



Notice of Funding Opportunity (NOFO)

Countering Transnational Repression Through Evidence-based Research

Bureau of Democracy, Human Rights, and Labor, Department of State

Opportunity number: DFOP0019331

Application deadline: Monday August 10, 2026, 11:59PM ET

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**U.S Department of State
The Bureau of Democracy, Human Rights, and Labor
Notice of Funding Opportunity**

A. Basic Information

1. Overview

Funding Opportunity Title	Countering Transnational Repression Through Evidence-based Research
Funding Opportunity Number	DFOP0019331
Announcement Type	This is an initial announcement.
Deadline for Applications	Monday August 10, 2026, 11:59PM ET
Assistance Listing Number	19.345
Length of performance period	18 months – 24 months
Number of awards anticipated	1 award
Award amounts	A maximum of \$986,679.
Total available funding	\$986,679 pending availability of funds
Type of Funding	FY25 Democracy Fund
Anticipated projects start date	September 30, 2026

Funding Instrument Type: Grant or cooperative agreement

Project Performance Period: Proposed projects should be completed in 24 months or fewer.

This notice is subject to availability of funding.

2. Executive Summary

Priority Region: Global

Target Countries: 2-5

Executive Summary

The U.S. Department of State, Bureau of Democracy, Human Rights, and Labor (DRL) announces an open competition for proposals for programs that investigate how perpetrators of transnational repression (TNR) infiltrate diaspora communities using faith-based or quasi-government organizations to target individuals and groups across borders and exploit governmental and quasi-governmental bodies and mechanisms. The program would then translate findings into immediately actionable options for individuals, organizations, governments and international bodies to mitigate risk and end these practices.

DRL seeks to support rigorous, evidence-based research that leverages the expertise and research networks of diaspora and faith-based communities to conduct open-source intelligence (OSINT) research, document TNR tactics, analyze perpetrator networks, and produce actionable findings for use by civil society, law enforcement, judicial bodies, and policymakers.

B. Eligibility

1. Eligible Applicants

The following U.S.-based and international organizations are eligible to apply:

- Not-for-profit organizations, including thinktanks and civil society/non-governmental organizations
- Public and private educational institutions
- For-profit organizations
- Individuals
- Public International Organizations and Governmental institutions

2. Cost Sharing or Matching

The provision of cost sharing, matching, or cost participation is not required to apply to this NOFO and will not improve competitive ranking of an application. Any budget items proposed for cost share must be allowable per 2 CFR 200, Subpart E—Cost Principles.

3. Other Eligibility Requirements

All organizations must have a Unique Entity Identifier (UEI) issued via SAM.gov as well as a valid registration in SAM.gov. Please see Section D.3 for more information. Individuals are not required to have a UEI or be registered in SAM.gov.

C. Program Description

1. Goals and Objectives

Program Goal: This program will generate comprehensive reporting on the perpetrators of TNR, their exploitation of government and quasi-government mechanisms, and their infiltration of diaspora communities including faith-based and quasi-government organizations, with the aim of producing analyses informing both protective measures and policy responses that protect human rights.

Objective 1: Document and analyze the methods, tactics, and mechanisms perpetrators use to carry out TNR by manipulating governmental and quasi-governmental mechanisms.

Objective 2: Diaspora groups including faith-based communities improve the safety and protection of members and networks.

Objective 3: Evidence-based research findings and resources, including research that identifies TNR perpetrators and tactics, is made available to law enforcement, judicial authorities, and policymakers for improved state responses, including incident responses that pursue

accountability mechanisms, and other state-led measures that thwart TNR and encroachments on their sovereignty.

Program Objectives

This program will focus on strengthening prevention, detection, and response capacities; improving documentation and reporting; promoting accountability; and fostering international cooperation to protect at-risk individuals and catalyze collective action against TNR worldwide.

Objective 1: Document and analyze the methods, tactics, and mechanisms perpetrators use to conduct TNR by manipulating governmental and quasi-governmental channels.

