the quality of services provided at the health facility;
- Create demand for humanized health services;
- Reduce stigma and discrimination at affected communities;
- Increase the proportion of PLHIV on treatment retained in Anti-Retroviral Treatment at the health facility.

A.4. Main Activities

To achieve the goals and expected results, the program should include the following:

- Implement 5 cycles of CLM, including quantitative and qualitative data collection (patient interviews, health provider interviews and health facility observations):
 1. **Data collection:** Collect information at facility and community level

2. **Analysis and translation:** Translate data collected into actionable insights
 3. **Engagement and Dissemination:** Bring information to the attention of facility, national, and funding decision-makers
 4. **Advocacy:** Advocate for changes and policy and practice
 5. **Monitoring:** Monitor implementation of promised changes
- Conduct community education sessions around health rights for PLHIV including Key Population;
 - Convene smaller groups to hear concerns/grievances regarding barriers to care and treatment;
 - Participate in the health (community) and co-management (facility) committees to discuss about the identified grievances and advocacy and follow up purposes;
 - Collaborate with health facility staff to ensure presentation/discussion of grievances reported by patients and to seek resolution of grievances that meet the needs of patients and PLHIV;

A.5. Performance Indicators

The following are required indicators.

- Output 1: Reach to patients at the health facilities and communities (numbers of unique patients reached with sessions)
- Output 2: Number of barriers/grievances identified during education sessions, health facilities observations and health provider's interviews
- Output 3: Number of actions taken, and the results obtained based on grievances identified

Other indicators will be developed according to the national CLM program guidance, which is currently being finalized.

Section B. Federal Award Information

Organizations can submit one application in response to the NOFO. If more than one application is submitted by an organization, only the first application received will be reviewed for eligibility and funding.

The U.S. Government may: (a) reject any or all applications, (b) accept one application, and (c) waive irregularities in applications received.

The U.S. Government may make award(s) based on initial applications received, without discussions or negotiations. Therefore, each initial application should contain the applicant's best terms from a cost and technical standpoint. The U.S. Government reserves the right to enter



discussions with one or more applicants to obtain clarifications, additional detail, or to suggest refinements in the project description, budget, or other aspects of an application.

To maximize the impact and sustainability of the award(s) that result from this NOFO, U.S. Embassy Moçambique retains the right to execute non-competitive continuation amendment(s). The total duration of any award, including potential non-competitive continuation amendments, shall not exceed 54 months, or four and a half years. Any non-competitive continuation is contingent on performance and **pending availability of funds**. A non-competitive continuation is not guaranteed, and the Department of State reserves the right to exercise or not to exercise this option.

Section C. Eligibility Information

C.1. Eligible Applicants

The PEPFAR Community Grants Office welcomes applications from independent and local/community civil society organizations:

- registered Non-profit Mozambican Community Based organizations (CBOs) including Faith-Based Organizations (FBOs) and group of persons living with HIV/AIDS or Affected by HIV and networks of Key Populations + people with disabilities
- Key Populations include men who have sex with men, transgender people, sex workers, people who inject drugs, and people in prisons and other enclosed settings.

The following are NOT eligible to apply in response to this NOFO:

- Individuals;
- For-profit and commercial firms;
- Government institutions or multilateral bodies.
- Civil Society Organizations, which are not Community Based or are not representative of a community or significant segments of a community. For example: trade unions, professional associations, internationally affiliated organizations with branches in many different countries, etc.;
- PEPFAR Implementing Partners (including those that may be civil society organizations themselves) currently working on service delivery at the site level, this includes implementing partners who sub-contract/sub-grant to local civil society organizations.

Section D. Application and Submission Information

Applications must be submitted by 11:59PM on August 14, 2022 via SoCaPX using the following link: <https://communitygrantsmoz.com/>

Please see the manual on how to send application via the SoCapX platform on <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/>

Please refer to the NOFO Guidance on <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/>

D.1. Content and Form of Application Submission

Any prospective applicant who has questions concerning the contents of this NOFO should submit them by email to maputopepfarcommunitygrants@state.gov or via SoCaPX Live chat using the following link: <https://communitygrantsmoz.com/> by 11:59PM August 07, 2022.

Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be ineligible.

Application must have the following format:

- The proposal clearly addresses the goals and objectives of this funding opportunity;
- All documents are in English;
- All budgets are in U.S. dollars;
- All pages are numbered;
- All documents are formatted to A4 paper, and
- All Microsoft Word documents are single-spaced, 12-point Times New Roman font, with a minimum of 1-inch margins.

Complete applications must include the following required documents listed below and proposals must be submitted using the attached template. You can also access the template <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/>

D.1.1 Application Requirements

Complete applications must include the following:

1. Proposal Narrative
2. Completed and signed **SF-424** and **SF-424A**
3. Scope of Work
4. Performance Monitoring & Evaluation Narrative and Plan and Timeline
5. Detailed Budget
6. Budget Narrative
7. Key Personnel Summary

8. COVID Contingency Plan:

- How will COVID contingency costs be built into the budget? For example: how much do you plan to pay for protecting equipment?
- What COVID precautions will be required for in-person activities? For example: people wearing masks, Limit the number of people attending in-person meetings.
- Besides the considerations above, all measures taken must strictly follow the Measures indicated by the Country Ministry of Health Regulations.

9. Additional Attachments:

- a. Recommendation letters from program partners (CPCS – Conselho Provincial de Combate ao SIDA and/or previous donors)
- b. Official permission letters (SDSMAS – Serviço Distrital de Saúde da Mulher e Acção Social)
- c. Signed Consortium Memorandum (If applicable).

For more details on the proposal narrative, please refer to the guidance document on <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/>

D.2. Required Registrations:

All organizations applying for grants (except individuals) must obtain these registrations. All are free of charge:

- NCAGE/CAGE code
- www.SAM.gov registration, including unique entity identifier (UEI)

Step 1: Apply for an NCAGE number

NCAGE application: Application page here:
<https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx>

Instructions for the NCAGE application process:

<https://eportal.nspa.nato.int/AC135Public/Docs/US%20Instructions%20for%20NSPA%20NCAGE.pdf>

For NCAGE help from within the U.S., call 1-888-227-2423

For NCAGE help from outside the U.S., call 1-269-961-7766

Email NCAGE@dlis.dla.mil for any problems in getting an NCAGE code.

Step 2: After receiving the NCAGE Code, proceed to register in SAM.gov by logging onto: <https://www.sam.gov>. SAM registration must be renewed annually. Registering in SAM.gov will generate a unique entity identifier (UEI).



D.3. Funding Restrictions

The following activities and costs are not covered under this announcement. Please refer to this link <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/> for a full list of activities that are not funded under this funding announcement.

- Direct support or the appearance of direct support for any religious organization, to include repair or building of structures used for religious purposes;
- Duplication of services immediately available through municipal, provincial, or national government;
- Expenses made prior to the approval of a proposal or unreasonable expenditures will not be reimbursed;
- Charitable or development activities;
- Lobbying for specific legislation or projects;
- Projects intended primarily for the growth or institutional development of the organization;
- Projects seeking funds for personal use;
- Projects that require a participation fee.

D.4. Other Submission Requirements/ Attachments: Please download the attachments listed below on <https://mz.usembassy.gov/our-relationship/pepfar-us-presidents-emergency-plan-for-aids-relief-2/pepfar-community-grants/>

List of attachments

Attachment 1: NOFO Application Guidance Document

Attachment 2: SoCapX Application guide

Attachment 3: SOW including Performance M&E Plan and Timeline Template

Attachment 4: Budget Guidance and Template

Attachment 5: Key Personnel Summary

Attachment 6: COVID19 Contingency Plan

Attachment 7: SF424 and SF424A

Attachment 8: PEPFAR-supported HIV treatment (AJUDA sites List)