Illustrative activities:

- Map civil society organizations and networks frequently leveraged by foreign governments to perpetrate or organize TNR actions.
- Explore how TNR perpetrators exploit diplomatic channels, consular services, international organizations, legal and financial institutions, national and international law enforcement agencies, and other governmental or quasi-governmental mechanisms to facilitate repression across borders.
- Identify patterns in how TNR perpetrators co-opt community leaders, religious institutions, cultural organizations, and diaspora networks to harass, intimidate, and/or silence targeted individuals and groups.
- Analyze and report on the technological tools, surveillance mechanisms, and information operations utilized by TNR actors to target diaspora and faith-based communities.

Objective 2: Diaspora groups including faith-based communities improve the safety and protection of members and networks.

Illustrative activities:

- Establish partnerships with diaspora and faith-based community organizations representing populations targeted for TNR.
- Train community researchers, advocates, and leaders in OSINT methodologies, digital security protocols, and victim protection measures.
- Conduct community consultations to gather testimonies and lived experiences to inform case studies, while incorporating participant confidentiality and safety.
- Develop and circulate educational materials and resources on TNR recognition, documentation, and response strategies.

Objective 3: Evidence-based research findings and resources, include research that identifies TNR perpetrators, is made available to law enforcement, judicial authorities, and policymakers for improved state responses, including responses that pursue accountability mechanisms, and other state-led measures that thwart TNR encroachments on their sovereignty.

Illustrative activities:

- Document how foreign governments influence or apply pressure on faith communities to engage in TNR actions.
- Publish research findings on how foreign governments perpetrating TNR make use or co-opt overseas networks to engage in TNR actions.
- Produce reports that analyze the ways in which foreign governments perpetrating TNR may threaten or coerce individual members of diaspora communities to provide information or engage in TNR actions.
- Create publicly accessible resources for use by researchers, advocates, civil society organizations, and policymakers.
- Produce risk profiles that may indicate when individuals are at risk of foreign government cooptation for the purposes of enacting TNR campaigns.
- Deliver briefings and technical assistance to law enforcement agencies, prosecutors, and judicial bodies on evidence-based findings.
- Circulate analyses and/or case studies of foreign governments making use of or co-opting quasi-government functions or spaces to perpetrate TNR, such as overseas police service stations, civil society organizations or networks, or consular services.
- Provide technical assistance and evidentiary support to law enforcement and judicial bodies in active TNR investigations or prosecutions.
- Publish recommendations for policymakers and law enforcement actors to more accurately identify TNR tactics, especially non-traditional tactics, and take responsive action.
- Support the development of legal cases, complaints, or other accountability mechanisms against TNR perpetrators using research findings.
- Establish mechanisms for ongoing information sharing between researchers, affected communities, and accountability actors.

Applicants are not expected to include all activities in the above lists and are welcome to propose activities not included. Applicants should propose working in two to five countries, and strong applications will incorporate partnerships with local civil society in the chosen countries.

Competitive applications will include:

- Risk analysis
- Security Plan documenting mitigation measures for the organization and staff
- Contingency Plan detailing alternative courses of action to maintain operations amidst disruptive events
- Budget line items to include emergency expenses if program staff or beneficiaries are targeted for TNR because of this program.
- Teaming arrangements, including use of subgrants and other methods of working with local organizations, networks and influential individuals to meet the goals of this program.
- How the program will engage relevant stakeholders and should identify a local partner as appropriate. If a local partner is identified, applicants should describe the division of labor among the applicant and any local partners.

- Proposals should demonstrate the organization's expertise and previous experience in administering programs, preferably similar programs targeting the requested program area or similarly challenging environments.

Program Requirements:

- a. The organization will apply a Do No Harm approach to their documentation efforts to avoid over documentation, repetition, victims and witnesses' fatigue and re-traumatization. The organization will guarantee tailored communication with survivors and their family and informed consent with knowledge of the risks associated with documentation. The organization will regularly meet with DRL to discuss overall programmatic approach and ensure that activities are not retraumatizing program participants or causing harm.
- b. The organization will be required to include as Key Personnel a Conflict Sensitivity Advisor with at least 15 years of experience.
- c. The organization must budget for a Psychosocial Support Specialist consultant who will develop and facilitate appropriate psychosocial support referral pathways for survivors of violent acts participating in Objective One data collection activities.
- d. The organization will submit to DRL for approval a workplan that includes timeline, planned milestones, and short descriptions of all workshops and events, and a list of stakeholder groups and organizations participating.
- e. The organization will review and update its program do no harm approaches, risk assessments, and contingency planning every six months and share with DRL for approval.

D. Application Contents and Format

Please follow all instructions below carefully. Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be ineligible.

Content of Application

Please ensure:

- The proposal clearly addresses the goals and objectives of this funding opportunity
- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered
- All documents are formatted to fit 8 ½ x 11 paper, and
- All Microsoft Word documents are single-spaced, 12-point Times New Roman font, with a minimum of 1-inch margins.

The following documents are **required**:

1. ***Mandatory application forms***

- SF-424 (Application for Federal Assistance – organizations) or SF-424-I (Application for Federal Assistance --individuals) at: <https://www.grants.gov/forms/forms-repository/sf-424-family>
- SF-424A (Budget Information for Non-Construction programs)
- SF-424B (Assurances for Non-Construction programs)

2. ***Summary Page (optional)***

Cover sheet stating the applicant's name and organization, proposal date, program title, program period proposed start and end date, and brief purpose of the program.

3. ***Proposal Narrative (15 pages maximum)***

The proposal should contain sufficient information that anyone not familiar with it would understand exactly what the applicant wants to do. You may use your own proposal format, but it must include all the items below.

- **Proposal Summary:** Short narrative that outlines the proposed project, including project objectives and anticipated impact.
- **Introduction to the Organization or Individual applying:** A description of past and present operations, showing ability to carry out the program, including information on all previous grants from the State Department and/or U.S. government agencies.
- **Problem Statement:** Clear, concise and well-supported statement of the problem to be addressed and why the proposed program is needed
- **Project Goals and Objectives:** The “goals” describe what the program is intended to achieve. The “objectives” refer to the intermediate accomplishments on the way to the goals. These should be achievable and measurable.
- **Project Activities:** Describe the program activities and how they will help achieve the objectives.
- **Project Methods and Design:** A description of how the program is expected to work to solve the stated problem and achieve the goal. Include a logic model as appropriate.
- **Proposed Project Schedule and Timeline:** The proposed timeline for the program activities. Include the dates, times, and locations of planned activities and events.
- **Key Personnel:** Resumes are not required at this time. Instead, provide only the selection criteria your program will apply throughout the grant period of performance when filling key positions.
- **Project Partners:** List the names and type of involvement of key partner organizations and sub-awardees.
- **Project Monitoring and Evaluation Plan:** This is an important part of successful grants. Throughout the timeframe of the grant, how will the activities be monitored to ensure they are happening in a timely manner, and how will the program be evaluated to make sure it is meeting the goals of the grant?

- **Future Funding or Sustainability** Applicant's plan for continuing the program beyond the grant period, or the availability of other resources, if applicable.

4. ***Budget Justification Narrative***

After filling out the SF-424A Budget (above), use a separate file to describe each of the budget expenses in detail. See section *I. Other Information: Guidelines for Budget Submissions* below for further information.

5. ***Attachments***

- Key personnel position descriptions. Resumes are not required at this time. Instead, provide only the selection criteria your program will apply throughout the grant period of performance when filling key positions.
- Letters of support from program partners describing the roles and responsibilities of each partner.
- If your organization has a Negotiated Indirect Cost Rate Agreement (NICRA) and includes NICRA charges in the budget, include your latest NICRA as a PDF file.
- Official permission letters, if required for program activities.

E. Submission Requirements and Deadlines

1. ***Address to Request Application Package***

Application forms required above are available at MyGrants and <https://www.grants.gov/forms>.

2. ***Department of State Contacts***

If you have any questions about the grant application process, please contact: DRL-PRU-Solicitations@state.gov.

3. ***Unique entity identifier and System for Award Management (SAM.gov)***

Required Registrations

All organizations, whether based in the United States or in another country, must have a Unique Entity Identifier (UEI) and an active registration in SAM.gov. A UEI is one of the data elements mandated by Public Law 109-282, the Federal Funding Accountability and Transparency Act (FFATA), for all Federal awards. An applicant must maintain an active registration while it has a proposal under review by the Department and must continue to keep the registration active for the entire duration of the period of performance of any Federal award that results from this NOFO.

The 2 CFR 200 requires subrecipients to obtain a UEI. Please note the UEI for subrecipients is not required at the time of application but will be required before an award is processed and/or directed to a subrecipient.

Note: The process of obtaining or renewing a SAM.gov registration may take anywhere from 4-8 weeks. Please begin your registration as early as possible.

- Organizations **based in the United States** or that pay employees within the United States will need an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) and a UEI prior to registering in SAM.gov.
- Organizations **based outside of the United States** and that do not pay employees within the United States do not need an EIN from the IRS but do need a UEI prior to registering in SAM.gov.
- **Organizations based outside of the United States that do not intend to apply for U.S. Department of Defense (DoD) awards are no longer required to have a NATO Commercial and Government Entity (NCAGE) code to apply for non-DoD foreign assistance funding opportunities.** If an applicant organization is mid-registration and wishes to remove an NCAGE code from their SAM.gov registration, the applicant should [submit a help desk ticket \(“incident”\)](#) with the Federal Service Desk (FSD) online at www.fsd.gov using the following language: “I do not intend to seek financial assistance from the Department of Defense. I do not wish to obtain an NCAGE code. I understand that I will need to submit my registration after this incident is resolved in order to have my registration activated.”

Organizations based outside of the United States and that DO NOT plan to do business with the DoD should follow the below instructions:

Step 1: Proceed to SAM.gov to obtain a UEI and complete the SAM.gov registration process. SAM.gov registration must be renewed annually.

Organizations based outside of the United States and that DO plan to do business with the DoD in addition to Department of State should follow the below instructions:

Step 1: Apply for an NCAGE code by following the instructions on the NSPA NATO website linked below:

NCAGE Homepage:

<https://eportal.nspa.nato.int/AC135Public/sc/CageList.aspx>

NCAGE Code Request Tool (NCRT):

[NCAGE Code Request Tool \(nato.int\)](#)

Exemptions

An exemption from the UEI and sam.gov registration requirements may be permitted on a case-by-case basis. See [2 CFR 25.110](#) for a full list of exemptions.

Organizations requesting exemption from UEI or SAM.gov requirements must email the point of contact listed in the NOFO at least two weeks prior to the deadline in the NOFO providing a justification of their request. Approval for a SAM.gov exemption must come from the warranted Grants Officer before the application can be deemed eligible for review.

4. *Submission Dates and Times*

Applications are due no later than *Monday August 10, 2026, 11:59PM ET*

5. *Funding Restrictions*

i. Funding Restrictions for the United Nations Relief and Works Agency (UNRWA)

None of the funds awarded resulting from this Notice of Funding Opportunity may be made available for subawards, direct financial support, or otherwise used to provide any payment or transfer to United Nations Relief and Works Agency (UNRWA).

ii. Prohibition on Funding Activities that Encourage Mass-Migration Caravans towards the United States Southwest Border (only include for projects with a principal place of performance located within the Western Hemisphere):

None of the funds awarded under this grant may be made available to encourage, mobilize, publicize, or manage mass-migration caravans towards the United States southwest border. Funds may not be made available for legal counseling on the United States asylum process; and/or for referrals to legal representation in the United States.

Funds may only be used for cash cards for use in the country in which they are provided or to facilitate assisted voluntary returns and other purposes that do not encourage, mobilize, publicize, or manage mass migration caravans towards the United States southwest border. The provision of humanitarian assistance is permitted.

iii. Certification Regarding Compliance with applicable Federal anti-discrimination laws

If the place of performance or delivery of any award made under this NOFO will be within the United States, applicants are advised that they will be required to certify the following at the time of award:

1. Its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code and;
2. It does not operate any programs promoting Diversity, Equity, and Inclusion that violate any applicable Federal anti-discrimination laws. A program promoting Diversity, Equity, and Inclusion means a program whose purpose is to promote preferences based on race, color religion, sex, or national origins, such as in training or hiring.

- iv. Certification Regarding Compliance with 20 U.S.C. 1011f and any other applicable foreign funding disclosure requirements.

Applicants are advised that IHEs must certify the following at the time of award, and that this certification requirement must be included in any subaward agreements to IHEs:

1. Its compliance in all respects with section 1011f of title 20, United States Code, and any other applicable foreign funding disclosure requirements is material for purposes of section 3729 of title 31, United States Code, and for receipt of appropriate Federal grant funds.

- v. Certification of Trafficking in Persons Compliance and Compliance Plan

Applicants are advised that they will be required to certify the following at the time of award for awards where the estimated value of services to be performed outside the United States exceeds \$500,000:

1. To the best of the Recipient's knowledge, neither the Recipient, nor any subrecipient, contractor, or subcontractor of the Recipient or any agent of the recipient or of such a subrecipient, contractor, or subcontractor, is engaged in any of the activities described in [2 CFR 175.105\(a\)](#);

The recipient has implemented a Trafficking in Persons compliance plan to prevent activities described in [2 CFR 175\(a\)](#) and is compliant with this plan; and the compliance plan must follow the minimum requirements described in 2 CFR 175(b)(5).

2. That the Recipient has and will implement procedures to prevent activities described in [2 CFR 175.105\(a\)](#) and to monitor, detect, and terminate any subrecipient, contractor, subcontractor, or employee of the recipient engaging in these activities.

Recipients do not need to submit a copy of the plan. However, they must provide it to the Grants Officer upon request, and as appropriate, must post the useful and relevant contents of the plan or related materials on their website and at the workplace. Recipients must re-certify on an annual basis for the entire award period of performance.

- vi. Prohibition on Unmanned Aircraft Systems (UAS). If your project involves the purchase or use of an UAS, see this [link](#) for requirements and information you must include in your application.

vii. Promoting Human Flourishing in Foreign Assistance (PHFFA)

Applicants for foreign assistance awards should be aware of requirements in 2 CFR Part 602, 603, and 604.

These policies are referred to collectively as the Promoting Human Flourishing in Foreign Assistance (PHFFA) Policy.

602: The award term imposes certain abortion-related requirements on foreign nongovernmental organizations (NGOs), United States NGOs, public international organizations, foreign governments, and parastatals.

603: The award term imposes certain requirements relating to gender ideology on foreign nongovernmental organizations (NGOs), United States NGOs, international organizations, foreign governments, and parastatals.

604: The award term imposes certain requirements relating to discriminatory equity ideology on foreign nongovernmental organizations (NGOs), United States NGOs, international organizations, foreign governments, and parastatals.

The Department recognizes there are costs associated with these policies. Potential one-time and recurring costs the Department identifies for recipients and grantees are for familiarization with the policy, development and delivery of organizational training and implementation guidance, routine compliance monitoring, and recordkeeping and reporting requirements.

6. ***Other Submission Requirements***

Applications may be submitted electronically through www.Grants.gov or MyGrants)

F. Application Review Information

1. ***Review Criteria***

Each application will be evaluated and rated based on the evaluation criteria outlined below.

Quality and Feasibility of the Program Idea: The program idea is well developed, with detail about how program activities will be carried out. The proposal includes a reasonable implementation timeline. The proposal does not include any activities contrary to any standing Executive Orders. For a full list, see <https://www.federalregister.gov/>.

Organizational Capacity and Record on Previous Grants: The organization has expertise in its stated field and has the internal controls in place to manage federal funds. This includes a financial management system and a bank account. If sub-awards are proposed, applicant demonstrates experience managing subawards.

Program Planning/Ability to Achieve Objectives: Goals and objectives are clearly stated and program approach is likely to provide maximum impact in achieving the proposed results.

Budget: The budget justification is detailed. Costs are reasonable in relation to the proposed activities and anticipated results. The budget is realistic, accounting for all necessary expenses to achieve proposed activities.

Monitoring and evaluation plan: Applicant demonstrates it is able to measure program success against key indicators and provides milestones to indicate progress toward goals outlined in the proposal. The program includes output and outcome indicators and shows how and when those will be measured.

Sustainability: Program activities will continue to have positive impact after the end of the program.

2. Indirect Costs

If two or more applications receive equivalent scores based on the evaluation criteria outlined in this NOFO, preference will be given to the applicant with the lower indirect cost rate, as consistent with Executive Order 14332, Section 4(b)(iii). This preference will only be applied as a tie-breaking mechanism and does not supersede the primary evaluation criteria.

3. Review and Selection Process

A review committee will evaluate all eligible applications.

4. Risk Review

i. Risk factors

Under the merit review as required by 2 CFR 200.206, prior to making a Federal Award the Department will review and consider the following risk factors:

- a. Financial stability
- b. Management systems and standards
- c. History of performance
- d. Audit reports and findings
- e. Ability to effectively implement requirements

ii. Responsibility/Qualification Information in SAM.gov

The Federal awarding agency, prior to making a Federal award with a total amount of Federal share greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the U.S. government designated integrity and performance system accessible through SAM.gov (see 41 U.S.C. 2313)

An applicant can review and comment on any information in the responsibility/qualification records available in SAM.gov.

Before making decisions in the risk review required by 2 CFR 200.206, the Department will consider any comments by the applicant, along with information available in the responsibility/qualification records in SAM.gov.

G. Award Notices

The award or cooperative agreement will be written, signed, awarded, and administered by the Grants Officer. The award agreement is the authorizing document, and it will be provided to the recipient for review and counter-signature. The recipient may only start incurring project expenses beginning on the start date shown on the award document signed by the Grants Officer.

If a proposal is selected for funding, the Department of State has no obligation to provide any additional future funding. Renewal of an award to increase funding or extend the period of performance is at the discretion of the Department of State.

Issuance of this NOFO does not constitute an award commitment on the part of the U.S. government, nor does it commit the U.S. government to pay for costs incurred in the preparation and submission of proposals. Further, the U.S. government reserves the right to reject any or all proposals received.

Unsuccessful applicants: Unsuccessful applicants will be notified by email.

Payment Method:

Payments under this award will be made through the U.S. Department of Health and Human Services (HHS) Payment Management System (PMS).

Recipients may not draw down funds without the affirmative authorization of the Department of State. In addition, recipients must submit, with each PMS payment request, a detailed explanation justifying the request.

H. Post-Award Requirements and Administration

1. *Administrative and National Policy Requirements*

Before submitting an application, applicants should review all the terms and conditions and required certifications which will apply to this award, to ensure that they will be able to comply. These include:

In accordance with the Office of Management and Budget's guidance located at 2 CFR part 200, all applicable Federal laws, and relevant Executive guidance, the Department of State will review and consider applications for funding, as applicable to specific programs, pursuant to this notice of funding opportunity in accordance with the following:

- [Guidance for Grants and Agreements in Title 2 of the Code of Federal Regulations](#) (2 CFR), as updated in the Federal Register's 89 FR 30046 on April 22, 2024, particularly on:
 - Selecting recipients most likely to be successful in delivering results based on the program objectives through an impartial process of evaluating Federal award applications (2 CFR part 200.205),
 - Promoting the freedom of speech and religious liberty in alignment with *Promoting Free Speech and Religious Liberty* (E.O. 13798) and *Improving Free Inquiry, Transparency, and Accountability at Colleges and Universities* (E.O. 13864) (§§ 200.300, 200.303, 200.339, and 200.341),
 - Providing a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States (2 CFR part 200.322), and
 - Terminating agreements pursuant to the U.S. Department of State Standard Terms and Conditions, including, to the greatest extent authorized by law, if an award no longer effectuates the program goals or agency priorities (2 CFR part 200.340). For the avoidance of doubt, the Department has sole discretion over the determination that an award no longer effectuates program goals or agency priorities, and this provision permits awards to be terminated at the Department's convenience, including when it determines that the award no longer advances the national interest.
- [2 CFR 25 - UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT](#)
- [2 CFR 170 - REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION](#)
- [2 CFR 175 - AWARD TERM FOR TRAFFICKING IN PERSONS](#)
- [2 CFR 182 - GOVERNMENTWIDE REQUIREMENTS FOR DRUG-FREE WORKPLACE \(FINANCIAL ASSISTANCE\)](#)
- [2 CFR 183 - NEVER CONTRACT WITH THE ENEMY](#)

- [2 CFR 600 – DEPARTMENT OF STATE REQUIREMENTS](#)
- [U.S. DEPARTMENT OF STATE STANDARD TERMS AND CONDITIONS](#)
- Recipients must comply with all applicable Executive Orders A searchable list can be found in the Federal Register: <https://www.federalregister.gov/>

2. **Reporting**

Reporting Requirements: Recipients will be required to submit financial reports and program reports. The award document will specify what reports are required and how often these reports must be submitted.

Foreign Assistance Data Review: As required by Congress, the Department of State must make progress in its efforts to improve tracking and reporting of foreign assistance data through the Foreign Assistance Data Review (FADR). The FADR requires tracking of foreign assistance activity data from budgeting, planning, and allocation through obligation and disbursement. Successful applicants will be required to report and draw down federal funding based on the appropriate FADR Data Elements, indicated within their award documentation. In cases of more than one FADR Data Element, typically program or sector and/or regions or country, the successful applicant will be required to maintain separate accounting records.

Applicants should be aware of the post award reporting requirements reflected in [2 CFR 200 Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters](#).

3. **Branding and Marking**

The Department of State, its programs, and U.S. Government funding and assistance should be easily identifiable to the Department's global audiences.

Recipients of federal assistance awards must follow the branding guidance published at [Guidance for Contracts and Grants - U.S. Department of State Brand System](#). Branding policy exceptions are outlined in the U.S. Department of State Foreign Affairs Manual [10 FAM 416, Policy Exceptions](#).

For more information, visit: <https://brand.america.gov/>

I. **Other Information**

Guidelines for Budget Justification

Personnel and Fringe Benefits: Describe the wages, salaries, and benefits of temporary or permanent staff who will be working directly for the applicant on the program, and the percentage of their time that will be spent on the program.

Travel: Estimate the costs of travel and per diem for this program, for program staff, consultants or speakers, and participants/beneficiaries. If the program involves international travel, include a brief statement of justification for that travel.

Equipment: Describe any machinery, furniture, or other personal property that is required for the program, which has a useful life of more than one year (or a life longer than the duration of the program), and costs at least \$10,000 per unit.

Supplies: List and describe all the items and materials, including any computer devices, that are needed for the program. If an item costs more than \$10,000 per unit, then put it in the budget under Equipment.

Contractual: Describe goods and services that the applicant plans to acquire through a contract with a vendor. Also describe any sub-awards to non-profit partners that will help carry out the program activities.

Other Direct Costs: Describe other costs directly associated with the program, which do not fit in the other categories. For example, shipping costs for materials and equipment or applicable taxes. All “Other” or “Miscellaneous” expenses must be itemized and explained.

Indirect Costs: These are costs that cannot be linked directly to the program activities, such as overhead costs needed to help keep the organization operating. If your organization has a Negotiated Indirect Cost Rate (NICRA) and includes NICRA charges in the budget, attach a copy of your latest NICRA. Organizations that have never had a NICRA may request indirect costs of 15% of Modified Total Direct Costs as defined in 2 CFR 200.1.

“Cost Sharing” refers to contributions from the organization or other entities other than the U.S. Embassy. It also includes in-kind contributions such as volunteers’ time and donated venues.

Alcoholic Beverages: Please note that award funds cannot be used for alcoholic beverages.